



*'The Council and Staff of the Shire of Boddington, in partnership with the community,
are committed to operating effectively and efficiently to provide quality lifestyle
opportunities
that encourage population growth and development'*

AGENDA

For The
Ordinary Meeting of Council
To Be Held At

5PM, TUESDAY 18 JUNE 2019

Council Chambers
39 Bannister Rd, Boddington

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Boddington for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Shire of Boddington disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and with derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Boddington during the course of any meeting is not intended to be and is not taken as notice or approval from the Shire of Boddington. The Shire of Boddington warns that anyone who has an application lodged with the Shire of Boddington must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of that application and any conditions attaching to the decision made by the Shire of Boddington in respect of the application.

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1. DECLARATION OF OPENING:

"I would like to acknowledge the traditional custodians of the land, the Nyoongar People, and pay my respects to Elders, past and present".

2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE:

2.1.1	Attendance
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2.1.2	Apologies
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Nil at this time.

2.1.3	Leave of Absence
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Nil at this time.

3. DISCLOSURE OF FINANCIAL INTEREST:

Nil at this time.

4. PUBLIC QUESTION TIME:

4.1 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE:

Nil at this time.

4.2 WRITTEN QUESTIONS PROVIDED IN ADVANCE:

Nil at this time.

4.3 PUBLIC QUESTIONS FROM THE GALLERY:

5. PETITIONS/DEPUTATIONS/PRESENTATIONS/
SUBMISSIONS:

Nil at this time.

6. CONFIRMATION OF MINUTES:

6.1.1	Ordinary Meeting of Council held on Tuesday 28 May 2019
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That the minutes of the Ordinary Meeting of Council held on Tuesday 28 May 2019 be confirmed as a true record of proceedings.

7. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT
DISCUSSION:

Nil at this time.

8. REPORTS OF OFFICERS AND COMMITTEES:

8.1 PLANNING CONSULTANT:

Nil at this time.

8.2 MANAGER FINANCIAL SERVICES:

8.2.1 Monthly Financial Statements – May 2019

Disclosure of Interest: Nil
Date: 11 June 2019
Author: J Rendell – Manager Financial Services
Attachments: 8.2.1A Financial Statements – May 2019

Summary

Council is to consider Monthly Financial Reports for May 2019.

Background

In accordance with Local Government (Financial Management) Regulations 1996 Council is to adopt Monthly Financial Report including the Operating Statement, Statement of Financial Position at the end of each month. Council also wishes to consider a summary of financial reconciliations on a monthly basis.

Councillors have the opportunity to query financials before the meeting to satisfy themselves before the item comes before Council.

Comment

The Operating Statement, Statement of Financial Position, Statement of Cash flow, Statement of Financial Activity and Summary of Reconciliations are submitted for the month of May 2019.

FINANCIAL SUMMARY YEAR TO DATE MAY 2019

The following commentary is provided to assist in the understanding of Council's financial position. It is emphasised that the comparatives and comments are relative to the YTD budget and are against the revised budget.

The year to date financial result as at May 2019, and the year is almost over as such most of the commentary will be based around permanent differences only, except where noted. The revised budget has been updated and is reflecting the mid-year budget review, all comparatives are against the Revised Budget. YTD result is tracking better than budget.

The year is going almost exactly according to plan, there is not expected to be significant variations to the financial direction set by the financial year result (Revised budget) and the Long Term Financial Plan. This will be further evident once the financial year is over.

OPERATING RESULT

REVENUE

Revenue is 0.5% or \$33k favourable to budget. Within the main items, the following is noted:-

- **Operating Grants** is 0.7% or \$4k favourable to budget.
- **Fees & Charges** is 3.4% or \$37k favourable to budget.
- **Interest Earnings** is 2.9% or \$4k unfavourable to budget.
- **Other Revenue** is 11.1% or \$8k favourable to budget.
- **Profit from Asset sales**, it is noted that there is not expected to be any profit from asset sales.

EXPENDITURE

Expenditure is 3.6% or \$246k favourable to budget, the main items are noted:-

- **Employee costs** are 0.7% or \$17k unfavourable to budget.
- **Materials and contracts** are collectively 15.6% or \$285k favourable to budget.
- **Utility charges** are 1.9% or \$6k unfavourable to budget.
- **Insurance expenses** is 3.1% or \$7k favourable to budget.
- **Other expenditure** is 26.1% or \$31k unfavourable to budget.

NET RESULT

The net result is 58.3% or \$279k favourable result to budget, due to total revenue being \$33k favourable and expenditure being \$246k favourable to budget.

CAPITAL ITEMS

Capital revenue is 36.5% or \$277k unfavourable to budget.

Capital expenditure is 49.5% or \$1.2M favourable to budget. For a more detailed understanding, refer to the Capital Expenditure by Asset Class report. In some cases there is a direct relationship between Capital income and Capital expenditure. Included within this year is an amount of \$1.4M for Councillor New Initiatives in accord with items contained in the Strategic Community Plan.

FUNDING ITEMS

Repayment of loan principal is slightly favourable to budget.

CASH & INVESTMENTS

Cash and investments sits at \$4.6M, the same as the previous month, primarily due to the receipt of almost 93% of the total revenue for rates and charges, along with revenue being lower, capital and operating expenses also both being lower. It is emphasised however that the majority of funds is tagged as "restricted" and therefore cannot form part of Council's unrestricted or free cash, this will be disclosed at final year end in the Annual financial statements embedded in the Annual Report.

Rates outstanding sits at only \$301k a reduction of almost \$40k on the previous month.

SUMMARY

The overall financial result 89.9% or \$1.1M favourable to budget.

The result is pleasing in that the Shire of Boddington finances are in line with both the annual budget and long term financial plan, and augers well for the financial sustainability, additionally it indicates that the financial reform undertaken over the last 3 years is bringing favourable as anticipated results.

Statutory Environment

Local Government (Financial Management) Regulations 1996

OFFICER'S RECOMMENDATION – 8.2.1

That Council adopt the:

1. monthly financial statements for the period ending 31 May 2019; and
2. summary of reconciliations for the period ending 31 May 2019.

ATTACHMENT 8.2.1A

SHIRE OF BODDINGTON

Interim - Financial Reports for the period ended

31-May-19

Report Type	Page No.
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Comprehensive Income Statement by Programme	3
Rate Setting Statement	4
Statement of Financial Position	5
Loan Repayments & Net Current Asset Position	6
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ATTACHMENT 8.2.1A

SHIRE OF BODDINGTON SUMMARY OF FINANCIAL ACTIVITY by Nature or Type For the period ended

31-May-19

	2018/19 Budget			Actual YTD	Variance YTD	% Variance YTD
	Approved	Amended	YTD Budget			
Opening Funding Surplus (Deficit)	325,138	369,622	369,622	369,622	-	0.0%
Revenue						
Rates	4,501,927	4,501,927	4,501,927	4,490,118	- 11,809	-0.3%
Operating Grants, Subsidies and Contributions	890,326	702,595	654,590	658,925	4,335	0.7%
Fees and Charges	1,149,798	1,185,309	1,073,510	1,110,175	36,665	3.4%
Interest Earnings	112,290	150,769	142,401	138,317	- 4,084	-2.9%
Other Revenue	139,037	75,729	70,343	78,137	7,794	11.1%
Profit from Asset Sales	-	-	-	-	-	-
OPERATING INCOME	6,793,378	6,616,328	6,442,771	6,475,672	32,901	0.5%
Expenses						
Employee Costs	- 2,693,358	- 2,639,850	- 2,340,211	- 2,357,667	- 17,456	-0.7%
Materials and Contracts	- 1,806,963	- 2,004,062	- 1,831,644	- 1,546,798	284,846	15.6%
Utility Charges	- 339,419	- 341,324	- 314,290	- 320,105	- 5,815	-1.9%
Depreciation on Non-Current Assets	- 2,024,409	- 2,021,187	- 1,852,752	- 1,903,495	- 50,743	-2.7%
Interest Expenses	- 99,271	- 99,271	- 83,655	- 86,837	- 3,182	-3.8%
Insurance Expenses	- 224,897	- 238,157	- 238,155	- 230,807	7,348	3.1%
Loss on Asset Sales	-	-	-	-	-	-
Other Expenditure	- 158,883	- 138,784	- 118,227	- 87,416	30,811	26.1%
OPERATING EXPENDITURE	- 7,347,199	- 7,482,634	- 6,778,934	- 6,533,124	245,810	3.6%
Net Result (incl. c/f surplus position)	- 228,684	- 496,684	33,459	312,170	278,711	833.0%
Adjustments for Non-Cash Items						
Depreciation	2,024,409	2,021,188	1,852,752	1,903,495	50,743	2.7%
Loss on Asset Disposals	-	-	-	-	-	-
(Profit) on Asset Disposals	-	-	-	-	-	-
Provisions and Accruals	-	-	-	-	-	-
	2,024,409	2,021,188	1,852,752	1,903,495	50,743	2.7%
Net Result before funding and Capex items	1,795,725	1,524,504	1,886,211	2,215,664	329,453	17.5%
Capital Income and Expenditure						
Non-operating Grants & contributions	978,650	759,983	759,983	482,555	- 277,428	-36.5%
Purchase Land & Buildings	- 338,000	- 331,552	- 284,471	- 229,041	55,430	19.5%
Purchase Plant & Equipment	- 416,406	- 413,406	- 380,319	- 48,351	331,968	87.3%
Purchase Roads, Streets & Bridges	- 922,940	- 1,097,892	- 1,083,657	- 849,198	234,459	21.6%
Purchase Other Infrastructure	- 100,000	- 186,631	- 186,630	- 49,312	137,318	73.6%
New Initiatives	- 1,364,105	- 722,855	- 609,656	- 109,161	500,495	82.1%
Proceeds from Asset Sales	1,435,524	1,450,500	1,071,526	1,048,500	- 23,026	2.1%
Net Capital Items	- 727,277	- 541,853	- 713,224	245,993	959,217	134.5%
Funding Items						
Proceeds from New loans	-	-	-	-	-	-
Repayment of Loan Principal	- 230,305	- 230,305	- 156,731	- 164,847	8,116	-5.2%
Self Supporting Loan Principal Income	-	-	-	-	-	-
Total Funding Items	- 230,305	- 230,305	- 156,731	- 164,847	8,116	-5.2%
Reserve Items						
Transfers to Reserves	- 1,164,069	- 1,569,069	-	-	-	#DIV/0!
Transfers from Reserves	611,033	1,054,138	-	-	-	#DIV/0!
Net Reserve movement	- 553,036	- 514,931	-	-	-	#DIV/0!
Closing Funding Surplus (Deficit)	285,106	237,414	1,016,256	2,296,810	1,280,554	126.0%

ATTACHMENT 8.2.1A

SHIRE OF BODDINGTON STATEMENT OF COMPREHENSIVE INCOME BY NATURE/TYPE For the period ended							31-May-19
	2018/19 Budget			Actual YTD	Variance YTD	% Variance YTD	
	Approved	Amended	YTD Budget				
Revenue							
Rates	4,501,927	4,501,927	4,501,927	4,490,118 -	11,809	-0.3%	
Operating Grants, Subsidies and Contributions	890,326	702,595	654,590	658,925	4,335	0.7%	
Fees and Charges	1,149,798	1,185,309	1,073,510	1,110,175	36,665	3.4%	
Interest Earnings	112,290	150,769	142,401	138,317 -	4,084	-2.9%	
Other Revenue	139,037	75,729	70,343	78,137	7,794	11.1%	
OPERATING INCOME	6,793,378	6,616,329	6,442,771	6,475,672	32,901	0.5%	
Expenses							
Employee Costs	- 2,693,358 -	- 2,639,850 -	- 2,340,211 -	- 2,357,667 -	17,456	-0.7%	
Materials and Contracts	- 1,806,963 -	- 2,004,062 -	- 1,831,644 -	- 1,546,798	284,846	15.6%	
Utility Charges	- 339,419 -	- 341,324 -	- 314,290 -	- 320,105 -	5,815	-1.9%	
Depreciation on Non-Current Assets	- 2,024,409 -	- 2,021,187 -	- 1,852,752 -	- 1,903,495 -	50,743	-2.7%	
Interest Expenses	- 99,271 -	- 99,271 -	- 83,655 -	- 86,837 -	3,182	-3.8%	
Insurance Expenses	- 224,897 -	- 238,157 -	- 238,155 -	- 230,807	7,348	3.1%	
Other Expenditure	- 158,883 -	- 138,784 -	- 118,227 -	- 87,416	30,811	26.1%	
OPERATING EXPENDITURE	- 7,347,199 -	- 7,482,635 -	- 6,778,934 -	- 6,533,124	245,810	3.6%	
Net Result before Capital Income	- 553,822 -	- 866,306 -	- 336,163 -	57,452	278,711	-82.9%	
Non-Op. Grants, Subsidies and Contributions	978,650	759,983	759,983	482,555 -	277,428	-36.5%	
Profit on Asset Disposals	-	-	-	-	-		
Loss on Asset Disposals	-	-	-	-	-		
OTHER	978,650	759,983	759,983	482,555 -	277,428	-36.5%	
NET RESULT	424,828 -	106,323	423,820	425,103	1,283	0.3%	
Other Comprehensive Income							
Changes on Revaluation of Non-Current Assets	-	-	-	-	-		
Total Other Comprehensive Income	-	-	-	-	-		
TOTAL COMPREHENSIVE INCOME	424,828 -	106,323	423,820	425,103	1,283	0.3%	

ATTACHMENT 8.2.1A

SHIRE OF BODDINGTON STATEMENT OF COMPREHENSIVE INCOME BY PROGRAM For the period ended

31-May-19

	2018/19 Budget		YTD Budget	Actual YTD	Variance YTD	% Variance YTD
	Approved	Amended				
Revenue						
Governance	5,012,549	4,807,207	4,797,695	4,781,649 -	16,046	-0.3%
General Purpose Funding	68,650	52,543	48,667	53,250	4,583	9.4%
Law, Order, Public Safety	291,273	290,372	269,928	300,152	30,224	11.2%
Health	24,538	27,408	25,554	25,789	235	0.9%
Education and Welfare	563,719	574,890	514,361	497,462 -	16,899	-3.3%
Housing	10,811	6,812	6,237	11,289	5,052	81.0%
Community Amenities	305,426	295,322	290,320	305,350	15,030	5.2%
Recreation and Culture	83,240	77,560	51,015	53,844	2,829	5.5%
Transport	115,755	119,500	113,519	133,164	19,645	17.3%
Economic Services	301,169	298,015	279,473	256,362 -	23,111	-8.3%
Other Property and Services	16,248	66,700	46,002	57,362	11,360	24.7%
	6,793,378	6,616,329	6,442,771	6,475,672	32,901	0.5%
Expenses excluding Finance Costs						
Governance	31,217	174,237	185,197	17,397 -	167,800	90.6%
General Purpose Funding	32,815 -	10,165 -	- -	9,698 -	9,698	#DIV/0!
Law, Order, Public Safety	645,868 -	666,196 -	608,712 -	531,291 -	77,421	12.7%
Health	258,192 -	251,750 -	228,414 -	220,677 -	7,737	3.4%
Education and Welfare	720,682 -	721,931 -	646,773 -	653,441 -	6,668	-1.0%
Housing	31,067	29,962	28,549	31,022	2,473	-8.7%
Community Amenities	685,361 -	714,046 -	651,724 -	637,991 -	13,733	2.1%
Recreation and Culture	1,590,935 -	1,687,858 -	1,539,933 -	1,514,033 -	25,900	1.7%
Transport	2,701,086 -	2,689,351 -	2,464,576 -	2,332,312 -	132,264	5.4%
Economic Services	691,147 -	750,399 -	673,797 -	582,998 -	90,799	13.5%
Other Property and Services	15,874 -	95,866 -	95,096 -	12,264 -	82,832	87.1%
	7,247,929 -	7,383,364 -	6,695,279 -	6,446,287 -	248,992	3.7%
Finance Costs						
Governance	31,216 -	31,216 -	15,607 -	17,397	1,790	
General Purpose Funding	-	-	-	-	-	
Law, Order, Public Safety	-	-	-	-	-	
Health	-	-	-	-	-	
Education and Welfare	9,316 -	9,316 -	9,314 -	10,219	905	
Housing	31,068 -	31,068 -	31,064 -	31,022 -	42	0.1%
Community Amenities	-	-	-	-	-	
Recreation and Culture	27,671 -	27,671 -	27,670 -	28,199	529	
Transport	-	-	-	-	-	
Economic Services	-	-	-	-	-	
Other Property and Services	-	-	-	-	-	
	99,271 -	99,271 -	83,655 -	86,837	3,182	-3.8%
Net Result before Capital Income	553,822 -	866,306 -	336,163 -	57,452	285,074	
Non Operating Grants, Subsidies and Contributions						
General Purpose Funding	98,000	98,000	98,000	97,943 -	57	
Law, Order, Public Safety	-	-	-	-	-	
Education and Welfare	-	-	-	-	-	
Recreation and Culture	490,000	230,000	230,000	84,412 -	145,588	
Transport	340,650	431,983	431,983	300,200 -	131,783	
Economic Services	50,000	-	-	-	-	
Other Property and Services	-	-	-	-	-	
	978,650	759,983	759,983	482,555 -	277,428	
Other Comprehensive Income						
Changes on Revaluation of Non-Current Assets	-	-	-	-	-	
TOTAL COMPREHENSIVE INCOME	424,828 -	106,323	423,820	425,103	1,283	0.3%

ATTACHMENT 8.2.1A

SHIRE OF BODDINGTON RATE SETTING STATEMENT							31-May-19
For the period ended							
	2018/19 Budget			Actual	Variance	% Variance	
	Approved	Amended	YTD Budget	YTD	YTD	YTD	
Revenue							
Operating Grants, Subsidies and Contributions	890,326	702,595	654,590	658,925	4,335	0.7%	
Fees and Charges	1,149,798	1,185,309	1,073,510	1,110,175	36,665	3.4%	
Interest Earnings	112,290	150,769	142,401	138,317	4,084	-2.9%	
Other Revenue	139,037	75,729	70,343	78,137	7,794	11.1%	
Profit from Asset Sales	-	-	-	-	-	-	
Total Operating Revenue excluding Rates	2,291,451	2,114,402	1,940,844	1,985,555	44,710	2.3%	
Expenses							
Employee Costs	- 2,693,358	- 2,639,850	- 2,340,211	- 2,357,667	17,456	-0.7%	
Materials and Contracts	- 1,806,963	- 2,004,062	- 1,831,644	- 1,546,798	284,846	15.6%	
Utility Charges	- 339,419	- 341,324	- 314,290	- 320,105	5,815	-1.9%	
Depreciation on Non-Current Assets	- 2,024,409	- 2,021,187	- 1,852,752	- 1,903,495	50,743	-2.7%	
Interest Expenses	- 99,271	- 99,271	- 83,655	- 86,837	3,182	-3.8%	
Insurance Expenses	- 224,897	- 238,157	- 238,155	- 230,807	7,348	3.1%	
Loss on Asset Sales	-	-	-	-	-	-	
Other Expenditure	- 158,883	- 138,784	- 118,227	- 87,416	30,811	26.1%	
Operating Expenditure	- 7,347,199	- 7,482,635	- 6,778,934	- 6,533,124	245,810	3.6%	
Operating Result Excluding Rates Income	- 5,055,749	- 5,368,233	- 4,838,090	- 4,547,569	290,520	6%	
Adjustments for Non-Cash Items							
Depreciation	2,024,409	2,021,188	1,852,752	1,903,495	50,743	-2.7%	
(Profit)/Loss on Asset Disposals	-	-	-	-	-	-	
Provisions & Accruals	-	-	-	-	-	-	
	2,024,409	2,021,188	1,852,752	1,903,495	50,743	-2.7%	
Capital Income and Expenditure							
Purchase of Capital Expenditure	- 3,141,451	- 2,752,336	- 2,544,733	- 1,285,062	1,259,671	49.5%	
Non-operating Grants & contributions	978,650	759,983	759,983	482,555	277,428	36.5%	
Proceeds from Asset Sales	1,435,524	1,450,500	1,071,526	1,048,500	23,026	2.1%	
	- 727,277	- 541,853	- 713,224	245,993	959,217	134.5%	
Funding & Reserve Items							
Proceeds from New loans	-	-	-	-	-	-	
Repayment of Loan Principal	- 230,305	- 230,305	- 156,731	- 164,847	8,116	-5.2%	
Transfers to Reserves	- 1,164,069	- 1,569,069	-	-	-	-	
Transfers from Reserves	611,033	1,054,138	-	-	-	#DIV/0!	
	- 783,341	- 745,236	- 156,731	- 164,847	8,116	-5.2%	
Estimated Surplus/(Deficit) July 1 B/Fd.	325,138	369,622	369,622	369,622	-	-	
Estimated Surplus/(Deficit) C/F or YTD.	285,106	237,414	1,016,256	2,296,810	1,280,554	126.0%	
Amount required from General Rate	- 4,501,927	- 4,501,927	- 4,501,927	- 4,490,118	11,809	-0.3%	

ATTACHMENT 8.2.1A

SHIRE OF BODDINGTON		
STATEMENT OF FINANCIAL POSITION		
For the period ended		
	30-Jun-18	31-May-19
	Audited	YTD Actual
CURRENT ASSETS		
Cash and Cash Equivalents	3,892,183	5,077,339
Equity Reserve Investments	-	-
Trade & Other Receivables	386,160	773,763
Inventories	-	-
TOTAL CURRENT ASSETS	4,278,343	5,851,102
NON CURRENT ASSETS		
Trade and Other Receivables	168	-
Property Plant & Equipment	30,442,554	30,068,169
Land Held for Resale	272,538	272,539
Infrastructure	54,536,959	53,244,412
TOTAL NON CURRENT ASSETS	85,252,219	83,585,120
TOTAL ASSETS	89,530,562	89,436,222
CURRENT LIABILITIES		
Trade & Other Payables	618,308	203,404
Employee Provisions	312,619	277,641
Borrowings	230,305	65,458
Trusts	-	95,283
TOTAL CURRENT LIABILITIES	1,161,229	641,786
NON CURRENT LIABILITIES		
Trade & Other Payables - Specific	300,000	300,000
Borrowings	2,054,593	2,054,593
Employee Provisions	66,065	66,065
TOTAL NON CURRENT LIABILITIES	2,420,658	2,420,658
TOTAL LIABILITIES	3,581,887	3,062,444
EQUITY		
Retained Earnings	34,156,787	34,581,890
Reserves Cash Backed	2,974,251	2,974,251
Revaluation Reserve	48,817,637	48,817,637
TOTAL EQUITY	85,948,675	86,373,778
TOTAL LIABILITIES & EQUITY	89,530,562	89,436,222
BALANCE SHEET VARIANCE	\$0.00	\$0.00

ATTACHMENT 8.2.1A

LOAN PRINCIPAL REPAYMENTS

COA	Description	IE Summary	Inc/Exp Analysis Summary	Original Budget	Amended	YTD Budget	YTD Actual
3042460	PRINCIPAL ON LOAN 105	71	Other Expenses	\$121,748	\$121,748	\$60,874	\$59,086
2113200	LOAN 106 - REC CENTRE	71	Other Expenses	\$0	\$0	\$0	\$0
3074200	PRINCIPAL LOAN 83	71	Other Expenses	\$10,661	\$10,661	\$10,661	\$10,661
3083000	PRINCIPAL ON LOAN 100	71	Other Expenses	\$14,748	\$14,748	\$14,748	\$13,845
3091402	PRINCIPAL ON LOAN 91	71	Other Expenses	\$0	\$0	\$0	\$0
3091460	PRINCIPAL ON LOAN 94	71	Other Expenses	\$12,611	\$12,611	\$6,306	\$12,612
3091470	PRINCIPAL ON LOAN 97	71	Other Expenses	\$12,789	\$12,789	\$6,395	\$12,789
3113046	PRINCIPAL - LOAN 103	71	Other Expenses	\$0	\$0	\$0	\$0
3113048	PRINCIPAL - LOAN 106 REC CENTRE	71	Other Expenses	\$57,748	\$57,748	\$57,748	\$55,855
3121100	PRINCIPAL LOAN 102	71	Other Expenses	\$0	\$0	\$0	\$0
TOTAL				\$230,305	\$230,305	\$156,731	\$164,847

MOVEMENT NET CURRENT ASSET POSITION - RECONCILIATION

	2018/19 Budget		Actual YTD
	Approved	Forecast	
NCA items from Statement of Financial Activity			
Current Assets	3,647,169	3,647,169	5,851,178
Less: Current Liabilities	- 412,044	- 412,044	- 580,117
Add: Restricted Assets/Principal Repayment	- 2,946,301	- 2,946,301	- 2,974,251
Net Current Assets	288,823	288,823	2,296,810
REPRESENTED BY - (From Financial Position) Movement			
Net Current Assets	288,823	288,823	2,296,810
REPRESENTED BY - (From Rate Setting Statement) Movement			
Closing Surplus Position	285,106	237,414	2,296,810
Net Current Assets	285,106	237,414	2,296,810

ATTACHMENT 8.2.1A

SHIRE OF BODDINGTON		SHIRE OF BODDINGTON				
Printed : at 2:12 PM on 11/06/2019		CAPITAL EXPENDITURE BY ASSET CLASS				
		For the period ended			31-May-19	
COA	Description	Asset Type	Budget	Amended	YTD Budget	YTD Actual
3042202	EXISTING BUILDINGS 17/18	Land & Buildings	200,000	188,323	141,243	78,976
3042212	CEO RESIDENCE	Land & Buildings	-	-	-	-
3053025	OLD POLICE STATION REFURBISHMENT	Land & Buildings	138,000	131,552	131,552	133,158
3082090	AGED CARE COMPLEX	Land & Buildings	-	6,800	6,800	6,800
3113200	RECREATION CENTRE	Land & Buildings	-	-	-	5,229
3135202	LAND PURCHASE	Land & Buildings	-	-	-	-
3132008	VISITOR CENTRE	Land & Buildings	-	-	-	-
		Land & Buildings Total	338,000	331,552	284,471	229,041
3102201	REFUSE SITE	Other Infrastructure	-	4,877	4,876	4,877
3105050	OVALS PARKS & CEMETERIES	Other Infrastructure	60,000	60,000	60,000	-
3112208	LIGHTING - SPORTS OVAL	Other Infrastructure	25,000	7,000	7,000	3,091
3112213	SWIMMING POOL - INFRASTRUCTURE	Other Infrastructure	-	-	-	-
3132030	WATER TO RANFORD CAPEX	Other Infrastructure	15,000	-	-	-
3113205	RODEO SHADE FACILITIES	Other Infrastructure	-	-	-	-
3113082	DAM IMPROVEMENTS - WATER TO OVAL	Other Infrastructure	-	-	-	-
		Other Infrastructure Total	100,000	186,631	186,630	49,312
3042209	COMPUTER EQUIPMENT	Plant & Equip	25,000	30,000	30,000	28,648
3042208	OFFICE EQUIPMENT	Plant & Equip	35,000	30,000	30,000	6,424
3042219	VEHICLE COST UPGRADE	Plant & Equip	-	30,000	-	-
3051220	Fire Tender Boddington	Plant & Equip	-	-	-	9,091
3121095	LOADER	Plant & Equip	316,406	286,406	286,406	486
3121066	REACH MOWER	Plant & Equip	-	-	-	-
3139302	MINOR CAPITAL ITEMS	Plant & Equip	40,000	37,000	33,913	3,702
		Plant & Equip Total	416,406	413,406	380,319	48,351
3121086	Main Roads Bridge Program	Roads Infrastructure	167,000	97,500	97,500	-
3112220	CULVERTS & DRAINAGE	Roads Infrastructure	98,970	98,970	90,728	19,120
3121090	ROADS TO RECOVERY	Roads Infrastructure	91,650	91,650	91,650	91,650
3121704	RESEALS - MUNI	Roads Infrastructure	193,350	193,350	193,350	58,926
3121705	MAIN STREET UPGRADE	Roads Infrastructure	-	107,452	107,452	130,915
3121706	CAR PARKS - SHIRE FACILITIES	Roads Infrastructure	-	-	-	-
3121700	COMMODITY GRANT CAPITAL EXPENSE	Roads Infrastructure	-	-	-	-
3121800	ROAD CONST. - RRG	Roads Infrastructure	300,000	437,000	436,999	518,805
3121803	FOOTPATHS	Roads Infrastructure	71,970	71,970	65,978	29,782
		Roads Infrastructure Total	922,940	1,097,892	1,083,657	849,198
3105225	BODDINGTON CEMETERY	Councillor New Initiatives	22,500	22,500	22,500	-
3112100	SKATEPARK	Councillor New Initiatives	350,000	175,000	115,500	-
3112205	PUMP TRACK	Councillor New Initiatives	100,000	50,000	33,000	-
3105250	NATURE PLAYGROUND	Councillor New Initiatives	200,000	100,000	66,000	-
3105500	FORESHORE LANDSCAPE/DESIGN	Councillor New Initiatives	471,250	235,000	235,000	58,135
3113010	LOVING RANFORD	Councillor New Initiatives	30,000	30,000	30,000	-
3113005	RANFORD POOL INFO BAY/ENTRY STATEMENTS	Councillor New Initiatives	30,000	30,000	30,000	19,378
3112210	OUTDOOR EXERCISE FACILITIES	Councillor New Initiatives	-	-	-	-
3082450	DEMENTIA HOUSE MODIFICATIONS	Councillor New Initiatives	-	-	-	-
3105203	COMMUNITY CLUB MODIFICATIONS	Councillor New Initiatives	18,000	18,000	18,000	7,820
3113120	OTHER COUNCILLOR INITIATIVES	Councillor New Initiatives	32,355	32,355	29,656	5,273
3146203	ENTRY STATEMENTS & PUBLIC ART	Councillor New Initiatives	110,000	30,000	30,000	18,556
		Councillor New Initiatives Total	1,364,105	722,855	609,656	109,161
		Grand Total	3,141,451	2,752,336	2,544,733	1,285,062

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11/06/2019Financials Format May 2019Capital Expenditure

ATTACHMENT 8.2.1A

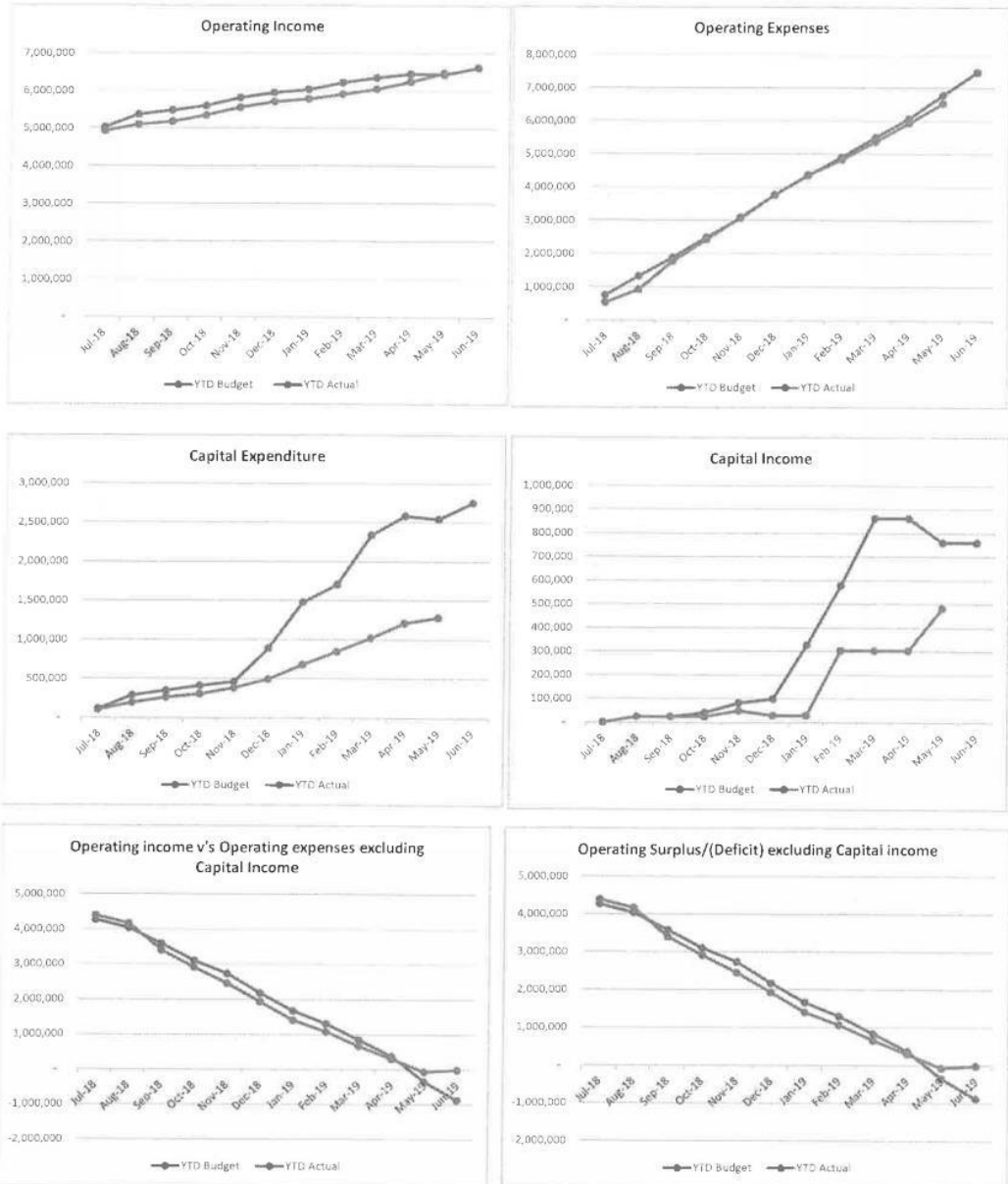
CAPITAL EXPENDITURE - EXISTING BUILDINGS - By JOBS					31-May-19
Job	Description	Original Budget	Amended	YTD Budget	YTD Actual
BAC1999	Bannister Road Shire Office - Capital	-	-	-	811
BCC1028	Pollard Street Child Care Centre - Capital	-	-	-	7,320
BCC1029	Johnstone Street Community Newspaper - Capital	-	-	-	2,555
BCC1999	Bannister Road - Caravan Park Caretaker Residence - Capital	-	-	-	6,865
BCC3999	Bannister Road - Caravan Park Caretaker Residence - Capital	-	-	-	-
BDC1015	Farmer Ave - Depot Lunch Room - Capital	-	-	-	-
BDC2015	Farmer Ave - Depot Lunch Room - Capital	-	-	-	-
BEC1029	Johnstone Street Emergency Services Shed - Capital	-	-	-	-
BFC1039	Wurraming Ave - Foreshore Toilet Block - Capital	-	-	-	-
BIC1024	Hotham Street Ic Unit 1 - Capital	-	-	-	6,215
BIC2024	Hotham Street Ic Unit 2 - Capital	-	-	-	1,947
BIC3024	Hotham Street Ic Unit 3 - Capital	-	-	-	-
BIC4024	Hotham Street Ic Unit 4 - Capital	-	-	-	4,123
BMC1024	Hotham Street Medical Centre - Capital	-	-	-	-
BOC1025	Forrest Street Old School - Main Classroom - Capital	-	-	-	2,474
BOC3025	Forrest Street Old School Storeroom - Capital	-	-	-	-
BOC4025	Forrest Street Old School - Main Classroom - Capital	-	-	-	-
BPC1999	Bannister Road Public Toilets - Capital	-	-	-	-
BRC1025	Forrest Street Retirement Unit 1 - Capital	-	-	-	-
BRC2025	Forrest Street Retirement Unit 2 - Capital	-	-	-	-
BRC3025	Forrest Street Retirement Unit 3 - Capital	-	-	-	-
BRC4025	Forrest Street Retirement Unit 4 - Capital	-	-	-	-
BRC1999	Bannister Road Recreation Centre - Capital	-	-	-	-
BSC1027	Hill Street 34 (Staff Housing) - Capital	-	-	-	-
BSC1028	Pollard Street Swimming Pool Ablutions - Capital	-	-	-	1,659
BSC1045	Pecan Place 3 (Staff Housing) - Capital	-	-	-	-
BSC1050	Prussian Way 20 (Staff Housing) - Capital	-	-	-	-
BSC1054	Blue Gum Close 15 (Staff Housing) - Capital	-	-	-	-
BSC1063	Club Drive Sporting Complex - Capital	-	-	-	-
BSC2029	Johnstone Street 46 (Staff Housing) - Capital	-	-	-	-
BSC2054	Blue Gum Close 16 (Staff Housing) - Capital	-	-	-	3,842
BSC3028	Pollard Street Swimming Pool Kiosk/Pump Room - Capital	-	-	-	-
BTC1029	Community Hub Visitor Ctr - Capital	-	-	-	4,175
BVC1039	Johnstone Street Town Hall - Capital	-	-	-	36,990
BWC1013	Robins Road Waste Site Office - Capital	-	-	-	-
BYC1999	Bannister Road Youth Centre - Capital	-	-	-	-
TOTAL EXISTING BUILDINGS		-	-	-	78,976
REPRESENTED BY:					
COA					
3042202 EXISTING BUILDINGS 17/18		200,000	188,323	141,243	78,976

ATTACHMENT 8.2.1A

GRAPHICAL DISCLOSURE OF FINANCIAL PERFORMANCE

For the period ended

31-May-19



11/06/2019S:\Corporate Services\Manager Finance\Financial Reports\Council\2018-19\May 2019>Data for Graphs

8.2.2 List of Payments – May 2019

Disclosure of Interest: Nil
Date: 11 June 2019
Author: J Rendell
Attachments: 8.2.2A List of Payments (CONFIDENTIAL)

Summary

The Local Government (Financial Management) Regulations 1996 require the preparation of a List of Payments made from the Council's bank accounts.

Background

A list of the payments made in each month is to be prepared and presented to a meeting of Council in the following month.

This list of payments is to be reviewed by Council separately from the monthly financial statements. This will ensure that the requirement of the Financial Regulations for the list of payments made in one month to be presented to the Council meeting in the following month, will be met even if the financial statements are not presented to that meeting.

Councillors have the opportunity to query or inspect invoices before the meeting to satisfy themselves before the item comes before Council.

Comment

The List of Payments for the month of May 2019 is presented in Attachment 8.2.2A.

Statutory Environment

Local Government (Financial Management) Regulations 1996

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.
- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –
- (a) the payee's name; and
 - (b) the amount of the payment; and
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing –
- (a) for each account which requires council authorisation in that month –
 - (i) the payee's name; and
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.

- (3) A list prepared under subregulation (1) or (2) is to be —
- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

Policy Implications - Nil

OFFICER'S RECOMMENDATION – 8.2.2

That Council adopts the list of payments for the period ending 31 May 2019 at Attachment 8.2.2A.

8.3 PRINCIPAL ENVIRONMENTAL HEALTH OFFICER/ BUILDING SURVEYOR:

8.3.1 Disability Access & Inclusion Plan

Location:	Boddington
File Ref. No:	ADM0178
Disclosure of Interest:	Nil.
Date:	10 June 2019
Author:	Peter Haas/PEHO/BS
Attachments:	8.3.1A Disability access and Inclusion Plan (separate attachment)

Summary

To seek Council's endorsement of the Disability access and Inclusion Plan 2019-2024

Background

The previous Disability Access and Inclusion Plan expired in 2018 and as such, a new plan was required to be developed.

A new plan was developed and presented to Councillor Information Sessions in March, May and June 2019. After the information session in May, the plan was released for public comment, which was advertised in the Snippets in the Boddington News, on the Shire web site and via Facebook.

Comment

No comments were received from the public regards the Disability Access and Inclusion Plan within the comment period. Further, no comments were received when the plan was presented to the Councillor Information session in June.

Strategic Implications

The Disability access and Inclusion Plan sets the direction with regards to access to shire services and buildings for the next 5 years. If necessary, the plan can be revisited during this time and new priorities set.

Statutory Environment

The Disability Services Act 1993 requires local governments to have a Disability Access and Inclusion Plan.

Policy Implications

Nil

Financial Implications

Costs associated with implementing the plan.

Economic Implications

Nil

Social Implications

Inclusion of those in the community in normal community life and functions, due to the buildings and other infrastructure being amended to cater for their needs.

Environmental Considerations

Nil

Consultation

Councillors via three Councillor Information sessions.
Community of Boddington by seeking comments.

Options

Endorse the Disability Access and Inclusion Plan 2019-2024.
Not endorse the Disability Access and Inclusion Plan.
Endorse the Disability Access and Inclusion Plan with amendment.

Voting Requirements – Simple Majority.

OFFICER'S RECOMMENDATION – ITEM 8.3.1

That Council endorse the Disability Access and Inclusion Plan 2019-2024.

8.4 MANAGER WORKS & SERVICES:

Nil at this time.

8.5 DIRECTOR CORPORATE & COMMUNITY SERVICES:

8.5.1 2019/20 Fees for Boddington Early Learning Centre

File Ref. No: ADM0187, ADM0682
Disclosure of Interest: Nil
Date: 18 June 2019
Author: Graham Stanley – Director Corporate & Community Services
Attachment: Nil

Summary

Council is to consider the setting of fees for 2019/20 for the Boddington Early Learning Centre

Background

The Federal Government made widespread changes to funding for childcare within Australia which affected both the operation of childcare centres and the funding assistance that parents receive. The changes came into effect from Monday July 2, 2018. As part of the change the Boddington Early Learning Centre, along with all other childcare centres, is required to register its fees with the Department of Education and Training.

As part of our budgeting requirements, we review fees annually and this reports makes a recommendation on the fees for the 2019/20 financial year.

Comment

In 2018, Council introduced some new fees. The new fees were to change the fee structure, firstly to define the half day charge more clearly, secondly to provide an incentive for permanent bookings over casual bookings and thirdly to provide a shorter term option, when space and staffing is available to enable parents to have their child cared for when they attend appointments.

ELC fees had not changed for more than three years and during that time the opening hours had been extended from 7am - 5:30pm to 6:30am - 6pm. This resulted in increased costs, not only because of additional staff hours, but also because hours worked prior to 7am are paid at penalty rates. In addition to this we received a sustainability grant to further extend opening hours from July 2018 by bringing them forward to 6am starts so, effectively, a full day's care can be up to 12 hours duration.

The result of the changes saw the casual rates increase by 10% above those of permanent bookings and a fee of \$25 set for Short-term care of 2 hrs. The fees for permanent bookings were not increased. This effectively means that fees for permanent bookings has remained unchanged for more than 4 years now.

The current fees are as follows:

Type of Fee	2018/19
Half Day 6am to Midday or Midday to 6pm- Permanent Booking	\$60.00
Half Day 6am to Midday or Midday to 6pm – Casual Booking	\$66.00
Full Day – Permanent Booking	\$90.00
Full Day – Casual Booking	\$99.00
Before School – Permanent Booking	\$20.00

Type of Fee	2018/19
Before School – Casual Booking	\$22.00
After School – Permanent Booking	\$25.00
After School – Casual Booking	\$27.50
Short-term Care (2hrs)	\$25.00
Late Fee (\$1 per minute first 15 minutes)	
Late Fee (\$10 per minute thereafter)	
Cancellation Notice Permanents - 2 weeks' notice - Full Fees applicable	

It is proposed that the new fees will be:

Type of Fee	2019/20
Half Day 6am to Midday or Midday to 6am - Permanent Booking	\$62.00
Half Day 6am to Midday or Midday to 6pm– Casual Booking	\$68.00
Full Day – Permanent Booking	\$93.00
Full Day – Casual Booking	\$102.00
Before School – Permanent Booking	\$20.50
Before School – Casual Booking	\$22.50
After School – Permanent Booking	\$25.50
After School – Casual Booking	\$28.00
Short-term Care (2hrs)	\$25.50
Late Fee (\$1 per minute first 15 minutes)	
Late Fee (\$10 per minute thereafter)	
Cancellation Notice Permanents - 2 weeks' notice - Full Fees applicable	

Strategic Implications

A successful and viable Early Learning Centre will help to underpin aim number two under the "Community" section of the Community Strategic Plan which states "Health, education and family support services that meet the needs of the community".

Statutory Environment -

Local Government Act 1995

6.16. Imposition of fees and charges

- (1) A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

* *Absolute majority required.*

- (2) A fee or charge may be imposed for the following –
- (a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;

- (3) Fees and charges are to be imposed when adopting the annual budget but may be –
 - (a) imposed* during a financial year; and
 - (b) amended* from time to time during a financial year.

** Absolute majority required.*

6.17. Setting level of fees and charges

- (1) In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors –
 - (a) the cost to the local government of providing the service or goods; and
 - (b) the importance of the service or goods to the community; and
 - (c) the price at which the service or goods could be provided by an alternative provider.
- (2) A higher fee or charge or additional fee or charge may be imposed for an expedited service or supply of goods if it is requested that the service or goods be provided urgently.
- (3) The basis for determining a fee or charge is not to be limited to the cost of providing the service or goods other than a service –
 - (a) under section 5.96; or
 - (b) under section 6.16(2)(d); or
 - (c) prescribed under section 6.16(2)(f), where the regulation prescribing the service also specifies that such a limit is to apply to the fee or charge for the service.

6.19. Local government to give notice of fees and charges

If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of –

- (a) its intention to do so; and
- (b) the date from which it is proposed the fees or charges will be imposed.

Policy Implications – Nil

Financial Implications

Adopting the recommendation will result in increased revenue for the ELC. Council's long-term financial plan factors in an annual increase in revenue and expenditure of 3%. The fees for permanent places haven't increased for more than 4 years, despite a considerable increase in the hours the service is available. The proposed price increases range between 1.8% and 3.3%. Failure to cover cost increases with increased revenue will make the centre less viable.

Economic Implications – Nil

Social Implications

Improved child care availability.

Environmental Considerations – Nil

Consultation

Karen Hampton, ELC Manager.

Options

Council can resolve to:

1. adopt the recommendation;
2. adopt the recommendation with amendments; or
3. not accept the recommendation, giving reasons.

Voting Requirements -Absolute Majority

OFFICER'S RECOMMENDATION – ITEM 8.5.1

That Council:

1. Sets the following fees for the Boddington Early Learning Centre to be included in the 2019/20 Annual Budget and to apply from 1 July 2019:

Type of Fee	2019/20
Half Day 6AM to Midday or Midday to 6PM - Permanent Booking	\$62.00
Half Day 6AM to Midday or Midday to 6PM – Casual Booking	\$68.00
Full Day – Permanent Booking	\$93.00
Full Day – Casual Booking	\$102.00
Before School – Permanent Booking	\$20.50
Before School – Casual Booking	\$22.50
After School – Permanent Booking	\$25.50
After School – Casual Booking	\$28.00
Short-term Care (2hrs)	\$25.50
Late Fee (\$1 per minute first 15 minutes)	
Late Fee (\$10 per minute thereafter)	
Cancellation Notice Permanents - 2 weeks' notice - Full Fees applicable Cancellation Notice Casual Bookings – 24 Hours' notice - - Full Fees applicable	

2. Gives local public notice of the fee changes in the Bodd News.

8.6 CHIEF EXECUTIVE OFFICER:

8.6.1 Action Sheet

Disclosure of Interest: Nil
Date: 13 June 2019
Author: Chris Littlemore

Purpose of Report

To bring forward Councillors information the Action Report with actions taken on previous Council resolutions.

Meeting Date	Resolution Number	Responsible Officer	Subject	Date Completed	Comments Current Status
28/5/19	36/19	CTP	Draft District Water Management Strategy for endorsement	28/5/19	On Website Letter sent to DWER
28/5/19	39/19	MWS	Boddington Cemetery Niche Wall	29/5/19	Policy added to Policy Manual
28/5/19	40/19	DCCS	Request Reduction in Town Hall Hire Fees	29/5/19	Email with request approval sent to applicant by DCCS
28/5/19	42/19	CEO	Disciplinary Policy; Grievances, Investigations & Resolution Policy	29/5/19	Added to Shire Policy Manual
28/5/19	43/19	CEO	Review of Purposes & Funding of Reserve policy	29/5/19	Rescinded in Policy Manual
28/5/19	44/19	CEO	CEO Employment & Performance Appraisal Policy	29/5/19	Added to Shire Policy Manual
28/5/19	45/19	CEO	Proposed Rental of 46 Johnstone Street	29/5/19	Advertised; pending lease agreement.
28/5/19	47/19	MWS	Plant Replacement P12 – 2007 Wheel Loader	29/5/19	Completed
28/5/19	48/19	CEO	Request to Revoke Dangerous Dog Declaration	29/5/19	Letter sent to applicant.

For information only.

8.6.2	Actions Performed Under Delegated Authority For The Month Of May 2019
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File Ref. No: ADM0686
Disclosure of Interest: Nil
Date: 11 June 2019
Author: Chief Executive Officer
Attachments: Nil

Summary

To report back to Council actions performed under delegated authority for the month of May 2019.

Background

There is no specific requirement to report on actions performed under delegated authority. But to increase transparency this report has been prepared for Council and includes all actions performed under delegated authority for the month of May 2019.

Affixing of Common Seal

One off delegations to the Chief Executive Officer;

Authorisation to call Tenders

Building Permits issued;

Health Approvals issued;

Development Approvals issued

Subdivision Applications

Land Administration

Comment

The following tables outline the action performed within the organization relative to delegated authority for the month of May 2019 and are submitted to Council for information.

Common Seal	
Date Affixed	Documentation
14/5/19	Notification under section 70A – Lot 200, 201, 201 all on DP 417045
21/5/19	Pathwest Deed of Extension of lease

One off Delegations to the CEO	
Date	Documentation
29/5/19	WAPC 153564 Lot 13 William Street, Boddington – subdivision clearance; endorsed deposited plan.
15/5/19	Medieval Fayre: Permission to apply for occasional liquor licence
24/5/19	Approval to consume Alcohol 21/9/19– Boddington Netball Association
28/5/19	Agreement Installation of Street Lights junction Bannister Marradong road and Goldmine road

Authorisation to call Tenders - Nil
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Peter Haas - PEHO			
Building Applications			
Application No.	Applicant	Lot & Street	Type of Building Work
3248	E Pearce 2 Prussian way Boddington	Lot 92 No 2 Prussian Way Boddington	Swimming pool and barrier
3252	J Torrance & L Hatter 14 Forrest street Boddington	Lot 20 No 879 Bannister- Marradong Road Bannister	Transportable Dwelling
Health - Nil			

Steve Thompson - Town Planning Consultant			
Development Approvals - Nil			
Application No.	Applicant	Lot & Street	Type of Approval
Subdivision Applications - Nil			
Application No.	Applicant	Lot & Street	Action
Land Administration - Nil			
Application No.	Applicant	Lot & Street	Action

Strategic Implications – Nil

Statutory Environment

Regulation 19 of the *Local Government (Administration) Regulations 1996* requires delegates to keep a record of each occasion on which they exercise the powers or discharge the duties delegated to them.

Policy Implications - Nil

Financial Implications - Nil

Economic Implications – Nil

Social Implications - Nil

Environmental Considerations – Nil

Consultation - Nil

Voting Requirements – Simple Majority

OFFICER'S RECOMMENDATION – ITEM 8.6.2

That Council accept the report outlining the actions performed under delegated authority for the month of May 2019.

8.6.3 Differential Rates Submission

File Ref. No: ADM 0727
Disclosure of Interest: Nil
Date: 11/04/2018
Author: Chris Littlemore
Attachment: Nil

Summary

Council to consider a submission objecting to the proposed Differential Rates for 2019/20.

Background

Council first adopted differential rating in June 2017.

Comment

Council's advertised its intention to levy differential rates for the 2019/20 Budget, inviting objections to be received by 30 May 2019 as required by section 6.36 of the Local Government Act.

Suez has lodged an objection to the differential rate on the basis that the footprint of the current and future infrastructure is 22.7% of the total land area to which Council applies a differential rate.

In adopting differential rates at its May special meeting, Council considered the Department of Local Government and Communities guidelines for differential rating which suggest the decision to levy differential rates should entail observing the following principles:

- Objectivity,
- Fairness and equity,
- Consistency,
- Transparency, and
- Administrative efficiency.

In relation to each, the following comment was offered:

- Objectivity. The basis for imposing differential rates in Boddington Shire is by land use. Land held for mining purposes in both GRV and UV categories will have a differential rate. Land held for non-rural purposes will now have a differential rate.
- Fairness and equity. In this case, a more equitable distribution of the rate burden to those who consume the benefits and can afford the additional impost is being achieved.
- Consistency. Other properties used for similar purposes are being rated in the same way. All miners in the UV Mining category are being charged the same rate, thus the introduction of differential rating will not have a discriminatory affect.

- Transparency. Transparency is achieved by Council discussing the proposal, advertising the same, seeking and considering public comment before making a decision. As there are less than 30 ratepayers affected, each affected ratepayer will be informed in writing and given the opportunity to make a submission for Council to consider prior to making a decision regarding the imposition of differential rates.
- Administrative efficiency. Council needs to consider whether this is the most efficient way to achieve the required rate revenue. The introduction of differential rating was achieved in Boddington in the 2017/18 financial year with very little administrative effort.

Revenue raising from rating has a number of components, the rate in the dollar applied to either the Gross Rental Valuation (GRV) or the Unimproved Value (UV) and minimum payments for properties that have a low valuation. Council can apply a differential rate if it considers there are reasonable grounds to do so.

Council adopted differential rating for mining activities be applied to both the GRV category and the UV category. It is also adopted differential rating for activities of a non-rural nature in the UV category.

In relation to the differential Non-Rural rate in the UV category which applies to Suez property, the property owner is not arguing that that UVs do not generally form a proper and equitable basis for differentiation amongst these properties.

The rationale for the UV Non-Rural category is as follows:

This rating category covers all properties with a UV valuation with any intensive usage which is significantly different from agricultural or horticultural production. Examples could be landfill or other industrial activities. This sector comprises the rural properties outside the town area and Council considers that this sector has not been contributing to the services and infrastructure of the shire in a fair manner.

The object of the rate for this category is to rate properties at a higher than the UV Rural differential rate to improve fairness and equity outcomes by:

- Applying a premium to compensate for the different valuation method and comparatively lower valuation level compared to equivalent properties held for intensive usage in built-up areas i.e. industrial areas.
- Applying a premium to reflect the following key points
 1. The Shire receives a number of enquiries and complaints from landowners and other stakeholders regarding property in this category. This involves considerable officer time and Councillor consideration.
 2. The Shire incurs additional costs relating to monitoring of land use & the environmental impact.

Council's rationale for the imposition of a differential rate in the UV Non-Rural category is sound. The activities on the land are an intensive usage which is significantly different from agricultural or horticultural production.

However, council may wish to consider a lesser rate on the basis that there is a potential inequity between the capacity to pay of a waste management business and a mining business where currently both are subjected to the same rate in the dollar differential rate.

If council was to apply at 25% discount to the UV Mining rate to establish the UV Non-Rural rate, the effect would be to reduce to gross rates levied by \$5,475. The gross increase in rates would fall from 1.9% to 1.7% which will not significantly impact the budget.

Category	Old rate in \$	Proposed Rate in \$	Old Minimum	New Minimum	Gross Levy 2017/18	Gross Levy 2018/19
GRV General	8.568	8.6965	\$950	\$960	\$878,618	\$895,051
GRV Mining	5.865	5.9530	\$950	\$960	\$1,510,894	\$1,533,553
UV- Rural	0.6617	0.6716	\$950	\$960	\$868,095	\$890,293
UV – Mining	3.2594	3.3083	\$950	\$960	\$1,210,481	\$1,232,289
UV – Non_Rural	3.2594	2.4812	\$950	\$960	\$21,577	\$16,426
Total					\$4,489,665	\$4,567,613

Strategic Implications: No change.

Statutory Environment.

The following sections in Local Government Act 1995 apply:

- Section 6.32 of the Local Government Act 1995 provides Council with the power to apply rates to property;
- Section 6.33 of the Local Government Act 1995 provides Council with the power to apply differential general rates although Ministerial approval is required where a differential rate is more than twice the lowest differential rate to be imposed;
- Section 6.35 of the Local Government Act 1995 provides Council with the power to apply a minimum payment which is greater than the general rate which would otherwise be payable on that land;
- Section 6.36 of the Local Government Act 1995 requires Council to give public notice of its intention to impose differential rates, inviting submissions within 21 days.

Policy Implications:

Discussed in the body of the report.

Financial Implications: The rate level set by Council will underpin its ability to provide services and facilities for the 2019/20 Financial Year and into the future.

Economic Implications – Nil

Social Implications – Nil

Environmental Considerations - Nil

Consultation: Nil

Options

Council can:

1. adopt the Officer's Recommendation
2. not adopt the Officer's Recommendation (giving reasons)
3. not accept the recommendation/s, giving reasons.

Voting Requirements

Absolute Majority

OFFICER RECOMMENDATION – ITEM 8.6.3

That Council:

1. Having considered the objection from Suez in relation to the UV Non-Rural rate, adopt the following amended rates in the dollar and minimum rates for the differential rating categories specified for the 2019/20 Financial Year:

Category	Proposed Rate in \$	Minimum
GRV	8.6965	\$960
GRV Mining	5.9530	\$960
UV- Rural	0.6716	\$960
UV - Mining	3.3083	\$960
<u>UV – Non-Rural</u>	2.4812	\$960

2. Authorise the CEO to apply to the Minister for Local Government, Heritage, Culture and the Arts for approval for Council to impose the Schedule of Rates outlined in point 1 above.

8.6.4 Councillor Meeting Fees & Allowances 2018/19

File Ref. No: ADM 0081
Disclosure of Interest: Nil
Date: 11 June 2019
Author: Chris Littlemore
Attachments: Nil

Summary

Council is to consider adopting Councillors meeting fees and allowances for the 2019/20 year and inclusion in Council's Budget.

Background

Councillor remuneration for 2018/19 was approved as follows:

COUNCILLORS' REMUNERATION	\$
Meeting Fees - Councillors	31,200
Meeting Fees – President	10,400
President's Allowance	8,320
Deputy President's Allowance	2,080
Travelling Expenses (at 95c/km)	3,620
Childcare (\$25.00 per hour)	500
ICT Allowance - \$500 per Councillor	3,605
TOTAL	59,725

Council reviews these payments annually and adopts its payments to Councillors for the following year.

The Salaries and Allowances Tribunal (SAT) has adopted a banding model to differentiate between the responsibilities carried by Councillors, Mayors, Presidents and their deputies in local governments throughout the State. The Shire of Boddington has been included as a Band 4 Council, the lowest level.

The determination with effect from 1 July 2019 establishes a scale of payments and provisions for reimbursement of expenses in accordance with the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996*.

Community service continues to be the cornerstone of a commitment to local government. The levels of remuneration for attending meetings and allowances for elected council members are not intended to be salaries, but do take into account the responsibilities and commitments of elected council members serving as representatives of the community. Provision has been made for reimbursement of expenses properly incurred in enabling elected council members to properly fulfill their duties.

Comment

The SAT determination includes the following structure of fees, allowances and expenses for a Band 4 Council from 1st July 2019:

There is a continuing provision for the reimbursement of expenses incurred in fulfilling the duties of an elected council member under Regulation 32.

The fees which may be claimed under the four band structure under which each local government is designated enables local governments to exercise the discretion vested in them by the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996*.

In relation to Councillors Allowances and reimbursements, Council can choose to pay:

1. Meeting Fees

Council can choose to pay:

- a. an annual allowance in lieu of meeting fees of between \$3,589 and \$9,504 for Councillors and of between \$3,589 and \$19,534 for the Shire President; or
- b. individual meeting fees of an amount between \$46 per meeting and \$119 per meeting for Councillors and an amount between \$90 per meeting and \$485 per meeting for the Shire President.

2. Recovery of costs of Information and Communications Technology (ICT).

Council can choose to pay:

- a. an annual allowance in lieu of reimbursing telecommunication expenses of between \$500 and \$3,500; or
- b. reimbursement on submission of actual expenses of rental charges for one phone and one facsimile and actual usage costs which is the tribunal's preferred option.

3. Allowances for Council positions

Council can choose to pay a President's and/or a Deputy President's allowance or not. The allowance for the President must be of between \$513 and \$20,063, with a deputy President allowance to be 25% of the Presidents allowance.

4. Recovery of Childcare costs

Council can choose to reimburse childcare costs to the lessor of the actual cost or \$25 per hour.

5. Recovery of costs of Travel costs

Council can reimburse travel costs from a Councillors residence or work to a Council meeting can be reimbursed at the rate of the Public Service Award 1992 as amended.

6. Recovery of other expenses

Council can approve for reimbursement by the Council an expense that is incurred by a council member in performing a function:

- under the express authority of the local government; or
- in his or her capacity as a council member.

7. Time of Payment

Council can make policy over the form of payment of allowances and other payments.

It is intended to pay Councillors' on a quarterly basis, by producing with their agenda a claim form payment sheet which the Councillor would sign and date. The Councillor would also complete details as to what travel they wished to be reimbursed for. This form would be returned to the Executive Assistant to enable payment to be processed.

There is no requirement for a Councillor to make a claim or claim a lesser amount than approved.

Strategic Implications – Nil at this time

Statutory Environment

Local Government Act 1995

5.63. Some interests need not be disclosed

(1) Sections 5.65, 5.70 and 5.71 do not apply to a relevant person who has any of the following interests in a matter –

(c) an interest relating to a fee, reimbursement of an expense or an allowance to which section 5.98, 5.98A, 5.99, 5.99A, 5.100 or 5.101(2) refers; or

5.98. Fees etc. for council members

(1) A council member who attends a council or committee meeting is entitled to be paid –

- (a) the prescribed minimum fee for attending a council or committee meeting; or
- (b) where the local government has set a fee within the prescribed range for council or committee meeting attendance fees, that fee.

(2A) A council member who attends a meeting of a prescribed type at the request of the council is entitled to be paid –

- (a) the prescribed minimum fee for attending a meeting of that type; or
- (b) where the local government has set a fee within the prescribed range for meetings of that type, that fee.

(2) A council member who incurs an expense of a kind prescribed as being an expense –

- (a) to be reimbursed by all local governments; or
- (b) which may be approved by any local government for reimbursement by the local government and which has been approved by the local government for reimbursement, is entitled to be reimbursed for the expense in accordance with subsection (3).

(3) A council member to whom subsection (2) applies is to be reimbursed for the expense –

- (a) where the minimum extent of reimbursement for the expense has been prescribed, to that extent; or

(b) where the local government has set the extent to which the expense can be reimbursed and that extent is within the prescribed range (if any) of reimbursement, to that extent.

(4) If an expense is of a kind that may be approved by a local government for reimbursement, then the local government may approve reimbursement of the expense either generally or in a particular case but nothing in this subsection limits the application of subsection (3) where the local government has approved reimbursement of the expense in a particular case.

(5) The mayor or president of a local government is entitled, in addition to any entitlement that he or she has under subsection (1) or (2), to be paid –

(a) the prescribed minimum annual local government allowance for mayors or presidents; or

(b) where the local government has set an annual local government allowance within the prescribed range for annual local government allowances for mayors or presidents, that allowance.

(6) A local government cannot –

(a) make any payment to; or

(b) reimburse an expense of,

a person who is a council member or a mayor or president in that person's capacity as council member, mayor or president unless the payment or reimbursement is in accordance with this Division.

(7) A reference in this section to a committee meeting is a reference to a meeting of a committee comprising –

(a) council members only; or

(b) council members and employees.

[Section 5.98 amended by No. 64 of 1998 s. 36; No. 17 of 2009 s. 33.]

5.98A. Allowance for deputy mayor or deputy president

(1) A local government may decide* to pay the deputy mayor or deputy president of the local government an allowance of up to the prescribed percentage of the annual local government allowance to which the mayor or president is entitled under section 5.98(5).

* Absolute majority required.

(2) An allowance under subsection (1) is to be paid in addition to any amount to which the deputy mayor or deputy president is entitled under section 5.98.

5.99. Annual fee for council members in lieu of fees for attending meetings.

A local government may decide* that instead of paying council members a fee referred to in section 5.98(1), it will instead pay all council members who attend council or committee meetings –

(a) the prescribed minimum annual fee; or

(b) where the local government has set a fee within the prescribed range for annual fees, that fee.

* Absolute majority required.

5.99A. Allowances for council members in lieu of reimbursement of expenses

A local government may decide* that instead of reimbursing council members under section 5.98(2) for all of a particular type of expense it will instead pay all council members –

(a) the prescribed minimum annual allowance for that type of expense; or

(b) where the local government has set an allowance within the prescribed range for annual allowances for that type of expense, an allowance of that amount,

and only reimburse the member for expenses of that type in excess of the amount of the allowance.

* Absolute majority required.

30. Meeting attendance fees (Act s. 5.98(1) and (2A))

[(1), (2) deleted]

(3A) Each of the following meetings is a meeting of a prescribed type for the purposes of section 5.98(2A) —

(a) meeting of a WALGA Zone, where the council member is representing a local government as a delegate elected or appointed by the local government;

(b) meeting of a Regional Road Group established by Main Roads Western Australia, where the council member is representing a local government as a delegate elected or appointed by the local government;

(c) council meeting of a regional local government where the council member is the deputy of a member of the regional local government and is attending in the place of the member of the regional local government;

(d) meeting other than a council or committee meeting where the council member is attending at the request of a Minister of the Crown who is attending the meeting;

(e) meeting other than a council meeting or committee meeting where the council member is representing a local government as a delegate elected or appointed by the local government.

[(3B) deleted]

(3C) A council member is not entitled to be paid a fee for attending a meeting of a type referred to in subregulation (3A) if —

(a) the person who organises the meeting pays the council member a fee for attending the meeting; or

(b) the council member is paid an annual fee in accordance with section 5.99; or

(c) if the meeting is a meeting referred to in sub regulation (3A)(c), the member of the regional local government is paid an annual fee in accordance with section 5.99.

[(3)-(5) deleted]

[Regulation 30 amended in Gazette 23 Apr 1999 p. 1719; 31 Mar 2005 p. 1034; 3 May 2011 p. 1595-6; 13 Jul 2012 p. 3219.]

31. Expenses to be reimbursed (Act s. 5.98(2)(a) and (3))

(1) For the purposes of section 5.98(2)(a), the kinds of expenses that are to be reimbursed by all local governments are —

(a) rental charges incurred by a council member in relation to one telephone and one facsimile machine; and

(b) child care and travel costs incurred by a council member because of the member's attendance at a council meeting or a meeting of a committee of which he or she is also a member.

[(2)-(5) deleted]

[Regulation 31 amended in Gazette 31 Mar 2005 p. 1034; 13 Jul 2012 p. 3219.]

32. Expenses that may be approved for reimbursement (Act s. 5.98(2)(b) and (3))

(1) For the purposes of section 5.98(2)(b), the kinds of expenses that may be approved by any local government for reimbursement by the local government are —

(a) an expense incurred by a council member in performing a function under the express authority of the local government; and

(b) an expense incurred by a council member to whom paragraph (a) applies by reason of the council member being accompanied by not more than one other person while performing the function if, having regard to the nature of the function, the local government

considers that it is appropriate for the council member to be accompanied by that other person; and

(c) an expense incurred by a council member in performing a function in his or her capacity as a council member.

Policy Implications - Nil

Financial Implications

Using the values included in the Officer's Recommendation, the amounts to be included in Council's Budget is set out below.

COUNCILLORS' REMUNERATION	2018/19 Budget \$	2019/20 Budget \$ (Proposed)
Meeting Fees - Councillors 6 @ \$5,500	31,200	33,000
Meeting Fees – President 1 @ \$11,000	10,400	11,000
President's Allowance	8,320	8,500
Deputy President's Allowance	2,080	2,125
Travelling Expenses (at 91c/km)	3,620	3,620
Childcare (at \$25.00 per hour)	500	500
ICT Allowance - \$515 per Councillor	3,605	3,605
TOTAL	59,725	63,250

Economic Implications - Nil

Social Implications - Nil

Environmental Considerations – Nil

Consultation: Councillors.

Options

Council can resolve:

1. the Officer's Recommendation;
2. the Officer's Recommendation with amendments inside the guidelines of the Local Government Act and Regulations, giving reasons; or
3. in a significantly different manner within the guidelines of the Local Government Act and Regulations, giving reasons.

Voting Requirements – Absolute Majority

That Council adopt:

1. an annual fee in lieu of fees for attending meetings of \$5,500 per Councillor and \$11,000 for the Shire President;
2. a President's allowance of \$8,500;
3. a Deputy President's allowance of 25% of the President's allowance;
4. an annual allowance in lieu of reimbursement of expenses of Information Technology and Telecommunications of \$515 per annum;
5. mileage allowance of 91c per km;
6. childcare \$25 per hour; and
7. pay Councillors' allowances on a quarterly basis.

8.6.5 Acquisitive Sculpture Competition

File Ref. No: ADM 0081
Disclosure of Interest: Nil
Date: 11 June 2019
Author: Chris Littlemore
Attachments: Nil

Summary

Council is to consider holding an acquisitive sculpture competition.

Background

Council is progressing efforts to create a significant number of sculpture pieces through sponsorship of an Artist in Residence Program (AiRP) which has been running for about six months.

It has been suggested that the number of sculptures available at the conclusion of the AiRP towards the end of October 2019 to be put on public display for the official launch of WA Sculpture Town could be boosted significantly by a sculpture competition.

Comment

Council has an existing commitment to an acquisitive art prize with entries on display during rodeo weekend each year. An extension to a sculpture competition would not prove difficult.

In order to attract entries from talented sculptors, Council will need to consider offering a substantial prize pool. It is suggested that the following prize pool is consistent with offerings from other established competitions.

Prize table:

Category	1st prize	2nd prize	Encouragement Non-acquisitive
Open theme	\$10,000	\$6,000	\$1,000
Local theme	\$4,000		\$500
Junior	\$1,500		\$250
Total			\$23,250

Also consistent with established competitions is the notion that the significant prizes on offer are in exchange for the acquisition of the successful pieces for the prizes awarded. This has the added bonus of increasing the number of pieces for permanent display and potential variation in style, due to sculptors from other districts bringing their works to Boddington.

An appropriate timeframe to allow sculptors sufficient time to create worthy pieces is suggested as follows:

Applications open	19 June 2019
Applications close	1 October 2019
Finalist notified	4 October 2019
Installation of sculptures	7 October to 30 October 2019
Exhibition opening on	1 November 2019
Exhibition closes	31 March 2020

To achieve such a timeframe, Council needs to make a commitment to the competition.

Council also has the opportunity to defray some of its prize-money expenses through consignment sales of non-winning entries during the period of the exhibition from November through March.

Conditions of entry:

1. Sculptors may submit up to 3 entries for selection as finalists in any category.
2. Sculptures submitted must be the original work of the sculptor and completed in the 12 months prior to the closing date.
3. Entries must be available for acquisition by Boddington Shire Council in exchange for the prize amount (except encouragement prizes).
4. Sculptures must be made of durable materials to ensure they can withstand the elements as long term external exhibits.
5. OH & S - Sculptures selected as finalists for the prize must not represent any risk or danger to the viewing public or any other person.
6. Installation and removal is the responsibility of the exhibitor.
7. All care will be taken whilst the sculptures are in Boddington but insurance is the responsibility of the sculptor.
8. All entries will be assessed for creativeness, suitability, durability and workmanship.
9. All accepted finalist sculptures must be available for viewing at Boddington Sculpture Park from 1 November 2019 through 31 March 2020.
10. All non-winning sculptures to be collected by artists or authorised agent by no later than 30 April 2020.
11. Any sculpture not collected by the due date becomes the property of Boddington Shire Council
12. Sculptures not winning a prize will be made available for sale during the exhibition, with sculptors nominating a sale price inc GST if applicable with 20% commission being payable to Council on pieces sold.
14. Sculptures may be accepted for display and sale only basis (not competition entries) with a 30% commission being payable to Council on pieces sold.

Strategic Implications

This project is consistent with Council's long-term vision to attract more visitors to the district.

Statutory Environment - Nil

Policy Implications – Nil

Financial Implications:

Council would need to include provision in the forthcoming budget.

Economic Implications - Nil
Social Implications - Nil
Environmental Considerations – Nil

Consultation: Councillors.

Options

Council can resolve to:

4. accept the Officer's Recommendation; or
5. amend the Officer's Recommendation; or
6. not accept the Officer's Recommendation, giving reasons..

Voting Requirements – Simple Majority

OFFICER'S RECOMMENDATION – ITEM 8.6.5

That Council resolve to:

8. Hold an acquisitive art competition in conjunction with the Boddington Lions Rodeo 2019;
9. Provide prize funds of \$23,250 in the 2019/20 budget;
10. Authorise the CEO to vary the Conditions of entry as outlined in the report should it be necessary.
11. Authorise the CEO to form an appropriate judging panel.

9. ELECTED MEMBERS' MOTION OF WHICH PREVIOUS MOTION HAS BEEN GIVEN:

Nil at this time.

10. URGENT BUSINESS WITHOUT NOTICE WITH THE APPROVAL OF THE PRESIDENT OR MEETING:

Nil at this time.

11. CONFIDENTIAL ITEM:

Nil at this time.

12. CLOSURE OF MEETING: