



'The Council and Staff of the Shire of Boddington, in partnership with the community, are committed to operating effectively and efficiently to provide quality lifestyle opportunities that encourage population growth and development'

MINUTES

For The
Ordinary Meeting of Council
Held At

Thursday
18 March 2021

At 5:30pm

Council Chambers
39 Bannister Rd, Boddington

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1. DECLARATION OF OPENING:

Cr Garry Ventris, Shire President declared the meeting open at 5:30pm.

I acknowledge that this meeting is being held on the traditional lands of the Noongar people.

2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE:

2.1.1 Attendance

Cr G Ventris	Shire President
Cr E Schreiber	Deputy Shire President
Cr J Hoffman	
Cr S Manez	
Cr E Smalberger	
Cr I Webster	

Mr G Stanley	Acting Chief Executive Officer
Mr P Haas	Principal Environmental Health Officer/Building Surveyor
Mr J Atkins	Manager of Works & Services
Ms L Bryant	Economic & Community Development Officer

Ms T Hodder	Executive Officer (minutes)
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Visitors: 5

2.1.2 Apologies

Cr C Erasmus

2.1.3 Leave of Absence

Nil.

3. DISCLOSURE OF FINANCIAL INTEREST:

Cr E Smalberger declared a Financial Interest in Item 10.1.1 as she is the President of the Boddington Progress Group.

4. PUBLIC QUESTION TIME:

4.1 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE:

4.2 WRITTEN QUESTIONS PROVIDED IN ADVANCE:

Nil

4.3 PUBLIC QUESTIONS FROM THE GALLERY:

Kevin Gilchrist: Can some councillors come to look at some things that need attending to? This is for all the units. For example, there is no shelving in the bathroom.

Cr Ventris: The Acting CEO and Peter Haas will visit the facility.

Kevin Gilchrist: Could the retic pipe be replaced? Then veggies can be planted.

Cr Ventris: Peter Haas and the Acting CEO will address this.

Kevin Gilchrist: Can the drainage of water be addressed as it collects by my unit?

Cr Ventris: The works manager will visit soon and address this.

Mrs Tania Churchman: For the walk tracks and trails, can detailed signs describing the types of trails and any relevant history be provided? Could the following be considered? Volunteers run Boddington walks on a monthly basis and charge per walk or as a package.

I am happy to donate my time to design some trail maps. Jarradale has some great signage and guided walks. This would encourage people from the metro and country to participate.

Cr Schreiber: please speak to Cr Smalberger about brochures and signage.

T Churchman: Can we put up more signage regarding the history of Boddington?

Cr Ventris: We are planning on putting up some signage.

Cr Manez: the Council has agreed on having more signage.

K Noonan: Can Council advise regarding the Boddington Riding Club being fenced off?

Cr Schreiber: It can still be accessed via the school carpark.

K Noonan: Can a sign be put up to show where the riding Club is?

J Atkins: There is a new sign by the football oval.

5. PETITIONS/DEPUTATIONS/PRESENTATIONS/ SUBMISSIONS:

Nil.

6. CONFIRMATION OF MINUTES:

6.1.1 Ordinary Meeting of Council held on Thursday 18th February 2021

COUNCIL DECISION 6.1.1

COUNCIL RESOLUTION: 18/21 Moved: Cr Manez

That the minutes of the Ordinary Meeting of Council held on Thursday 18th February 2021 be confirmed as a true record of proceedings.

That the minutes of the Special Meeting of Council held on Friday 12th March 2021 be confirmed as a true record of proceedings.

Seconded: Cr Webster Carried: 6/0

7. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION:

Ni.

8. REPORTS OF OFFICERS AND COMMITTEES:

8.1 PLANNING CONSULTANT:

Nil..

8.2 MANAGER FINANCIAL SERVICES:

8.2.1 Monthly Financial Statements – February 2021

Disclosure of Interest: Nil
Date: 8 March 2021
Author: D Long – Finance Consultant
Attachments: 8.2.1A Monthly Financial Statements – February 2021 (Separate Attachment)

Summary

The Monthly Financial Report for 28 February 2021 is presented for Councils consideration.

Background

The Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996 require local governments to prepare monthly reports containing the information that is prescribed.

Comment

The Shire prepares the monthly financial statements in the statutory format along with other supplementary financial reports consisting of:

- (a) Statement of Comprehensive Income by Function/Program;
- (b) Statement of Comprehensive Income by Nature/Type;
- (c) Statement of Financial Activity;
- (d) Summary of Net Current Asset Position;
- (e) Statement of Explanation of Material Variances;
- (f) Statement of Financial Position;
- (g) Statement of Cash Flows;
- (h) Detailed Operating and Non-Operating Schedules;
- (i) Statement of Cash Back Reserves; and
- (j) Loan Borrowings Statement.

MATERIAL VARIANCE COMMENTARY ON YEAR TO DATE SEPTEMBER 2020

Regulation 34 of the *Local Government (Financial Management) Regulations 1996* require local governments to prepare annual budget estimates and month by month budget estimates so that comparatives can be made to Year to Date (YTD) Actual amounts of expenditure, revenue and income. Attached to this report is a copy of the month by month cumulative budget estimates, set out in the Statement of Financial Activity format.

At its budget meeting, Council adopted a material variance threshold of \$10,000 or 10%. For interpretation purposes, this means any variance at Function/Program level that is

greater than 10% and exceeds \$10,000 in value is reported on and commentary is provided to explain the YTD budget estimate to YTD actual variance. The material variance is shown on the Statement of Financial Activity, in accordance with the *Local Government (Financial Management) Regulations 1996*.

The material variance commentary is now provided in a separate statement, called the Statement of Explanation of Material Variances. This statement categorises the variance commentary according to reporting Functions/Programs and groups the variances by Operating Revenue, Operating Expenditure, Non-Operating/Capital Revenue, and Capital Expenditure.

The Statement of Financial Activity as at 28 February shows a closing surplus of \$1,972,651.

Statutory Environment

Local Government Act 1995

Section 6.4—Specifies that a local government is to prepare such other financial reports as are prescribed.

Local Government (Financial Management) Regulations 1996:

Regulation 34 states:

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
 - (b) budget estimates to the end of month to which the statement relates;
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c);
 - (e) the net current assets at the end of the month to which the statement relates.

Sub regulations 2, 3, 4, 5, and 6 prescribe further details of information to be included in the monthly statement of financial activity.

COUNCIL DECISION – 8.2.1

COUNCIL RESOLUTION: 19/21

Moved: Cr Manez

That Council receive the monthly financial report for the period ending 28 February 2021.

Seconded: Cr

Hoffman

Carried: 6/0

8.2.2 List of Payments – February 2021

Disclosure of Interest:	Nil
Date:	17 March 2021
Author:	Nola Lloyd
Attachments:	8.2.2A List of Payments (CONFIDENTIAL) separate attachment

Summary

The Local Government (Financial Management) Regulations 1996 require the preparation of a List of Payments made from the Council's bank accounts.

Background

A list of the payments made in each month is to be prepared and presented to a meeting of Council in the following month.

This list of payments is to be reviewed by Council separately from the monthly financial statements. This will ensure that the requirement of the Financial Regulations for the list of payments made in one month to be presented to the Council meeting in the following month, will be met even if the financial statements are not presented to that meeting.

Councillors have the opportunity to query or inspect invoices before the meeting to satisfy themselves before the item comes before Council.

Comment

The List of Payments for the month of February 2021 is presented in Attachment 8.2.2A.

Statutory Environment

Local Government (Financial Management) Regulations 1996

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.
 - (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –
 - (a) the payee's name; and
 - (b) the amount of the payment; and
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
 - (2) A list of accounts for approval to be paid is to be prepared each month showing –
 - (a) for each account which requires council authorisation in that month –
 - (i) the payee's name; and
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.

- (3) A list prepared under subregulation (1) or (2) is to be –
- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

Policy Implications – Nil

COUNCIL DECISION – 8.2.2

COUNCIL RESOLUTION: 20/21 Moved: Cr Manez

That Council adopts the list of payments for the period ending 28 February 2021; at Attachment 8.2.2A.

Seconded: Cr Webster Carried: 6/0

8.3 PRINCIPAL ENVIRONMENTAL HEALTH OFFICER/BUILDING SURVEYOR:

Nil

8.4 MANAGER WORKS & SERVICES:

8.4.1 Plant Replacement –P55 – 2011 Komatsu GD555 – 5 Grader

File Ref. No: PLES000
 Disclosure of Interest:
 Date: 10 March 2021
 Author: Vicky Lyster – Engineering Technical Officer
 Attachment: Nil.

Summary

For Council to consider entering into a contract with WesTrac Pty Ltd for the purchase of one new Caterpillar 140 Motor Grader and trade in the existing Grader.

Background

The above unit will replace the existing Shire Grader. A Net Change over price excluding G.S.T of \$256,349.98 includes a trade amount of \$106,000.00 excluding G.S.T for the Shire's existing 2011 Komatsu GD-555-5 Grader.

The Shire developed a specification focused on qualitative requirements including Level of Service/Capability, Technical Specification, Capacity (Resources) and Sustainability and Safety. Quantitate requirement included Tendered Price for overall value for money.

Statutory Environment

2020/21 Endorsed Annual Budget

Comment

WALGA eQuotes was used to access WALGA Preferred Suppliers to purchase a new grader with the existing Grader offered as a trade-in. Separate to this WALGA ran an Asset Disposal process for the existing Grader.

Submissions from the following suppliers were received and assessed resulting in the corresponding scores:

		Qualitative	Quantitative	TOTAL
COMPANY	MACHINE	60%	40%	100%
JOHN DEERE	620 G	47.5%	33.00%	80.5%
JOHN DEERE	620 GP	47.5%	27.61%	75.11%
KOMATSU	GD555-5	49%	40.00%	89.00%
WesTrac CAT	CAT 140	56.50%	32.75%	89.25%

In determining the most advantageous Tender, each qualitative and quantitative criterion was point scored.

Strategic Implications

Plant replacement links in to the Shire's Long Term Financial Plan.

Policy Implications – Nil

Financial Implications

Slightly over budget due to low trade-in.

Environmental Implications – Nil

Social Implications – Nil

Options

Council can resolve to:

1. adopt the recommendations;
2. adopt the recommendations with further amendments; or
3. not accept the recommendation, giving reasons.

Voting Requirements - Simple Majority

COUNCIL DECISION – 8.4.1

COUNCIL RESOLUTION: 21/21

Moved: Cr Webster

For Council to consider entering into a contract with WesTrac Pty Ltd for the purchase of one new Caterpillar 140 Motor Grader and trade in the existing Grader.

Seconded: Cr Schreiber

Carried: 6/0

8.5 DIRECTOR CORPORATE & COMMUNITY SERVICES:

Nil.

8.6 ACTING CHIEF EXECUTIVE OFFICER:

8.6.1 Action Sheet

Disclosure of Interest: Nil
Date: 14 March 2021
Author: Graham Stanley, Acting Chief Executive Officer

Purpose of Report

To bring forward Councillors information the Action Report with actions taken on previous Council resolutions.

Meeting Date	Resolution Number	Responsible Officer	Subject	Date Completed	Comments Current Status
18/2/21	8.6.3	Acting CEO	CEO Job Description	19/2/21	Completed
18/2/21	8.6.4	Acting CEO	Draft Lease – Education Department	Pending	Pending Minister approval
18/2/21	8.6.5	Acting CEO	Habitual or Vexatious Complainants Policy	19/2/21	Completed
18/2/21	8.6.6	Acting CEO	Cats Local Law	Pending	Advertised in Government Gazette and pending Narrogin Observer.
18/2/21	8.6.7	Acting CEO	Designated Senior Employees Positions	19/2/21	Completed
18/2/21	11.1.1	Acting CEO	Confidential – Refund of Hotham Rise Fixed Loan	Pending	Pending Council Meeting 18 March 2021

For information only.

8.6.2	Actions Performed Under Delegated Authority for the Month of February 2021
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File Ref. No: GOVN000
 Disclosure of Interest: Nil
 Date: 14 March 2021
 Author: Acting Chief Executive Officer
 Attachments: Nil

Summary

To report back to Council actions performed under delegated authority for the month of February 2021

Background

There is no specific requirement to report on actions performed under delegated authority. But to increase transparency this report has been prepared for Council and includes all actions performed under delegated authority for the month of February 2021

Affixing of Common Seal

One off delegations by CEO

Authorisation to call Tenders

Building Permits issued

Health

Development Applications

Subdivision Applications

Land Administration

Comment

The following tables outline the action performed within the organization relative to delegated authority for the month of February 2021 and are submitted to Council for information.

Common Seal	
Date Affixed	Documentation
18/2/21	Cat Local Law

One off Delegations by CEO	
Date	Action
17/2/21	Boddington Progress Group grant permit to consume alcohol 27 and 28 February 2021 Albert Facey show
Authorisation to call Tenders	
Date	Action
	Nil

Peter Haas - PEHO			
Building Applications – February 2021			
Application No.	Applicant	Lot & Street	Type of Building Work
3236E	MacPherson	Lot 13 No 20 Gold Mine Road Boddington	Building extension Permit
3319	Red Ink Homes Pty Ltd 16 Frobisher Street Osborne Park	Lot 72 No River Road Ranford	Dwelling
Health - Nil			

Steve Thompson - Town Planning Consultant			
Development Approvals			
Application No.	Applicant	Lot & Street	Type of Approval
A1440	Terblanche	Lot 51 Sandalwood Place	Outbuilding & carport
A462	King	Lot 30 Crossman Road	Outbuilding
A214	A'Court	Lot 23 Hotham Ave	Outbuilding
Subdivision Applications - Nil			
Application No.	Applicant	Lot & Street	Action
Land Administration - Nil			
Application No.	Applicant	Lot & Street	Action

Strategic Implications – Nil

Statutory Environment

Regulation 19 of the *Local Government (Administration) Regulations 1996* requires delegates to keep a record of each occasion on which they exercise the powers or discharge the duties delegated to them.

Policy Implications - Nil

Financial Implications - Nil

Economic Implications – Nil

Social Implications - Nil

Environmental Considerations – Nil

Consultation – Nil

Voting Requirements – Simple Majority

COUNCIL DECISION – ITEM 8.6.2

COUNCIL RESOLUTION: 22/21

Moved: Cr Manez

That Council accept the report outlining the actions performed under delegated authority for the month of February 2021.

Seconded: Cr Schreiber

Carried: 6/0

8.6.3 Compliance Audit Return 2020

File Ref. No: GOVN 003
Disclosure of Interest: Nil
Date: 3 March 2021
Author: Glenn Bone
Attachments: 8.6.3A Compliance Audit Return 2020

Summary

The Department of Local Government, Sport and Cultural Industries require the Compliance Audit Return for the period 1 January 2020 to 31 December 2020 to be completed, endorsed and included within an Ordinary Meeting Agenda papers.

Background

The Compliance Audit Return (CAR) is a Department of Local Government, Sport and Cultural Industries prepared checklist of some of the statutory requirements for Local Governments in the twelve months to 31 December 2020.

The Statutory Compliance Audit Return is to be:

1. presented to the Audit Committee for consideration at a meeting of the Audit Committee; by Council;
2. recommended for Adoption by Council at an Audit Committee Meeting;
3. presented to the Council at a meeting of Council;
4. adopted by the Council; and
5. the adoption recorded in the minutes of the meeting at which it is adopted.

After the Compliance Audit Return has been presented to Council, a certified copy of the return, along with the relevant section of the minutes and any additional information explaining or qualifying the compliance audit is to be submitted to the Director General, Department of Local Government, Sport and Cultural Industries by 31 March 2021.

Comment

Council's Audit Committee is to consider the Compliance Audit Return at their meeting to be held on Thursday 18 March 2021. It is anticipated, although not certain, that the Committee's recommendation will be that which is included in the Committee's Recommendation section at the end of this report. The Compliance Audit Return 2020 is included at Attachment 8.6.3A.

The 2020 CAR continues in a reduced format with questions focused on high-risk areas of compliance and statutory reporting as prescribed in Regulation 13 of the Local Government (Audit) Regulations 1996.

In completing the Compliance Audit Return there were two areas where Council did not complete its statutory requirements. The first area relates to Q.8 in the Optional Questions which is referenced against s5.128(1) for the following question –

“Did the local government prepare and adopt (by absolute majority) a policy in relation to the continuing professional development of council members?”

Section 5.128 was a new section inserted into the Local Government Act in June 2019 and stipulates the following requirement:

(1) A local government must prepare and adopt* a policy in relation to the continuing professional development of council members.

**Absolute majority required*

It is now apparent that the then CEO did not action this requirement and the matter has only now come to attention through the posing of Q.8. A draft policy is now being prepared for consideration at the April 2021 meeting of Council.

The second area also in relation to council member training – Question 9 asks:

“Did the local government prepare a report on the training completed by council members in the 2019/2020 financial year and publish it on the local government’s official website by 31 July 2020?”

A report was prepared but it was not published on the website by 31 July 2020. It has subsequently been placed on the website and will be updated as Councillors complete training.

Strategic Implications - There appear no further implications in this regard.

Statutory Environment

Local Government Act 1995

7.13. Regulations as to audits

(1) Regulations may make provision –

- (aa) as to the functions of the CEO and the audit committee in relation to audits carried out under this Part and reports made on those audits;
- (ab) as to the functions of audit committees, including the selection and recommendation of an auditor;
- (ac) as to the procedure to be followed in selecting an auditor;
- (ad) as to the contents of the annual report to be prepared by an audit committee;
- (ae) as to monitoring action taken in respect of any matters raised in a report by an auditor;
 - (a) with respect to matters to be included in agreements between local governments and auditors;
 - (b) for notifications and reports to be given in relation to agreements between local governments and auditors, including any variations to, or termination of such agreements;

- (ba) as to the copies of agreements between local governments and auditors being provided to the Department;
 - (c) as to the manner in which an application may be made to the Minister for approval as an auditor;
 - (d) in relation to approved auditors, for —
 - (i) reviews of, and reports on, the quality of audits conducted;
 - (ii) the withdrawal by the Minister of approval as an auditor;
 - (iii) applications to the State Administrative Tribunal for the review of decisions to withdraw approval;
 - (e) for the exercise or performance by auditors of their powers and duties under this Part;
 - (f) as to the matters to be addressed by auditors in their reports;
 - (g) requiring auditors to provide the Minister with such information as to audits carried out by them under this Part as is prescribed;
 - (h) prescribing the circumstances in which an auditor is to be considered to have a conflict of interest and requiring auditors to disclose in their reports such information as to a possible conflict of interest as is prescribed;
 - (i) requiring local governments to carry out, in the prescribed manner and in a form approved by the Minister, an audit of compliance with such statutory requirements as are prescribed whether those requirements are —
 - (i) of a financial nature or not; or
 - (ii) under this Act or another written law.
- (2) Regulations may also make any provision about audit committees that may be made under section 5.25 in relation to committees.

Local Government (Audit) Regulations 1996

13. Prescribed statutory requirements for which compliance audit is needed (LGA s. 7.13(1)(i))

For the purposes of section 7.13(1)(i) the statutory requirements set forth in the Table to this regulation are prescribed.

Table

<i>Local Government Act 1995</i>		
s. 3.57	s. 3.58(3) and (4)	s. 3.59(2), (4) and (5)
s. 5.16	s. 5.17	s. 5.18
s. 5.36(4)	s. 5.37(2) and (3)	s. 5.42
s. 5.43	s. 5.44(2)	s. 5.45(1)(b)
s. 5.46	s. 5.67	s. 5.68(2)
s. 5.70	s. 5.73	s. 5.75
s. 5.76	s. 5.77	s. 5.88
s. 5.89A	s. 5.103	s. 5.120
s. 5.121	s. 7.1A	s. 7.1B
s. 7.3	s. 7.6(3)	s. 7.9(1)
s. 7.12A		
<i>Local Government (Administration) Regulations 1996</i>		
r. 18A	r. 18C	r. 18E
r. 18F	r. 18G	r. 19

r.19C	r.19DA	r. 22
r. 23	r. 28	r. 34B
r. 34C		
<i>Local Government (Audit) Regulations 1996</i>		
r. 7	r. 10	
<i>Local Government (Elections) Regulations 1997</i>		
r. 30G		
<i>Local Government (Functions and General) Regulations 1996</i>		
r. 7	r. 9	r. 10
r. 11A	r. 11	r. 12
r. 14(1), (3) and (5)	r. 15	r. 16
r. 17	r. 18(1) and (4)	r. 19
r. 21	r. 22	r. 23
r. 24	r. 24E	r. 24F
r.24 AD(2), (4), (6)	r. 24AE	r.24 AF
r. 24 AG	r. 24 AH (1), (3)	r.24 AI

14. Compliance audits by local governments
- (1) A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.
- (2) After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.
- (3A) The local government's audit committee is to review the compliance audit return and is to report to the council the results of that review.
- (3) After the audit committee has reported to the council under sub regulation (3A), the compliance audit return is to be –
- presented to the council at a meeting of the council; and
 - adopted by the council; and
 - recorded in the minutes of the meeting at which it is adopted.
15. Compliance audit return, certified copy of etc. to be given to Director General
- (1) After the compliance audit return has been presented to the council in accordance with regulation 14(3) a certified copy of the return together with –
- a copy of the relevant section of the minutes referred to in regulation 14(3)(c); and
 - any additional information explaining or qualifying the compliance audit, is to be submitted to the Director General by 31 March next following the period to which the return relates.
- (2) In this regulation –
- certified** in relation to a compliance audit return means signed by –
- the mayor or president; and
 - the CEO.

Policy Implications - There appear no further implications in this regard.

Financial Implications - There appear no further implications in this regard.

Economic Implications - There appear no further implications in this regard.

Social Implications - There appear no further implications in this regard.

Environmental Considerations - There appear no further implications in this regard.

Consultation

The Shire of Boddington Audit Committee considered this matter in making the recommendation to Council.

Options

Council can approve the Audit Committee's Recommendation or not.

Voting Requirements - Simple Majority

COUNCIL DECISION – ITEM 8.6.3

COUNCIL RESOLUTION: 23/21

Moved: Cr Schreiber

That Council accepts the recommendation of the Audit Committee that the Compliance Audit Return, included at Attachment 8.6.3A Compliance Audit Return 2020, for the period 1 January 2020 to 31 December 2020, as completed by the President and Acting Chief Executive Officer, be adopted and duly signed accordingly.

Seconded: Cr Manez

Carried: 6/0

ATTACHMENT 8.6.3A

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



Department of
Local Government, Sport
and Cultural Industries

Boddington - Compliance Audit Return 2020

Certified Copy of Return

Please submit a signed copy to the Director General of the Department of Local Government, Sport and Cultural Industries together with a copy of the relevant minutes.

Commercial Enterprises by Local Governments					
No	Reference	Question	Response	Comments	Respondent
1	s3.59(2)(a) F&G Regs 7,9,10	Has the local government prepared a business plan for each major trading undertaking that was not exempt in 2020?	N/A		Robert Glenn Bone
2	s3.59(2)(b) F&G Regs 7,8,10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2020?	N/A		Robert Glenn Bone
3	s3.59(2)(c) F&G Regs 7,8,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2020?	N/A		Robert Glenn Bone
4	s3.59(4)	Has the local government complied with public notice and publishing requirements for each proposal to commence a major trading undertaking or enter into a major land transaction or a land transaction that is preparatory to a major land transaction for 2020?	N/A		Robert Glenn Bone
5	s3.59(5)	During 2020, did the council resolve to proceed with each major land transaction or trading undertaking by absolute majority?	N/A		Robert Glenn Bone

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ATTACHMENT 8.6.3A

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



Delegation of Power/Duty					
No	Reference	Question	Response	Comments	Respondent
1	s5.16	Were all delegations to committees resolved by absolute majority?	N/A		Robert Glenn Bone
2	s5.16	Were all delegations to committees in writing?	N/A		Robert Glenn Bone
3	s5.17	Were all delegations to committees within the limits specified in section 5.17?	N/A		Robert Glenn Bone
4	s5.18	Were all delegations to committees recorded in a register of delegations?	N/A		Robert Glenn Bone
5	s5.18	Has council reviewed delegations to its committees in the 2019/2020 financial year?	N/A		Robert Glenn Bone
6	s5.42(1) & s5.43 Admin Reg 18G	Did the powers and duties delegated to the CEO exclude those listed in section 5.43 of the Act?	Yes		Robert Glenn Bone
7	s5.42(1)	Were all delegations to the CEO resolved by an absolute majority?	Yes		Robert Glenn Bone
8	s5.42(2)	Were all delegations to the CEO in writing?	Yes		Robert Glenn Bone
9	s5.44(2)	Were all delegations by the CEO to any employee in writing?	Yes		Robert Glenn Bone
10	s5.16(3)(b) & s5.45(1)(b)	Were all decisions by the council to amend or revoke a delegation made by absolute majority?	Yes		Robert Glenn Bone
11	s5.46(1)	Has the CEO kept a register of all delegations made under Division 4 of the Act to the CEO and to employees?	Yes		Robert Glenn Bone
12	s5.46(2)	Were all delegations made under Division 4 of the Act reviewed by the delegator at least once during the 2019/2020 financial year?	Yes		Robert Glenn Bone
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record in accordance with Admin Reg 19?	Yes		Robert Glenn Bone

Disclosure of Interest					
No	Reference	Question	Response	Comments	Respondent
1	s5.67	Where a council member disclosed an interest in a matter and did not have participation approval under sections 5.68 or 5.69, did the council member ensure that they did not remain present to participate in discussion or decision making relating to the matter?	Yes		Robert Glenn Bone

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ATTACHMENT 8.6.3A

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



No	Reference	Question	Response	Comments	Respondent
2	s5.68(2) & s5.69 (5) Admin Reg 21A	Were all decisions regarding participation approval, including the extent of participation allowed and, where relevant, the information required by Admin Reg 21A, recorded in the minutes of the relevant council or committee meeting?	N/A		Robert Glenn Bone
3	s5.73	Were disclosures under section sections 5.65, 5.70 or 5.71A(3) recorded in the minutes of the meeting at which the disclosures were made?	Yes		Robert Glenn Bone
4	s5.75 Admin Reg 22, Form 2	Was a primary return in the prescribed form lodged by all relevant persons within three months of their start day?	Yes		Robert Glenn Bone
5	s5.76 Admin Reg 23, Form 3	Was an annual return in the prescribed form lodged by all relevant persons by 31 August 2020?	Yes		Robert Glenn Bone
6	s5.77	On receipt of a primary or annual return, did the CEO, or the mayor/president, give written acknowledgment of having received the return?	Yes		Robert Glenn Bone
7	s5.88(1) & (2)(a)	Did the CEO keep a register of financial interests which contained the returns lodged under sections 5.75 and 5.76?	Yes		Robert Glenn Bone
8	s5.88(1) & (2)(b) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70, 5.71 and 5.71A, in the form prescribed in Admin Reg 28?	Yes		Robert Glenn Bone
9	s5.88(3)	When a person ceased to be a person required to lodge a return under sections 5.75 and 5.76, did the CEO remove from the register all returns relating to that person?	Yes		Robert Glenn Bone
10	s5.88(4)	Have all returns removed from the register in accordance with section 5.88(3) been kept for a period of at least five years after the person who lodged the return(s) ceased to be a person required to lodge a return?	Yes		Robert Glenn Bone
11	s5.89A(1), (2) & (3) Admin Reg 28A	Did the CEO keep a register of gifts which contained a record of disclosures made under sections 5.87A and 5.87B, in the form prescribed in Admin Reg 28A?	Yes		Robert Glenn Bone
12	s5.89A(5) & (5A)	Did the CEO publish an up-to-date version of the gift register on the local government's website?	Yes		Robert Glenn Bone
13	s5.89A(6)	When a person ceases to be a person who is required to make a disclosure under section 5.87A or 5.87B, did the CEO remove from the register all records relating to that person?	N/A		Robert Glenn Bone

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ATTACHMENT 8.6.3A

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



No	Reference	Question	Response	Comments	Respondent
14	s5.89A(7)	Have copies of all records removed from the register under section 5.89A (6) been kept for a period of at least five years after the person ceases to be a person required to make a disclosure?	Yes		Robert Glenn Bone
15	Rules of Conduct Reg 11(1), (2) & (4)	Where a council member had an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person, did they disclose the interest in accordance with Rules of Conduct Reg 11(2)?	Yes		Robert Glenn Bone
16	Rules of Conduct Reg 11(6)	Where a council member disclosed an interest under Rules of Conduct Reg 11 (2) was the nature of the interest recorded in the minutes?	Yes		Robert Glenn Bone
17	s5.70(2) & (3)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to council or a committee, did that person disclose the nature and extent of that interest when giving the advice or report?	Yes		Robert Glenn Bone
18	s5.71A & s5.71B (5)	Where council applied to the Minister to allow the CEO to provide advice or a report to which a disclosure under s5.71A(1) relates, did the application include details of the nature of the interest disclosed and any other information required by the Minister for the purposes of the application?	N/A		Robert Glenn Bone
19	s5.71B(6) & s5.71B(7)	Was any decision made by the Minister under subsection 5.71B(6) recorded in the minutes of the council meeting at which the decision was considered?	N/A		Robert Glenn Bone
20	s5.103 Admin Regs 34B & 34C	Has the local government adopted a code of conduct in accordance with Admin Regs 34B and 34C to be observed by council members, committee members and employees?	Yes		Robert Glenn Bone
21	Admin Reg 34B(5)	Has the CEO kept a register of notifiable gifts in accordance with Admin Reg 34B(5)?	Yes		Robert Glenn Bone

Disposal of Property

No	Reference	Question	Response	Comments	Respondent
1	s3.58(3)	Where the local government disposed of property other than by public auction or tender, did it dispose of the property in accordance with section 3.58(3) (unless section 3.58(5) applies)?	Yes		Robert Glenn Bone
2	s3.58(4)	Where the local government disposed of property under section 3.58(3), did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property?	Yes		Robert Glenn Bone

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ATTACHMENT 8.6.3A

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



Department of
Local Government, Sport
and Cultural Industries

Elections					
No	Reference	Question	Response	Comments	Respondent
1	Elect Regs 30G(1) & (2)	Did the CEO establish and maintain an electoral gift register and ensure that all disclosure of gifts forms completed by candidates and donors and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the forms relating to each candidate?	N/A	No electoral gifts.	Robert Glenn Bone
2	Elect Regs 30G(3) & (4)	Did the CEO remove any disclosure of gifts forms relating to an unsuccessful candidate, or a successful candidate that completed their term of office, from the electoral gift register, and retain those forms separately for a period of at least two years?	N/A		Robert Glenn Bone
3	Elect Regs 30G(5) & (6)	Did the CEO publish an up-to-date version of the electoral gift register on the local government's official website in accordance with Elect Reg 30G(6)?	N/A		Robert Glenn Bone

Finance					
No	Reference	Question	Response	Comments	Respondent
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Act?	Yes		Robert Glenn Bone
2	s7.1B	Where the council delegated to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority?	N/A		Robert Glenn Bone
3	s7.3(1) & s7.6(3)	Was the person or persons appointed by the local government to be its auditor appointed by an absolute majority decision of council?	Yes		Robert Glenn Bone
4	s7.3(3)	Was the person(s) appointed by the local government under s7.3(1) to be its auditor a registered company auditor or an approved auditor?	Yes		Robert Glenn Bone
5	s7.9(1)	Was the auditor's report for the financial year ended 30 June 2020 received by the local government by 31 December 2020?	No		Robert Glenn Bone
6	s7.12A(3)	Where the local government determined that matters raised in the auditor's report prepared under s7.9 (1) of the Act required action to be taken, did the local government ensure that appropriate action was undertaken in respect of those matters?	N/A		Robert Glenn Bone

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ATTACHMENT 8.6.3A

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



No	Reference	Question	Response	Comments	Respondent
7	s7.12A(4)(a)	Where matters identified as significant were reported in the auditor's report, did the local government prepare a report that stated what action the local government had taken or intended to take with respect to each of those matters?	N/A		Robert Glenn Bone
8	s7.12A(4)(b)	Where the local government was required to prepare a report under s.7.12A(4)(a), was a copy of the report given to the Minister within three months of the audit report being received by the local government?	N/A		Robert Glenn Bone
9	s7.12A(5)	Within 14 days after the local government gave a report to the Minister under s7.12A(4)(b), did the CEO publish a copy of the report on the local government's official website?	N/A		Robert Glenn Bone
10	Audit Reg 7	Did the agreement between the local government and its auditor include the objectives and scope of the audit, a plan for the audit, details of the remuneration and expenses paid to the auditor, and the method to be used by the local government to communicate with the auditor?	Yes		Robert Glenn Bone
11	Audit Reg 10(1)	Was the auditor's report for the financial year ending 30 June received by the local government within 30 days of completion of the audit?	N/A		Robert Glenn Bone

Integrated Planning and Reporting

No	Reference	Question	Response	Comments	Respondent
1	Admin Reg 19C	Has the local government adopted by absolute majority a strategic community plan? If Yes, please provide the adoption date or the date of the most recent review in the Comments section?	Yes	One done on 17/12/2019	Robert Glenn Bone
2	Admin Reg 19DA (1) & (4)	Has the local government adopted by absolute majority a corporate business plan? If Yes, please provide the adoption date or the date of the most recent review in the Comments section?	Yes	17/12/2019	Robert Glenn Bone
3	Admin Reg 19DA (2) & (3)	Does the corporate business plan comply with the requirements of Admin Reg 19DA(2) & (3)?	Yes		Robert Glenn Bone

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ATTACHMENT 8.6.3A

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



Local Government Employees					
No	Reference	Question	Response	Comments	Respondent
1	Admin Reg 18C	Did the local government approve a process to be used for the selection and appointment of the CEO before the position of CEO was advertised?	N/A		Robert Glenn Bone
2	s5.36(4) & s5.37(3) Admin Reg 18A	Were all CEO and/or senior employee vacancies advertised in accordance with Admin Reg 18A?	N/A		Robert Glenn Bone
3	Admin Reg 18E	Was all information provided in applications for the position of CEO true and accurate?	N/A		Robert Glenn Bone
4	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position under section 5.36(4)?	N/A		Robert Glenn Bone
5	s5.37(2)	Did the CEO inform council of each proposal to employ or dismiss senior employee?	N/A		Robert Glenn Bone
6	s5.37(2)	Where council rejected a CEO's recommendation to employ or dismiss a senior employee, did it inform the CEO of the reasons for doing so?	N/A		Robert Glenn Bone
Official Conduct					
No	Reference	Question	Response	Comments	Respondent
1	s5.120	Has the local government designated a senior employee as defined by section 5.37 to be its complaints officer?	No	CEO is the Complaints Officer	Robert Glenn Bone
2	s5.121(1)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that resulted in a finding under section 5.110(2)(a)?	Yes		Robert Glenn Bone
3	s5.121(2)	Does the complaints register include all information required by section 5.121(2)?	Yes		Robert Glenn Bone
4	s5.121(3)	Has the CEO published an up-to-date version of the register of the complaints on the local government's official website?	Yes		Robert Glenn Bone
Optional Questions					

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ATTACHMENT 8.6.3A

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



No	Reference	Question	Response	Comments	Respondent
1	Financial Management Reg 5 (2)(c)	Did the CEO review the appropriateness and effectiveness of the local government's financial management systems and procedures in accordance with Financial Management Reg 5(2)(c) within the three years prior to 31 December 2020? If yes, please provide the date of council's resolution to accept the report.	Yes	Minute 26/20, 19/03/20	Robert Glenn Bone
2	Audit Reg 17	Did the CEO review the appropriateness and effectiveness of the local government's systems and procedures in relation to risk management, internal control and legislative compliance in accordance with Audit Reg 17 within the three years prior to 31 December 2020? If yes, please provide date of council's resolution to accept the report.	Yes	Policy 11.34 - Risk Management Policy, Minute 137/17, 21/11/17	Robert Glenn Bone
3	s5.87C(2)	Where a disclosure was made under sections 5.87A or 5.87B, was the disclosure made within 10 days after receipt of the gift?	N/A		Robert Glenn Bone
4	s5.87C	Where a disclosure was made under sections 5.87A or 5.87B, did the disclosure include the information required by section 5.87C?	N/A		Robert Glenn Bone
5	s5.90A(2)	Did the local government prepare and adopt by absolute majority a policy dealing with the attendance of council members and the CEO at events?	Yes	Minute 49/20, 28/05/20	Robert Glenn Bone
6	s5.90A(5)	Did the CEO publish an up-to-date version of the attendance at events policy on the local government's official website?	Yes	Policy 5.15 - Attendance at Events Policy	Robert Glenn Bone
7	s5.96A(1), (2), (3) & (4)	Did the CEO publish information on the local government's website in accordance with sections 5.96A(1), (2), (3), and (4)?	Yes		Robert Glenn Bone
8	s5.128(1)	Did the local government prepare and adopt (by absolute majority) a policy in relation to the continuing professional development of council members?	No	Policy will be considered at April 2021 meeting.	Robert Glenn Bone
9	s5.127	Did the local government prepare a report on the training completed by council members in the 2019/2020 financial year and publish it on the local government's official website by 31 July 2020?	No	A report was prepared but it was not published on the website by 31 July 2020. It has subsequently been placed on the website.	Robert Glenn Bone
10	s6.4(3)	By 30 September 2020, did the local government submit to its auditor the balanced accounts and annual financial report for the year ending 30 June 2020?	No	Extension given until 30 November 2020.	Robert Glenn Bone

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ATTACHMENT 8.6.3A

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



Tenders for Providing Goods and Services					
No	Reference	Question	Response	Comments	Respondent
1	F&G Reg 11A(1) & (3)	Does the local government have a current purchasing policy that complies with F&G Reg 11A(3) in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$250,000 or less or worth \$250,000 or less?	Yes	Purchase of Goods and Services Policy 13.3, Minute 129/15, 15/12/2015. Revised Minute 90/19, 15/10/2019.	Robert Glenn Bone
2	F&G Reg 11A(1)	Did the local government comply with its current purchasing policy in relation to the supply of goods or services where the consideration under the contract was, or was expected to be, \$250,000 or less or worth \$250,000 or less?	Yes		Robert Glenn Bone
3	s3.57 F&G Reg 11	Subject to F&G Reg 11(2), did the local government invite tenders for all contracts for the supply of goods or services where the consideration under the contract was, or was expected to be, worth more than the consideration stated in F&G Reg 11(1)?	Yes		Robert Glenn Bone
4	F&G Regs 11(1), 12(2), 13, & 14(1), (3), and (4)	When regulations 11(1), 12(2) or 13 required tenders to be publicly invited, did the local government invite tenders via Statewide public notice in accordance with F&G Reg 14(3) and (4)?	Yes		Robert Glenn Bone
5	F&G Reg 12	Did the local government comply with F&G Reg 12 when deciding to enter into multiple contracts rather than a single contract?	N/A		Robert Glenn Bone
6	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer notice of the variation?	N/A		Robert Glenn Bone
7	F&G Regs 15 & 16	Did the local government's procedure for receiving and opening tenders comply with the requirements of F&G Regs 15 and 16?	Yes		Robert Glenn Bone
8	F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of F&G Reg 17 and did the CEO make the tenders register available for public inspection and publish it on the local government's official website?	Yes		Robert Glenn Bone
9	F&G Reg 18(1)	Did the local government reject any tenders that were not submitted at the place, and within the time, specified in the invitation to tender?	N/A		Robert Glenn Bone

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ATTACHMENT 8.6.3A

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



No	Reference	Question	Response	Comments	Respondent
10	F&G Reg 18(4)	Were all tenders that were not rejected assessed by the local government via a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept?	Yes		Robert Glenn Bone
11	F&G Reg 19	Did the CEO give each tenderer written notice containing particulars of the successful tender or advising that no tender was accepted?	N/A		Robert Glenn Bone
12	F&G Regs 21 & 22	Did the local government's advertising and expression of interest processes comply with the requirements of F&G Regs 21 and 22?	N/A		Robert Glenn Bone
13	F&G Reg 23(1) & (2)	Did the local government reject any expressions of interest that were not submitted at the place, and within the time, specified in the notice or that failed to comply with any other requirement specified in the notice?	N/A		Robert Glenn Bone
14	F&G Reg 23(3)	Were all expressions of interest that were not rejected assessed by the local government?	N/A		Robert Glenn Bone
15	F&G Reg 23(4)	After the local government considered expressions of interest, did the CEO list each person considered capable of satisfactorily supplying goods or services as an acceptable tenderer?	N/A		Robert Glenn Bone
16	F&G Reg 24	Did the CEO give each person who submitted an expression of interest a notice in writing of the outcome in accordance with F&G Reg 24?	N/A		Robert Glenn Bone
17	F&G Regs 24AD(2) & (4) and 24AE	Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice in accordance with F&G Reg 24AD(4) and 24AE?	N/A		Robert Glenn Bone
18	F&G Reg 24AD(6)	If the local government sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application notice of the variation?	N/A		Robert Glenn Bone
19	F&G Reg 24AF	Did the local government's procedure for receiving and opening applications to join a panel of pre-qualified suppliers comply with the requirements of F&G Reg 16, as if the reference in that regulation to a tender were a reference to a pre-qualified supplier panel application?	N/A		Robert Glenn Bone
20	F&G Reg 24AG	Did the information recorded in the local government's tender register about panels of pre-qualified suppliers comply with the requirements of F&G Reg 24AG?	N/A		Robert Glenn Bone

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ATTACHMENT 8.6.3A

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



Department of
Local Government, Sport
and Cultural Industries

No	Reference	Question	Response	Comments	Respondent
21	F&G Reg 24AH(1)	Did the local government reject any applications to join a panel of pre-qualified suppliers that were not submitted at the place, and within the time, specified in the invitation for applications?	N/A		Robert Glenn Bone
22	F&G Reg 24AH(3)	Were all applications that were not rejected assessed by the local government via a written evaluation of the extent to which each application satisfies the criteria for deciding which application to accept?	N/A		Robert Glenn Bone
23	F&G Reg 24A1	Did the CEO send each applicant written notice advising them of the outcome of their application?	N/A		Robert Glenn Bone
24	F&G Regs 24E & 24F	Where the local government gave regional price preference, did the local government comply with the requirements of F&G Regs 24E and 24F?	N/A		Robert Glenn Bone

I certify this Compliance Audit Return has been adopted by council at its meeting on _____

Signed Mayor/President, Boddington

Signed CEO, Boddington

9. ELECTED MEMBERS' MOTION OF WHICH PREVIOUS MOTION HAS BEEN GIVEN:

Nil.

10. URGENT BUSINESS WITHOUT NOTICE WITH THE APPROVAL OF THE PRESIDENT OR MEETING:

Cr E Smalberger declared a Financial Interest in Item 10.1.1 as she is the President of the Boddington Progress Group and left the room at 6:14pm.

10.1.1	Request for Sponsorship – Medieval Festival
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Applicant:	Boddington Progress Group
File Ref. No:	GOVN021
Disclosure of Interest:	Nil
Date:	18/03/2021
Author:	Graham Stanley – Acting Chief Executive Officer
Attachments:	10.1.1A

Summary

Council is to consider providing sponsorship to the Boddington Progress Group to assist with the staging of the 2021 Boddington Medieval Festival on 17th April 2021 at the Rodeo Ground.

Background

The secretary of the Boddington Progress Group, Dawn Newman, has written to the Shire seeking sponsorship from the Shire to assist with the running of the 2021 Boddington Medieval Festival which is being held Saturday 17 April 2021.

Comment

The Medieval Festival has previously been held in Boddington and was starting to build up a following however last year's event had to be cancelled because of the Covid-19 restrictions. Council had agreed to provide \$2,000 towards that event but when the event was cancelled the contribution was not paid.

The event is one of a number that are held around the State, with the Largest being the Balingup Medieval Carnivale which is usually held on the last weekend in August. Recently the Balingup Carnivale announced that it was scaling down the size of their event and limiting it to a maximum of 1,000 tickets. Since this has happened there has been a large increase in interest in the Boddington Event. Dawn Newman has advised that they are expecting *"some 2,000 people to attend"*. The downscaling of the Balingup event gives Boddington the opportunity to build its event for this and future years. The event has the potential to become a very large event like the Rodeo has become and with it the economic benefits that large festivals provide.

The letter outlines 3 levels of sponsorship \$1,000, \$2,000 and \$5,000 with various levels of benefits associated with the sponsorship.

Councils support for the 2021 Boddington Medieval Festival (April) endorses and encourages the potential that the event has in becoming another major event like the Boddington Lions Rodeo (November), and encouraging tourism potential to the region at a different time of the year.

This also demonstrates council's ongoing support to local based Community run events.

Statutory Environment

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and

Section 3.1 – (1) The general function of a local government is to provide for the good government of persons in its district.

(2) The scope of the general function of a local government is to be construed in the context of its other functions under this Act or any other written law and any constraints imposed by this Act or any other written law on the performance of its functions.

(3) A liberal approach is to be taken to the construction of the scope of the general function of a local government.

Consultation

A discussion was held with the Shire President, Deputy President and Cr Webster, who were in my office when the request was received for assistance from the Progress Group. It was suggested that perhaps the Group could receive last year's sponsorship with the same amount added again given the larger scale of this year's event.

Policy Implications – Nil

Financial Implications

Allowances have been made in Council's budget for donations and sponsorships.

Economic Implications

The event will have a positive economic benefit to the town with hospitality and accommodation businesses being the main beneficiaries. This economic benefit would also encourage new business to town to support these events.

Social Implications

As per the Strategic Community Plan, Pillar 1, 1.12 "Support opportunities for volunteering and community connection", this event provides an opportunity for families to connect and socialise with visitors and residents of the region. This event is well known and supported by the Community.

Environmental Considerations - Nil

Strategic Implications

Our Vision: A vibrant and connected community, providing employment and lifestyle opportunities and a beautiful natural environment.

Pillar 2: A thriving and Diverse Economy
Increase tourism as an economic driver
2.6 Support event-based tourism initiatives

Options

Council can adopt:

1. the Officer's Recommendation; or
2. the Officer's Recommendation with minor amendments to times or venues; or
3. a different schedule of meetings, giving reasons for not accepting the Officer's Recommendation.

Voting Requirement - Simple Majority

COUNCIL DECISION – ITEM 10.1.1

COUNCIL RESOLUTION: 24/21

Moved: Cr Manez

That Council

1. Endorse the support through the payment of corporate package No 3 of \$5,000 for the 2021 Boddington Medieval Festival.

Seconded: Cr Hoffman

Carried: 5/0

Cr Smalberger returned to the room at 6:20pm.

Boddington Progress Group
c/- 876 Crossman Road
BODDINGTON WA 6390

16th March 2021

Acting CEO
Boddington Shire Council
BODDINGTON WA 6390

Dear Sir,

The Boddington Progress Group will be holding the Boddington Medieval Festival on 17th April 2021. Our information received to date shows that we are to expect some 2000 people to attend the event.

This event requires a substantial amount of funds to operate and our aim is within the next couple of years to be able to be self funding with monies raised going into providing other forms of entertainment, theatre type activities for the people of Boddington.

We are seeking from the Shire of Boddington sponsorship for this event and are offering a package in recognition of any sponsorship;

With this number of people attending an event of this size it provides an economic benefit to the businesses of Boddington as you would understand.

The Boddington Progress Group hope that you would consider this as a favourable request and we await your reply.

Regards

Dawn Newman
Secretary
Boddington Progress Group

wool-pack@bigpond.com

BODDINGTON MEDIEVAL FESTIVAL

CORPORATE PACKAGE

Package 1 \$1k

2 Tickets all day & Feast
Media Coverage
Sponsor of Black Dogs (Medieval Warriors)

Package 2 \$3k

4 Tickets for all day & Feast
Media Coverage
Sponsor of Band, Roving Entertainment & Black Dogs (Medieval Warriors)
2 Bottles local wine

Package 3 \$5

6 Tickets all day & Feast
Television coverage - GWN7 & banners
B&B Accommodation for 1 couple
Sponsor of Band, Roving Entertainment & Black Dogs (Medieval Warriors)
Lunch Vouchers
½ dozen bottles local wines & local products gift pack

11. CONFIDENTIAL

COUNCIL RESOLUTION: 25/21

Moved: Cr Hoffman

Move that pursuant to S5.23 (2) (c) as Council is about to discuss a contract entered into **in item 11.1.1 and item 11.1.2** and **item 11.1.3** that the meeting be closed to members of the public.

Seconded: Cr Schreiber

Carried: 6/0

The visitors left the room at 6:20pm.

11.1.1 Lease - Dentist, Boddington Health Centre
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COUNCIL DECISION – ITEM 11.1.1

COUNCIL RESOLUTION: 26/21

Moved: Cr Webster

That Council

Accept the Recommendation of the Confidential Schedule.

Seconded: Cr Manez

Carried: 6/0

11.1.2 Confidential Item – Transfer of Funds from the Aged Housing Reserve

Applicant: Nil
File Ref. No: CPRO055
Disclosure of Interest: Nil
Date: 12/03/2021
Author: Graham Stanley – Acting Chief Executive Officer
Attachments: Nil

COUNCIL DECISION – ITEM 11.1.2

COUNCIL RESOLUTION: 27/21

Moved: Cr Hoffman

That Council

Accept the Recommendation of the Confidential Schedule

Seconded: Cr Manez

Carried: 6/0

Staff left the room at 6:28pm

11.1.3 Confidential Item – CEO Appointment

Applicant: Nil
File Ref. No: Personal
Disclosure of Interest: Nil
Date: 17/03/2021
Author: John Phillips - Consultant
Attachments: 11.1.3A Confidential Consultant's Report (circulated under separate cover)
11.1.3B Confidential CEO Employment Contract (circulated under separate cover)
11.1.3C Confidential Selection Report & Recommendation (circulated under separate cover)

The Consultant, John Phillips, provided the following confidential attachments which were circulated under separate confidential cover with the agenda and tabled at the meeting by the Shire President.

- Confidential Attachment 11.1.3A Consultant's Report.
- Confidential Attachment 11.1.3B CEO Employment Contract.
- Confidential Attachment 11.1.3C Selection Report & Recommendation.

Attachments 11.1.3A, 11.1.3B and 11.1.3C are determined as confidential in accordance with section 5.23(2)(b) and (c) of the Local Government Act 1995 as they contain information that relates to the personal affairs of a person and a contract that the Shire may enter into.

Confidential Attachments are not included in the publicly accessible minutes but are retained in the Shire of Boddington Confidential Minute Book.

1. COUNCIL RESOLUTION (PROCEDURAL) - 28/21

Moved: Cr Webster

Voting Requirement: Simple Majority

This matter will be considered behind closed doors in accordance with Section 5.23(2) (b) and (c) of the *Local Government Act 1995* as it relates to the personal affairs of a person and a contract that may be entered into.

Seconded: Cr Manez

CARRIED UNANIMOUSLY 6/0

2. COUNCIL RESOLUTION - 29/21

Moved: Cr Webster

Voting Requirement: Absolute Majority

That Council accepts the recommendation of the Confidential Schedule 11.1.3C

Seconded Cr Hoffman **CARRIED BY AN ABSOLUTE MAJORITY 6/0**

3. COUNCIL RESOLUTION 30/21

Moved: Cr Webster

Voting Requirement: Simple Majority

Move that pursuant to S5.23(2) (b) and (c) as Council has finished discussing a contract entered into in item 11.1.1 and items 11.1.2 and 11.1.3 that the meeting be re-opened to members of the public.

Seconded: Cr Hoffman

CARRIED UNANIMOUSLY 6/0

The public were invited back into the meeting. 1 member of the public returned. The CEO read aloud the resolutions as passed and votes as cast behind closed doors.

12. CLOSURE OF MEETING:

There being no further business, Garry Ventris, Shire President declared the meeting closed at: 6:37pm.

These minutes were confirmed by the Council as a true and accurate record at the Ordinary Council Meeting on 15 April 2021

GARRY VENTRIS
(Shire President)