



*'The Council and Staff of the Shire of Boddington, in partnership with the community,  
are committed to operating effectively and efficiently to provide quality lifestyle  
opportunities  
that encourage population growth and development'*

## AGENDA

For The  
Ordinary Meeting of Council  
To Be Held At

5PM, TUESDAY

17 JULY 2018

Council Chambers  
39 Bannister Rd, Boddington

# DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Boddington for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Shire of Boddington disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and with derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Boddington during the course of any meeting is not intended to be and is not taken as notice or approval from the Shire of Boddington. The Shire of Boddington warns that anyone who has an application lodged with the Shire of Boddington must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of that application and any conditions attaching to the decision made by the Shire of Boddington in respect of the application.

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1. DECLARATION OF OPENING:

"I would like to acknowledge the traditional custodians of the land, the Nyoongar People, and pay my respects to Elders, past and present".

2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE:

2.1.1 Attendance

2.1.2 Apologies

2.1.3 Leave of Absence

3. DISCLOSURE OF FINANCIAL INTEREST:

Nil at this time.

4. PUBLIC QUESTION TIME:

4.1 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE:

Nil at this time.

4.2 WRITTEN QUESTIONS PROVIDED IN ADVANCE:

Nil at this time.

4.3 PUBLIC QUESTIONS FROM THE GALLERY:

Nil at this time.

5. PETITIONS/DEPUTATIONS/PRESENTATIONS/  
SUBMISSIONS:

Nil at this time.

6. CONFIRMATION OF MINUTES:

6.1.1	Ordinary Meeting of Council held on Tuesday 19 June & Special Meeting of Council held 26 June 2018
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That the minutes of the Ordinary Meeting of Council held on Tuesday 19<sup>th</sup> June 2018 be confirmed as a true record of proceedings

That the minutes of the Special Meeting of Council held on Tuesday 26<sup>th</sup> June 2018 be confirmed as a true record of proceedings.

7. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT  
DISCUSSION:

Nil at this time.

## 8. REPORTS OF OFFICERS AND COMMITTEES:

### 8.1 PLANNING CONSULTANT:

Nil at this time.

### 8.2 MANAGER FINANCIAL SERVICES:

#### 8.2.1 Monthly Financial Statements – June 2018

Disclosure of Interest: Nil  
Date: 10 July 2018  
Author: J Rendell – Manager Financial Services  
Attachments: 8.2.1A Financial Statements – June 2018

#### Summary

**Council is to consider Monthly Financial Reports for June 2018.**

#### Background

In accordance with Local Government (Financial Management) Regulations 1996 Council is to adopt the Monthly Financial Report, including the Operating Statement, Statement of Financial Position at the end of each month. Council has also wishes to consider a summary of financial reconciliations on a monthly basis.

Councillors have the opportunity to query financials before the meeting to satisfy themselves before the item comes before Council.

#### Comment

The Operating Statement, Statement of Financial Position, Statement of Cash flow, Statement of Financial Activity and Summary of Reconciliations are submitted for the month of June 2018.

#### **FINANCIAL SUMMARY YEAR TO DATE JUNE 2018 (INTERIM RESULTS)**

The following is provided to assist in the understanding of Council's financial position. It is emphasised that the comparatives and comments are relative to the YTD budget and are against the revised budget. It is acknowledged that there will be minor changes in the actual financial result after all of the end-of-year processes have been undertaken. Once this has been finalised and has audit sign off, the Annual financial accounts will be presented to Council, reflecting the final 2017/18 result.

#### **OPERATING RESULT**

##### **REVENUE**

Revenue is 1.9% or \$125k unfavourable to budget. Within the main items, the following is noted:-

- **Operating Grants** is 14.0% or \$100k favourable to budget, primarily due to the receipt of 50% being \$180k, of the 2018/19 FAG (Financial Assistance Grant) and untied road grant from the WA Grants commission. Offsetting this, ELC grants and fire mitigation are unfavourable to budget by a combined \$35k.
- **Fees & Charges** is 9.6% or \$100k unfavourable to budget, an analysis of this item has revealed that most of this variance is permanent and there is corresponding savings in related expenditure items, excepting for fees for the Boddington ELC, which is \$45k behind budget which is partially offset by savings in associated operating expenses. Other main sources below budget are swimming pool fees \$12k, Newmont lease in respect of 31 Bannister Road \$23k, Caravan Park \$25k and private works \$19k with commensurate savings in expenditure.
- **Interest Earnings** is in line with budget.
- **Other Revenue** is 54.2% or \$100k unfavourable to budget, mainly due to insurance reimbursements \$28k, other income \$15k, rates debtors legal income \$16k (with commensurate expenditure savings), diesel fuel rebate \$7k and workers compensation \$6k.
- **Profit from Asset sales**, it is noted that there is not expected to be any profit from asset sales.

## EXPENDITURE

Expenditure is 5.1% or \$353k favourable to budget, within the main items, the following is noted:-

- **Employee costs** are 1.0% or \$25k favourable to budget.
- **Materials and contracts** are collectively 16.6% or \$299k favourable to budget.
- **Utility charges** are 7.7% or \$25k favourable to budget.
- **Depreciation expense** is 2.5% or \$47k unfavourable to budget.
- **Insurance expenses** is 4.2% or \$9k favourable to budget.
- **Other expenditure** is 23.8% or \$43k favourable to budget.

## NET RESULT

The net result is 61% or \$228k favourable result to budget, due to total revenue being \$125k unfavourable and expenditure being \$353k favourable to budget.

## FINANCIAL SUMMARY YEAR TO DATE JUNE 2018 (INTERIM RESULTS)

### CAPITAL ITEMS

Capital revenue is now 3.1% or \$86k unfavourable to budget, this is considered as a timing difference at this stage, amounts received or brought to account thus far and the comparative to budget are outlined below:-

- \$452k and favourable to budget by \$32k Regional Roads Group road funding
- \$183k for Roads to Recovery
- \$282k and in line with budget, Bridge funding from WA Grants commission and Mainroads WA
- \$56k for Visitor Centre Grant
- \$508k, and on budget, DFES plant
- \$1,129k and on budget, independent living complex
- \$20k outdoor exercise equipment, in line with budget

- \$73k for Sporting oval lights project, below budget by \$14k
- \$0k for the rodeo shade project below budget by \$80k with \$98k savings in associated capital expenditure
- \$50k and \$121k below budget for the dam water project (with commensurate capital expenditure savings)
- \$184k being \$92k higher than budget for Roads to Recovery being the 2018/19 grant in advance.

Making a total of \$2.7M has brought to account as capital income.

Capital expenditure is 8.2% or \$487k favourable to budget. For a more detailed understanding, refer to the Capital Expenditure by Asset Class report. In some cases, there is a direct relationship between Capital income and Capital expenditure. Included within this year, is an amount of \$141k for Councillor New Initiatives, in accord with items contained in the Strategic Community Plan, to date only \$33k has been spent.

#### **FUNDING ITEMS**

Repayment of loan principal is on budget.

#### **RESERVE ITEMS**

Transfer nett from Reserves is \$657 lower than budget taking into account restricting of both prepaid grants and unspent restricted grants funding.

#### **CASH & INVESTMENTS**

Cash and investments sits at \$4.0M; this represents a decrease of \$400k from the previous month, mainly due to revenue being higher, capital and operating expenses being lower. It is emphasised however that the majority of funds is tagged as "restricted" and therefore cannot form part of Council's unrestricted or free cash; this will be disclosed at final year end in the Annual financial statements embedded in the Annual Report.

#### **SUMMARY**

The overall financial result 5.5% or \$18k better than budget; this is expected to alter slightly once we finalise the end of year result.

The result is pleasing in that the Shire of Boddington finances are in line with both the annual budget and long term financial plan, and augers well for the financial sustainability. Additionally, it indicates that the financial reform undertaken over the last 3 years is bringing favourable as anticipated results.

Statutory Environment - Local Government (Financial Management) Regulations 1996

<b>OFFICER'S RECOMMENDATION – 8.2.1</b>
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That Council adopt the:

1. monthly financial statements for the period ending June 2018; and
2. summary of reconciliations for the period ending June 2018.



# ATTACHMENT 8.2.1A

## SHIRE OF BODDINGTON

Interim - Financial Reports for the period ended

30-Jun-18

<b>Report Type</b>	<b>Page No.</b>
Summary of Financial Activity	1
Comprehensive Income Statement by Nature/type	2
Comprehensive Income Statement by Programme	3
Rate Setting Statement	4
Statement of Financial Position	5
Loan Repayments & Net Current Asset Position	6
Capital Expenditure by Asset type	7
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# ATTACHMENT 8.2.1A

## SHIRE OF BODDINGTON SUMMARY OF FINANCIAL ACTIVITY by Nature or Type Interim - For the period ended

30-Jun-18

	2017/18 Budget			Actual YTD	Variance YTD	% Variance YTD
	Approved	Amended	YTD Budget			
<b>Opening Funding Surplus (Deficit)</b>	751,517	751,517	751,517	751,517	-	
<b>Revenue</b>						
Rates	4,386,000	4,386,000	4,386,000	4,371,375	- 14,625	-0.3%
Operating Grants, Subsidies and Contributions	572,602	710,559	710,559	810,087	99,527	14.0%
Fees and Charges	1,122,738	1,133,338	1,133,338	1,024,498	- 108,840	-9.6%
Interest Earnings	88,428	128,428	128,428	128,458	29	0.0%
Other Revenue	186,739	186,739	186,739	85,444	- 101,295	-54.2%
Profit from Asset Sales	-	-	-	-	-	
<b>OPERATING INCOME</b>	<b>6,356,508</b>	<b>6,545,065</b>	<b>6,545,065</b>	<b>6,419,862</b>	<b>- 125,203</b>	<b>-1.9%</b>
<b>Expenses</b>						
Employee Costs	- 2,472,047	- 2,423,047	- 2,423,047	- 2,397,835	25,212	1.0%
Materials and Contracts	- 1,705,430	- 1,795,666	- 1,795,666	- 1,497,096	298,570	16.6%
Utility Charges	- 335,238	- 325,238	- 325,238	- 300,265	24,974	7.7%
Depreciation on Non-Current Assets	- 1,655,576	- 1,889,629	- 1,889,629	- 1,936,682	- 47,053	-2.5%
Interest Expenses	- 109,035	- 109,035	- 109,035	- 109,451	- 416	-0.4%
Insurance Expenses	- 202,424	- 202,424	- 202,424	- 193,806	8,618	4.3%
Loss on Asset Sales	-	-	-	-	-	
Other Expenditure	- 183,407	- 180,851	- 180,851	- 137,844	43,007	23.8%
<b>OPERATING EXPENDITURE</b>	<b>- 6,663,157</b>	<b>- 6,925,890</b>	<b>- 6,925,890</b>	<b>- 6,572,978</b>	<b>352,912</b>	<b>5.1%</b>
<b>Net Result (incl. c/f surplus position)</b>	<b>444,868</b>	<b>370,692</b>	<b>370,692</b>	<b>598,401</b>	<b>227,709</b>	<b>61.4%</b>
<b>Adjustments for Non-Cash Items</b>						
Depreciation	1,655,576	1,889,629	1,889,629	1,936,682	47,053	2.5%
Loss on Asset Disposals	-	-	-	-	-	
(Profit) on Asset Disposals	-	-	-	-	-	
Provisions and Accruals	-	-	-	-	-	
	<b>1,655,576</b>	<b>1,889,629</b>	<b>1,889,629</b>	<b>1,936,682</b>	<b>47,053</b>	<b>2.5%</b>
<b>Net Result before funding and Capex items</b>	<b>2,100,444</b>	<b>2,260,321</b>	<b>2,260,321</b>	<b>2,535,083</b>	<b>274,762</b>	<b>12.2%</b>
<b>Capital Income and Expenditure</b>						
Non-operating Grants & contributions	2,477,670	2,841,389	2,841,389	2,754,596	- 86,793	-3.1%
Purchase Land & Buildings	- 3,223,666	- 2,907,166	- 2,907,166	- 3,002,079	- 94,913	-3.3%
Purchase Plant & Equipment	- 205,000	- 728,819	- 728,819	- 713,004	15,815	2.2%
Purchase Roads, Streets & Bridges	- 1,157,491	- 1,396,991	- 1,396,991	- 1,445,279	- 48,288	-3.5%
Purchase Other Infrastructure	- 665,019	- 755,819	- 755,819	- 250,110	505,709	66.9%
New Initiatives	- 569,500	- 141,500	- 141,500	- 32,816	108,684	76.8%
Proceeds from Asset Sales	300,000	-	-	-	-	
<b>Net Capital Items</b>	<b>- 3,043,006</b>	<b>- 3,088,906</b>	<b>- 3,088,906</b>	<b>- 2,688,692</b>	<b>400,214</b>	<b>13.0%</b>
<b>Funding Items</b>						
Proceeds from New loans	-	-	-	-	-	
Repayment of Loan Principal	- 220,541	- 220,541	- 220,541	- 220,541	0	0.0%
Self Supporting Loan Principal Income	-	-	-	-	-	
<b>Total Funding Items</b>	<b>- 220,541</b>	<b>- 220,541</b>	<b>- 220,541</b>	<b>- 220,541</b>	<b>0</b>	<b>0.0%</b>
<b>Reserve Items</b>						
Transfers to Reserves	- 630,900	- 760,900	- 760,900	- 1,131,220	- 370,320	-48.7%
Transfers from Reserves	2,169,052	2,135,027	2,135,027	1,848,389	- 286,638	13.4%
<b>Net Reserve movement</b>	<b>1,538,152</b>	<b>1,374,127</b>	<b>1,374,127</b>	<b>717,169</b>	<b>- 656,958</b>	<b>47.8%</b>
<b>Closing Funding Surplus (Deficit)</b>	<b>375,048</b>	<b>325,000</b>	<b>325,000</b>	<b>343,019</b>	<b>18,018</b>	<b>5.5%</b>

# ATTACHMENT 8.2.1A

## SHIRE OF BODDINGTON STATEMENT OF COMPREHENSIVE INCOME BY NATURE/TYPE Interim - For the period ended

30-Jun-18

	2017/18 Budget			Actual YTD	Variance YTD	% Variance YTD
	Approved	Amended	YTD Budget			
<b>Revenue</b>						
Rates	4,386,000	4,386,000	4,386,000	4,371,375	- 14,625	-0.3%
Operating Grants, Subsidies and Contributions	572,602	710,559	710,559	810,087	99,527	14.0%
Fees and Charges	1,122,738	1,133,338	1,133,338	1,024,498	- 108,840	-9.6%
Interest Earnings	88,428	128,428	128,428	128,458	29	0.0%
Other Revenue	186,739	186,739	186,739	85,444	- 101,295	-54.2%
<b>OPERATING INCOME</b>	<b>6,356,508</b>	<b>6,545,065</b>	<b>6,545,065</b>	<b>6,419,862</b>	<b>- 125,203</b>	<b>-1.9%</b>
<b>Expenses</b>						
Employee Costs	- 2,472,047	- 2,423,047	- 2,423,047	- 2,397,835	25,212	1.0%
Materials and Contracts	- 1,705,430	- 1,795,666	- 1,795,666	- 1,497,096	298,570	16.6%
Utility Charges	- 335,238	- 325,238	- 325,238	- 300,265	24,974	7.7%
Depreciation on Non-Current Assets	- 1,655,576	- 1,889,629	- 1,889,629	- 1,936,682	- 47,053	-2.5%
Interest Expenses	- 109,035	- 109,035	- 109,035	- 109,451	416	-0.4%
Insurance Expenses	- 202,424	- 202,424	- 202,424	- 193,806	8,618	4.3%
Other Expenditure	- 183,407	- 180,851	- 180,851	- 137,844	43,007	23.8%
<b>OPERATING EXPENDITURE</b>	<b>- 6,663,157</b>	<b>- 6,925,890</b>	<b>- 6,925,890</b>	<b>- 6,572,978</b>	<b>352,912</b>	<b>5.1%</b>
<b>Net Result before Capital Income</b>	<b>- 306,649</b>	<b>- 380,825</b>	<b>- 380,825</b>	<b>- 153,116</b>	<b>227,709</b>	<b>-59.8%</b>
Non-Op. Grants, Subsidies and Contributions	2,477,670	2,841,389	2,841,389	2,754,596	- 86,793	-3.1%
Profit on Asset Disposals	-	-	-	-	-	-
Loss on Asset Disposals	-	-	-	-	-	-
<b>OTHER</b>	<b>2,477,670</b>	<b>2,841,389</b>	<b>2,841,389</b>	<b>2,754,596</b>	<b>- 86,793</b>	<b>-3.1%</b>
<b>NET RESULT</b>	<b>2,171,021</b>	<b>2,460,564</b>	<b>2,460,564</b>	<b>2,601,481</b>	<b>140,917</b>	<b>5.7%</b>
<b>Other Comprehensive Income</b>						
Changes on Revaluation of Non-Current Assets	-	-	-	-	-	-
<b>Total Other Comprehensive Income</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL COMPREHENSIVE INCOME</b>	<b>2,171,021</b>	<b>2,460,564</b>	<b>2,460,564</b>	<b>2,601,481</b>	<b>140,917</b>	<b>5.7%</b>

# ATTACHMENT 8.2.1A

## SHIRE OF BODDINGTON STATEMENT OF COMPREHENSIVE INCOME BY PROGRAM Interim - For the period ended

30-Jun-18

	2017/18 Budget			Actual YTD	Variance YTD	% Variance YTD	
	Approved	Amended	YTD Budget				
<b>Revenue</b>							
Governance	4,666,593	4,680,593	4,680,593	4,831,537	150,944	3.2%	
General Purpose Funding	106,484	106,484	106,484	58,579	47,905	-45.0%	
Law, Order, Public Safety	211,411	341,368	341,368	327,378	13,990	-4.1%	
Health	26,429	26,429	26,429	25,593	836	-3.2%	
Education and Welfare	499,648	450,648	450,648	368,842	81,806	-18.2%	
Housing	20,402	20,402	20,402	12,348	8,054	-39.5%	
Community Amenities	295,078	310,078	310,078	329,407	19,329	6.2%	
Recreation and Culture	133,690	173,290	173,290	133,108	40,182	-23.2%	
Transport	106,887	140,887	140,887	119,567	21,320	-15.1%	
Economic Services	244,045	249,045	249,045	199,276	49,769	-20.0%	
Other Property and Services	45,840	45,840	45,840	14,226	31,614	-69.0%	
	<b>6,356,508</b>	<b>6,545,065</b>	<b>6,545,065</b>	<b>6,419,862</b>	<b>125,203</b>	<b>-1.9%</b>	
<b>Expenses excluding Finance Costs</b>							
Governance	-	28,660	-	36,042	-	36,042	204.4%
General Purpose Funding	-	25,684	-	25,684	-	11,217	56.3%
Law, Order, Public Safety	-	615,523	-	674,250	-	674,250	7.6%
Health	-	269,876	-	255,952	-	255,952	-2.3%
Education and Welfare	-	621,700	-	587,732	-	587,732	-2.0%
Housing	-	47,162	-	18,143	-	18,143	-38.5%
Community Amenities	-	688,064	-	677,663	-	677,663	-1.5%
Recreation and Culture	-	1,505,093	-	1,572,047	-	1,572,047	4.8%
Transport	-	2,422,088	-	2,542,538	-	2,542,538	5.2%
Economic Services	-	422,281	-	476,377	-	476,377	11.3%
Other Property and Services	-	2,314	-	13,286	-	13,286	574.4%
	-	<b>6,554,122</b>	-	<b>6,816,855</b>	-	<b>6,816,855</b>	<b>5.2%</b>
<b>Finance Costs</b>							
Governance	-	35,955	-	35,955	-	35,955	100.0%
General Purpose Funding	-	-	-	-	-	-	-
Law, Order, Public Safety	-	-	-	-	-	-	-
Health	-	-	-	-	-	-	-
Education and Welfare	-	10,219	-	10,219	-	10,219	100.0%
Housing	-	33,297	-	33,297	-	33,297	100.0%
Community Amenities	-	-	-	-	-	-	-
Recreation and Culture	-	29,564	-	29,564	-	29,564	100.0%
Transport	-	-	-	-	-	-	-
Economic Services	-	-	-	-	-	-	-
Other Property and Services	-	-	-	-	-	-	-
	-	<b>109,035</b>	-	<b>109,035</b>	-	<b>109,035</b>	<b>100.0%</b>
Net Result before Capital Income	-	306,649	-	380,825	-	380,825	124.2%
<b>Non Operating Grants, Subsidies and Contributions</b>							
General Purpose Funding	-	188,000	-	188,000	-	188,000	100.0%
Law, Order, Public Safety	-	508,819	-	508,819	-	508,819	100.0%
Education and Welfare	1,409,500	1,129,500	1,129,500	1,129,500	-	1,129,500	79.5%
Recreation and Culture	373,569	270,469	270,469	70,000	200,469	-74.1%	
Transport	594,601	688,601	688,601	802,502	113,901	16.5%	
Economic Services	100,000	56,000	56,000	55,775	225	-0.4%	
Other Property and Services	-	-	-	-	-	-	-
	2,477,670	2,841,389	2,841,389	2,754,596	86,793	-3.1%	
<b>Other Comprehensive Income</b>							
Changes on Revaluation of Non-Current Assets	-	-	-	-	-	-	-
<b>TOTAL COMPREHENSIVE INCOME</b>	<b>2,171,021</b>	<b>2,460,564</b>	<b>2,460,564</b>	<b>2,601,481</b>	<b>140,917</b>	<b>5.7%</b>	

# ATTACHMENT 8.2.1A

SHIRE OF BODDINGTON RATE SETTING STATEMENT							30-Jun-18
Interim - For the period ended							
	2017/18 Budget			Actual	Variance	% Variance	
	Approved	Amended	YTD Budget	YTD	YTD	YTD	
<b>Revenue</b>							
Operating Grants, Subsidies and Contributions	572,602	710,559	710,559	810,087	99,527	14.0%	
Fees and Charges	1,122,738	1,133,338	1,133,338	1,024,498 -	108,840	-9.6%	
Interest Earnings	88,428	128,428	128,428	128,458	29	0.0%	
Other Revenue	186,739	186,739	186,739	85,444 -	101,295	-54.2%	
Profit from Asset Sales	-	-	-	-	-		
<b>Total Operating Revenue excluding Rates</b>	<b>1,970,508</b>	<b>2,159,065</b>	<b>2,159,065</b>	<b>2,048,488 -</b>	<b>110,578</b>	<b>-5.1%</b>	
<b>Expenses</b>							
Employee Costs	- 2,472,047 -	- 2,423,047 -	- 2,423,047 -	- 2,397,835	25,212	1.0%	
Materials and Contracts	- 1,705,430 -	- 1,795,666 -	- 1,795,666 -	- 1,497,096	298,570	16.6%	
Utility Charges	- 335,238 -	- 325,238 -	- 325,238 -	- 300,265	24,974	7.7%	
Depreciation on Non-Current Assets	- 1,655,576 -	- 1,889,629 -	- 1,889,629 -	- 1,936,682 -	47,053	-2.5%	
Interest Expenses	- 109,035 -	- 109,035 -	- 109,035 -	- 109,451 -	416	-0.4%	
Insurance Expenses	- 202,424 -	- 202,424 -	- 202,424 -	- 193,806	8,618	4.3%	
Loss on Asset Sales	-	-	-	-	-		
Other Expenditure	- 183,407 -	- 180,851 -	- 180,851 -	- 137,844	43,007	23.8%	
<b>Operating Expenditure</b>	<b>- 6,663,157 -</b>	<b>- 6,925,890 -</b>	<b>- 6,925,890 -</b>	<b>- 6,572,978</b>	<b>352,912</b>	<b>5.1%</b>	
<b>Operating Result Excluding Rates Income</b>	<b>- 4,692,649 -</b>	<b>- 4,766,825 -</b>	<b>- 4,766,825 -</b>	<b>- 4,524,489</b>	<b>242,335</b>	<b>5%</b>	
<b>Adjustments for Non-Cash Items</b>							
Depreciation	1,655,576	1,889,629	1,889,629	1,936,682	47,053	-2.5%	
(Profit)/Loss on Asset Disposals	-	-	-	-	-		
Provisions & Accruals	-	-	-	-	-		
	<b>1,655,576</b>	<b>1,889,629</b>	<b>1,889,629</b>	<b>1,936,682</b>	<b>47,053</b>	<b>-2.5%</b>	
<b>Capital Income and Expenditure</b>							
Purchase of Capital Expenditure	- 5,820,676 -	- 5,930,295 -	- 5,930,295 -	- 5,443,288	487,007	8.2%	
Non-operating Grants & contributions	2,477,670	2,841,389	2,841,389	2,754,596 -	86,793	3.1%	
Proceeds from Asset Sales	300,000	-	-	-	-	#DIV/0!	
	<b>- 3,043,006 -</b>	<b>- 3,088,906 -</b>	<b>- 3,088,906 -</b>	<b>- 2,688,692</b>	<b>400,214</b>	<b>13.0%</b>	
<b>Funding &amp; Reserve Items</b>							
Proceeds from New loans	-	-	-	-	-		
Repayment of Loan Principal	- 220,541 -	- 220,541 -	- 220,541 -	- 220,541	0	0.0%	
Self Supporting Loan Principal Income	-	-	-	-	-		
Transfers to Reserves	- 630,900 -	- 760,900 -	- 760,900 -	- 1,131,220 -	370,320		
Transfers from Reserves	2,169,052	2,135,027	2,135,027	1,848,389 -	286,638	13.4%	
	<b>1,317,611</b>	<b>1,153,586</b>	<b>1,153,586</b>	<b>496,628 -</b>	<b>656,958</b>	<b>56.9%</b>	
Estimated Surplus/(Deficit) July 1 B/Fd.	751,517	751,517	751,517	751,517	-		
Estimated Surplus/(Deficit) C/F or YTD.	375,048	325,000	325,000	343,019 -	18,019	5.5%	
<b>Amount required from General Rate</b>	<b>- 4,386,000 -</b>	<b>- 4,386,000 -</b>	<b>- 4,385,999 -</b>	<b>- 4,371,375 -</b>	<b>14,624</b>	<b>-0.3%</b>	

## ATTACHMENT 8.2.1A

<b>SHIRE OF BODDINGTON</b>		
<b>STATEMENT OF FINANCIAL POSITION</b>		
Interim - For the period ended		
	30-Jun-17	30-Jun-18
	<b>Audited</b>	<b>YTD Actual</b>
<b>CURRENT ASSETS</b>		
Cash and Cash Equivalents	4,974,732	3,957,262
Equity Reserve Investments	-	-
Trade & Other Receivables	338,977	390,482
Inventories	2,044	-
<b>TOTAL CURRENT ASSETS</b>	<b>5,315,753</b>	<b>4,347,744</b>
<b>NON CURRENT ASSETS</b>		
Property Plant & Equipment	27,432,220	30,443,220
Land Held for Resale	272,538	272,539
Infrastructure	46,816,094	47,311,699
<b>TOTAL NON CURRENT ASSETS</b>	<b>74,520,852</b>	<b>78,027,458</b>
<b>TOTAL ASSETS</b>	<b>79,836,605</b>	<b>82,375,202</b>
<b>CURRENT LIABILITIES</b>		
Trade & Other Payables	503,379	581,737
Employee Provisions	308,448	308,448
Borrowings	220,541	0
Trusts	-	79,300
<b>TOTAL CURRENT LIABILITIES</b>	<b>1,032,368</b>	<b>969,485</b>
<b>NON CURRENT LIABILITIES</b>		
Trade & Other Payables - Specific	300,000	300,000
Borrowings	2,284,898	2,284,898
Employee Provisions	47,369	47,369
<b>TOTAL NON CURRENT LIABILITIES</b>	<b>2,632,267</b>	<b>2,632,267</b>
<b>TOTAL LIABILITIES</b>	<b>3,664,635</b>	<b>3,601,752</b>
<b>EQUITY</b>		
Retained Earnings	30,813,402	34,132,051
Reserves Cash Backed	3,767,393	3,050,224
Revaluation Reserve	41,591,174	41,591,175
<b>TOTAL EQUITY</b>	<b>76,171,970</b>	<b>78,773,450</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>79,836,605</b>	<b>82,375,202</b>
<b>BALANCE SHEET VARIANCE</b>	<b>\$0.00</b>	<b>\$0.00</b>

## ATTACHMENT 8.2.1A

### LOAN PRINCIPAL REPAYMENTS

COA	Description	IE Summary	Inc/Exp Analysis Summary	Original Budget	Amended	YTD Budget	YTD Actual
3042460	PRINCIPAL ON LOAN 105	71	Other Expenses	\$117,011	\$117,011	\$117,011	\$117,011
2113200	LOAN 106 - REC CENTRE	71	Other Expenses	\$0	\$0	\$0	\$0
3074200	PRINCIPAL LOAN 83	71	Other Expenses	\$9,993	\$9,993	\$9,993	\$9,993
3083000	PRINCIPAL ON LOAN 100	71	Other Expenses	\$13,845	\$13,845	\$13,845	\$13,845
3091402	PRINCIPAL ON LOAN 91	71	Other Expenses	\$0	\$0	\$0	\$0
3091460	PRINCIPAL ON LOAN 94	71	Other Expenses	\$11,835	\$11,835	\$11,835	\$11,835
3091470	PRINCIPAL ON LOAN 97	71	Other Expenses	\$12,002	\$12,002	\$12,002	\$12,002
3113046	PRINCIPAL - LOAN 103	71	Other Expenses	\$0	\$0	\$0	\$0
3113048	PRINCIPAL - LOAN 106 REC CENTRE	71	Other Expenses	\$55,855	\$55,855	\$55,855	\$55,855
3121100	PRINCIPAL LOAN 102	71	Other Expenses	\$0	\$0	\$0	\$0
<b>TOTAL</b>				<b>\$220,541</b>	<b>\$220,541</b>	<b>\$220,541</b>	<b>\$220,541</b>

### MOVEMENT NET CURRENT ASSET POSITION - RECONCILIATION

	2017/18 Budget		YTD	Actual YTD
	Approved	Forecast		
NCA items from Statement of Financial Activity				
Current Assets	3,016,332	3,016,332		4,347,913
Less: Current Liabilities	- 412,044	- 412,044		- 954,668
Add: Restricted Assets/Principal Repayment	- 2,229,239	- 2,279,287		- 3,050,224
<b>Net Current Assets</b>	<b>375,048</b>	<b>325,000</b>		<b>343,019</b>
<b>REPRESENTED BY - (From Financial Position) Movement</b>				
<b>Net Current Assets</b>	<b>375,048</b>	<b>325,000</b>		<b>343,019</b>
<b>REPRESENTED BY - (From Rate Setting Statement) Movement</b>				
Closing Surplus Position	375,048	325,000		343,019
<b>Net Current Assets</b>	<b>375,048</b>	<b>325,000</b>		<b>343,019</b>

## ATTACHMENT 8.2.1A

SHIRE OF BODDINGTON  
Printed : at 9:24 AM on 9/07/2018

SHIRE OF BODDINGTON  
CAPITAL EXPENDITURE BY ASSET CLASS  
Interim - For the period ended

30-Jun-18

COA	Description	Asset Type	Budget	Amended	YTD Budget	YTD Actual
3042202	EXISTING BUILDINGS 17/18	Land & Buildings	111,759	81,759	81,759	81,163
3042212	CEO RESIDENCE	Land & Buildings	350,000	280,000	280,000	292,180
3053025	OLD POLICE STATION REFURBISHMENT	Land & Buildings	65,000	65,000	65,000	61,402
3082090	AGED CARE COMPLEX	Land & Buildings	2,549,381	2,282,881	2,282,881	2,317,322
3113200	RECREATION CENTRE	Land & Buildings	22,526	42,526	42,526	56,733
3135202	LAND PURCHASE	Land & Buildings	-	-	-	-
3132008	VISITOR CENTRE	Land & Buildings	125,000	155,000	155,000	193,279
		<b>Land &amp; Buildings Total</b>	<b>3,223,666</b>	<b>2,907,166</b>	<b>2,907,166</b>	<b>3,002,079</b>
3102201	REFUSE SITE	Other Infrastructure	30,000	30,000	30,000	-
3105050	OVALS PARKS & CEMETERIES	Other Infrastructure	-	10,000	10,000	8,915
3112208	LIGHTING - SPORTS OVAL	Other Infrastructure	112,121	112,121	112,121	159,977
3112213	SWIMMING POOL - INFRASTRUCTURE	Other Infrastructure	32,000	15,000	15,000	15,162
3132030	WATER TO RANFORD CAPEX	Other Infrastructure	256,670	256,670	256,670	50,693
3113205	RODEO SHADE FACILITIES	Other Infrastructure	-	97,800	97,800	-
3113082	DAM IMPROVEMENTS - WATER TO OVAL	Other Infrastructure	234,228	234,228	234,228	15,364
		<b>Other Infrastructure Total</b>	<b>665,019</b>	<b>755,819</b>	<b>755,819</b>	<b>250,110</b>
3042209	COMPUTER EQUIPMENT	Plant & Equip	15,000	35,000	35,000	31,874
3042208	OFFICE EQUIPMENT	Plant & Equip	20,000	15,000	15,000	14,557
3042219	VEHICLE COST UPGRADE	Plant & Equip	-	-	-	-
3051220	Fire Tender Boddington	Plant & Equip	-	508,819	508,819	508,819
3121096	TRACTOR	Plant & Equip	55,000	79,000	79,000	78,977
3121066	REACH MOWER	Plant & Equip	75,000	65,000	65,000	64,810
3139302	MINOR CAPITAL ITEMS	Plant & Equip	40,000	26,000	26,000	13,967
		<b>Plant &amp; Equip Total</b>	<b>205,000</b>	<b>728,819</b>	<b>728,819</b>	<b>713,004</b>
3121086	Main Roads Bridge Program	Roads Infrastructure	42,500	282,000	282,000	282,000
3121090	ROADS TO RECOVERY	Roads Infrastructure	96,358	96,358	96,358	104,422
3121704	RESEALS - MUNI	Roads Infrastructure	163,642	163,642	163,642	179,120
3121705	MAIN STREET UPGRADE	Roads Infrastructure	111,635	111,635	111,635	3,486
3121706	CAR PARKS - SHIRE FACILITIES	Roads Infrastructure	100,000	100,000	100,000	132,957
3121700	COMMODITY GRANT CAPITAL EXPENSE	Roads Infrastructure	-	-	-	-
3121800	ROAD CONST. - RRG	Roads Infrastructure	601,500	601,500	601,500	701,595
3121803	FOOTPATHS	Roads Infrastructure	41,856	41,856	41,856	41,700
		<b>Roads Infrastructure Total</b>	<b>1,157,491</b>	<b>1,396,991</b>	<b>1,396,991</b>	<b>1,445,279</b>
3113207	DRINKING FOUNTAINS	Councillor New Initiatives	12,000	12,000	12,000	-
3112100	SKATEPARK	Councillor New Initiatives	150,000	25,000	25,000	18,800
3112205	PUMP TRACK	Councillor New Initiatives	140,000	-	-	-
3105250	NATURE PLAYGROUND	Councillor New Initiatives	100,000	-	-	-
3105500	FORESHORE LANDSCAPE/DESIGN	Councillor New Initiatives	50,000	10,000	10,000	7,590
3105211	DOG PARK - FENCING	Councillor New Initiatives	7,500	7,500	7,500	681
3105052	FLYING FOX	Councillor New Initiatives	20,000	-	-	-
3112210	OUTDOOR EXERCISE FACILITIES	Councillor New Initiatives	40,000	40,000	40,000	-
3082450	DEMENTIA HOUSE MODIFICATIONS	Councillor New Initiatives	10,000	-	-	-
3105203	COMMUNITY CLUB MODIFICATIONS	Councillor New Initiatives	25,000	2,000	2,000	5,745
3112000	VOLLEYBALL COURT (REC CTR.)	Councillor New Initiatives	5,000	5,000	5,000	-
3146203	ART SHOWCASE (VISITOR CTR.)	Councillor New Initiatives	10,000	40,000	40,000	-
		<b>Councillor New Initiatives Total</b>	<b>569,500</b>	<b>141,500</b>	<b>141,500</b>	<b>32,816</b>
		<b>Grand Total</b>	<b>5,820,676</b>	<b>5,930,295</b>	<b>5,930,295</b>	<b>5,443,288</b>



## ATTACHMENT 8.2.1A

### CAPITAL EXPENDITURE - EXISTING BUILDINGS - By JOBS

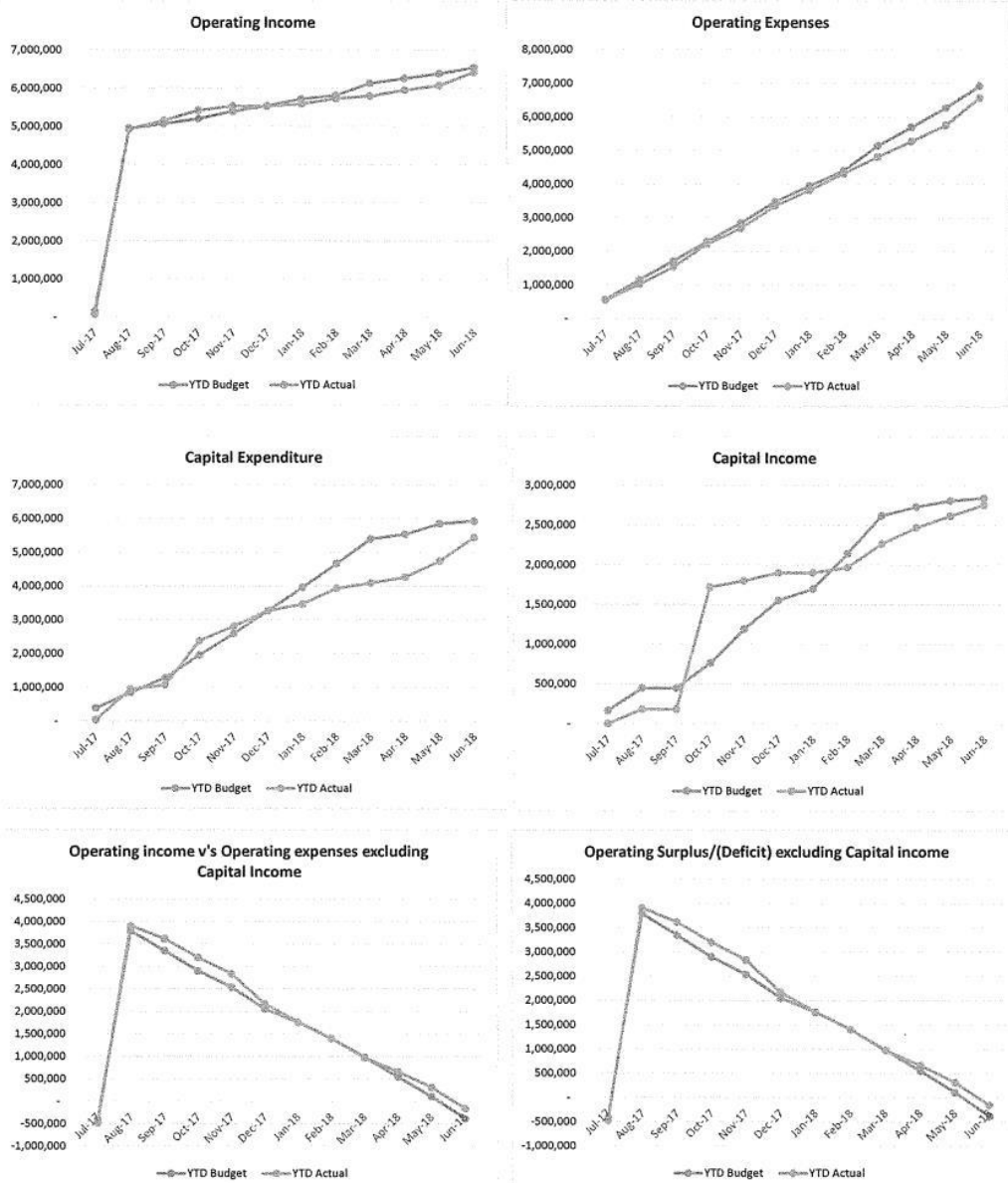
30-Jun-18

Job	Description	Original Budget	Amended	YTD Budget	YTD Actual
BAC1999	Bannister Road Shire Office - Capital	33,000	33,000	33,000	30,982
BCC1028	Pollard Street Child Care Centre - Capital	1,000	-	-	-
BCC1029	Johnstone Street Community Newspaper - Capital	9,000	2,000	2,000	1,270
BCC1999	Bannister Road - Caravan Park Caretaker Residence - Capital	1,000	1,000	1,000	-
BCC3999	Bannister Road - Caravan Park Caretaker Residence - Capital	-	-	-	1,955
BDC1015	Farmer Ave - Depot Lunch Room - Capital	1,000	1,000	1,000	758
BDC2015	Farmer Ave - Depot Lunch Room - Capital	-	9,000	9,000	16,960
BEC1029	Johnstone Street Emergency Services Shed - Capital	1,000	-	-	-
BFC1039	Wurraming Ave - Foreshore Toilet Block - Capital	1,000	-	-	-
BIC1024	Hotham Street Ic Unit 1 - Capital	1,000	-	-	-
BIC2024	Hotham Street Ic Unit 2 - Capital	1,000	-	-	1,978
BIC3024	Hotham Street Ic Unit 3 - Capital	1,000	-	-	-
BIC4024	Hotham Street Ic Unit 4 - Capital	1,000	1,000	1,000	1,089
BMC1024	Hotham Street Medical Centre - Capital	1,000	1,000	1,000	5,775
BOC1025	Forrest Street Old School - Main Classroom - Capital	1,000	-	-	-
BOC3025	Forrest Street Old School Storerroom - Capital	-	-	-	-
BOC4025	Forrest Street Old School - Main Classroom - Capital	1,000	-	-	-
BPC1999	Bannister Road Public Toilets - Capital	1,000	-	-	-
BRC1025	Forrest Street Retirement Unit 1 - Capital	1,000	-	-	298
BRC2025	Forrest Street Retirement Unit 2 - Capital	1,000	-	-	-
BRC3025	Forrest Street Retirement Unit 3 - Capital	1,000	-	-	-
BRC4025	Forrest Street Retirement Unit 4 - Capital	1,000	-	-	-
BRC1999	Bannister Road Recreation Centre - Capital	-	-	-	-
BSC1027	Hill Street 34 (Staff Housing) - Capital	1,000	-	-	-
BSC1028	Pollard Street Swimming Pool Ablutions - Capital	1,000	-	-	-
BSC1045	Pecan Place 3 (Staff Housing) - Capital	1,000	-	-	-
BSC1050	Prussian Way 20 (Staff Housing) - Capital	5,000	5,000	5,000	4,510
BSC1054	Blue Gum Close 15 (Staff Housing) - Capital	10,000	2,000	2,000	-
BSC1063	Club Drive Sporting Complex - Capital	1,000	-	-	-
BSC2029	Johnstone Street 46 (Staff Housing) - Capital	6,000	-	-	2,800
BSC2054	Blue Gum Close 16 (Staff Housing) - Capital	5,000	5,000	5,000	-
BSC3028	Pollard Street Swimming Pool Kiosk/Pump Room - Capital	21,000	21,000	21,000	12,788
BTC1029	Johnstone Street Town Hall - Capital	1,000	-	-	-
BWC1013	Robins Road Waste Site Office - Capital	759	759	759	-
BYC1999	Bannister Road Youth Centre - Capital	-	-	-	-
<b>TOTAL EXISTING BUILDINGS</b>		<b>\$111,759</b>	<b>\$81,759</b>	<b>\$81,759</b>	<b>\$81,163</b>
<b>REPRESENTED BY:</b>					
COA					
<b>3042202 EXISTING BUILDINGS 17/18</b>		<b>111,759</b>	<b>81,759</b>	<b>81,759</b>	<b>81,163</b>

# ATTACHMENT 8.2.1A

## SHIRE OF BODDINGTON GRAPHICAL DISCLOSURE OF FINANCIAL PERFORMANCE For the period ended

31-May-18



9/07/2018S:\Corporate Services\Manager Finance\Financial Reports\Council\2017-18\Jun 2018\Data for Graphs

## ATTACHMENT 8.2.2A

### 8.2.2 List of Payments – June 2018

Disclosure of Interest:	Nil
Date:	09 July 2018
Author:	J Rendell
Attachments:	8.2.2A List of Payments June 2018 (confidential)

#### Summary

The Local Government (Financial Management) Regulations 1996 require the preparation of a List of Payments made from the Council's bank accounts.

#### Background

A list of the payments made in each month is to be prepared and presented to a meeting of Council in the following month.

This list of payments is to be reviewed by Council separately from the monthly financial statements. This will ensure that the requirement of the Financial Regulations for the list of payments, made in one month to be presented to the Council meeting in the following month, will be met even if the financial statements are not presented to that meeting.

Councillors have the opportunity to query or inspect invoices before the meeting to satisfy themselves before the item comes before Council.

#### Comment

The List of Payments for the month of June 2018, is presented in Attachment 8.2.2A.

#### Statutory Environment

Local Government (Financial Management) Regulations 1996

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.
- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –
- (a) the payee's name; and
  - (b) the amount of the payment; and
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing –
- (a) for each account which requires council authorisation in that month –
    - (i) the payee's name; and
    - (ii) the amount of the payment; and
    - (iii) sufficient information to identify the transaction; and
  - (b) the date of the meeting of the council to which the list is to be presented.

## ATTACHMENT 8.2.2A

- (3) A list prepared under subregulation (1) or (2) is to be —
- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
  - (b) recorded in the minutes of that meeting.

Policy Implications - Nil

OFFICER'S RECOMMENDATION – 8.2.2
----------------------------------

That Council adopts the list of payments for the period ending June 2018; at Attachment 8.2.2A.

## 8.3.1 Asset Management Planning

File Ref. No:	ADM 0342
Disclosure of Interest:	Nil
Date:	13 July 2018
Author:	J Rendell
Attachments:	8.2.3A Building & Land Asset Management Plan (Separate Attachment)
	8.2.3B Asset Management Plan – General Guidance Notes (Separate Attachment)
	8.2.3C Road Network Asset Management Plan (Separate Attachment)

### Summary

For Council to consider adopting asset management plans and general guidance notes.

### Background

The key elements of asset management are:

- providing a defined level of service and monitoring performance;
- managing the impact of growth or decline through demand management and infrastructure investment;
- taking a ‘whole of life’ approach to developing cost-effective management strategies for the long-term that meet defined levels of service;
- identifying, assessing and appropriately controlling risks; and
- maintaining a long-term financial plan which identifies required expenditure and how it will be funded.

### Comment

The attached plans are prepared as initial set of core asset management plans in accordance with the International Infrastructure Management Manual 2011 and the Department of Local Government and Communities Asset Management Framework and Guidelines.

The plans have been prepared to meet minimum legislative and organisational requirements for sustainable service delivery and long-term financial planning and reporting. Core asset management relies on the use of an asset register, maintenance management systems, top-down condition assessments, simple risk assessment and basic defined level of service in order to establish a long-term cash flow projection. Users of these plan should recognise that the level of asset management maturity at which the Shire is currently situated in the progressive nature of its journey towards higher levels of asset management.

The plans which have been developed include Building and Land Asset Management Plan, Road Network Asset Management Plan and Asset Management General Guidance Notes.

Strategic Implications Nil

Statutory Environment Nil

Policy Implications Nil

Financial Implications Nil.

Economic Implications Nil

Social Implications Nil.

Environmental Considerations Nil

## Consultation

Councillors, senior staff.

## Options

Council can:

1. adopt the Officer's Recommendation
2. not adopt the Officer's Recommendation (giving reasons)
3. not accept the recommendation/s, giving reasons.

Voting Requirements – simple majority.

OFFICER'S RECOMMENDATION – ITEM 8.3.1
---------------------------------------

That Council adopts the Building and Land Asset Management Plan, Road Network Asset Management Plan and Asset Management General Guidance Notes June 2018.

### 8.3 PRINCIPAL ENVIRONMENTAL HEALTH OFFICER/ BUILDING SURVEYOR:

Nil at this time.

### 8.4 MANAGER WORKS & SERVICES:

Nil at this time.

## 8.5 DIRECTOR CORPORATE & COMMUNITY SERVICES:

### 8.5.1 Bush Fire Advisory Committee Recommendations

Applicant:	Bush Fire Advisory Committee
File Ref. No:	ADM0154
Disclosure of Interest:	Nil
Date:	13 July 2018
Author:	Graham Stanley
Attachments:	Nil

#### Summary

1. That Council consider the recommendations of the Boddington Bushfire Advisory Committee to:
  - i) appoint Mr William Batt as Chief Bush Fire Control Officer (CBFCO);
  - ii) appoint Mr Jesse Reid as Deputy Chief Bush Fire Control Officer (DCBFCO);
  - iii) appoint Fire Control Officers for the 2018/19 season; and
  - iv) conduct a full review of the 2017/18 Fire Access Track Order prior to the 2018/19 fire season.
2. Appoint Fire Control Officers for 2018/19 for the Quindanning and Boddington Fire Brigades as subsequently advised by those brigades.

#### Background

The Boddington Bush Fire Advisory Committee held its Annual General Meeting for the 2017/18 on Monday 9<sup>th</sup> April 2018. Unfortunately, this was prior to two of the brigades, in Quindanning and Boddington having held their AGM's prior to Advisory Committee AGM. Subsequently both brigades have held their AGM's and have advised of their appointments. Council needs to support the Bush Fire Advisory Committee's recommendations and appoint Fire Control Officers officially, so that their actions are authorised to cover any legal implications that may arise.

#### Comment

The Shire of Boddington's Bush Fire Advisory Committee held their annual meeting on 9 April 2018 and recommend the following actions be ratified:

1. Appoint William Batt as Chief Bush Fire Control Officer.  
William Batt for a season was the CBFCO and previously the Deputy Chief Bush Fire Control Officer and has been involved with the Marradong Fire Brigade for many years. His experience level has developed while working under his father Peter Batt for a number of years.
2. Appoint Jesse Reid as Deputy Chief Bush Fire Control Officer.  
Jesse Reid is currently the 1<sup>st</sup> Lieutenant of the Crossman Bush Fire Brigade and for much of the past 4 years has been running the brigade during periods of absence due

to health issues of the Captain, Brad Hardie. He is a keen and dedicated member and brings some youth to the organisation. He is part of the ongoing succession planning of the organisation. Appointment to this role will give him valuable experience under the guidance of the CBFCO.

The meeting recommended that a full review of the Fire Access Track Order for 2017/2018 be conducted by the Council and the Chief Bush Fire Control Officer and prior to it being finalised for the 2018/19 Fire Season should come before a meeting of the Bush Fire Advisory Committee for its input. Once this is done, it will come back to Council for ratification.

### Strategic Implications

In the event of an emergency, a clear line of control is important to coordinate fire suppression activities. However, the Chief Bushfire Control Officer does not have any more power than an appointed Fire Control Officer under the Bush Fires Act.

### Statutory Environment

Bush Fires Act 1954

S 38. Local government may appoint Bush Fire Control Officer

- (1) A local government may from time to time appoint such persons as it thinks necessary to be its bush fire control officers under and for the purposes of this Act, and of those officers shall subject to section 38 A(2) appoint 2 as the Chief Bush Fire Control Officer and the Deputy Chief Bush Fire Control Officer, who shall be first and second in seniority of those officers, and subject thereto may determine the respective seniority of the other bush fire control officers appointed by it.
- (2)
  - (a) The local government shall cause notice of an appointment made under the provisions of subsection (1) to be published at least once in a newspaper circulating in its district.
  - (b) *[deleted]*
  - (c) The local government shall fill any vacancy occurring in the office of Chief Bush Fire Control Officer or Deputy Chief Bush Fire Control Officer within one month after the vacancy occurs and if the local government fails or neglects to do so within that time, the Authority may by notice in writing require the local government to appoint a person to the vacant office within one month after service on it of such notice.
  - (d) Where a local government that has been served with a notice pursuant to paragraph (c) fails or neglects to comply with the requirements of that notice, the Authority may appoint a person to the vacant office.
  - (e) A bushfire control officer appointed under the provisions of this section shall be issued with a certificate of appointment by the local government or, if he is appointed by the Authority, by the Authority.
- (3) The local government may, in respect to bush fire control officers appointed under the provisions of this section, exercise, so far as they can be made applicable the same powers as it may exercise in respect to its other officers, under the provisions of the Acts under which those other officers are appointed.



- (4) A bushfire control officer appointed under the provisions of this section shall, subject to such directions as may be given by the local government and subject to this Act take such measures as appear to him to be necessary or expedient and practicable for:
- (a) carrying out normal brigade activities;
  - (b) [deleted]
  - (c) [deleted]
  - (d) exercising an authority or carrying out a duty conferred or imposed upon him by any of the provisions of Part III;
  - (e) procuring the due observance by all persons of the provision of Part III.
- (5) (a) A local government may issue directions to a bush fire control officer appointed by the local government, or to an officer of a bush fire brigade registered by the local government to burn, subject to the provisions of this Act, bush on, or at the margins of, streets, roads, and ways, under the care, control and management of the local government.
- (b) The bush fire control officer, or officer of the bush fire brigade, may by authority of any directions so issued carry out the directions but subject to the provisions of this Act.
  - (c) The provisions of this subsection are not in derogation of those of subsection (4).

Bush Fire Regulations 1954

### Policy Implications

#### 04.3 FIRE CONTROL REVIEW

Policy Statement:

A Bushfire Advisory Committee meeting shall be held annually to be attended by representatives of Brigades, the Chief Bush Fire Control Officer and shire representatives.

The Chief Bush Fire Control Officer and Deputy Chief Bush Fire Control Officer will be elected by the Brigade delegates at the meeting each year and will be officially appointed at the next ordinary meeting of Council.

All Brigades are required to hold their Annual General Meetings before the Advisory Meeting takes place.

Objective:

To regulate the holding of the annual meeting of the Bushfire Advisory Committee and to establish a procedure for election of the Chief and Deputy Chief Bush Fire Control Officers.

Resolution No: 59/05  
Resolution Date: 19/04/2005

Financial Implications – Nil  
Economic Implications – Nil  
Social Implications – Nil  
Environmental Considerations – Nil

Consultation - Boddington Bushfire Advisory Committee

Options

Council can resolve:

1. the Officer's Recommendation; or
2. resolve an amended Officer's Recommendation with other amendments, giving reasons.

Voting Requirements - Simple Majority

OFFICER'S RECOMMENDATION – ITEM 8.5.1
---------------------------------------

That Council:

1. adopt the Boddington Bushfire Advisory Committee's Recommendations to appoint:
  - a. William Batt as Chief Bush Fire Control Officer for 2018/19; and
  - b. Jesse Reid as Deputy Chief Bush Fire Control Officer for 2018/19

2. appoint the following persons as Fire Control Officers for the Shire of Boddington for the 2018/19 bush fire season:

Shire of Boddington:

CBFCO

William Batt

DCBFCO

Jesse Reid

Crossman Brigade:

Brad Hardie; Jesse Reid; Jeremy Lobb; Ken Austic, Bryan Hardie, Peter Dawson

Marradong Brigade:

Robert Jones, Damien Batt, Marc Roberts

Quindanning Brigade:

Kingsley Foster, Brad Morgan, Wayne Littleton, Aaron Foster

Boddington Brigade:

Paul Patrick, Tyson Densham, Robert Sneigowski, Paul Carrotts, Dave Thompson

Shire of Boddington:

Chris Littlemore, Graham Stanley & Lee Lewis

Adjoining Shires:

Wandering

Bryan Hardie

Williams

Dennis Cowcher, Brad Morgan, Brad Hardie

Harvey

Wayne Littleton, Kingsley Foster

Collie

Wayne Littleton, Brad Morgan

Murray

Robert Jones

3. Conduct a full review of the 2017/18 Fire Access Track Order in consultation with the Chief Bush Fire Control Officer and the Bush Fire Advisory Committee prior to adopting a 2018/19 Fire Access Track Order.



## 8.5.2 Lease of 43 Farmers Avenue to Boddington Concrete

File Ref. No: ADM0419  
Disclosure of Interest: Nil  
Date: 13 July 2018  
Author: Graham Stanley – Director Corporate & Community Services  
Attachment: 8.5.2A – Letter from Steve Patten on behalf of Boddington Concrete Pty Ltd

### Summary

Council is to consider authorising the Chief Executive Officer to obtain a current market valuation for the lease of 43 Farmers Avenue, Boddington and on obtaining that valuation, give local public notice of the Council's intention to enter into a 5 year lease with two 5 year extensions with the current Lessee, Boddington Concrete, with consideration being based on current market valuations obtained in the 12 month period prior to the lease renewal.

### Background

Following the departure of Pioneer Concrete from Boddington, the Council sought and was gifted the concrete batching plant located at 43 Farmers Avenue. Expressions of Interest were called for and S & K Patten were successful in being awarded a 3 year lease from 1 December 2002 to 30 November 2005, with the option of a further 3 year lease to 30 November 2008. The extension was applied for and granted.

In May 2007, S & K Patten, trading as Boddington Concrete, requested a new 5 year lease, with the option of a further 5 years, with the new lease to commence 30 November 2008 at an increased rental with Boddington Concrete to become responsible for all maintenance of the batching plant. In response, the Council agreed on a new lease to expire on 31 May 2014 and with the option of a 5 year extension ending 31 May 2019, with the lease to be based on a market valuation as at 31 May 2007 and revalued every 3 years. This was done in 2010, 2013 and 2016 and will be due again at 31 May 2019. In 2009, S & K Patten sought and Council agreed to the lease being transferred into the name of Boddington Concrete Pty Ltd.

Mr Steve Patten has written to the Council seeking for Council to grant a new 5 year lease from 31 May 2019, with options for two 5 year extensions ending 30 May 2034 with rent reviews to coincide with the lease renewals. He explains that granting such an extension would enable the tenant to make a substantial investment, approximately \$50,000 in maintenance and repairs to the fixed plant.

### Comment

The granting of any new lease is deemed by the Local Government Act 1995 as being a disposal of property and this is covered under Section 3.58 of the Local Government Act. Under Section 3.58, unless the property is disposed of by way of Public Auction or Public Tender, then it must give Local Public Notice of its intention to dispose of the property, giving details, including the property description, market valuation, consideration being received and names of the parties involved. It must allow a minimum of two weeks for public submissions and consider any submissions, prior to making its decision and give reasons for its decision.

Due to the nature of the property and the investment that the applicant has put into the property so far, it would be reasonable of Council to proceed down this path. Tying rent

reviews to the lease renewal seems fair as both parties will know what the rent will be for the term of the lease and this will reduce the likelihood of a dispute part the way through the term of the lease. By following the suggested path, it will still enable Council to consider submissions from other parties who may be interested in obtaining the lease.

### Strategic Implications

Consistent with one of the aims of the Community Strategic Plan to have a thriving and diverse economy.

### Statutory Environment

#### Local Government Act 1995 Section 3.58 – Disposing of Property

- (1) In this section –  
**dispose** includes to sell, lease, or otherwise dispose of, whether absolutely or not;  
**property** includes the whole or any part of the interest of a local government in property, but does not include money.
- (2) Except as stated in this section, a local government can only dispose of property to –
  - (a) the highest bidder at public auction; or
  - (b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.
- (3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property –
  - (a) it gives local public notice of the proposed disposition –
    - (i) describing the property concerned; and
    - (ii) giving details of the proposed disposition; and
    - (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given; and
  - (b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.
- (4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include –
  - (a) the names of all other parties concerned; and
  - (b) the consideration to be received by the local government for the disposition; and
  - (c) the market value of the disposition –
    - (i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or
    - (ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.
- (5) This section does not apply to –
  - (a) a disposition of an interest in land under the *Land Administration Act 1997* section 189 or 190; or

- (b) a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or
- (c) anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or
- (d) any other disposition that is excluded by regulations from the application of this section.

Policy Implications – Nil

Financial Implications

to be determined

Economic Implications

Ongoing revenue source for the Shire of Boddington; provision of a valuable service to industry and the community within the Boddington Shire.

Social Implications – Nil

Environmental Considerations – Nil

Consultation

Steve Patten, Boddington Concrete; Chris Littlemore, CEO Shire of Boddington; Councillors

Options

Council can resolve to:

1. adopt the recommendation;
2. adopt the recommendation with amendments; or
3. not accept the recommendation, giving reasons.

Voting Requirements - Absolute Majority

OFFICER'S RECOMMENDATION – ITEM 8.5.2
---------------------------------------

That Council:

Authorises the Chief Executive Officer to obtain a current market valuation for the lease of 43 Farmers Avenue, Boddington and on obtaining that valuation give local public notice of the Council's intention to enter into a 5 year lease with two 5 year extensions with the current Lessee, Boddington Concrete, with consideration being based on current market valuations obtained in the 12 month period prior to the lease renewal.

## ATTACHMENT8.5.2A

Director Corporate & Community Services

Graham Stanley

RE: LEASE RENEWAL AT Boddington Concrete 43 FARMERS AVE, BODDINGTON

I would like to request an extension of the lease at the property located at 43 Farmers Ave, Boddington, being Boddington Concrete Pty Ltd, for a further 5 years with an additional 2 5-year options.

Initial lease would be from 31<sup>st</sup> May 2019 to 30 May 2024 with an option to May 2029 then May 2034.

Rent will be reviewed on the renewal of every 5-year lease.

The period of this lease would enable the tenant to invest a substantial amount (approx. \$50000) into maintenance and repairs to the fixed plant. This would ensure efficiency of plant along with safety to personnel.

If this maintenance is not forthcoming this may result in unreliable plant and possible danger to personnel.

Regards

Steve Patten.

Boddington Concrete P/L

## 8.6 CHIEF EXECUTIVE OFFICER:

### 8.6.1 Action Sheet

Disclosure of Interest: Nil  
Date: 12 July 2018  
Author: Chris Littlemore

#### Purpose of Report

To bring forward Councillors information the Action Report with actions taken on previous Council resolutions.

Meeting Date	Resolution Number	Responsible Officer	Subject	Date Completed	Comments Current Status
19/6/18	44/18	Steve Thompson TPC	Development Application for Industry – Extractive (Borrow Pit) Lot 421 Albany Highway and Lot 500 Bannister	21/6/18	Letter sent to Newmont and to submitters
19/6/18	47/18	PEHO	Stallholder Application	21/6/18	Letter sent
19/6/18	48/18	PEHO	Keeping of more than three cats	21/6/18	Letter sent
19/6/18	49/18	DCCS	2018/19 Fees for Boddington Early Learning Centre	21/6/18	Advertised on Bodd News.
19/6/18	51/18	CEO	Differential Rates	21/6/18	Advertised on Bodd News
19/6/18	52/18	CEO	HWEDA funding	22/6/18	Letter sent
19/6/18	53/18	CEO	Request for Annual Sponsorship from Boddington Golf Club	22/6/18	Letter sent
19/6/18	54/18	CEO	Asset Management Policy	22/6/18	Added to Policy Manual
19/6/18	56/18	CEO	Appointment of Architects Foreshore Redevelopment Civic Precinct	22/6/18	Publicised.
26/6/18	62/18	CEO	Boddington Community Resource Centre Financial Assistance	Ongoing	Ongoing

For information only.



8.6.2	Actions Performed Under Delegated Authority For The Month Of June 2018
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File Ref. No: ADM0686  
 Disclosure of Interest: Nil  
 Date: 12 July 2018  
 Author: Chief Executive Officer  
 Attachments: Nil

Summary

To report back to Council actions performed under delegated authority for the month of June 2018.

Background

There is no specific requirement to report on actions performed under delegated authority. However, to increase transparency, this report has been prepared for Council and includes all actions performed under delegated authority for the month of June 2018.

Development Approvals issued

Building Permits issued;

Health Approvals issued;

One off delegations to the Chief Executive Officer;

Affixing of Common Seal

Comment

The following tables outline the action performed within the organization relative to delegated authority for the month of June 2018 and are submitted to Council for information.

Common Seal	
Date Affixed	Documentation

Authorisation to call Tenders	
Date	Action

<b>Peter Haas - PEHO</b>			
<b>Building Applications</b>			
Application No.	Applicant	Lot & Street	Type of Building Work
3203	H English 15 Forrest Street Boddington	Lot 6 No 15 Forrest Street Boddington	Verandah
3204	Owner Builder	Lot 49 No 33 Johnstone Street Boddington	Install smoke alarms and emergency lighting for a Class1b building
3206	Shire of Boddington PO Box 4 Boddington	Lot 60 No 20 Pollard Street Boddington	shed
3205	W English 75-77 Hotham Avenue Boddington	Lot 21-22 No 75-77 Hotham Avenue Boddington	patio
3207	L Davies 12B Bibra Drive Bibra Lake	Lot No 28 Pollard Street Boddington	Demolition of small building adjacent to residence
<b>Health</b>			
Nil			

<b>Steve Thompson - Town Planning Consultant</b>			
<b>Development Approvals</b>			
Application No.	Applicant	Lot & Street	Type of Approval
A227	S Spinley	Lot 6, No. 5 Nichols Place, Boddington	Home Business – Remedial Massage
A842	JM Cooper	Lot 8, No. 3 Illyarrie Crescent, Boddington	Development Application
A192	M Hardie	Lot 49, No 33 Johnstone Street	Additional use of holiday home to dwelling use
A1728	Lendlease	Lot 3, No 51 Bannister Road	Adding additional use of bank to post office use, bank fit out, new shopfront and signage and additional of mail delivery room: lot 3 (no 51) Bannister Road
<b>Subdivision Applications</b>			
Application No.	Applicant	Lot & Street	Action
<b>Land Administration</b>			
Application No.	Applicant	Lot & Street	Action

Strategic Implications – Nil

Statutory Environment

Regulation 19 of the *Local Government (Administration) Regulations 1996* requires delegates to keep a record of each occasion on which they exercise the powers or discharge the duties delegated to them.

Policy Implications - Nil

Financial Implications - Nil

Economic Implications – Nil

Social Implications - Nil

Environmental Considerations – Nil

Consultation - Nil

Voting Requirements – Simple Majority

OFFICER'S RECOMMENDATION – ITEM 8.6.2
---------------------------------------

That Council accept the report outlining the actions performed under delegated authority for the month of June 2018.

### 8.6.3 Adoption of the Draft Budget 2018/19 & Long Term Financial Plan 2018/19 to 2027/28

File Ref. No:	ADM0314
Disclosure of Interest:	Nil
Date:	13 July 2018
Author:	Chris Littlemore, CEO
Attachment	8.6.3A Draft Budget 2018/19 (Separate Attachment available 16 July 2018) 8.6.3B Draft Fees & Charges (Separate Attachment available 16 July 2018) 8.6.3C Draft Long Term Financial Plan (Separate Attachment available 16 July 2018)

#### Purpose

To consider and adopt the Draft Budget for the 2018/19 financial year and Long Term Financial Plan 2018/19 to 2027/28 (LTFP) together with supporting schedules, including striking of the municipal fund rates, adoption of fees and charges, arising from the budget papers.

#### Background

Each year local governments are required to adopt an operating budget for the forthcoming financial year and set a rate in the dollar for rates that allow the Council to operate in a financially sustainable manner. Once adopted, the budget is sent to the Department of Local Government.

#### Comment

In reviewing the 2018/19 Draft Budget, Council should note that:

1. The Draft Budget is presented with a cash surplus position for the year of \$288k, a decrease of \$37k on the year end projected result of 2017/18 and sits with a deficiency ratio of 107%, within the guidelines of 90-110% to comply with the Act.
2. A 2% rate increase has been included in the calculations, with the exception of UV non-farming All calculations are fully disclosed in Note 8 of the 2018/19 Statutory budget and no discount has been allowed. There will be some property owners that will experience higher rates as a result of a change in valuation of their property;
3. The majority of the projects included in the Draft Budget are considered as capital items (refer capital program).
4. The Draft Budget has been compiled on the principles contained in the Strategic Community Plan and Corporate Business Plan;
5. The Draft Budget has been prepared to include information required by the Local Government Act 1995, Local Government (Financial Management) Regulations 1996 and Australian Accounting Standards.

This budget incorporates a total operating expenditure of \$7.3M which is an increase of \$0.4M from last year's actual expenditure of \$6.9M.

This budget incorporates a total operating revenue of \$6.8M which is an increase of \$250k from last year's actual revenue of \$6.55M.

This level of operating revenue and expenditure is in line with Council's continued achievement to restore its financial ratios.

Capital works projects have been planned to ensure Council has sufficient funds to provide a professional works and maintenance program to improve the facilities available to our ratepayers.

The Shire of Boddington has budgeted to receive \$980k in grants towards capital projects and will put back nett \$550k into its unexpended grants and other reserves, leaving a balance of \$2.95M in Reserves (restricted cash).

The 2018/19 budget also accounts for the sale of the Water to Ranford project at cost to water corporation as well as the sale of the current CEO's house at 46 Johnstone Street and the trade in proceeds from plant changeovers, a total of \$1.4M is expected from these items.

Staffing levels contained within the 2018/19 include full time positions in respect of a gardener, depot worker, ELC additional funded position (for one year) and a relieving officer in head office and the extension of the Bushfire Management Planning Officer funded through the Department of Fire and Emergency Services (DFES). A remuneration increase of 2% has been factored in across the board.

In view of the fact that Council no longer offers a discount to ratepayers who pay by the due date, Council could consider the offering of an incentive to ratepayers. The Local Government Act S 6.12 allows Council to provide a discount or other incentive for the early payment of rates. This section also allows Council to make the incentive subject to any conditions it determines.

### Rates incentive

In accordance with the Local Government Act the Shire of Boddington will be offering a rates incentive program in providing a payment incentive of \$500 in vouchers for local businesses drawn from the municipal fund and payable to the first randomly drawn ratepayer whose rates account is fully paid by the due date for the first instalment 11th September 2018.

The budget for 2018/19 includes the following main capital projects:

## BREAKDOWN OF STRATEGIC COMMUNITY PROJECTS

<b>ASSET TYPE</b>	<b>\$</b>	<b>\$</b>
<b>LAND &amp; BUILDINGS</b>		
Completion of CEO new residence	138,000	
Building Renewal from Asset Management Plan	200,000	338,000
<b>PLANT &amp; MOTOR VEHICLES</b>		
Loader	316,406	
Miscellaneous Plant	40,000	356,406
<b>ROADS &amp; ASSOCIATED INFRASTRUCTURE</b>		
Road upgrading - Harvey-Quindanning Road	300,000	
Reseals	285,000	
Footpaths	71,970	
Bridges	167,000	
Culverts & Drainage	98,970	922,941
<b>OTHER INFRASTRUCTURE</b>		
Waste Service	60,000	
Swimming Pool	15,000	
Ovals, Parks & Cemeteries	25,000	100,000
<b>OFFICE EQUIPMENT &amp; COMPUTERS</b>		
Office equipment	35,000	
Information Technology	25,000	60,000
<b>STRATEGIC &amp; COUNCILLOR INITIATIVES</b>		
Strategic Items	1,364,105	1,364,105
<b>TOTAL CAPITAL EXPENDITURE</b>		<b>3,141,452</b>

<b>BREAKDOWN OF STRATEGIC &amp; COUNCILLOR INITIATIVES</b>		
<b>ITEM</b>	<b>FUNDING</b>	<b>TOTAL COST</b>
Skate Park & Pump track	290,000	450,000
Foreshore developments (1st year of 2 years)	200,000	671,250
Entry Statements & Public Art	50,000	110,000
Refurbishment Community Club Building		18,000
Fencing & seating Boddington Cemetery		22,500
Loving Ranford		30,000
Ranford Pool Information Bay and Entry Statement		30,000
Other		32,355
Sale of Water Infrastructure	1,033,524	-
<b>TOTAL STRATEGIC &amp; COUNCILLOR INITIATIVES</b>	<b>1,573,524</b>	<b>1,364,105</b>

Funding for these capital projects is made of capital grants and contributions \$540k, proceeds from sale of assets of approx. \$1M, (of which \$850k is to be held in Reserve for year 2 completion of the foreshore development) and Council operating funds \$670k.

### Conclusion

It is anticipated that through this budget, Council will be able to further progress and increase facilities provided to the community and its wider users, and increase Council owned assets.

These continue as exciting times for the Boddington region and the demand for increased infrastructure remains very important to ensure that the region continues to prosper and develop at a rapid but controlled rate.

### Statutory Environment

Section 6.2 of the Local Government Act 1995 requires that not later than 31 August in each financial year, or such extended time as the Minister allows, each local government is to prepare and adopt, (Absolute Majority required) in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the next following 30 June.

Divisions 5 and 6 of the Local Government Act 1995 refer to the setting of budgets and the raising of rates and charges. The Local Government (Financial Management) Regulations 1996 details the form and content of the budget.

6.12. Power to defer, grant discounts, waive or write off debts (1) Subject to subsection (2) and any other written law, a local government may –

(a) when adopting the annual budget, grant\* a discount or other incentive for the early payment of any amount of money; or

(b) waive or grant concessions in relation to any amount of money; or

(c) write off any amount of money, which is owed to the local government.

\* Absolute majority required.

The 2018/19 Draft Budget as presented meets all statutory requirements.

Council's 2018/19 draft budget document contains a number of items that require adoption by Council under the Local Government Act. These are in accordance to:

1. Section 6.32 (1) of the Local Government Act 1995, Rates and Minimum Rates to be levied on all rateable property be as follows:

Valuation	Rate cents/dollar	Minimum Rate \$
Gross Rental Value	8.568	950
UV Rural	0.6617	950
UV – Non rural	3.2594	950
Gross Rental Value Mining	0.5865	950
Unimproved Value Mining	3.2594	950

2. Section 6.33 of the Local Government Act stipulates that where differential rates are imposed information to accompany the rates notice. This being a brief statement of the objects & reasons for any differential rate & or minimum payments of such.
3. Section 6.46 of the Local Government Act which allows Council to grant a discount for payment of rates in full within 35 days of the date of issue of the rate notice;
4. Section 6.45 of the Local Government Act which allows Council to impose an interest charge be levied on rates instalments, Deferred Pensioners Rates' excluded;

5. Section 6.45 of the Local Government Act which allows Council to impose an administration charge be levied for the second and each of the subsequent rates installments;
6. Section 6.51 of the Local Government Act which allows Council to impose an interest charge be levied on all overdue rates outstanding, Deferred Pensioners' Rates excluded;
7. Section 6.32 (1) of the Local Government Act 1995 the Schedule of Rents, Leases and Charges as detailed in the budget document;
8. Section 64 (2) of the Local Government (Financial Management) Regulations 1996 that the due date for installments be set as follows:

Two Instalment Option:

- 1<sup>st</sup> Instalment due not before 11th September 2018 and
- 2<sup>nd</sup> Instalment due not before 31<sup>st</sup> January 2019;

Four Instalment Option:

- 1<sup>st</sup> Instalment due not before 11th September 2018 and
  - 2<sup>nd</sup> Instalment due not before 21st November 2018; and
  - 3<sup>rd</sup> Instalment due not before 31<sup>st</sup> January 2019; and
  - 4<sup>th</sup> Instalment due not before 12th April 2019.
9. Section 6.19 of the Local Government Act 1995 requires a local government to give local public notice of any fees or charges it wishes to impose after adoption of the annual budget; and
  10. Regulation 34(5) of the Local Government (Financial Management) Regulations 1996 requires that Council is required to adopt a percentage or value, to be used in statements of financial activity for reporting material variances against the adopted Budget.

### **Strategic Implications**

The 2018/19 Draft Budget has been developed based on the Draft Shire of Boddington Long Term Financial Plan 2018/19 to 2027/28 included in this report for adoption by Council. The LTFP was reviewed during 2017/18 financial year with consideration to all other council strategic planning documents

### **Financial Implications**

Specific financial implications are as outlined in the comment section of this report and as itemised in the 2018/19 Draft Budget attached for adoption.

### **Economic Implications**

The 2018/19 Draft Budget has been developed based on sound financial management and accountability principles and is considered to deliver a sustainable economic outcome for council and the community.



### Social Implications

The 2018/19 draft budget includes social outcomes identified in various planning and community supporting strategies that have previously been adopted by the council.

### Environmental Considerations

The 2018/19 draft budget supports key environmental strategies and initiatives adopted by council.

### Consultation

The proposed differential rates model was advertised by local public notice using the following mediums;

- advertising in the Narrogin Observer on 3 May 2018
- posting the notice on the Shires noticeboards
- making copies of the objects and reasons available at the Shire Office and on the Shire website
- writing to each affected ratepayer providing a copy of the Objects and Reasons.

At the close of the submission period at 4 PM on 25 May 2018, the Shire received no submissions.

At Council's ordinary meeting on 19 June 2018, Council resolved by an absolute majority of the Councillors present to seek Ministerial Approval for the differential rates (UV Mining and UV-Non Rural) that was proposed to be more than two times the lowest rate in the dollar.

Ministerial approval was received on 13<sup>th</sup> July 2018 for the UV Mining and UV Non-Rural differential rates.

### Options

Council can resolve to:

1. adopt the recommendation/s;
2. adopt the recommendation/s with further amendments; or
3. not accept the recommendation/s, giving reasons.

### Voting Requirements -Absolute Majority

<b>OFFICER'S RECOMMENDATION – ITEM 8.1.1</b>
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That Council adopt, as detailed in the 2018/19 Budget and included at Attachment 8.1.1A and Fees and Charges at Attachment 8.1.1B and the Long Term Financial Plan to 2027/28.

1. The Rates and Minimum Rates to be levied in 2018/19 on all rateable property be as follows:

Valuation	Rate cents/dollar	Minimum Rate
Gross Rental Value	8.568	950
UV Rural	0.6617	950
UV – Non rural	3.2594	950
Gross Rental Value Mining	0.5865	950
Unimproved Value Mining	3.2594	950

2. A 5.5% interest charge be levied on rates instalments, eligible and deferred pensioners rates' excluded;
3. An 11% interest charge be levied on all overdue rates, eligible and deferred pensioners rates' excluded;
4. An 11% interest charge be levied on all overdue service charges and rubbish charges, eligible and deferred pensioners rates' excluded;
5. An administration charge of \$8.50 be levied for the second and each of any subsequent rates instalments;
6. The due date for instalments of rates payments be set as follows;

Two Instalment Option:

- 1<sup>st</sup> Instalment due not before 11th September 2018 and
- 2<sup>nd</sup> Instalment due not before 31<sup>st</sup> January 2019;

Four Instalment Option:

- 1<sup>st</sup> Instalment due not before 11th September 2018 and
- 2<sup>nd</sup> Instalment due not before 21<sup>st</sup> November 2018; and
- 3<sup>rd</sup> Instalment due not before 31<sup>st</sup> January 2019; and
- 4<sup>th</sup> Instalment due not before 12th April 2019.

7. Council adopt the Schedule of Fees and Charges as detailed in the 2018/19 Budget;
8. The Revenue and Expenditure as detailed in the 2018/19 Budget;
9. Provide a payment incentive of \$500 in vouchers for local businesses drawn from the municipal fund and payable to the first randomly drawn ratepayer whose rates account is fully paid by the due date for the first instalment 11th September 2018
10. Council adopt a materiality threshold of +/- 10% of the budget allocation unless the dollar value of any variance is less than \$10,000 as disclosed in the statement of financial activity at nature type level and other monthly financial reports. This will be by providing Council with financial commentary in a suite of monthly financials.

## 8.6.4 Not-For-Profit Groups Waiving of Fees

File Ref. No:	ADM0342
Disclosure of Interest:	Nil
Date:	25 June 2018
Author:	Chris Littlemore Chief Executive Officer
Attachments:	Nil

### Summary

For Council to consider delegating certain authorities to the CEO.

### Background

The processing of applications from local organisations for the waiving of hire fees for the use of Council venues consumes disproportionate use of staff and Council resources.

### Comment

Council regularly receives requests from local not-for-profit organisations for Council to waive hire fees.

Council rarely declines such requests.

The payment of hire fees is a necessary action which provides useful financial and usage information about the venues. Waiving fees is counter-productive to the gathering of information.

The better option is that groups should pay the higher fees and subsequently the organisation be provided a donation of equal amount.

Authority to make such termination could be delegated to the CEO and the actions under that authority reported in the council meeting agenda for noting, thus keeping Councillors informed of the donations that are made to community groups.

Strategic Implications Nil

Statutory Environment Nil

Policy Implications Nil

Financial Implications Nil.

Economic Implications Nil

Social Implications Nil.

Environmental Considerations Nil

Consultation Councillors.

### Options

Council can:

4. adopt the Officer's Recommendation
5. not adopt the Officer's Recommendation (giving reasons)

Voting Requirements – simple majority.

OFFICER'S RECOMMENDATION – ITEM 8.3.1

That Council delegate to the Chief Executive Officer the authority to make donations up to \$500 for Council hire fees incurred by local not-for-profit organisations.

9. ELECTED MEMBERS' MOTION OF WHICH PREVIOUS MOTION HAS BEEN GIVEN:

Nil at this time.

10. URGENT BUSINESS WITHOUT NOTICE WITH THE APPROVAL OF THE PRESIDENT OR MEETING:

Nil at this time.

11. CONFIDENTIAL ITEM:

Nil at this time.

12. CLOSURE OF MEETING: