



'The Council and Staff of the Shire of Boddington, in partnership with the community, are committed to operating effectively and efficiently to provide quality lifestyle opportunities that encourage population growth and development'

AGENDA

For The
Ordinary Meeting of Council
To Be Held At

19 August 2021

At 5:30pm

Council Chambers
39 Bannister Rd, Boddington

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Boddington for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Shire of Boddington disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and with derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Boddington during the course of any meeting is not intended to be and is not taken as notice or approval from the Shire of Boddington. The Shire of Boddington warns that anyone who has an application lodged with the Shire of Boddington must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of that application and any conditions attaching to the decision made by the Shire of Boddington in respect of the application.

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1. DECLARATION OF OPENING:

I acknowledge that this meeting is being held on the traditional lands of the Noongar people.

2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE:

2.1.1 Attendance

2.1.2 Apologies

Nil at this time.

2.1.3 Leave of Absence

Nil at this time.

3. DISCLOSURE OF FINANCIAL INTEREST:

Nil at this time.

4. PUBLIC QUESTION TIME:

4.1 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE:

Nil at this time.

4.2 WRITTEN QUESTIONS PROVIDED IN ADVANCE:

4.3 PUBLIC QUESTIONS FROM THE GALLERY:

Nil at this time.

5. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS:

Nil at this time.

6. CONFIRMATION OF MINUTES:

6.1.1	Ordinary Meeting of Council held on Thursday 22 July 2021
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That the minutes of the Ordinary Meeting of Council held on 22 July 2021 be confirmed as a true record of proceedings

7. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION:

Nil at this time.

8. REPORTS OF OFFICERS AND COMMITTEES:

8.1 PLANNING CONSULTANT:

Nil at this time.

8.2 CORPORATE SERVICES:

8.2.1 Monthly Financial Statements – July 2021

Disclosure of Interest:	Nil
Date:	11 August 2021
Author:	D Long – Finance Consultant
Attachments:	8.2.1A Monthly Financial Statements – July 2021

Summary

The Monthly Financial Report for the period ending 31 July 2021 is presented for Councils consideration.

Background

The Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996 require local governments to prepare monthly reports containing the information that is prescribed.

Comment

The Shire prepares the monthly financial statements in the statutory format along with other supplementary financial reports consisting of:

- (a) Statement of Comprehensive Income by Function/Program;
- (b) Statement of Comprehensive Income by Nature/Type;
- (c) Statement of Financial Activity;
- (d) Summary of Net Current Asset Position;
- (e) Statement of Explanation of Material Variances;
- (f) Statement of Financial Position;
- (g) Statement of Cash Flows;
- (h) Statement of Cash Back Reserves; and
- (i) Loan Borrowings Statement.

MATERIAL VARIANCE COMMENTARY ON YEAR TO DATE

Regulation 34 of the *Local Government (Financial Management) Regulations 1996* require local governments to prepare annual budget estimates and month by month budget estimates so that comparatives can be made to Year to Date (YTD) Actual amounts of expenditure, revenue and income.

As the 2021-22 budget has not yet been adopted, no comparatives are provided for this month's reporting.

The Statement of Financial Activity as at 31 July shows a closing surplus of \$1,044,492.

Statutory Environment

Local Government Act 1995

Section 6.4–Specifies that a local government is to prepare such other financial reports as are prescribed.

Local Government (Financial Management) Regulations 1996:

Regulation 34 states:

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
 - (b) budget estimates to the end of month to which the statement relates;
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c);
 - (e) the net current assets at the end of the month to which the statement relates.

Sub regulations 2, 3, 4, 5, and 6 prescribe further details of information to be included in the monthly statement of financial activity.

OFFICER'S RECOMMENDATION – 8.2.1

That Council receive the monthly financial report for the period ending 31 July 2021.



SHIRE OF BODDINGTON

MONTHLY FINANCIAL REPORT

31 JULY 2021

- Statement of Comprehensive Income by Program
- Statement of Comprehensive Income by Nature/Type
- Statement of Financial Activity
- Statement of Net Current Position
- Statement of Material Variances
- Statement of Financial Position
- Statement of Cash Flows
- Detailed Operating and Non-Operating Statements
- Supplementary Information -
 - Reserve Accounts
 - Loan Schedule

**SHIRE OF BODDINGTON
STATEMENT OF COMPREHENSIVE INCOME
FOR THE PERIOD ENDING**

	2021-22 YTD ACTUAL
EXPENDITURE (Excluding Finance Costs)	\$
General Purpose Funding	0
Governance	(195,703)
Law, Order, Public Safety	(9,356)
Health	(5,970)
Education and Welfare	(39,377)
Housing	(4,335)
Community Amenities	(14,577)
Recreation and Culture	(40,120)
Transport	(43,372)
Economic Services	(16,894)
Other Property and Services	(13,008)
	(382,711)
REVENUE	
General Purpose Funding	1,121
Governance	16,342
Law, Order, Public Safety	1,681
Health	4,667
Education and Welfare	41,982
Housing	3,989
Community Amenities	5,814
Recreation and Culture	28,233
Transport	0
Economic Services	13,636
Other Property & Services	2,959
	120,424
<i>Increase(Decrease)</i>	(262,288)
FINANCE COSTS	
Governance	0
Education & Welfare	0
Housing	(419)
Recreation & Culture	0
Total Finance Costs	(419)
NON-OPERATING REVENUE	
General Purpose Funding	0
Recreation & Culture	0
Transport	266,400
Economic Services	0
Total Non-Operating Revenue	266,295
PROFIT/(LOSS) ON SALE OF ASSETS	
Transport Profit	0
Transport Loss	0
<i>Total Profit/(Loss)</i>	0
NET RESULT	3,589
Other Comprehensive Income	
Changes on revaluation of non-current assets	0
<i>Total Abnormal Items</i>	0
TOTAL COMPREHENSIVE INCOME	3,589

SHIRE OF BODDINGTON
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE/TYPE
FOR THE PERIOD ENDING

	2021-22 YTD ACTUAL
Expenses	
Employee Costs	(247,492)
Materials and Contracts	(104,861)
Utility Charges	(20,913)
Depreciation on Non-Current Assets	0
Interest Expenses	(419)
Insurance Expenses	0
Other Expenditure	(9,446)
	(383,130)
Revenue	
Rates	0
Operating Grants, Subsidies and Contributions	8,613
Fees and Charges	91,804
Service Charges	0
Interest Earnings	808
Other Revenue	19,198
	120,424
	(262,706)
Non-Operating Grants, Subsidies & Contributions	266,295
Fair Value Adjustments to financial assets at fair value through profit/loss	0
Profit on Asset Disposals	0
Loss on Asset Disposals	0
	266,295
Net Result	3,589
Other Comprehensive Income	
Changes on revaluation of non-current assets	0
Total Other Comprehensive Income	0
TOTAL COMPREHENSIVE INCOME	3,589

SHIRE OF BODDINGTON
FINANCIAL ACTIVITY STATEMENT
31 JULY 2021

2021-22	
YTD	
ACTUAL (b)	
OPERATING REVENUE	\$
General Purpose Funding	1,121
Governance	16,342
Law, Order Public Safety	1,681
Health	4,667
Education and Welfare	41,982
Housing	3,989
Community Amenities	5,814
Recreation and Culture	28,233
Transport	0
Economic Services	13,636
Other Property and Services	2,959
	120,424
LESS OPERATING EXPENDITURE	
General Purpose Funding	0
Governance	(195,703)
Law, Order, Public Safety	(9,356)
Health	(5,970)
Education and Welfare	(39,377)
Housing	(4,754)
Community Amenities	(14,577)
Recreation and Culture	(40,120)
Transport	(43,372)
Economic Services	(16,894)
Other Property & Services	(13,008)
	(383,130)
<i>Increase(Decrease)</i>	(262,706)
Non-Cash Amounts Excluded from Operating Activities	
Movement in Bonds and Deposits	0
Manual Adjustment made to Closing Surplus 2018/19	0
Movement in LG House Unit Trust	0
Movement in Deferred Rates	0
Movement in Employee provisions N/C	0
(Profit) on the disposal of assets	0
Loss on the disposal of assets	0
Depreciation Written Back	0
	0
<i>Sub Total</i>	(262,706)
INVESTING ACTIVITIES	
Purchase of Land	0
Purchase Buildings	0
Purchase Plant and Equipment	0
Purchase Furniture and Equipment	(891)
Infrastructure Assets - Roads	(22,054)
Infrastructure Assets - Bridges	0
Infrastructure Assets - Footpaths	0
Infrastructure Assets - Drainage	(3,240)
Infrastructure Assets - Foreshore	0
Infrastructure Assets - Parks & Ovals	0
Infrastructure Assets - Public Use	0
Infrastructure Assets - Other	(271)
Proceeds from Sale of Assets	0
Non-Operating Grants, Subsidies & Contributions	266,295
	239,840
FINANCING ACTIVITIES	
Repayment of Debt - Loan Principal & Finance Leases	(6,367)
Self Supporting Loan Principal Income	0
Transfer to Reserves	0
	(6,367)
Plus Rounding	
<i>Sub Total</i>	(29,233)
FUNDING FROM	
Transfer from Reserves	0
Loans Raised	0
Estimated Opening Surplus at 1 July	1,073,725
Amount Raised from General Rates	0
	1,073,725
NET SURPLUS/(DEFICIT)	1,044,492

SHIRE OF BODDINGTON
SUMMARY OF CURRENT ASSETS AND LIABILITIES
FOR THE PERIOD ENDING 31 JULY 2021

	ACTUAL 31 JULY 2021
<u>Current Assets</u>	
Cash at bank and on Hand	2,396,380
Restricted Cash - Bonds & Deposits	91,169
Restricted Cash Reserves	1,665,264
Trade Receivables	786,810
Accrued Income	2,963
Self Supporting Loan	2,925
Land held for Resale	0
Total Current Assets	4,945,510
 <u>Current Liabilities</u>	
Trade Creditors	(\$32,831)
Bonds and Deposits	(\$91,399)
Accrued Wages	(\$28,642)
Accrued Interest on Loans	(\$13,420)
Accrued Expense	(\$52,473)
ATO Liabilities	(\$77,656)
Contract Liability	(\$1,678,834)
Loan Liability	(\$350,711)
Provisions	(\$260,498)
Total Current Liabilities	(\$2,586,463)
 Sub-Total	2,359,047
Adjustments	
LESS Cash Backed Reserves	(\$1,665,264)
LESS Land held for Resale	\$0
LESS Restricted Cash (Bonds & Deposits)	(\$91,169)
ADD: Bonds and Deposits Liability	\$91,169
ADD: Current Loan Liability	\$350,711
Rounding	(2)
Net Current Position	1,044,492

Attachment 8.2.1

SHIRE OF BODDINGTON
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDING 31 JULY 2021

	Note	2020-21 ACTUAL \$	2021-22 ACTUAL \$	Variance \$
Current assets				
Unrestricted Cash & Cash Equivalents		3,059,120	3,957,357	898,238
Restricted Cash & Cash Equivalents		196,338	195,455	-883
Trade and other receivables		1,781,477	789,773	-991,704
Financial Asset - SSL Loans		3,900	2,925	-975
Other Financial Assets		0	0	0
Other assets		0	0	0
Total current assets		5,040,835	4,945,510	-95,325
Non-current assets				
Trade and other receivables		25,501	25,501	0
LG House Unit Trust		36,903	36,903	0
Land		3,703,000	3,703,000	0
Buildings		26,871,743	26,871,743	0
Furniture & Equipment		124,856	125,747	891
Plant & Equipment		3,035,089	3,035,089	0
Infrastructure - Roads		35,288,608	35,310,662	22,054
Infrastructure - Footpaths		1,550,255	1,550,255	0
Infrastructure - Bridges		9,263,349	9,263,349	0
Infrastructure - Kerb & Channel & Drainage		1,530,380	1,533,620	3,240
Infrastructure - Parks & Ovals		720,936	720,936	0
Infrastructure - Public Use Facilities		1,849,885	1,849,885	0
Infrastructure - Other		1,853,678	1,853,948	271
Infrastructure - Foreshore		2,827,418	2,827,418	0
Infrastructure - Caravan Park		92,275	92,275	0
Infrastructure - Waste Site		1,334,854	1,334,854	0
Total non-current assets		90,108,730	90,135,185	26,456
Total assets		95,149,565	95,080,696	-68,869
Current liabilities				
Trade and other payables		270,461	205,023	65,439
Bonds and Deposits		92,052	91,399	653
Contract Liabilities		1,678,834	1,678,834	0
Interest-bearing loans and borrowings		357,077	350,711	6,367
Provisions		260,498	260,498	0
Total current liabilities		2,658,922	2,586,463	72,458
Non-current liabilities				
Interest-bearing loans and borrowings		2,116,566	2,116,566	0
Other Liabilities		300,000	300,000	0
Provisions		65,220	65,220	0
Total non-current liabilities		2,481,786	2,481,786	0
Total liabilities		5,140,708	5,068,249	72,458
Net assets		90,008,857	90,012,446	3,589
Equity				
Retained surplus		36,601,675	36,601,675	0
Net Result			3,589	3,589
Reserve - asset revaluation		51,741,919	51,741,919	0
Reserve - Cash backed		1,665,264	1,665,264	0
Total equity		90,008,857	90,012,446	3,589

This statement is to be read in conjunction with the accompanying notes

**SHIRE OF BODDINGTON
STATEMENT OF CASH FLOWS
31 JULY 2021**

	Note	2021-22 ACTUAL \$
Cash Flows from operating activities		
Payments		
Employee Costs		(247,820)
Materials & Contracts		(190,169)
Utilities (gas, electricity, water, etc)		(20,913)
Insurance		0
Interest Expense		(419)
Goods and Services Tax Paid		11,136
Other Expenses		(10,050)
		(458,235)
Receipts		
Rates		21,648
Operating Grants & Subsidies		8,613
Fees and Charges		1,001,386
Interest Earnings		808
Goods and Services Tax		70,464
Other		19,198
		1,122,117
Net Cash flows from Operating Activities	9	663,881
Cash flows from investing activities		
Payments		
Purchase of Land		0
Purchase of Buildings		0
Purchase Plant and Equipment		0
Purchase Furniture and Equipment		(891)
Purchase Road Infrastructure Assets		(22,054)
Purchase Bridges & Culvert Infrastructure		0
Purchase of Footpath Assets		0
Purchase Drainage Assets		(3,240)
Purchase Foreshore Assets		0
Purchase Parks & Ovals Assets		0
Purchase Public use Infrastructure		0
Purchase Infrastructure Other Assets		(271)
Receipts		
Proceeds from Sale of Assets		0
Non-Operating grants used for Development of Assets		266,295
		239,840
Cash flows from financing activities		
Repayment of Debentures and Finance Leases		(6,367)
Revenue from Self Supporting Loans		0
Proceeds from New Debentures		0
Net cash flows from financing activities		(6,367)
Net increase/(decrease) in cash held		897,354
Cash at the Beginning of Reporting Period		3,255,458
Cash at the End of Reporting Period	9	4,152,812

**SHIRE OF BODDINGTON
STATEMENT OF CASH FLOWS
31 JULY 2021**

Notes

	2021-22 ACTUAL \$
RECONCILIATION OF CASH	
Cash at Bank - Unrestricted	4,060,604
Cash at Bank Reserves - Restricted	91,809
Cash on Hand	400
TOTAL CASH	4,152,813
RECONCILIATION OF NET CASH USED IN OPERATING ACTIVITIES TO OPERATING RESULT	
Net Result (As per Comprehensive Income Statement)	3,589
Add back Depreciation	0
(Gain)/Loss on Disposal of Assets	0
Self Supporting Loan Principal Reimbursements	0
Prepaid Grants Adjustment	0
Contributions for the Development of Assets	(266,295)
Changes in Assets and Liabilities	
(Increase)/Decrease in Inventory	0
(Increase)/Decrease in Receivables	992,679
Increase/(Decrease) in Accounts Payable	(66,092)
Increase/(Decrease) in Contract Liabilities	0
Increase/(Decrease) in Prepayments	0
Increase/(Decrease) in Employee Provisions	0
Increase/(Decrease) in Accrued Expenses	0
Rounding	0
NET CASH FROM/(USED) IN OPERATING ACTIVITIES	663,881

Attachment 8.2.1

please note that pages 9-41 have been removed as they are not required.

**SHIRE OF BODDINGTON
RESERVE ACCOUNTS
FOR THE PERIOD ENDING 31 JULY 2021**

LEAVE RESERVE

Purpose - To be used to fund annual and long service leave requirements.

	ACTUAL
	2021-22
Opening Balance	0
Transfer from Accumulated Surplus	
- Interest Earned	0
- Other Transfers	0
Less Transfer to Accumulated Surplus	
-Transfer to Municipal Fund	0
CLOSING BALANCE	0

PLANT RESERVE

Purpose - To be used to fund the purchase of new or second hand plant and equipment.

	ACTUAL
	2021-22
Opening Balance	220,766
Transfer from Accumulated Surplus	
- Interest Earned	0
- Other Transfers	0
Less Transfer to Accumulated Surplus	
-Transfer to Municipal Fund	0
CLOSING BALANCE	220,766

BUILDING RESERVE

Purpose - To be used to for the construction of buildings

	ACTUAL
	2021-22
Opening Balance	96,946
Transfer from Accumulated Surplus	
- Interest Earned	0
- Other Transfers	0
Less Transfer to Accumulated Surplus	
-Transfer to Municipal Fund	0
CLOSING BALANCE	96,946

**SHIRE OF BODDINGTON
RESERVE ACCOUNTS
FOR THE PERIOD ENDING 31 JULY 2021**

LOCAL ORGANISATION ASSISTANCE FUND RESERVE

Purpose - To be used to fund local organisation projects as per council policy

	ACTUAL
	2021-22
Opening Balance	31,559
Transfer from Accumulated Surplus	
- Interest Earned	0
- Other Transfers	0
Less Transfer to Accumulated Surplus	
-Transfer to Municipal Fund	0
CLOSING BALANCE	<u>31,559</u>

REFUSE RESERVE

Purpose - to be used to fund the establishment and operation of the refuse disposal facilities

	ACTUAL
	2021-22
Opening Balance	39,397
Transfer from Accumulated Surplus	
- Interest Earned	0
- Other Transfers	0
Less Transfer to Accumulated Surplus	
-Transfer to Municipal Fund	0
CLOSING BALANCE	<u>39,397</u>

AGED HOUSING RESERVE

Purpose - To be used to fund future aged housing developments

	ACTUAL
	2021-22
Opening Balance	366,155
Transfer from Accumulated Surplus	
- Interest Earned	0
- Other Transfers	0
Less Transfer to Accumulated Surplus	
-Transfer to Municipal Fund	0
CLOSING BALANCE	<u>366,155</u>

**SHIRE OF BODDINGTON
RESERVE ACCOUNTS
FOR THE PERIOD ENDING 31 JULY 2021**

SWIMMING POOL RESERVE

Purpose - To be used to fund ongoing upgrading and maintaining of the swimming pool

	ACTUAL 2021-22
Opening Balance	20,967
Transfer from Accumulated Surplus	
- Interest Earned	0
- Other Transfers	0
Less Transfer to Accumulated Surplus	
-Transfer to Municipal Fund	0
CLOSING BALANCE	20,967

RIVER CROSSING RESERVE

Purpose - To be used to fund the upgrading and refurbishment of river crossings

	ACTUAL 2021-22
Opening Balance	47,556
Transfer from Accumulated Surplus	
- Interest Earned	0
- Other Transfers	0
Less Transfer to Accumulated Surplus	
-Transfer to Municipal Fund	0
CLOSING BALANCE	47,556

PREPAID CONDITIONAL GRANTS RESERVE

Purpose - To be used as a mechanism to identify prepaid grants where the expenditure will occur in the next financial year

	ACTUAL 2021-22
Opening Balance	199,193
Transfer from Accumulated Surplus	
- Interest Earned	0
- Other Transfers	0
Less Transfer to Accumulated Surplus	
-Transfer to Municipal Fund	0
CLOSING BALANCE	199,193

**SHIRE OF BODDINGTON
RESERVE ACCOUNTS
FOR THE PERIOD ENDING 31 JULY 2021**

UNSPENT CONDITIONAL GRANTS RESERVE

Purpose - To be used as a mechanism to identify unspent grants where the expenditure will the next financial year.

	ACTUAL 2021-22
Opening Balance	376,011
Transfer from Accumulated Surplus	
- Interest Earned	0
- Other Transfers	0
Less Transfer to Accumulated Surplus	
-Transfer to Municipal Fund	0
CLOSING BALANCE	<u>376,011</u>

PUBLIC OPEN SPACE RESERVE

Purpose - To be used to fund the upgrade and rationalisation of Public Open Space and Par Shire

	ACTUAL 2021-22
Opening Balance	266,714
Transfer from Accumulated Surplus	
- Interest Earned	0
- Other Transfers	0
Less Transfer to Accumulated Surplus	
-Transfer to Municipal Fund	0
CLOSING BALANCE	<u>266,714</u>

TOTAL RESERVES	<u>1,665,264</u>
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**SHIRE OF BODDINGTON
LOAN SCHEDULE
FOR THE PERIOD ENDING 31 JULY 2021**

LOAN DESCRIPTION	LOAN No.	PRINCIPAL 01.07.21	LOANS RAISED		INTEREST		PRINCIPAL		CLOSING BALANCE
			Budget 2021-22	Actual 2021-22	Budget 2021-22	Actual 2021-22	Budget 2021-22	Actual 2021-22	
Governance									
Administration Centre	105	429,525	0	0				0	429,525
Health									
Doctors Residence	83	13,982	0	0		419		6,367	7,615
Education & Welfare									
Childcare Centre	100	102,445	0	0				0	102,445
Housing									
3 Pecan Place	94	179,384	0	0				0	179,384
34 Hill Street	97	182,375	0	0				0	182,375
Recreation & Culture									
Recreation Centre	106	660,580	0	0				0	660,580
Recreation Centre	107	906,847	0	0				0	906,847
		2,475,138	0	0	0	419	0	6,367	2,468,771

8.2.2 List of Payments - July 2021

Disclosure of Interest: Nil
Author: Finance Administration Officer
Attachments: 8.2.2A List of Payments end 31 July 2021

Summary

The Local Government (Financial Management) Regulations 1996 require the preparation of a List of Payments made from the Council's bank accounts.

Background

A list of the payments made in each month is to be prepared and presented to a meeting of Council in the following month.

This list of payments is to be reviewed by Council separately from the monthly financial statements. This will ensure that the requirement of the Financial Regulations for the list of payments made in one month to be presented to the Council meeting in the following month, will be met even if the financial statements are not presented to that meeting.

Councillors have the opportunity to query payments before the meeting to satisfy themselves before the item comes before Council.

Comment

The List of Payments for the month of July 2021 is presented in Attachment 8.2.2A.

Statutory Environment

Local Government (Financial Management) Regulations 1996

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –
 - (a) the payee's name; and
 - (b) the amount of the payment; and
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing –
 - (a) for each account which requires council authorisation in that month –
 - (i) the payee's name; and
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.

- (3) A list prepared under subregulation (1) or (2) is to be —
- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

Policy Implications

Nil

Voting Requirements

Simple Majority

OFFICER'S RECOMMENDATION – 8.2.2

That Council receives the list of payments for the period ending 31 July 2021; at Attachment 8.2.2A.

Attachment 8.2.2

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT	
EFT22763	02-07-2021	BUILDING & CONSTRUCTION INDUSTRY TRAINING FUND	JUNE 2021	211.75	
EFT22764	02-07-2021	SHIRE OF BODDINGTON	BRB LEVY JUNE 2021	48.25	
EFT22765	02-07-2021	DEPARTMENT OF MINES,INDUSTRY REGULATION AND SAFETY	JUNE 2021	808.20	
EFT22827	14-07-2021	KATRINA FAY DYSON	BOND REFUND	115.00	
EFT22828	14-07-2021	MARTIN GEORGE GRIMLINGER	BOND REFUND	115.00	
EFT22829	14-07-2021	FG & HC STEVENS	BOND REFUND	115.00	
EFT22830	14-07-2021	FOOTHILLS ANIMAL HOSPITAL	BOND REFUND	230.00	
EFT22831	14-07-2021	SHIRE OF BODDINGTON	BOND REFUND CABLE LAYERS AUSTRALIA	115.00	
		TOTAL TRUST ACCOUNT			\$1,758.20
17672	02-07-2021	DEPARTMENT OF TRANSPORT	ANNUAL VEHICLE REGISTRATION RENEWALS	6933.30	
17673	22-07-2021	AUSTRALIAN COMMUNICATIONS AND MEDIA AUTHORITY (ACMA)	LICENCE RENEWAL - BROADCASTING MT PLEASANT	45.00	
EFT22730	01-07-2021	BODDINGTON MEDICAL CENTRE	INFLUENZA VACCINATIONS 2021	627.00	
EFT22731	01-07-2021	AUSTRALIA POST ACCOUNTS RECEIVABLE	MONTHLY POSTAGE CHARGES MAY 2021	374.21	
EFT22732	01-07-2021	OFFICEWORKS BUSINESS DIRECT	STATIONERY ORDER	286.86	

Attachment 8.2.2

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT22733	01-07-2021	WESTERN AUSTRALIAN LAND INFORMATION AUTHORITY (LANDGATE)	LAND SEARCH X 3 APRIL 2021	160.20
EFT22734	01-07-2021	BODDINGTON HARDWARE AND NEWSAGENCY	VARIOUS INVOICES	3856.34
EFT22735	01-07-2021	EDGE PLANNING & PROPERTY	PLANNING SERVICES MAY 2021 43.25 HOURS @ \$122 PER HOUR	5804.15
EFT22736	01-07-2021	COURIER AUSTRALIA TOLL IPEC	COURIER CHARGES	186.18
EFT22737	01-07-2021	PACIFIC BRANDS WORKWEAR GROUP PTY LTD	UNIFORM DEB LANG	360.20
EFT22738	01-07-2021	EUREKA AUTO ELECTRICAL PTY LTD	FIT AND WIRE UP TWIN AMBER BEACONS FIT AND WIRE UP SUPPLIED FIRE RADIO LABOUR AND PARTS - BT08	1578.33
EFT22739	01-07-2021	WANDERING SMASH REPAIRS	EXCESS PAYMENT - INSURANCE CLAIM 6067693 BT04	300.00
EFT22740	01-07-2021	ATF - BODPROP UNIT TRUST BODIGA PTY LTD	PURCHASES MAY 2021	276.56
EFT22741	01-07-2021	MODERN TEACHING AIDS PTY LTD	6 X FOUNDATIONS PLASTIC FEEDING CHAIRS - ELC	428.69
EFT22742	01-07-2021	G & D LYSTER	DRY PLANT HIRE - ING RAND 11 TONNE FLAT DRUM & PAD	9570.00
EFT22743	01-07-2021	BANNISTER EXCAVATIONS PTY LTD	PLANT HIRE (WET) - EXCAVATOR AND GRAPPLE SAW PRUNING TREES ON VERGES WITHIN SHIRE OF BODDINGTON	9504.00
EFT22744	01-07-2021	VOLT AIR PTY LTD	REPLACE WAITING ROOM LIGHT MEDICAL CENTRE	535.24
EFT22745	01-07-2021	GUMFIRE MARKETING	IRSA - 37 HOURS PROJECT MANAGEMENT FORTNIGHT ENDED 11 JUNE 2021	13744.50

Attachment 8.2.2

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT22746	01-07-2021	THE GOLDEN NUGGET (WA) PTY LTD	CATERING FISH AND CHIPS POST COUNCIL INFO DINNER ON 3 JUNE	120.00
EFT22747	01-07-2021	BODDINGTON DIESEL SERVICES PTY LTD	MASSEY FERGUSON TRACTOR FREED AND LUBRICATED BRAKE ACTUATORS INCLUDING WORKSHOP CONSUMABLES	536.76
EFT22748	01-07-2021	KRISTIN STANLEY	POSTERS/PROMOTIONAL MATERIAL, LOAF FUNDING AND EXHIBITION	585.00
EFT22749	01-07-2021	PEAK TRAFFIC MANAGEMENT	REVISION OF THE EXISTING TMP FOR THE SHIRE OF BODDINGTON UP TO THE NEW AGTTM STANDARDS	434.50
EFT22750	01-07-2021	STUART BECKER-DOIG	REIMBURSEMENT OF MEAL EXPENSES WHILE ON TRAINING COURSE	76.19
EFT22751	01-07-2021	RURAL AND REGIONAL ECONOMIC SOLUTIONS PTY LTD	PROVISION OF PROJECT MANAGEMENT SUPPORT - SHIRE OF BODDINGTON AGED CARE ACCOMMODATION & SERVICES STRATEGY	3437.50
EFT22752	01-07-2021	MARRADONG CONTRACTING PTY LTD	GRAVEL DELIVERED TO HARVEY QUINDANNING ROAD	30604.27
EFT22753	01-07-2021	CENTRAL REGIONAL TAFE	ROCS COURSE STUART BECKER-DOIG	834.90
EFT22754	01-07-2021	WA FLAGS AND BANNERS	FLAGS- AUSTRALIAN, ABORIGINAL,SHIRE OF BODDINGTON & ART PREPARATION	922.90
EFT22755	01-07-2021	SOUTH WEST VETS	CONSULT PLUS 5 MICROCHIPS FOR TAFE COURSE COMPLETION	240.00
EFT22756	01-07-2021	AUSTRALIA DAY COUNCIL OF WA INC	AUSTRALIA DAY COUNCIL (AUSPIRE) GOLD ASSOCIATE MEMBERSHIP 2021-2022	650.00
EFT22757	01-07-2021	AVON WASTE	RUBBISH COLLECTION FEB 2021	6147.17
EFT22758	01-07-2021	SHIRE OF BODDINGTON	IRSA MEMBERSHIP 12 MONTHS ENDING 31/12/2021	3300.00

Attachment 8.2.2

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT22759	01-07-2021	BODDINGTON STORE	MAY PURCHASES	833.74
EFT22760	01-07-2021	BODDINGTON SES	REIMBURSEMENT VARIOUS PURCHASES	1183.09
EFT22761	01-07-2021	FORPARK AUSTRALIA	A0872-P-UX - SLIDE PLASTIC 0800 (LIGHT GREEN - 46)	1106.60
EFT22762	01-07-2021	LGRCEU	PAYROLL DEDUCTIONS	20.50
EFT22766	05-07-2021	P & D SULLIVAN	PLANT HIRE - LOW LOADER BOUNDARY RD - FLETCHER RD	330.00
EFT22767	05-07-2021	BODDINGTON MEDICAL CENTRE	PRE-EMPLOYMENT MEDICALS	176.00
EFT22768	05-07-2021	ARMADALE MOWER WORLD	REPAIR TO CHAINSAW #139140	96.80
EFT22769	05-07-2021	BODDINGTON HARDWARE AND NEWSAGENCY	KNIFE UTILITY FOLDING	124.03
EFT22770	05-07-2021	LGIS - RISK MANAGEMENT	REGIONAL RISK CO-ORDINATOR FEE 2020-21 - 2ND INSTALMENT	1839.63
EFT22771	05-07-2021	BODDINGTON IGA ATF - BODPROP UNIT TRUST BODIGA PTY LTD	VARIOUS PURCHASE MAY 2021	450.73
EFT22772	05-07-2021	BODDINGTON CARPET CARE	CLEAN AND SHAMPOO 5 RUGS AT THE BODDINGTON EARLY LEARNING CENTRE ONCE A MONTH	260.00
EFT22773	05-07-2021	G FORCE PRINTING & DESIGN (FORMERLY DRUM PRINT)	BUSINESS CARDS 250 JULIE BURTON CEO	137.50
EFT22774	05-07-2021	PACIFIC BRANDS WORKWEAR GROUP PTY LTD	UNIFORM - STAFF	108.00

Attachment 8.2.2

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT22775	05-07-2021	SPYKER TECHNOLOGIES PTY LTD	SUPPLY AND SWAP OUT SWITCH FOR THE CCTV AT THE VISITOR CENTRE	920.89
EFT22776	05-07-2021	SHERIDAN'S	1 NAME BADGE	42.85
EFT22777	05-07-2021	BODDINGTON PHARMACY	PANADOL CHILD X 2 & EPIPEN JUNIOR CHILDCARE	323.84
EFT22778	05-07-2021	SNALLOW PTY LTD - T/A WALLIS COMPUTER SOLUTIONS	MICROSOFT ERGONOMIC K&M SET FOR STAFF	198.00
EFT22779	05-07-2021	MARKETFORCE PTY LTD	AD NARROGIN OBSERVER 24 JUNE 2021 - DIFFERENTIAL RATES	417.46
EFT22780	05-07-2021	DMC CLEANING CORPORATION PTY LTD	VARIOUS CLEANING JUNE 2021	18629.19
EFT22781	05-07-2021	BANNISTER EXCAVATIONS PTY LTD	PLANT HIRE (WET) - EXCAVATOR AND GRAPPLE SAW PRUNING TREES ON VERGES WITHIN SHIRE OF BODDINGTON	11022.00
EFT22782	05-07-2021	VOLT AIR PTY LTD	REMOVE TIMERS FROM EXHAUST FAN UNIT 4 RETIREMENT VILLAGE FANS ARE NOT OPERATING	140.00
EFT22783	05-07-2021	DEPARTMENT OF PLANNING, LANDS AND HERITAGE	PREPARATION OF BODDINGTON LOCAL PLANNING SCHEME NO.3 MAPPING	1620.00
EFT22784	05-07-2021	GARRY VENTRIS	COUNCILLOR ENTITLEMENTS APRIL TO JUNE 2021	5003.75
EFT22785	05-07-2021	XAP TECHNOLOGIES PTY LTD	ANNUAL SUBSCRIPTION JULY 2021 TO JUNE 2022	1390.00
EFT22786	05-07-2021	ACCESS LIFE	LIVING LONGER, LIVING STRONGER TRAINER MAY 2021	360.00
EFT22787	05-07-2021	FACE PAINTINGS BY MARY	GRANT FUNDED. SUMMER IN THE PARK FINAL EVENT - FACE PAINTER	260.00

Attachment 8.2.2

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT22788	05-07-2021	EARL EDWIN SCHREIBER	COUNCILLOR ENTITLEMENTS APRIL TO JUNE 2021	2035.00
EFT22789	05-07-2021	DESNIE EUGENE SMALBERGER	COUNCILLOR ENTITLEMENTS APRIL TO JUNE 2021	1503.75
EFT22790	05-07-2021	CIVIC LEGAL PTY LTD	LEGAL ADVICE	1790.25
EFT22791	05-07-2021	SAMREID MANEZ (COUNCILLOR)	COUNCILLOR ENTITLEMENTS APRIL TO JUNE 2021	1503.75
EFT22792	05-07-2021	IAN GEORGE WEBSTER	COUNCILLOR ENTITLEMENTS APRIL TO JUNE 2021	1503.75
EFT22793	05-07-2021	BODDINGTON LIQUOR PTY LTD	REFRESHMENTS FOR THE OPENING OF HOTHAM PARK 25/03/2021& BODD DOLLARS	550.11
EFT22794	05-07-2021	BIG SKY ENTERTAINMENT (WA) PTY LTD	GRANT FUNDERED. ENTERTAINMENT SUMMER BY THE RIVER 20 JUNE 2021	4840.00
EFT22795	05-07-2021	MARRADONG CONTRACTING PTY LTD	GRAVEL DELIVERED TO HARVEY QUINDANNING ROAD	35075.04
EFT22796	05-07-2021	BODDINGTON SERVICE STATION	EMBROIDERY LOGO & NAME	240.00
EFT22797	05-07-2021	STATE LAW PUBLISHER	STATE LAW PUBLISHER - ADVERTISE LOCAL PLANNING SCHEME 3	4130.60
EFT22798	05-07-2021	WESTRAC EQUIPMENT WA PTY LTD	ONE (1) ONLY NEW CATERPILLAR 140 MOTOR GRADER AS PER QUOTE NO. 60518 DATE 12/02/2021	281984.98
EFT22799	05-07-2021	SHIRE OF MURRAY	SURVEY AND DESIGN TO ADDRESS THE FLOODING IN THE PLAYGROUND.	4400.00
EFT22800	05-07-2021	BODDINGTON SES	REIMBURSEMENT VARIOUS PURCHASES	309.60

Attachment 8.2.2

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT22801	05-07-2021	THE LOCK MAN SECURITY	MONITORING OF ALARM SYSTEM	250.00
EFT22802	12-07-2021	ARMADALE MOWER WORLD	BT08 2020 ISUZU D-MAX SX UTE PARTS FOR SPRAYER UNIT	98.60
EFT22803	12-07-2021	WESTERN AUSTRALIAN LAND INFORMATION AUTHORITY (LANDGATE)	RURAL UV'S CHARGEABLE R2020/3	109.80
EFT22804	12-07-2021	BODDINGTON IGA ATF - BODPROP UNIT TRUST BODIGA PTY LTD	VARIOUS PURCHASES JUNE 2021	947.14
EFT22805	12-07-2021	KOMATSU AUSTRALIA PTY LTD	ELEMENT 600-185-5110 ELEMENT 17M-911-3530	217.44
EFT22806	12-07-2021	SPYKER TECHNOLOGIES PTY LTD	POLICE PC FAULTY BLUE SCREEN	423.50
EFT22807	12-07-2021	CONTRACT AQUATIC SERVICES	MONTHLY CONTRACT FEE - MARCH 2021	23595.00
EFT22808	12-07-2021	ATF - BODPROP UNIT TRUST BODIGA PTY LTD	VARIOUS PURCHASES JUNE 2021	261.74
EFT22809	12-07-2021	SHERIDAN'S	1 PRINTED BRASS DESK PLATE (WITH WOOD) JULIE BURTON CHIEF EXECUTIVE OFFICER 1 NAME BADGE JULIE BURTON CHIEF EXECUTIVE OFFICER	162.74
EFT22810	12-07-2021	MARKETFORCE PTY LTD	NARROGIN OBSERVER - POST MINISTER GAZETTAL APPORVED LPS 3 PUBLISH 24 JUNE 2021	247.48
EFT22811	12-07-2021	NESSCO PRESSURE SYSTEMS	SERVICE - AIRMAC V40 PISTON COMPRESSOR	421.41
EFT22812	12-07-2021	BANNISTER EXCAVATIONS PTY LTD	PLANT HIRE (WET) - EXCAVATOR AND GRAPPLE SAW PRUNING TREES ON VERGES WITHIN SHIRE OF BODDINGTON	7249.00

Attachment 8.2.2

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT22813	12-07-2021	ACCESS LIFE	LIVING LONGER, LIVING STRONGER TRAINER FEES JUNE 2021	320.00
EFT22814	12-07-2021	BODDINGTON MINI SKIPS	STREET & FACILITY RUBBISH BIN COLLECTION AND CLEANING JUNE 2021	2497.00
EFT22815	12-07-2021	THOMMO'S BRICKPAVING	BRICK PAVING - REMOVE TREE ROOTS AND RELAY PAVING TO REMOVE TRIP HAZARDS	1144.00
EFT22816	12-07-2021	COERT ERASMUS	COUNCILLOR ENTITLEMENTS APRIL TO JUNE 2021	1503.75
EFT22817	12-07-2021	MM ELECTRICAL MANDURAH	TROFFER LIGHTS FOR SHIRE OFFICE COOL WHITE	504.15
EFT22818	12-07-2021	DOMINIC CARBONE AND ASSOCIATES	FINANCIAL CONSULTING - DARREN LONG 14 HRS, DOMINIC CARBONE 1 HR	2145.00
EFT22819	12-07-2021	STUART BECKER-DOIG	REIMBURSENT FOR FOOD WHILE ON TRAINING COURSE	120.90
EFT22820	12-07-2021	MARRADONG CONTRACTING PTY LTD	PLANT HIRE - SIDE TIPPER	8365.50
EFT22821	12-07-2021	CRACK SEAL WA PTY LTD	CRACK SEALING - HOTHAM AVENUE TO BANNISTER ROAD	2435.00
EFT22822	12-07-2021	CATALYSE PTY LTD	STAFF TRAINING WITH CATALYSE	2200.00
EFT22823	12-07-2021	SCIENTIFIC TECHNICAL SERVICES PTY LTD T/A STS HEALTH	SERVICING AND TESTING OF STERLISER IN DENTAL SURGERY	1164.35
EFT22824	12-07-2021	BODDINGTON SERVICE STATION	BT011 BRAKE PADS & SERVICE	1193.80
EFT22825	12-07-2021	GREG DAY MOTORS	FUEL JUNE 2021	6665.58
EFT22826	12-07-2021	AUSTRALIAN TAXATION OFFICE (BAS RETURNS)	BAS MAY 2021	73938.00

Attachment 8.2.2

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT22832	19-07-2021	AUSTRALIA POST ACCOUNTS RECEIVABLE	MONTHLY POSTAGE CHARGES JUNE 2021	181.42
EFT22833	19-07-2021	CROSSMAN HOT WATER & PLUMBING	UNBLOCK LADIES TOILET OLD SCHOOL - TOILET BLOCKED UP DURING OLD SCHOOL	165.00
EFT22834	19-07-2021	ABCO PRODUCTS PTY LTD	VARIOUS CLEANING PRODUCTS	912.77
EFT22835	19-07-2021	EDGE PLANNING & PROPERTY	PLANNING SERVICES JUNE 2021	5871.25
EFT22836	19-07-2021	MODERN TEACHING AIDS PTY LTD	VARIOUS TOYS	280.38
EFT22837	19-07-2021	VOLT AIR PTY LTD	SUPPLY AND INSTALL 3 LED LIGHTS IN THE CUBICLES NAD OUTSIDE THE CUBICLE OF THE HOTHAM PARK TOILETS. USE PE CELL TO TURN ON AND OFF WITH AN OVERRIDE SWITCH SO LIGHTS CAN BE TESTED	1300.00
EFT22838	19-07-2021	KEITH HUNTER	REIMBURSEMENT OF PHONE BILL JUNE 2021	50.00
EFT22839	19-07-2021	CAFE FIFTY 2	CATERING CAFE 52 FOR 24 JUNE 2021 PEEL ALLIANCE MEETING	100.00
EFT22840	19-07-2021	DARREN LONG CONSULTING	APRIL 2021 CONSULTATION HOURS	3003.00
EFT22841	19-07-2021	WA COUNTRY MUSTER EVENTS	LOAF FUNDING	500.00
EFT22842	19-07-2021	AVON WASTE	JUNE 2021 RUBBISH COLLECTION	6156.49
EFT22843	19-07-2021	BODDINGTON GOLF CLUB	ANNUAL SPONSORSHIP FOR 2020/2021 - BEING FOR COURSE MAINTENANCE AND DIESEL FUEL REBATE	1000.00

Attachment 8.2.2

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT22844	19-07-2021	BODDINGTON COMMUNITY NEWSLETTER	DONATION TO COVER ADDITIONAL COSTS FOR PRODUCING THE HOTHAM PARK OPENING EDITION	500.00
EFT22845	19-07-2021	G B GILLESPIE & SONS PTY LTD	REPAIRS TO AUGER	767.80
EFT22846	19-07-2021	BODDINGTON SES	REIMBURSEMENT MAY 2021 VARIOUS ITEMS	874.46
EFT22847	19-07-2021	EXTERIA	SUPPLY AND ERRECT DISABLED TOILET AND SHOWER AT THE SWIMMING POOL. YARRA 1 CUSTOM TOILET PROPOSAL MA4144-C	37229.28
EFT22848	20-07-2021	T-QUIP	REPAIRS TO TORO MOWER	2243.95
EFT22849	20-07-2021	BODDINGTON HARDWARE AND NEWSAGENCY	KINCROME KP8003 12/24V JUMPSTARTER	1294.90
EFT22850	20-07-2021	PEEL CHAMBER OF COMMERCE & INDUSTRY	CORPORATE MEMBERSHIP RENEWAL 1/8/21 TO 31/7/22	880.00
EFT22851	20-07-2021	COURIER AUSTRALIA TOLL IPEC	COURIER CHARGES	625.14
EFT22852	20-07-2021	OZTECH SECURITY	3 MONTHS CONTROL ROOM MONITORING IN ADVANCE	178.00
EFT22853	20-07-2021	WAROONA SEPTICS	CONTRACTOR - PUMP OUT WASH BAY INCLUDING DISPOSAL	1677.50
EFT22854	20-07-2021	DORMAKABA AUSTRALIA PTY LTD	SERVICE SLIDING GLASS DOORS MEDICAL CENTRE	577.50
EFT22855	20-07-2021	NOLA LLOYD	REIMBURSEMENT - SHIRE CONTRIBUTION FOR STAFF LEAVING PRESENT	150.00
EFT22856	20-07-2021	BODDINGTON DIESEL SERVICES PTY LTD	SERVICE OF RUBBER TYRE ROLLER OILS AND FILTERS SUPPLIED	451.00

Attachment 8.2.2

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT22857	20-07-2021	RIPPLE VISION PTY LTD	BODDINGTON WA WEBSITE ANNUAL WEBSITE DOMAIN REGISTRATION RENEWAL	1830.29
EFT22858	20-07-2021	SURVEYING SOUTH	SURVEYING SERVICES ELC CARAVAN PARK CHALLETS PROPOSAL SCHOOL CARPARK LINEMARKING	2574.00
EFT22859	20-07-2021	INTEGRAL STEEL	CUTSTOM MADE TRAFFICABLE STORM LID ON HOTHAM AVE,CUSTOM MADE - RETICULATION VALVE LID AT REC CENTRE	1980.00
EFT22860	20-07-2021	COUNCIL ON THE AGEING (WA) INC	ANNUAL LICENCE OPERATING AGREEMENT 2021 - 2022	646.80
EFT22861	20-07-2021	JENNIFER JANE A'COURT	REIMBURSEMENT COLES COFFEE MACHINE & PODS	68.99
EFT22862	20-07-2021	HAYDEN TROY WILSON	REIMBUREMENT OF WORKING WITH CHILDRENS CHECK	87.00
EFT22863	20-07-2021	IT VISION	RENEW SYNERGSOFT & UNIVERSE ANNUAL LICENSE FEES 1/7/21-30/06/22	40371.71
EFT22864	20-07-2021	WESTRAC EQUIPMENT WA PTY LTD	ELEMENTS AND FILTERS FOR SERVICE ON ROLLER	189.98
EFT22865	20-07-2021	ROSS MATSEN	TV TOWER LEASE AGREEMENT 21/22	1700.00
EFT22866	20-07-2021	METRO COUNT	METROCOUNT - FIELD - CENTRELINE FLAP 10 PACK (QUANTITIY 2) METROCOUNT - FIELD - FIGURE 8 ROAD CLEAT 10 PACK	627.00
EFT22867	20-07-2021	LGRCEU	PAYROLL DEDUCTIONS	20.50
EFT22868	22-07-2021	P & D SULLIVAN	PLANT HIRE - LOW LOADER FLETCHERS RD - PAGE RD	330.00
EFT22869	22-07-2021	BODDINGTON MEDICAL CENTRE	STAFF FLU VACCINATIONS 2021	50.00

Attachment 8.2.2

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT22870	22-07-2021	CROSSMAN HOT WATER & PLUMBING	CONTRACTOR - PLUMBER REPLACE PUSH BUTTON TIMER TAP TO WATER PLAY	715.00
EFT22871	22-07-2021	WESTERN AUSTRALIAN LAND INFORMATION AUTHORITY (LANDGATE)	SLIP SUBSCRITPTION SERVICES - SMALL	2693.20
EFT22872	22-07-2021	IT VISION USER GROUP (INC)	MEMBERSHIP SUBSCRIPTION 2021/2022	748.00
EFT22873	22-07-2021	BODDINGTON TYRE SERVICE	REPAIR TO TYRE	35.00
EFT22874	22-07-2021	BODDINGTON HARDWARE AND NEWSAGENCY	PPE SOCKS 2PK AND DIADORA BOOTS	901.34
EFT22875	22-07-2021	K-MAC POWERHEADS PTY LTD	ELECTRICAL POWER HEAD FOR SITE 26 CARAVAN PARK TO REPLACE DAMAGED POWER HEAD	731.50
EFT22876	22-07-2021	J M SALES	HS 82 R-Z HEDGE TRIMMER - 750MM/30	764.10
EFT22877	22-07-2021	BODDINGTON CARPET CARE	4 WEEKLY CLEANING OF MATS AT THE EARLY LEARNING CENTRE	260.00
EFT22878	22-07-2021	COURIER AUSTRALIA TOLL IPEC	COURIER CHARGES	98.57
EFT22879	22-07-2021	SPYKER TECHNOLOGIES PTY LTD	QUARTERLY MAINTENANCE AND SERVICING OF CCTV EQUIPMENT FOR 2021/2022	2280.97
EFT22880	22-07-2021	EUREKA AUTO ELECTRICAL PTY LTD	REMOVAL OF WAERN RADIO LANDCRUISER UTE	110.00
EFT22881	22-07-2021	DORMAKABA AUSTRALIA PTY LTD	BATTERY 12V	60.18
EFT22882	22-07-2021	VOLT AIR PTY LTD	REPLACE OLD SECURITY VP FLOUROS ON BCRC VERANDAH	755.00
EFT22883	22-07-2021	BODDINGTON DIESEL SERVICES PTY LTD	CARRY OUT 12 MONTH SERVICE INCLUDING REPAIR TO BEACON LIGHTS AND MOTOR WIRE.	494.51

Attachment 8.2.2

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT22884	22-07-2021	DOMINIC CARBONE AND ASSOCIATES	MAY 2021 BAS	143.00
EFT22885	22-07-2021	GREG DAY MOTORS	208L DRUM OF AZOLLA ZS68	701.00
EFT22886	22-07-2021	IT VISION	MONTHLY PAYROLL SERVICE JUNE 2021	1698.13
EFT22887	22-07-2021	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASS.	MEMBERSHIP 2021/22	29838.41
EFT22888	22-07-2021	ST JOHN AMBULANCE AUSTRALIA (WA) INC. (BODDINGTON SUB CENTRE)	ST JOHN SERVICES SUMMER IN THE PARK SERIES X 4 EVENTS	2000.00
EFT22889	22-07-2021	ARTEIL (WA) PTY LTD	2 X SYNCHRO MESH CHAIRS BLACK	1050.50
EFT22890	28-07-2021	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA (WA)	IGNITE MANAGEMENT PROGRAM - JEFF ATKINS	3050.00
EFT22891	28-07-2021	BODDINGTON WINDSCREENS	SUPPLY AND FIT WINDSCREEN BT340	440.00
EFT22892	28-07-2021	BODDINGTON HARDWARE AND NEWSAGENCY	WEED N FEED	187.20
EFT22893	28-07-2021	JB HI-FI GROUP PTY LTD	HISENSE 58S5 SERIES 5 58 4K ULTRA HD LED SMART TV (2020)"	980.00
EFT22894	28-07-2021	MARRADONG CONTRACTING PTY LTD	PLANT HIRE - SIDE TIPPER	11225.50
EFT22895	28-07-2021	CRACK SEAL WA PTY LTD	CRACK SEALING - BANNISTER ROAD TO HOTHAM AVENUE	1069.20
EFT22896	28-07-2021	CAROL ISLES	MEALS REINBURSMENT - CAROL ISLES WHILE ON TRAINING COURSE	197.10
EFT22897	28-07-2021	MAX GIBBS	REIMBURSMENT - MAX GIBBS	65.80

Attachment 8.2.2

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT22898	28-07-2021	ELIZABETH HOEK	4,500 CUBIC METRE OF GRAVEL EXTRACTED FOR ROAD PAVEMENT ON HARVEY QUINDANNING ROAD - EXCLUDING GST - NOT REGISTERED FOR GST INCLUDES USE OF LAYDOWN AREA FOR CONSTRUCTION PERIOD.	9490.00
EFT22899	28-07-2021	WESTRAC EQUIPMENT WA PTY LTD	CARRY OUT 5000HR SERVICE BT09	7717.38
EFT22900	28-07-2021	AUSTRALIAN TAXATION OFFICE (BAS RETURNS)	FRINGE BENEFITS TAX RETURN 2021 - 1 APRIL 2020 TO 31 MARCH 2021	4029.81
EFT22901	28-07-2021	LGRCEU	PAYROLL DEDUCTIONS	20.50
EFT22902	29-07-2021	AUSTRALIAN TAXATION OFFICE (BAS RETURNS)	BAS JUNE 2021	68098.61
DD13918.1	01-07-2021	WESTNET	INTERNET CHARGES - MEDICAL CEN	39.95
DD13918.2	01-07-2021	NATIONAL AUSTRALIA BANK	NAB MERCHANT FEES	538.00
DD13918.3	01-07-2021	TELSTRA	MOBILE PHONE CHARGES - SES	117.85
DD13924.1	02-07-2021	SYNERGY	ELECTRICITY CHARGES - CENTRAL	73.00
DD13926.1	06-07-2021	SYNERGY	ELECTRICITY CHARGES - BCRC	1538.20
DD13931.1	05-07-2021	PRINTSYNC BUSINESS SOLUTIONS	COPIER CHARGES	549.66
DD13931.2	05-07-2021	WESTNET	INTERNET CHARGES - POOL	59.95

Attachment 8.2.2

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
DD13931.3	05-07-2021	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	7800.70
DD13931.4	05-07-2021	SYNERGY	ELECTRICITY CHARGES - VARIOUS	3972.71
DD13933.1	08-07-2021	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	941.50
DD13938.1	11-07-2021	AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	11728.29
DD13938.2	11-07-2021	AUSTRALIAN SUPER (WESTSCHEME)	SUPERANNUATION CONTRIBUTIONS	4769.47
DD13938.3	11-07-2021	SUNSUPER	SUPERANNUATION CONTRIBUTIONS	108.06
DD13938.4	11-07-2021	MLC SUPER FUND - PLUM SUPER	PAYROLL DEDUCTIONS	561.34
DD13938.5	11-07-2021	MTAA SUPERANNUATION FUND	PAYROLL DEDUCTIONS	629.82
DD13938.6	11-07-2021	REST SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	336.21
DD13938.7	11-07-2021	CBUS	PAYROLL DEDUCTIONS	730.59
DD13938.8	11-07-2021	THE TRUSTEE FOR HEALTH EMPLOYEES SUPERANNUATION TRUST AUSTRALIA (HESTA)	SUPERANNUATION CONTRIBUTIONS	209.71
DD13938.9	11-07-2021	STATEWIDE SUPERANNUATION PTY LTD	PAYROLL DEDUCTIONS	495.33
DD13938.10	11-07-2021	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	61.78
DD13938.11	11-07-2021	ANZ SMART CHOICE SUPER	SUPERANNUATION CONTRIBUTIONS	229.39

Attachment 8.2.2

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
DD13938.12	11-07-2021	THE TRUSTEE FOR BREMA FAMILY SUPERANNUATION	PAYROLL DEDUCTIONS	526.05
DD13940.1	09-07-2021	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	8215.10
DD13945.1	12-07-2021	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	1917.90
DD13949.1	07-07-2021	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	2951.45
DD13949.2	07-07-2021	TELSTRA	MOBILE PHONE CHARGES - SHIRE	791.95
DD13951.1	13-07-2021	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	2226.70
DD13954.1	14-07-2021	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	1913.70
DD13956.1	13-07-2021	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	1486.35
DD13964.1	19-07-2021	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	2062.35
DD13964.2	19-07-2021	TELSTRA	PHONE CHARGES - SES LANDLINES	230.24
DD13966.1	20-07-2021	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	2163.65
DD13973.1	21-07-2021	BOC GASES - BOC ACCOUNT PROCESSING	GAS CONTAINER FEES	54.23
DD13973.2	21-07-2021	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	1807.70
DD13973.3	21-07-2021	TELSTRA	PHONE CHARGES - EHO RESIDENCE	39.89

Attachment 8.2.2

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
DD13980.1	25-07-2021	AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	6632.85
DD13980.2	25-07-2021	AUSTRALIAN SUPER (WESTSCHEME)	SUPERANNUATION CONTRIBUTIONS	4761.79
DD13980.3	25-07-2021	SUNSUPER	SUPERANNUATION CONTRIBUTIONS	120.88
DD13980.4	25-07-2021	MLC SUPER FUND - PLUM SUPER	PAYROLL DEDUCTIONS	565.40
DD13980.5	25-07-2021	MTAA SUPERANNUATION FUND	PAYROLL DEDUCTIONS	639.42
DD13980.6	25-07-2021	CBUS	PAYROLL DEDUCTIONS	730.59
DD13980.7	25-07-2021	THE TRUSTEE FOR HEALTH EMPLOYEES SUPERANNUATION TRUST AUSTRALIA (HESTA)	SUPERANNUATION CONTRIBUTIONS	218.72
DD13980.8	25-07-2021	STATEWIDE SUPERANNUATION PTY LTD	PAYROLL DEDUCTIONS	486.65
DD13980.9	25-07-2021	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	120.67
DD13980.10	25-07-2021	ANZ SMART CHOICE SUPER	SUPERANNUATION CONTRIBUTIONS	230.80
DD13980.11	25-07-2021	THE TRUSTEE FOR BREMA FAMILY SUPERANNUATION	PAYROLL DEDUCTIONS	419.25
DD13980.12	25-07-2021	REST SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	276.80
DD13981.1	22-07-2021	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	535.00
DD13985.1	16-07-2021	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN 83 PRINCIPLE JULY 2021	6785.21

Attachment 8.2.2

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
DD13985.2	16-07-2021	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY PAYMENT FROM MUNICIPAL ACCOUNT FOR 14/07/2021	1833.25
DD13988.1	27-07-2021	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	1489.45
DD13997.1	23-07-2021	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN GUARANTEE	9070.45
DD13998.1	23-07-2021	WATER CORPORATION	WATER CHARGES - VARIOUS	4258.36
DD13998.2	23-07-2021	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	1186.35
DD13998.3	23-07-2021	SYNERGY	ELECTRICITY CHARGES -VARIOUS	7108.49
DD14003.1	29-07-2021	WATER CORPORATION	WATER CHARGES - VARIOUS	1270.68
DD14003.2	29-07-2021	NATIONAL AUSTRALIA BANK	NAB CONNECT FEE	53.23
DD14003.3	29-07-2021	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	983.85
DD14003.4	29-07-2021	SYNERGY	ELECTRICITY CHARGES - CROSSMAN FIRE SHED	187.54
DD14004.1	26-07-2021	WATER CORPORATION	WATER CHARGES - VARIOUS	1396.80
DD14004.2	26-07-2021	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	1416.65
DD14004.3	26-07-2021	SYNERGY	ELECTRICITY CHARGES - TV TOWER	474.63
DD14004.4	26-07-2021	TELSTRA	PHONE & INTERNET CHARGES - VARIOUS	1718.87

Attachment 8.2.2

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
DD14011.1	23-07-2021	WATER CORPORATION	WATER CHARGES - VARIOUS	508.19
DD14012.1	28-07-2021	WATER CORPORATION	WATER CHARGES - VARIOUS	10597.05
DD14012.3	28-07-2021	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	1685.95
DD	31-07-2021	NAB BUSINESS VISA	CREDIT CARD PURCHASES	2593.15
		PETER HAAS		
	07-07-2021	ORIGIN LPG -MEDICAL CENTRE		78.00
	21-07-2021	ORIGIN LPG-REFUND AS CHARGED TWICE		-78.00
		GRAHAM STANLEY		
	02-07-2021	EXETEL PTY LTD - INTERNET PLAN		725.00
	05-07-2021	DROPBOX COUNCILLOR INFORMATION		18.69
	12-07-2021	QUEST INNALOO - ACCOMMODATION/PARKING		1151.08
	12-07-2021	SPOT - GPS MESSENGERS		281.13
	12-07-2021	SPOT - GPS MESSENGERS		281.12
		JULIE BURTON		

Attachment 8.2.2

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
	15-07-2021	ADOBE PRO DC		21.99
	19-07-2021	PUNKCASE - PHONE CASE		55.08
	27-07-2021	ADOBE PRO DC		21.99
		NAB TRANSACTION FEES		
	28-05-21	NAB CARD FEE		18.00
	28-06-21	NAB INTERNATIONAL TRANSACTION FEES		19.07
		PAYROLL PAYMENTS		
		NAB	NET PAYROLL F/N ENDING 11/07/2021	105365.28
		NAB	NET PAYROLL F/N ENDING 25/07/2021	69563.53
		TOTAL MUNI		\$ 1,204,762.43
		TOTAL TRUST & MUNI		\$ 1,206,520.63

8.3 ENVIRONMENTAL HEALTH / BUILDING SERVICES

Nil.

8.4 WORKS & SERVICES

Nil.

8.5 COMMUNITY SERVICES

8.5.1 Waiving of Fees for Boddington Arts Council

Location:	Boddington Town Hall & Recreation Centre
Applicant:	Boddington Arts Council
File Ref. No:	RCSV005
Disclosure of Interest:	Boddington Arts Council member
Author:	Economic and Community Development Officer
Attachment:	Nil

Summary

Council is to consider waiving the cost of Town Hall Hire for two events that the Boddington Arts Council have planned for 2021.

1. Fields of Quilts for the period of 25 September to 27 September 2021; and
2. Boddington Art Exhibition for the period 25 October 2021 to 8 November 2021.

Background

The events that the Boddington Arts Council coordinate during the year encourages visitors to the town which in turn provides economic benefit to the local businesses in particular local cafes and accommodation.

These events promote and provide opportunities for local community members to display and sell their work.

The Boddington Arts Council hold their Annual Field of Quilts exhibition throughout the "Queen's Birthday" long weekend in September and the Annual Art Exhibition over the Rodeo event the first weekend in November.

Comment

In previous years, the hire fee for the Town Hall has been waived for both of these events. In 2015, Council waived these fees and asked that this request be put to Council annually.

In 2016, 2017, 2018 and 2020 Council waived the fees. The 2019 Art exhibition was not held due to limited volunteers and the uncertainty of COVID restrictions.

The 2021 Art Event is being held in conjunction with the Sculpture Competition with the Shire supporting the Art Council to coordinate the Art Exhibition.

Waiving of venue hire fees for community groups allows them to utilise their resources to undertake additional activities, rather than paying for venue hire.

Strategic Implications

The 2019 – 2029 Strategic Community Plan identifies the importance of building a strong and healthy community.

Pillar 1: A vibrant and connected community – An inclusive and engage community.

1.10 Provide opportunities for engagement and connections for those at risk of social isolation;

1.12 Support opportunities for volunteering and community connection.

Pillar 2: A thriving and Diverse Economy.

2.6 Support event-based tourism initiatives.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Fees and Charges 2020/2021 indicate that the Community rate for the Town Hall is at a rate of \$36 per 8 hours and \$56 per 24 hour period. The Recreation Centre is at a rate of \$31.60 per hour and \$263 per 24 hour period.

The Boddington Arts Council has requested to have exclusive use of the Town Hall from 25 Sept 2021 to 27 September 2021 for the Annual Field of Quilts weekend.

Waiving the fee for the Boddington Arts Council would forgo \$168 (24 Hours x 3 days) of potential Council revenue for use of the Town Hall.

If the weather is inclement and the Recreation Centre is used, the most economical way to charge is 1 x 24 hour period of \$263 and 4 hours @ \$31.60 per hour (\$126.40). Waiving the fees for the Boddington Arts Council the Shire would forgo potential revenue of \$389.40 if the Recreation Centre is used.

Economic Implications

The Field of Quilts and the Art Exhibition events are both well attended and this provides the community with an opportunity to promote Boddington to visitors as well as use the opportunity to fundraise for individual groups throughout the weekend.

Social Implications

The Field of Quilts and Arts Exhibition are attractions within Boddington on the Queen's Birthday and Rodeo Weekends for locals and visitors alike.

Environmental Considerations

Nil

Consultation

Boddington Arts Council President

Options

Council can resolve to:

1. support the Officer's Recommendation,
2. support the Officer's Recommendation with a different financial commitment; or
3. not support the Officer's Recommendation, giving reasons.

Voting Requirements

Simple Majority

OFFICER'S RECOMMENDATION – ITEM 8.5.1

That Council support the waiving of venue hire fees for the Boddington Arts Council for the following events:

1. Fields of Quilts for the period of 25 September to 27 September 2021; and
2. Boddington Art Exhibition for the period 25 October 2021 to 8 November 2021.

8.5.2 LOAF Application – Boddington Riding Club

Applicant: Boddington Riding Club
File Ref. No: CPR0034
Disclosure of Interest: Nil
Author: Economic and Community Development Officer, Leanne Bryant
Attachments: Nil

Summary

For Council to consider supporting the Boddington Riding Club's (BRC) Local Organisations Assistance Fund (LOAF) request for \$800 to assist with their Rejuvenation Project to upgrade existing local facilities at the Club grounds, Hakea Road, Boddington.

Background

The BRC is a long established not for profit group that supports the local horse community through sourcing and communicating equestrian services (body workers, saddle fitters, dentists etc) and actively educating current and potential horse owners around care requirements.

The BRC grounds are located on Hakea Road Boddington. The aerial photograph below shows the locality and existing infrastructure including the location of the round yard (approved but not yet constructed)



The current Committee is working to increase participation which will enable more events to be run, and to provide improved opportunities for fundraising and volunteer participation to allow a junior riding club to be reinstated.

In 2018 the BRC became an Equestrian Australian affiliated and insured club. With COVID restrictions over the last eighteen (18) months the Club has had to restrict some of its activities and events. Activities that have progressed include: jumping sessions, flat work sessions and saddle fitting sessions.

In between formal events, members use the arena for riding together and helping one another with their training.

The BRC endeavour to keep their yearly membership at a minimum, so low income families in the area are able to participate. Events are open to all abilities and ages. The long term vision for the BRC is to have enough engagement and volunteers so that juniors can be re-established, providing the many enthusiastic riders without ponies an opportunity to ride.

The Club endeavours to schedule activities to avoid clashing with other events in town and to also take into account different employment rosters so people working on the mines also have an opportunity to attend events and workshops.

Comment

The request for financial support is for the following elements:

Project element	Requirement	Benefit
Upgrade of facilities yards	Secure yards for accommodation of the horses at riding club events	Attendees can stay longer and socialise in the club atmosphere leading to enhanced well-being by connecting with people with a common interest
Round yard construction and arena gate	Enclosure of riding and training areas	Safe working environment particularly useful for young, novice or nervous (human and equine) participants
Restoration of functional toilets	Replacement of parts to restore function/prevent leakage	Toilet facilities in close proximity (especially useful for those with small children) and mitigation of water wastage when water supply is turned on.

The upgrade of the existing facilities includes establishment of yards within the existing yard area with secure fencing and metal gates with chains. The yard area currently is not secure and has fallen into disrepair; most of the yards no longer exist. Those still standing are no longer safe, are very small and do not have gates. The upgraded yards will be suitably secure for housing horses and ponies for daytime activities and overnight stays where events run across two days or participants are travelling from a distance requiring an overnight stay. The provision of secure yards will enable people to come and participate in events and stay to volunteer or socialise while their horse is safe and comfortably housed. Upgrade of the yards is therefore considered an essential element to nurturing the Club environment through increased participation.

The yards will also provide an opportunity for the safety and security of livestock in the case of bush fire emergencies or the holding of roving stock until the owners are located.

The upgrade of the facilities will also include repair of the existing portable toilet block to restore functional toilets and prevent water wastage through leaking cisterns and taps when the water supply to the Riding Club is turned on.

Materials for the approved round yard are largely in hand, however, it is aesthetically desirable that the upright posts match the pine poles used for the main arena, therefore, the poles currently in hand will be used for the yard upgrade, and new pine poles will be purchased. Metal gates and fittings for both the arena and the round yard will also be purchased in order to provide a safe secure riding and training area.

The total cost of the project is \$5,615. An application is currently being prepared for the Newmont Community Assistance Program to request further financial support for the rejuvenation program. Outcome of this application should be known early October. The BRD have also secured funding of \$500 from the Quindanning races for this project.

1. Strongly supports the strategic and community development plan for the Shire: <ul style="list-style-type: none"> • support community initiated and owned projects • support community events and activities • develop new recreation and leisure opportunities, and • work in partnership with community groups. 	Criteria met
2. Meets one third of total funds basis as LOAF will supply up to one third of the project, with community groups/organisations supplying at least a third of the cash required and the other third to be made of cash or in-kind donation.	Criteria met
3. Is a new initiative or innovative idea for one-off establishment grants or the purchase of new minor equipment to support an existing service; and the project will enhance the provision of new or enhanced local facilities.	Criteria met
4. Sustainable project and sustainable benefits for the community.	Criteria met
5. Originates from an organisation that has not received previous funding through the LOAF program.	Previous funding received 2018. \$736 to assist with the building of the arena.
6. No previous funding request.	Previous funding received 2018
7. Project meets general grant conditions and those specific to their funding program.	Criteria met
8. Relevant grant application form has been satisfactorily completed.	Criteria met

PROJECT RATING - The funding criteria is the basis for the project rating and is assessed as follows.

high recommendation	meets a minimum of 7 of the 8 selection criteria	100% of funds requested are allocated
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medium/high recommendation	meets a minimum of 6 of the 8 selection criteria	75% of funds requested are allocated
medium recommendation	meets a minimum of 5 of the 8 selection criteria	50% of funds requested are allocated
not recommended	meets less than 4 of the 8 selection criteria	0% of funds requested are allocated

Given the project meets all of the funding criteria, the full amount requested, being \$800, is recommended for funding.

Strategic Implications

Our Vision:

A vibrant and connected community, providing employment and lifestyle opportunities and a beautiful natural environment, surprisingly close to the coast and city.

Pillar 1: A vibrant and connected community.

1.6 Support and diversify recreational activities for people of all ages and abilities.

1.10 Provide opportunities for engagement and connection for those at risk of social isolation (youth, people with a disability, older residents).

1.12 Support opportunities for volunteering and community connection.

Statutory Environment

Nil

Policy Implications

Policy 9.8 – Local Organisation Assistance Fund (LOAF) provides funds to projects conducted by local organisations in the proportion of one third council contribution to two-thirds applicant contribution, up to a maximum of \$1,500 contributed by Council.

Financial Implications

All funding is sourced from the LOAF reserve.

Economic Implications

Nil

Social Implications

This facility is important to the local horse community and their families who utilise it. The Rejuvenation project will support and encourage new members.

Environmental Considerations

Nil

Consultation

Chairperson Boddington Riding Club

Options

1. Council may approve a donation of up to \$1,500; or
2. Approve a lesser amount; or
3. Council may not approve a donation.

Voting Requirements - Simple Majority

OFFICER'S RECOMMENDATION – ITEM 8.5.2

That Council contribute an amount of \$800 from LOAF funding to the Boddington Riding Club for the Rejuvenation Project which will assist in the upgrading of existing local facilities at the Club grounds, Club Drive Boddington.

8.6 CHIEF EXECUTIVE OFFICER:

8.6.2 Community Hub Café – Leasing Opportunity

Location:	Part of Reserve No. 17428, – Johnston Street, Boddington (Asset No BVO1039)
Applicant:	Not Applicable
File Ref. No:	CREL002
Disclosure of Interest:	Nil
Author:	Chief Executive Officer
Attachments:	Nil

Summary

Council is requested to endorse the call for Expressions of Interest for the leasing of the area known as the Community Hub Café (Rusty Camp Oven), following notification by the current tenant to vacate the premise.

Background

In 2020 Council resolved to lease the Community Hub Café for a period of one (1) year. In April 2021 the lessee provided notice of withdrawal from the lease, with a willingness to continue on a month to month basis. This has continued, with the lessee providing verbal confirmation of closure, effective 5 September 2021.

The Café is a key component of the Community Precinct, providing a service to library users, tourists, users of Hotham Park and the general community. With the completion of Hotham Park in the 2020/21 financial year, it is considered to be an opportune time to lease the Café and increase the profile of Boddington as a destination.

Comment

The leasing of the Café is a continuation of the strategic intent for the precinct. In order to achieve the most beneficial outcome, it is recommended that Council seek Expressions of Interest (EOI) for the lease of the building, with a view to considering hospitality operators committed to the growth and promotion of Boddington.

Responses to the Expression of Interest are proposed to include:

- Detail of use
- Extent to which the use will be complementary to the Hotham Park redevelopment
- Detail of hours and days of operation (minimum 9am – 4pm, 5 days per week, including weekends and public holidays, with seasonal flexibility)
- Commitment to open additional hours when events and activities are held within the precinct and the Boddington area.
- Detail of estimated staff (or volunteers) numbers that would perform activities as a part of the proposal.
- Details of contingency resources to ensure the minimum opening hours are able to be achieved.
- Experience in the proposed activity
- Preferred timeframe for commencing operations
- Proposed length of lease (initial period of 3 – 5 years)
- Detail of any fit-out amendments (or other requirements) and estimated cost

- Financial consideration per annum, noting Council are willing to consider a reduced rent for year 1, dependent on the level of fit-out required.
- Ability to offer tourism services, including supervision and promotion of the Interpretation Centre, re-stocking tourist information and any other complementary tourism activities.

It is proposed to market the EOI as a 'hospitality opportunity' rather than limiting it to a café, given that there may be other proposals that Council could consider.

The approximate timing for this process is:

- Advertising to commence by 1 September 2021
- Site Inspection Dates by appointment
- Expressions of Interest close 30 September 2021
- Assessment process concludes 21 October 2021

The plant and equipment at the café is owned by a number of parties. As a part of the EOI development, the ownership and availability of the plant and equipment will be confirmed. Following the close of the EOI process, a lease can be negotiated which will determine the fit-out requirements of the new business.

Given there is likely to be a minimum 12 week gap between the cessation of the lease with the current tenant and the new operator commencing, it is proposed that the Shire of Boddington operate the café in a reduced capacity. This recommendation is based on the need to have a café service adjacent to Hotham Park, and as well as to provide a service to visitors. Failure to provide at least a basic level of food and beverage option is likely to have a detrimental effect on the town due to reputational damage and an increased likelihood of a reduction in repeat visits.

The temporary operation of the café by the Shire will involve the employment of staff on a casual basis, as well as relevant stock purchasing. It is anticipated that a break even position will be able to be achieved.

Strategic Implications

Goal 1.	A strong, healthy and safe community.
Outcome 1.1	An inclusive and supportive community.
Strategy 1.1.2	Promote and support community events, arts and cultural activities.

Statutory Environment

Under Section 3.58 of the Local Government Act 1995 (the Act), a disposition of land includes leasing of local government property. If a local government does not dispose of property via a public auction or the public tender method, the proposal must be advertised for public comment – unless the proposal is an 'exempt' disposition.

A disposition of property is exempt from Section 3.58 under Regulation 30, Part 6 Miscellaneous Provisions of the Local Government (Functions and General) Regulations 1996 if the land is to be used for charitable, benevolent, religious, cultural, educational, recreational, sporting or other like purposes.

Local Government Act 1995 gives Council the power to lease a Reserve with the approval of the Minister for Planning. It is assumed that the approval was granted in 2017. Approval will need to be sought from the Minister for Planning for a new lease.

Policy Implications

Nil

Financial Implications

The leasing of the Café area will have a positive impact on the Shire. The level of income will be dependent on the final proposal and lease agreement.

The operation of the Café on a temporary basis is likely to have no financial impact, as a breakeven position is the aim. There is a possibility of a financial loss if visitation numbers are lower than expected, or, if there are unanticipated costs, for example, equipment requirements. Regular financial reporting will be provided to Council to ensure that further decisions reflect the resource injection.

Economic Implications

The café is an integral component of the Hotham Park precinct, and supports tourism outcomes for the town.

Social Implications

The café, being next to the library and play areas, provides social opportunities for many of the Shire's residents.

Environmental Considerations

Nil

Consultation

It is proposed that an Expression of Interest process be undertaken via public notification in local newspapers, on the Shire website and social media for a period of four weeks to allow sufficient opportunity for commercial operators to consider the lease of the facility.

Options

Council can choose to:

1. Advertise for EOI's, and temporarily operate to café to ensure continuity and service provision;
2. Advertise for EOI's and temporarily close the café until a lessee can commence operations; or
3. Temporarily operate the café and undertake a full review of the use of the building.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION

That Council:

1. Authorise the call for Expressions of Interest for the lease of the area currently known as the Community Hub Café / Rusty Camp Oven, being Part of Reserve No. 17428, – Johnston Street Boddington.
2. Endorse the Shire of Boddington as the temporary operator of the Community Hub Café, until a lessee is able to commence operations.

9. ELECTED MEMBERS' MOTION OF WHICH PREVIOUS MOTION HAS BEEN GIVEN:

Nil at this time.

10. URGENT BUSINESS WITHOUT NOTICE WITH THE APPROVAL OF THE PRESIDENT OR MEETING:

Nil at this time.

11. CONFIDENTIAL ITEM:

Move that pursuant to S5.23 (2) (c) as Council is about to discuss a contract entered into that the meeting be closed to members of the public.

11.1.1 CONFIDENTIAL - Appointment of Executive Manager Corporate Services

Confidential Item Report

OFFICER'S RECOMMENDATION – ITEM 11.1.1

To accept the recommendation of the confidential item.

Move that pursuant to S5.23 (2) (c) as Council has completed discussing a contract entered into that the meeting be re-opened to members of the public.

12. CLOSURE OF MEETING: