

# Minutes

## Ordinary Council Meeting

**Tuesday 23 April 2024**  
At 5.30pm

Council Chambers, 39 Bannister Road, Boddington

A vibrant and connected community with excellent lifestyle and employment opportunities in a beautiful natural environment.

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## 1. **DECLARATION OF OPENING**

The Shire President, Garry Ventris declared the meeting open at 5.31pm.

I would like to begin by acknowledging the Traditional Owners of the land on which we meet today. I would also like to pay my respects to Elders past and present and emerging.

Councillors, to ensure clarity and effective communication during this Council Meeting, I kindly remind you to switch on your microphones when called upon to speak.

## 2. **ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**

### 2.1 **Attendance**

Cr Garry Ventris	Shire President
Cr Lee Lewis	Councillor
Cr Andrew Ryley	Councillor
Cr Paul Carrotts	Councillor
Cr Johan Van Heerden	Councillor
Cr Hans Prandl	Councillor
Mrs Julie Burton	Chief Executive Officer
Mr James Wickens	Executive Manager Development Services
Mrs Thalia Douglas	Executive Assistant (minutes)

### 2.2 **Apologies**

Cr Eugene Smalberger	Deputy Shire President
Mr Fabian Houbrechts	Executive Manager Infrastructure Services

### 2.3 **Leave of Absence**

Nil

### 2.4 **Visitors**

1

## 3. **DISCLOSURES OF INTEREST**

Cr Andrew Ryley Impartiality Interest in item 9.4.1. Partner is President of the Boddington Arts Council.

Cr Lee Lewis Impartiality Interest in item 9.4.1. Member of the Boddington Progress Group Inc.

## 4. **PUBLIC QUESTION TIME**

Public question time is limited to a total of fifteen minutes of duration, except by consent of the person presiding. Each speaker is limited to three minutes duration to speak, except by consent of the person presiding.



5. **PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

Nil

6. **CONFIRMATION OF MINUTES**

**Officer Recommendation and Council Decision**

**COUNCIL RESOLUTION: 48/24**

**Moved: Cr L Lewis**

**Seconded: Cr A Ryley**

**That the minutes of the Ordinary Council Meeting held on Thursday 28 March 2024 be confirmed as a true record of proceedings.**

**Carried: 6-0**

For: Cr G Ventris, Cr L Lewis, Cr A Ryley, Cr P Carrotts, Cr J Van Heerden, Cr H Prandl

Against: Nil

7. **ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

Nil

8. **RECEPTION OF MINUTES AND RECOMMENDATIONS OF COMMITTEES**

Nil

9. **REPORTS OF OFFICERS**

## 9.1 DEVELOPMENT SERVICES

### 9.1.1 Draft Local Planning Policy 21 – Tiny Houses on Wheels (THOW)

File Reference:	2.064
Applicant:	Not applicable
Previous Item:	Nil
Author:	Executive Manager Development Services
Disclosure of Interest:	N/A
Voting Requirements:	Simple Majority
Attachments:	9.1.2A Draft Local Planning Policy 21 – Tiny Houses on Wheels (THOW)

#### Summary

For Council to endorse the proposed Local Planning Policy – Tiny Houses on Wheels (THOW) (Attachment 9.1.2A) for public advertising.

#### Background

Tiny Houses on wheels are defined as dwellings with a floor area of 50m<sup>2</sup> or less which are built on a wheeled trailer base that can be transported and can remain tethered to a site for an extended period. They are designed and built to look like a conventional dwelling and can be seen as a affordable and sustianble way to live.

Tiny Houses are a relatively new form of housing type that are considered a land use but have not been regulated due to the lack of a policy framework under which to assess the development. The proposed Local Planning Policy – Tiny Houses on Wheels (THOW) provides a consistent framework under which to approve Tiny Houses in the Shire of Boddington and delineates factors that would remove such structures from being considered as matters needing to comply under the *Caravan Parks and Camping Grounds Act 1995*.

#### Comment

The draft Local Planning Policy – Tiny Houses on Wheels (THOW) is presented to the Council to seek public comment as per Clause 4. (1) of the Deemed Provisions (set out in the *Planning and Development (Local Planning Schemes) Regulations 2015* Schedule 2.

It should be noted that this Local Planning Policy relates to Tiny Houses on Wheels. Other small houses with footings are dealt with under the National Construction Codes.

It is proposed that a Tiny House on Wheels can be placed on any block where a single dwelling or grouped dwelling is permitted and can be considered under the Shire of Boddington Local Planning Scheme No. 3, no matter the size of the lot. If a dwelling is already constructed, a Tiny House on Wheels will be considered an ancillary dwelling.

Clause 4 (1) of the Deemed Provisions requires the local government to resolve to prepare a local planning policy before it can be advertised.

#### Consultation

As this policy is being prepared under Clause 4 (1) of the Deemed Provisions (set out in the *Planning and Development (Local Planning Schemes) Regulations 2015* Schedule 2 it will need to be advertised not less than 21 days.

### Strategic Implications

Aspiration Place  
Outcome 12 Population growth through responsible development and affordable housing.  
Objective 12.1 Attractive and welcoming street and community spaces.

### Legislative Implications

*Planning and Development Act*  
*Planning and Development (Local Planning Schemes) Regulations 2015*

### Policy Implications

This item relates to policy development.

### Financial Implications

No change to applicable application fee is proposed.

### Economic Implications

Tiny Houses on wheels can be seen as a solution for housing shortages due to their simplicity and ability to be easily moved and relocated.

### Social Implications

Tiny Houses are an alternative form of housing and can be seen as an affordable housing option.

### Environmental Considerations

As Tiny Houses are a transient structure, they should not result in the clearing of native vegetation.

### Risk Considerations

Risk Statement and Consequence	Applications for Tiny House on Wheels cannot be adequately assessed without a local policy framework providing guidance and outcomes.
Risk Rating (prior to treatment or control)	Low
Principal Risk Theme	Reputational
Risk Action Plan (controls or treatment proposed)	Prepare a Local Planning Policy for Tiny House on Wheels (THOW)

### **Officer Recommendation and Council Decision**

**COUNCIL RESOLUTION: 49/24**

**Moved: Cr L Lewis**

**Seconded: Cr P Carrotts**

**That Council pursuant to Clauses 4 of the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*, endorse for the purpose of**

**advertising, draft *Local Planning Policy 21 Tiny Houses on Wheels (THOW)* as provided as an attachment to this report and seek public comment for a period of not less than 21 days.**

**Carried: 6-0**

For: Cr G Ventris, Cr L Lewis, Cr A Ryley, Cr P Carrotts, Cr J Van Heerden, Cr H Prandl

Against: Nil

## Local Planning Policy

### No 21 – Tiny Houses on Wheels (THOW)



#### 1.0 Citation

This is a Local Planning Policy prepared under Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015. This Policy may be cited as Local Planning Policy 21 Tiny Houses on Wheels (THOW).

#### 2.0 Introduction

This Policy establishes the Shire's position on Tiny-Houses-On-Wheels (THOW – referred to as Tiny Houses)

Tiny Houses are defined as dwellings with a floor area of 50m<sup>2</sup> or less which are built on a wheeled trailer base that can be transported and can remain tethered to a site for an extended period.

This Policy also guides Tiny House Community development (comprising two or more Tiny Houses on a single lot) and the use of Tiny Houses for short-term tourism accommodation.

#### 3.0 Purpose

The objectives of this Policy are:

- To identify where a Tiny House or Tiny House community may be permitted.
- To provide a guiding framework to assess Tiny Houses against.
- To outline standard requirements for all Tiny Houses to comply with related regulations.
- To clarify that the standard of building required should refer to Vehicle Standards Bulletin 1 in the absence of a classification for Tiny Houses in the National Construction Code.

#### 4.0 Application

This Policy applies to all zoned and reserved land under Local Planning Scheme No.3.

#### 5.0 Policy Statement

##### 5.1 Definitions

A Tiny House is a dwelling of no more than 50m<sup>2</sup> in area which is built on a wheeled trailer base, constructed of domestic grade materials and finishes, and is permanently occupied. A Tiny House cannot (and is designed not to) be moved under its own power and is designed and built to look like a conventional dwelling.



In the context of this policy, a fitted bus, van or truck, wagon, sea container, caravan, tent, yurt, non-retrofitted vehicle or ‘donga’ transportable or park home, is not a tiny home.

The definition of a Tiny House does not relate to permanently fixed smaller sized homes on foundations. A small sized house on fixed foundations can be already be assessed under the Local Planning Scheme, Residential Design Codes and the National Construction Codes.

A Tiny House Community is a group of two or more Tiny House dwellings with an individual floor area of no greater than 50m<sup>2</sup> located on the same parent lot, or strata lot with shared common property.

## 5.2 Development Approval Requirements

A Development application for a Tiny House is subject to the following requirements:

- a) Development Approval is required for all Tiny Houses.
- b) A Tiny House on one titled lot will be considered a single house.
- c) A Tiny House on a lot with an existing dwelling will be considered an ancillary dwelling.
- d) Two or more Tiny Houses (a Tiny House Community) on a single titled lot will be considered and assessed as Grouped Dwelling Land use.
- e) Should Development Approval be granted for a single Tiny House, which then moves away from the property and then moves back to the same location within two years from the approval date, the Development Approval is still valid.
- f) Should Development Approval be granted for a single Tiny House, which then moves away from the property and is replaced with a different Tiny House within two years from the approval date, Development Approval will be required.

## 5.3 Single Tiny House on a Single Lot

Development Approval may be granted for a Tiny House on a Residential, Rural-Residential, Rural Smallholding, Rural, Commercial, Environmental Conservation and Special Use zoned lot provided the proposal meets the following:

- a) Complies with Single House site area, setback, open space and building height requirements for that zone in addition to the requirements of Table 1 – Tiny House Setback Requirements.

**Table 1 – Tiny House Setback Requirements**

Deemed – to comply	Design Objectives
<p><b>Residential and Commercial Zones</b></p> <p>Setbacks to be in accordance with the Residential Design Codes and/or applicable zone requirements.</p> <p>Not located in a special control area.</p>	<p>Where a setback variation is sought, the applicant must demonstrate:</p> <ol style="list-style-type: none"> <li>a) Appropriate screening shall be provided should the proposal have a reduced setback or is viewable from a public area to the satisfaction of the Shire of</li> </ol>



<p>Not located in a bushfire prone area.</p> <p>Not located on flood prone land</p>	<p>Boddington.</p> <p>b) That the proposal will not result in the excessive removal of significant trees or stands of established vegetation.</p>
<p><b>Rural-Residential, Rural Smallholding, Rural and Environmental Conservation</b></p> <p>Setbacks to be in accordance with the applicable zone and/or located within an approved building envelope when in place.</p> <p>Not located in a special control area.</p> <p>Not located in a bushfire prone area</p> <p>Not located on flood prone land</p>	<p>Where a setback variation is sought the applicant must demonstrate:</p> <p>a) The proposal does not detract from rural amenity or existing views of significance.</p> <p>b) Where there is a an existing dwelling, the Tiny House is located behind the building setback, or appropriate screening is provided where the proposal has a reduced setback or is viewable from a public area, to the satisfaction of the Shire of Boddington.</p> <p>That the proposal will not result in the removal of significant trees or vegetation.</p>

- b) Has access to at least one dedicated car-parking bay per Tiny House.
- c) Contains or is connected to an appropriate effluent disposal system, to the satisfaction of the Shire of Boddington.
- d) Has access to a source of electricity, which may include an off-grid solar system.
- e) Has access to a potable water supply.
- f) Additional fixed structures such as a deck, outbuilding, carport, or patio may be permitted provided within maximum site cover and minimum open space requirement for the applicable zone. Any additional structures should not exceed the height of the Tiny House. Where structures are fixed, a building permit will be required.
- g) If in a bushfire prone area, a Tiny House is to be subject to the same legislation and policy as a habitable dwelling. In a bushfire prone area the applicant is to provide a Bushfire Attack Level (BAL) assessment of the proposed tiny house site, demonstrate the design meets the applicable BAL standards as per AS3959 and if necessary demonstrate how it can comply with the recommended Asset Protection Zone (APZ) setback distances and/or applicable evacuation plan.

#### 5.4 Tiny House Community Development

A Tiny House Community may be considered in most zones subject to the following requirements:

- a) A Tiny House Community shall consist of two or more Tiny Houses parked on the



same parent lot, or on a strata lot with shared common property.

- b) A Tiny House Community must comply with the site area, setback, open space, communal open space and building height requirements of group dwelling development as per the Residential Design Codes and/or Local Planning Scheme No.3.
- c) A Tiny House Community may include portable Tiny Houses and fixed buildings, and provide shared facilities such as:
  - i. Kitchen.
  - ii. Common room or dining area.
  - iii. Toilets or shower facilities.
  - iv. Communal vegetable garden.
  - v. Kitchen, barbeque or recreational and leisure areas.
  - vi. Co-working spaces, studio, workshop or shed.
  - vii. Managed parkland and open space.
  - viii. Caretakers dwelling.
- d) All development applications for a Tiny House Community must include a Tiny House Community Management Plan outlining the following:
  - i. Ongoing management of communal facilities.
  - ii. Noise management.
  - iii. Waste management.
  - iv. Traffic management and provision of sufficient parking.
  - v. If in a bushfire-prone area the provision of a BAL assessment, bushfire management statement/plan and emergency evacuation plan.
- e) Communal facilities require management by a Board or caretaker that oversee funding, maintenance and management. The Board or caretaker also have the responsibility of maintaining the common property including vehicle access ways, parking bays, landscaping and other essential infrastructure.
- f) Crossovers are minimised and where vehicle access is provided the driveway is constructed and drained to the satisfaction of the Shire of Boddington.
- g) Every Tiny House must have access to a suitable source of power, potable water and effluent disposal to the satisfaction of the Shire of Boddington. Essential utilities can be provided through shared or common property,
- h) The proposal does not result in excessive clearing of vegetation and high-quality landscaping is provided.
- i) The site may contain a space where visitors can bring their own Tiny House to park onsite.





## 5.5 Tiny Houses for Short Term Tourism Accommodation

Development approval for a Tiny House may be granted for short term tourism accommodation and classified as a Single House, Ancillary Dwelling, or part of a Tiny House Community with consideration of the following criteria;

- a) Traffic is able to be contained by the local road network.
- b) Parking to be contained onsite.
- c) Retention of existing vegetation and proposed landscaping.
- d) Submission of a Management Plan which outlines maximum patron numbers, how complaints will be dealt with and/or potential for neighbouring land use conflicts and recommendations for ongoing management solutions.
- e) The site may contain a space where visitor can bring their own tiny house to park onsite.

## 5.6 Environmental Protection

As Tiny Houses are a 'transient' structure, Tiny Houses should not result in the clearing of native vegetation.

A Tiny House proposal will not be supported where in the opinion of the Local Government the development would result in the excessive removal of significant trees and vegetation, or adversely impact existing waterways, soil stability or ecosystem functions.

## 5.7 Mining Buffer

Tiny Houses proposed in the mining buffer will be considered on their merits.

## 5.8 Other matters to be considered

- a) Impact on neighbourhood amenity.
- b) Design and visual appearance.
- c) Whether it meets the objectives of that zone.
- d) Road Transport Authority (RTA) vehicle regulations.
- e) Environmental Health regulations.
- f) The National Building Construction Codes.
- g) Engineering certification.
- h) BAL construction standards.

<b>Policy Number / Name</b>	LPP 21 – Tiny House on Wheels (THOW)
<b>Adopted by Council</b>	
<b>Amended</b>	



## 9.2 CHIEF EXECUTIVE OFFICER

### 9.2.1 Proposed Budget Amendment – Caravan Park Project

File Reference:	3.000613
Applicant:	Not Applicable
Previous Item	OCM November 2022, Resolution 125/22 OCM August 2023, Resolution 94/23
Author:	Chief Executive Officer
Disclosure of Interest:	Nil
Voting Requirements	Absolute Majority
Attachments:	9.2.1A Confidential Attachment - Quotation

#### Summary

Council is requested to endorse an amendment to the 2023/24 Budget, to progress detailed design for the upgrade of Boddington Caravan Park, including revitalisation of the existing site as well as the plans for 6 cabins on Lot 18A Pollard Street Boddington.

#### Background

The Shire currently operates the Boddington Caravan Park, located on Wuraming Avenue. In August 2022, the 2022 – 2032 Council Plan was adopted, which outlined an action to confirm the perceived need for additional, or a greater diversity of, accommodation in Boddington.

In November 2022, Council endorsed a Needs Analysis for the expansion and upgrade of the Park, as well as the development of a Concept Plan to support a Business Case Assessment. The Concept Plan for the proposed development was informed and influenced by the previous research. The draft Concept Plan sought to retain and improve the unique features of the existing caravan park that are rated highly by guests, while improving the site yield, occupancy, and revenue from the caravan and camping sites. Safety and traffic issues in the caravan park were addressed, as was operational functionality.

Substantial upgrades were identified for the camp kitchen to produce a better facility, and create a meeting place where guests can congregate and socialise. Improvements to the historic Old Police Station accommodation building and ablutions facilities were also included.

At the Needs Analysis stage of this project, a gap analysis of the market supply identified the need for high-end tourist and family accommodation in the town, to supplement the commercial accommodation offerings of the hotel, motel, and bed and breakfast establishments. The tourist accommodation proposed to be constructed on Lot 18A Pollard Street, seek to supplement rather than compete with the existing commercial accommodation provided locally.

On 24 August 2023, Council endorsed the Business Case for this project. The financial justification statement within the Business Case outlined the financial projections and the potential social and economic benefits to the community, and confirm the value to the Shire in undertaking the proposed works. Based on the projected financial returns and risk analysis for the caravan park redevelopment and development of tourist accommodation, the key recommendations were:

- Redevelop the Existing Caravan Park  
Upgrade the existing caravan park to improve an already popular tourist facility into a modern, contemporary caravan park, in tune with the market. The primary aim of the caravan park upgrade is to encourage visitation to the town and the enjoyment of the area's many constructed and natural attractions, thereby improving the economy of the local government area.

- Construct Tourist Accommodation  
A gap analysis of the current tourist accommodation in Boddington highlighted shortcomings in the supply of high-quality, relaxed resort-style, accommodation. Most caravan parks in Australia provide built tourist accommodation at their parks. The accommodation provides a valuable contribution to revenue and a good return on investment. Cabins account for 20-25% of caravan park revenue across Australia, an increase of 10-12% on the situation a decade ago.

Following the endorsement of the Boddington Caravan Park Business Case, the next steps for this project are planned as:

- Initiate the required approvals for the staged redevelopment of the caravan park and development of the tourist accommodation on Lot 18a Pollard Street, Boddington.
- Explore whether amalgamation of the proposed Lots is required for the internal connection of infrastructure services and to overcome other issues regarding developing the project over separate lots.
- Commission the conversion of the concept designs into working drawings and obtain engineering reports.
- Working with relevant agencies to investigate availability of federal and state government grants for the proposed development,
- Subject to budget, undertake the development of the cabin site and installation of the first three cabins, which will contribute funds that may be utilised to further the project.
- Undertake the redevelopment of the existing caravan park; and
- Construct the final three cabins.

An application has been submitted for Federal Government funding under the Growing Regions Program to fund the full project. Irrespective of the outcome of this decision, items a) to c) above, can commence, which will assist with the project being shovel ready for future grant opportunities.

### Comment

A component of the preparation of the Business Case was the provision of an Order of Probable Cost schedule. This estimated costs for the entire project are in the order of \$3.6M. At the time of preparing the 2023/24 Budget, the estimated project costs were not known, and \$200,000 was allocated as a nominal figure to progress detailed design.

A procurement process was recently undertaken for detailed design, with one quotation being received (Confidential Attachment 9.2.1A). The quotation included a provision for the Shire of Boddington to directly engage various contractors, which avoided mark-up and reduced the overall cost. The scope of the works include:

- Structural Engineering
- Electrical Engineering
- Hydraulic Engineering
- Landscape Drawings
- Architectural Design and Specification
- Building Certification
- Quantity Surveying
- Tender Preparation

The allocated budget of \$200,000 is insufficient, with an additional \$40,000 required to progress these works.

It is possible to continue within the current Budget allocation of \$200,000 if the project is split into two separate components, and only the Lot 18A works (6 chalets and associated

infrastructure), or, the upgrades to the existing Park are progressed in the initial stage.

Irrespective of whether the construction is progressed as separate stages, detailed design of both the existing caravan park and Lot 18A, is recommended due to the following:

- Detailed design of both areas concurrently will ensure the relationship between the two components is seamless and well designed
- Detailed design costs will increase over time, and therefore a delay in a portion of the design works are likely to result in increased costs for this element of the project in the future
- Detailed design of the entire site will progress the project further along the 'shovel ready' state, in preparation for grant approvals, or project commencement
- Funding allocated from South32's Community Investment Program, must be spent by December 2026, and therefore detailed design should be progressed now in order to meet this timeframe.

The outcome of the detailed design element of the project will include documentation that is tender ready.

### Consultation

Throughout the planning process, consultation was conducted with relevant stakeholders, including community members, businesses and current residents. The engagement included publication in local print and social media, direct engagement with local accommodation providers, a community drop in session, and ongoing submission opportunities on the Shire website.

The request for quotation was released through the WALGA portal to ensure suppliers who are experienced in this profession were advised of the opportunity to submit a price.

### Strategic Implications

Aspiration	Prosperity
Outcome 11	An attractive destination for day trips and short stay visitors
Objective 11.1	Develop and promote high quality tourist accommodation and experiences
Action 11.1.3	Upgrade Boddington Caravan Park

### Legislative Implications

Local Government Act 1995

Section 6.8 - Expenditure from municipal fund not included in annual budget

- 1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
  - a) is incurred in a financial year before the adoption of the annual budget by the local government; or
  - b) is authorised in advance by resolution\*; or
  - c) is authorised in advance by the mayor or president in an emergency.

\* Absolute majority required.

### Policy Implications

Nil

### Financial Implications

The Business Case outlines a need for \$3,619,000 to develop the Caravan Park fully, including improvements to the current Park and the construction of 6 chalets. The financial analysis undertaken based on all sites being constructed and available within 2 financial years, demonstrates a positive return.

A budget of \$200,000 was originally allocated to the detailed design component of the project. The recommendation will result in \$40,000 being allocated from savings within the following areas:

- GRV valuations. The valuer general has advised that the GRV valuations will not be undertaken this financial year, which provides a saving of \$35,000.
- The William Street River Crossing has been completed under budget, with a minimum of \$10,000 in savings available to be allocated from this project.

Due to the projected savings detailed above, this recommendation will have no impact on the expected 30 June 2024 financial position.

### Economic Implications

In Australia, the caravan and camping industry, including caravan parks, is a \$23 billion industry that directly employs 53,000 people, manufactures 25,000 vehicles per annum, services over 740,000 vehicles on the road, generates 12 million trips and creates 60 million visitor nights across the country. It is an industry that is uniquely positioned to hold the foundation for ongoing tourism activity.

The improvement and expansion of the Caravan Park will have significant positive economic implications for Boddington. It will create job opportunities, both during the construction phase and for ongoing park operations, stimulating local employment and income generation. The park's operations will also contribute to increased tourism expenditure, benefiting local businesses, such as cafes, shops, and service providers. Additionally, the park's presence will encourage extended visitor stays, thereby increasing the average length of stay and overall tourism revenue for the region.

### Social Implications

The caravan park will promote recreational activities, family-friendly environments, and educational experiences, enhancing the quality of life for residents and contributing to the well-being of visitors.

### Environmental Considerations

The proposal includes measures to minimise the park's ecological footprint, such as the use of renewable energy sources.

### Risk Considerations

Risk Statement and Consequence	Risks in relation to this decision revolve around the inability to progress the project. This will result in a reputational risk due to the Concept Plan being already developed and approved. Failure to provide short term accommodation that is sufficient in quantity and diversity is a key strategic risk that impacts the economic prosperity of the town.
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Risk Rating (prior to treatment or control)	High
Principal Risk Theme	Reputational
Risk Action Plan (controls or treatment proposed)	No further actions proposed

**Officer Recommendation and Council Decision**

**COUNCIL RESOLUTION: 50/24**

**Moved: Cr L Lewis**

**Seconded: Cr J Van Heerden**

**That Council approve an amendment to the 2023/24 Budget of \$40,000, to provide for the detailed design of the Caravan Park enhancement.**

**Carried: 6-0**

For: Cr G Ventris, Cr L Lewis, Cr A Ryley, Cr P Carrotts, Cr J Van Heerden, Cr H Prandl

Against: Nil

## 9.2.2 Ranford Pool Enhancement

File Reference:	3.000662
Applicant:	Nil
Previous Item:	Nil
Author:	Chief Executive Officer
Disclosure of Interest:	Nil
Voting Requirements	Simple Majority
Attachments:	9.2.2A Draft Concept Plan 9.2.2B Community Consultation Report 9.2.2C Peel Harvey Catchment Council Submission

### Summary

Council is requested to approve the Ranford Pool Enhancement Concept Plan and associated priorities for implementation.

### Background

The enhancement of the Ranford Pool area, was initially identified in the 2022 Council Plan as a Year 2 project, for commencement in 2023/24.

In the 2023 Council Plan, the project was re-confirmed, and allocated a budget of \$200,000, predominantly funded by the Federal Government Local Roads and Community Infrastructure (LRCI) program. Initially, \$150,000 was allocated for 'improved facilities and compostable toilets', and \$50,000 to install a caravan turnaround point, either at the end of River Road at the entry to the Ranford Pool area, or at the corner of River Road and Crossman Road. Council endorsed the \$50,000 to be rolled into the overall Ranford Pool Enhancement project to enable the two elements to be considered together.

The Shire has been working closely with a community led reference group, to develop future plans for the enhancement of Ranford Pool (Darminning). The Reference Group included representation from:

- Peel Harvey Catchment Council
- Friends of Reserves
- Traditional Owners
- Council

### Comment

The Reference Group actively met for a period of approximately six months, and developed a Concept Plan outlining a number of recommended upgrades. These include:

- the installation of a toilet facility
- extending the radius of the paved section of the cul-de-sac to allow caravans to easily turn around
- providing additional car-parking spaces
- installing a barbeque
- installing extra seating and shelters
- increasing shade by planting trees in the central area adjacent to the yarning circle
- formalising pathways through the use of stabilised bauxite
- the installation of a seasonal fire pit
- the installation of bike racks
- design and installation of interpretive signage to reflect and celebrate the cultural heritage and Tannin Extracts Factory

- removal of the existing dome shade structure and water tank

Following the finalisation of the Concept Plan, the community were invited to make comment. The submissions raised two primary concerns in relation to the draft proposal:

1. Seasonal fire pit.

Concerns were raised from both a fire safety perspective as well as the perception that having a fire pit will encourage night time / extended use. Concerns were also raised that a fire pit may increase the likelihood of disturbances which impact on neighbouring properties.

The Reference Group felt that a seasonal fire pit would not pose any significant emergency management risk, however, considering this was raised consistently in the community feedback, there may be grounds to delete this element from the masterplan. The removal of a fire pit from future enhancements is not likely to have any detrimental impact on the ambience of the area.

2. Antisocial behaviour, particularly at night and during holiday periods.

A number of concerns were raised that the use of Ranford Pool is often disruptive for neighbouring properties. These appear to be current issues, rather than emerging issues from the enhancement proposal, but the project presents an ideal opportunity to address resident concerns.

It is proposed therefore, that installation of CCTV is a critical element of the enhancement and should be progressed, even if it results in some other items being deferred to a second stage.

To identify the likely items that can be progressed within the current budget, a cost has been estimated for each of the components. These are included in the below table, along with the suggested priority of each element. Subject to Council endorsement of the direction for this project, each item would be progressed in accordance with the stated priority.

<b>Project Component</b>	<b>Estimated Cost</b>	<b>Priority</b>
4 x shelters	\$ 29,000	High
5 x table settings	\$ 18,750	High
1 x bough shade shelter (traditional Aboriginal shelter) – including design and construction costs	\$ 22,000	High
Concrete pads under table settings	\$ 7,500	High
1 x Gas BBQ	\$ 12,500	High
10 x trees	\$ 5,000	High
CCTV	\$ 25,000	Critical
Composting Toilet	\$ 75,000	High
Removal of stump	\$ 3,000	Medium
Installation of 10 unsealed car parking bays	\$ 3,000	High
Caravan turnaround point – pavement	\$ 10,000	High
Stabilised bauxite pathways	\$ 8,000	Medium
Minor items (Bike rack, removal of fencing, outdoor shower)	\$ 6,000	Medium
Interpretive Signage	\$ 10,000	Medium
Handrail	\$ 3,000	Medium
<b>Total</b>	<b>\$ 237,750</b>	



The LRCI grant funding provides for landscaping, carpark expansion, the caravan turnaround area, toilet facility, park furniture and signage. All of the proposed upgrades are eligible for grant funding, other than the CCTV system, however, this component can be funded from the municipal allocation.

The Concept Plan for the Ranford Pool enhancement is recommended for approval, with the removal of the fire pit, and the addition of CCTV infrastructure. This direction addresses current concerns of residents, and provides for the future ongoing use of the area as a community and tourism asset. Any items unable to be funded would be rolled into a future stage of the project.

Consultation

Comments were invited on the proposal over a three week period. Detail of the responses received from the consultation process are contained in Attachment 9.2.2B along with the submission from the Peel Harvey Catchment Council as Attachment 9.2.2C.

Strategic Implications

Aspiration	Planet
Outcome 4	The natural environment is preserved for the benefit of current and future generations
Objective 4.2	Maintain statutory reporting requirements to deliver quality governance
Action 4.2.2	Enhance Ranford Pool (Darminning) with improved facilities

Legislative Implications

Nil

Policy Implications

Nil

Financial Implications

A budget of \$200,000 has been allocated to the project, and is anticipated to be sufficient to progress the critical and high priorities within the proposed enhancement.

Economic Implications

Nil

Social Implications

Nil

Environmental Considerations

Nil

Risk Considerations

Risk Statement and Consequence	Risks include not addressing community concerns that were submitted through community consultation, and not being able to deliver on all expectations of the
--------------------------------	--

	Reference Group due to adding a costly new element, being CCTV infrastructure.
Risk Rating (prior to treatment or control)	Medium
Principal Risk Theme	Reputational
Risk Action Plan (controls or treatment proposed)	Subject to Council approval, the project will be progressed within the Shire's Project Management Framework, to minimise risk and maximise outcomes.

**Officer Recommendation**

**Moved: Cr L Lewis**

**Seconded: Cr H Prandi**

**That Council:**

- 1. Approve the Concept Plan for Ranford Pool, in accordance with Attachment 9.2.2A, subject to the following amendments:**
  - **Removal of the seasonal fire pit**
  - **Addition of CCTV surveillance**
- 2. Note that any unfunded elements will be included within the draft 2024/25 Budget for consideration.**

**Amended Motion**

**COUNCIL RESOLUTION: 51/24**

**Moved: Cr L Lewis**

**Seconded: Cr H Prandi**

**That Council:**

- 1. Approve the Concept Plan for Ranford Pool, in accordance with Attachment 9.2.2A, subject to the following amendments:**
  - **Addition of CCTV surveillance**
- 2. Note that any unfunded elements will be included within the draft 2024/25 Budget for consideration.**

**Carried: 6-0**

For: Cr G Ventris, Cr L Lewis, Cr A Ryley, Cr P Carrotts, Cr J Van Heerden, Cr H Prandi

Against: Nil

**Council Decision**

**COUNCIL RESOLUTION: 52/24**

**Moved: Cr L Lewis**

**Seconded: Cr H Prandi**

**That Council:**

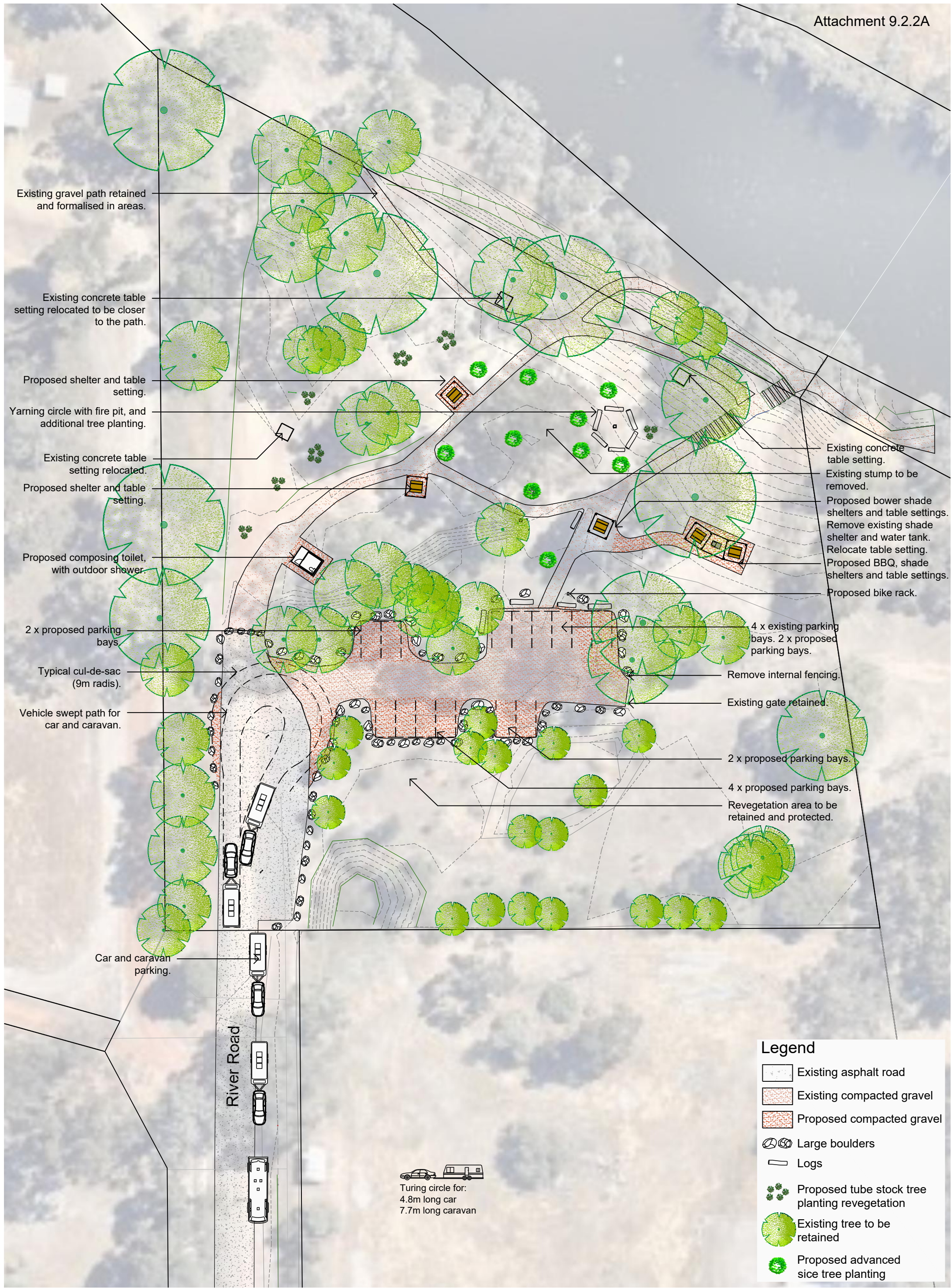
- 1. Approve the Concept Plan for Ranford Pool, in accordance with Attachment 9.2.2A, subject to the following amendments:**
  - **Addition of CCTV surveillance**
- 2. Note that any unfunded elements will be included within the draft 2024/25 Budget for consideration.**

**Carried: 6-0**

For: Cr G Ventris, Cr L Lewis, Cr A Ryley, Cr P Carrotts, Cr J Van Heerden, Cr H Prandl

Against: Nil





Existing gravel path retained and formalised in areas.

Existing concrete table setting relocated to be closer to the path.

Proposed shelter and table setting.

Yarning circle with fire pit, and additional tree planting.

Existing concrete table setting relocated.

Proposed shelter and table setting.

Proposed composting toilet, with outdoor shower.

2 x proposed parking bays

Typical cul-de-sac (9m radius).

Vehicle swept path for car and caravan.

Car and caravan parking.

Existing concrete table setting.  
Existing stump to be removed.  
Proposed bower shade shelters and table settings. Remove existing shade shelter and water tank. Relocate table setting.  
Proposed BBQ, shade shelters and table settings.  
Proposed bike rack.

4 x existing parking bays. 2 x proposed parking bays.

Remove internal fencing.

Existing gate retained.

2 x proposed parking bays.

4 x proposed parking bays.

Revegetation area to be retained and protected.

Turning circle for:  
4.8m long car  
7.7m long caravan

**Legend**

- Existing asphalt road
- Existing compacted gravel
- Proposed compacted gravel
- Large boulders
- Logs
- Proposed tube stock tree planting revegetation
- Existing tree to be retained
- Proposed advanced sice tree planting

<b>DARMINNING-RANFORD POOL ENHANCEMENT PROJECT</b>	LANDSCAPE WORKS	SHIRE OF BODDINGTON 39 BANNISTER ROAD BODDINGTON	GFG CONSULTING 7/57 LABOUCHERE RD, SOUTH PERTH	REVISION A	DATE 8/12/23	DESCRIPTION ISSUED FOR REVIEW ISSUED FOR CONSULTATION	DRAWN A.S		DATE 9/02/24
	RANDFORD POOL RIVER ROAD, RANDFORD			LANDSCAPE PLAN	SCALE 1:500		DESIGNED BY A.SIEDL		REVISION B



## Ranford Pool Enhancement Project Consultation Report

Name	Submission/Feedback	Response to Submission
S Whittington	<p>As a resident next to the park that has had numerous issues over the last 13 years, I have some concerns about the proposals added and do not feel that residential properties and how it will affect these properties have been taken into account. There has been a history of noise disturbances, fires and other issues over the years. I feel this will increase issues, especially for our property, as it had been in the past, plus it will affect our property prices. The area is not even maintained nor regularly checked for issues by the Shire or Police, and this will only increase problems to our area and property. Fires are never checked, so I am curious as to how the toilets will be maintained and whether they will be locked at night time along with the BBQ facilities. Caravan turnaround- most vehicles are not caravans, and we have had a history of people camping here, and this will increase the likelihood of illegal camping and again lighting fires. The area has had vandalism in the past- a clay shooting is one example, where we had the police called; I am wondering how the toilets and BBQs will be looked after.</p> <p>It is an isolated spot, and all the proposals will increase issues, especially at night/holidays, along with the drinking and noise disturbances the area will increasingly attract. Sadly our property will be affected as usual as we are by the trail where I have had to usher people away from lighting fires both at the park and my property, camping, illegal dirt bike riders, noise disturbances or people entering out property to camping even at the back of our property. Toilets and a BBQ will most certainly encourage camping.</p> <p>If our area and property are affected by these changes, I will be recording and notifying the Shire and police.</p>	<p>Fire pit is recommended to be removed from the proposal to alleviate concerns.</p> <p>CCTV is proposed as a new element of the project to address current concerns regarding antisocial behaviour.</p> <p>The cleaning of toilets and barbecues will be added to the weekly schedule.</p>
J Maddern	<p>Great ideas to develop this area. Such a beautiful space and would love to see it developed to allow greater use of this area. A little concerned about a fire pit. When do you imagine this is used sensibly? There are properties very close by, and a fire pit may encourage late night who-ha, that will be unwelcome and possibly dangerous.</p> <p>This is a great swimming place or for water play, but in summer is actually very poor water quality. Perhaps make it easy access for canoes to the river to encourage winter use as the water quality is very poor for summer swimming. Need to improve the walk trail along the river to link this space to town. Weeds</p>	<p>Fire pit is recommended to be removed from the proposal to alleviate concerns.</p> <p>The walk trail is outside the scope of this specific project, however, this is flagged for general maintenance to occur to ensure access is suitable.</p>

Ranford Pool Enhancement Project Consultation Report

	<p>have over run the walk trail making it so unattractive. Could be a great walk if it was cleaned up.</p>	
N Aramini	<p>I use Darminning regularly as a semi-local. While these enhancements sound good in theory, I would hate to see them drive extreme extra use of the area, causing it to lose amenity in general. A major contributor to this comment is 'caravan turnaround point', which indicates increased non-local use. I am not averse to any user group, I acknowledge this item as I am not aware of significant non-local use currently, nor am I knowledgeable of the expected impacts.</p> <p>Benchmarked usership numbers and projections for the space would help to allay this concern, if possible.</p> <p>The rest of the suggested enhancements sound excellent.</p> <p>A shared path (pedestrian and bike) to Darminning from town and beyond to the limit of Ranford, if it doesn't exist already, would provide additional amenity. I can't see one from the road when I drive past and I've never noticed signage for one.</p> <p>Thank you for the opportunity to provide feedback.</p>	<p>The caravan turnaround point facilitates the ability for caravans to turn around easily, however, there is no additional parking for caravans other than what is already available on the shoulder of River Road.</p> <p>The enhancement in general may increase non-local use.</p>
D Newman	<p>There are no handrails or any way for disabled people to get down to the water. It is a long way to hold them and it is also too steep at the last section.</p>	<p>Accessibility is difficult to achieve on this slope, however, a handrail could be installed in some sections to assist with navigating the gradient.</p>
E Martin	<p>The fact that no nearby residents have been consulted is infuriating. There is already so much antisocial behavior at ranford pool that is terrifying the residents. Fires being lit, dirt bike riders, drug affected people in the area, plants being destroyed, vandalism and destruction of property. Who will be monitoring this. The police say it's a shire issue and the shire can't help when no one's in the office.</p>	<p>Consultation occurred for a period of three weeks to gain feedback.</p> <p>CCTV is proposed to assist with curbing antisocial behaviour.</p>
D Harley	<p>Great idea as long as the dogs can still swim there as the water is beautiful then go for it??</p>	<p>No amendments are proposed in relation to the use of the area by dogs.</p>
Peel Harvey Catchment Council	<p>Provided as a separate attachment.</p>	<ol style="list-style-type: none"> <li>1. Signage and Path Interpretive signage including recognition of the Tannin Extracts Factory is planned.</li> <li>2. Noted that the PHCC are willing to collaborate around signage and other items.</li> <li>3. The extension of the bauxite pathway to the old pump house is recommended for planning in the next stage of the project.</li> <li>4. The comment on local species has been received</li> </ol>

		<p>and will be considered within the project execution stage.</p> <ol style="list-style-type: none"><li>5. Removal of the stump was recommended by the Reference Group. Planting of an additional trees 10 will stabilise the slope.</li><li>6. Aboriginal Heritage in the area is noted. The Shire appreciates the offer of assistance with previous documentation with regard to Heritage approvals. Aboriginal Heritage is planned as a key element of the interpretive signage.</li><li>7. The Shire notes the complimentary nature of the current plan with the previously developed masterplan for the site.</li></ol>
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**To:** Julie Burton, CEO - Shire of Boddington

**From:** Peel-Harvey Catchment Council (PHCC)

**Date:** 12/04/2024

**Subject:** Comments on Ranford Pool (Darminning) Proposed Enhancement

Peel-Harvey Catchment Council (PHCC) is pleased to see the development of a Ranford Pool Enhancement Plan. Maintaining and improving the recreation area is complimentary to PHCC's Ranford Pool Restoration Plan which is focused on rehabilitation and restoration of the river environment. PHCC sees the development and subsequent implementation of the plans to be an ongoing partnership and collaboration between our organisations.

### 1. Signage & Path

There is an opportunity for interpretive signage by the old pump house for the adjacent tannin factory. Place ID 17645 Industrial Extracts Office and Factory (site) 23 Tannin Place Ranford is listed on the Boddington Municipal Inventory. It has been given a management category of D: *Some Significance Contributes to the heritage of the locality. Photographically record prior to major development or demolition. Recognise and interpret the site if possible.*

An extension of a formalised path upstream to old pump house will help to connect interpretive signage to the main recreational area. This idea was included in the PHCC Ranford Pool Restoration Plan, which was ratified by the Shire of Boddington and community during consultation when it was developed in 2021, see attached maps.

Upgrade of signage is also part of the PHCC Restoration Plan for the Ranford Pool area. Stage 1 of the restoration works included funding for signage. At the time, only an information sign was included and the remaining of signage and other incidental funding was quarantined due to the Shire not having a formal sign design. PHCC had requested to work with the Shire of future signage plans for the area to incorporate environmental and cultural heritage aspects.

### 2. Revegetation

Comments have already been provided regarding use of local species for the areas designated for planting, see attached.

### 3. Weeds

Weed species veldt grass, love grass and bridal creeper are present at the site, and their long term seasonal control will be very important for the establishment of seedlings. Weed control efforts should include the banks of the river itself, which may result in natural regeneration of local species in some locations (See 6. below).

### 4. Removal of stump near the Yarning Circle



PHCC does not recommend the removal of the existing stump, which will be (very slowly) bio-degrading and increasing organic matter in the soil. While the tree roots still exist they are currently also providing stability to the bare slope. As it is no longer a living tree, it is not taking water or nutrients from the soil and will therefore not be impacting on survival of seedlings. The significant ground compaction of the site and the large eastern states trees are more likely to be interfering with revegetation efforts. Discussion about this was included in the information that has already been sent to the Shire about choice of species for future planting, see attached.

Alternatively, if based on the community feedback the Shire decision is to remove the stump, it is recommended to ensure there is immediate success planning with local native species. Removing the stump will also create soil disturbance to the heritage site, see Section 5 below for further details.

PHCC notes with regards to the Yarning Circle, there has been ongoing concern from the community (reported to the Shire and also PHCC around the installation of fire pit at the site due to fire risk concerns, particularly from adjoining landholders. Due to this the introduction of a fire pit into the yarning circle was not included with the initial designs of Ranford Pool Restoration Works Stage 1.

## **5. Aboriginal Heritage Requirements**

The river itself is a Registered Site ID 27935 Hotham River. The recreation area is part of Lodged site Other Heritage Place ID 20218 Castle Rock and Pool.

Given the proximity to the Registered site, and the known customary use of rivers that included embankments for camps and ceremonial grounds, a comprehensive due diligence risk assessment needs to be carried out for all planned works as per the Department of Planning, Lands and Heritage Requirements. This will determine if a Regulation 10 approval is required, particularly concerning activities that require ground disturbance and if heritage monitoring is also a requirement.

PHCC is happy to meet with Shire (see 6. below) to provide information about recent due diligence and approvals (and key contacts) that have been obtained for River Action Plan sites including Pumphreys Bridge which is also part of the Registered Site Hotham River (see 6. Below).

The presence of the Registered site provides an opportunity for interpretive signage to communicate to the public about the significant Aboriginal Heritage values of the area.

## **6. PHCC Ranford Pool Restoration Plan**

The proposed enhancement is complimentary to the PHCC Ranford Pool restoration plan (Stage 2), which is focused on environmental rehabilitation of the river banks spanning upstream and downstream of the recreation area, see maps attached. Stage 1 of the restoration was completed over 2018/2020 coordinated by PHCC, supported by the Shire of Boddington through funding the Friends of the Reserves – Boddington (Inc.) received from South32 Worsley Alumina.

Part of Stage 1 of the restoration works was restricting vehicle access to protect the river bank, prevent further compaction of the recreation areas and allow for revegetation works. PHCC is pleased that the large boulders are being retained and additional included to continue to protect this area for the long term.

PHCC is currently communicating with the property owners on the northern of the river (opposite the recreation area) regarding fencing off the river, which will create an area for revegetation and bank rehabilitation in parts (jute mat and rock toe). Similarly, there is opportunity for strategic bank rehabilitation in the short term immediately upstream and/or downstream of the recreation area.

In the context of providing assistance and ongoing communication, PHCC would to meet with the Shire to discuss the following elements at Ranford Pool:

- Long term weed control
- Potential areas for bank rehabilitation in summer 2025.
- Revegetation
- Aboriginal Heritage requirements
- Signage
- Access

## Kristy Gregory

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**From:** Kristy Gregory  
**Sent:** Tuesday, 9 April 2024 2:18 PM  
**To:** Kristy Gregory  
**Subject:** Species Recommendations for Ranford Pool

---

**From:** Kristy Gregory <[Kristy.Gregory@peel-harvey.org.au](mailto:Kristy.Gregory@peel-harvey.org.au)>  
**Sent:** Saturday, 24 February 2024 10:35 AM  
**To:** Julie Burton <[ceo@boddington.wa.gov.au](mailto:ceo@boddington.wa.gov.au)>  
**Cc:** [REDACTED]  
**Subject:** Species for saplings at Ranford Pool

Hi Julie

Below is a combined list from [REDACTED] and me. It's specifically for the saplings that the Shire would like to plant at the site. There are more species than you need, but availability may be limited, so it gives you some scope for finding out what suppliers have on hand.

Significant holes will need to be dug to plant the saplings, and soil amendments added that are suitable for native species. The river is the registered heritage site but the picnic area is part of a 'Lodged' site. We can meet with the Shire about what processes we have been going through for our river sites for following due diligence, which is definitely relevant for Ranford Pool, especially when disturbing the ground. On a different topic but relevant to a meeting would be to discuss ongoing weed control at the site - targeting the veldt grass and love grass in particular at the site would benefit establishing seedlings.

It is unlikely the existing large eastern states trees will keep surviving through increasingly hot and dry summers, so it's a good idea to try some local large shade trees - I would recommend creating a circumference of protection around them with rocks/logs and tubestock seedlings. This is to protect their roots in the long term.

### Large trees:

Eucalytus patens (blackbutt)  
Eucalyptus marginata (Jarrah)  
Eucalyptus loxophleba (York gum)  
Eucalyptus wandoo (wandoo)

### Smaller trees:

Banksia grandis  
Banksia praemorsa  
Persoonia elliptica  
Persoonia longifolia (these are two types of snottygobble)  
Acacia acuminata (raspberry jam wattle, bush tucker)  
Pittosporum angustifolium (native apricot from further inland, but it's also a bush tucker plant and very hardy)

Melaleuca (paperbark) trees are very hardy and you can choose taller species for shade:

Melaleuca cuticularis  
Melaleuca raphiophylla

Casuarina obesa is a floodplain tree species which might be worth a try, it has very dense shade and forms lovely mats of dropped needle-leaves (low flammability because it suppresses ladder fuel).

I have also attached a species list that was developed for the original Ranford Pool project, which will be a helpful guide for tubestock seedlings. Generally tubestock need to be ordered in November prior to the year you want to plant them e.g. November this year to plant in July next year. Establishing seedlings at the site has proven challenging, probably due to a combination of soil compaction/degradation and the existing large eastern states trees (root competition, significant leaf/bark drop). The FoRB group will have a few trays of low growing species to plant this year, probably focusing on the banks.

I hope that helps, as mentioned, we are also happy to meet with you 😊

**Kristy Gregory**

*Coordinator, River Restoration Hotham-Williams  
Peel-Harvey Catchment Council*

T: 08 6369 8801

M: 0458 960 194

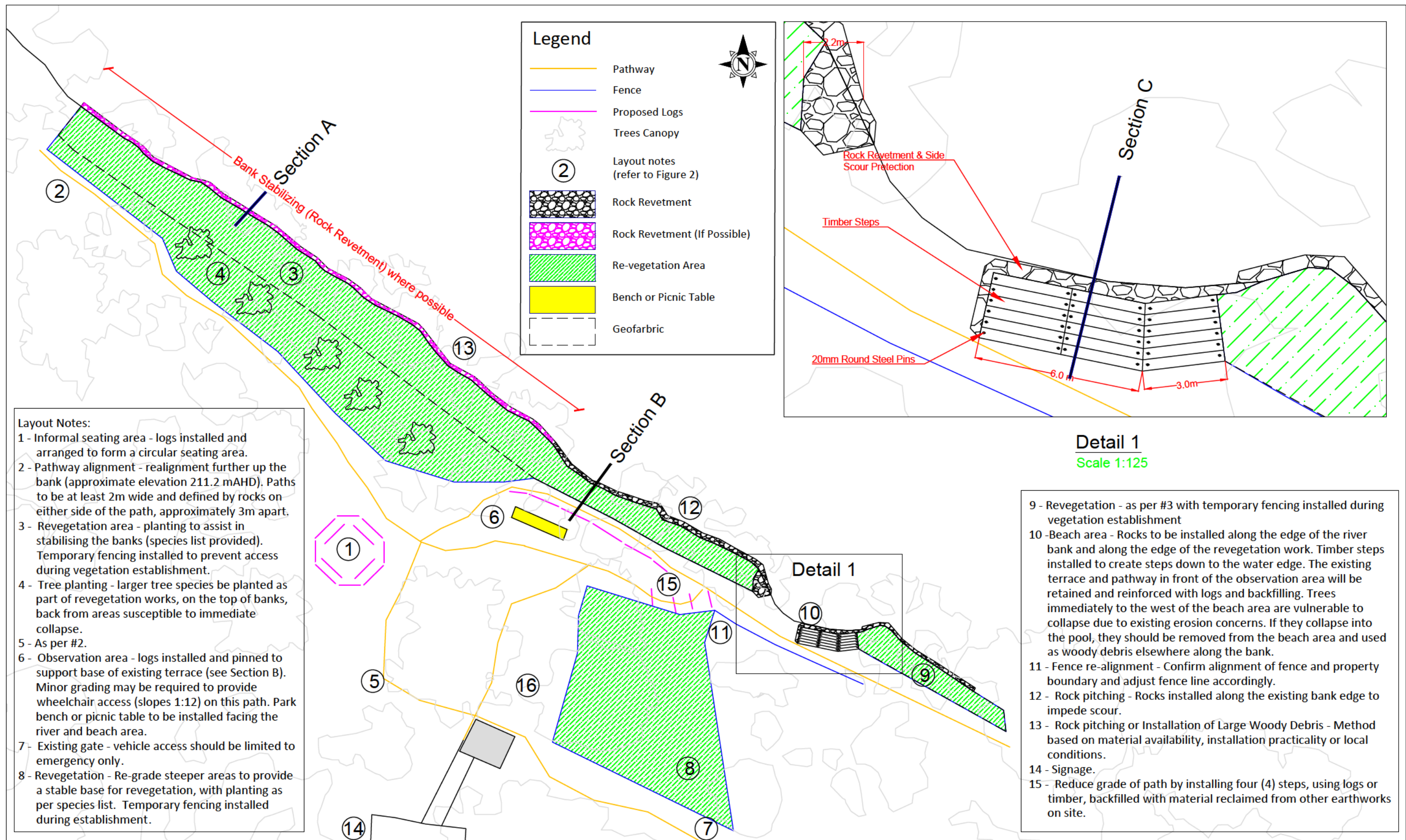


Boddington Community Resource Centre, Crossman Road, Boddington, Western Australia 6390

*We acknowledge the Noongar people as Traditional Custodians  
of this land and pay our respects to all Elders past and present*







Friends of the Reserve - Boddington (Inc.) - Ranford Pool Restoration  
Figure 1 : Site Plan

ISSUE	DATE	DESIGN	CHECK
A	22 Jan 2019	AN	RP

A3 SCALE 1:500

Projection: MGA50

Datum: AHD

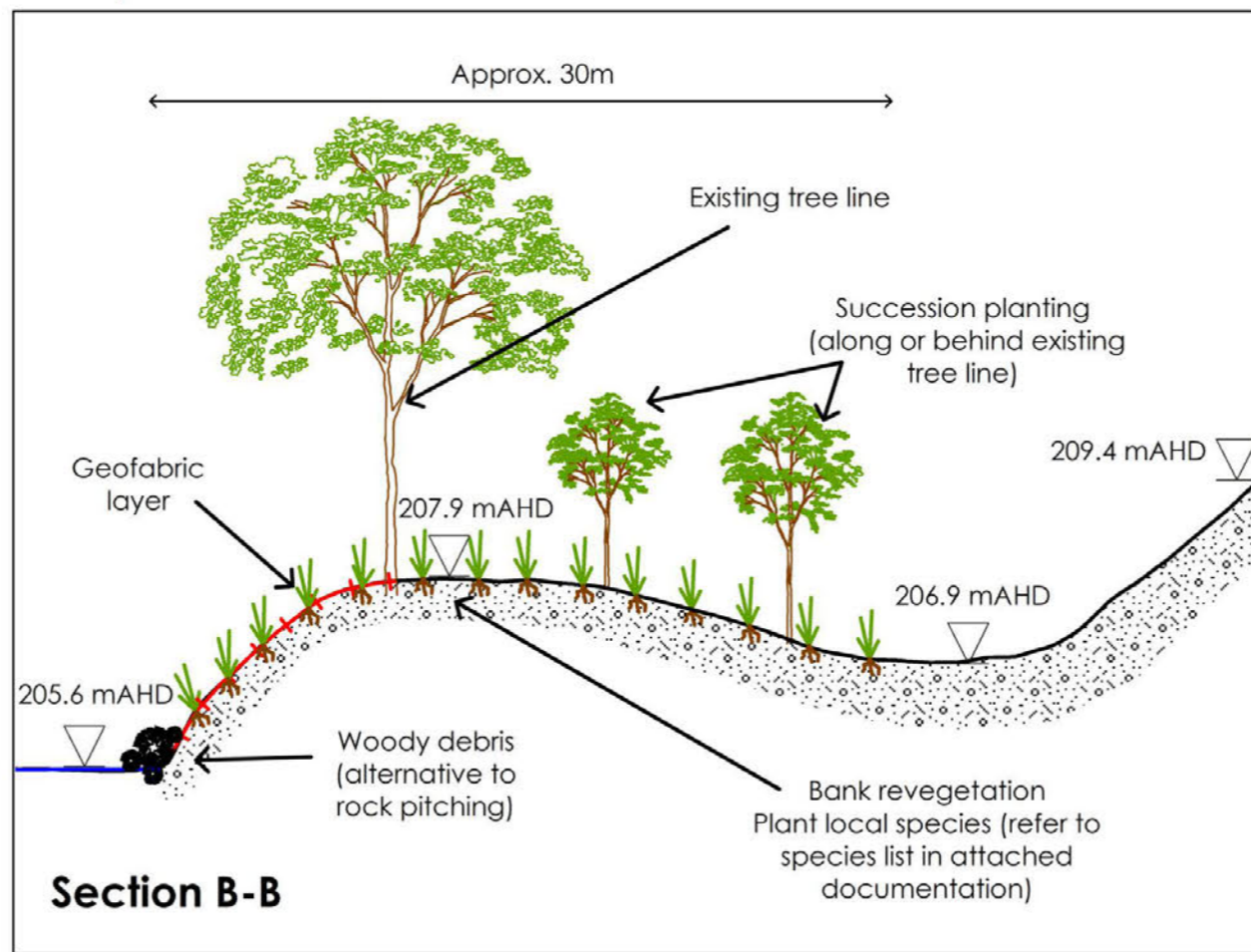
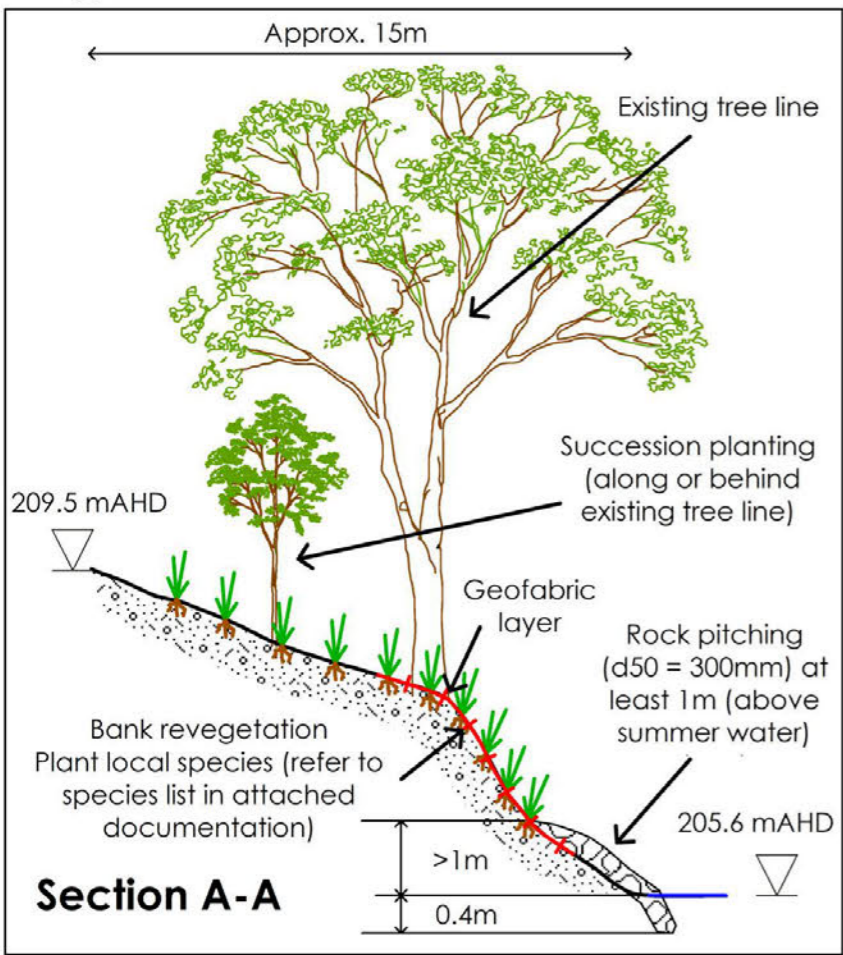


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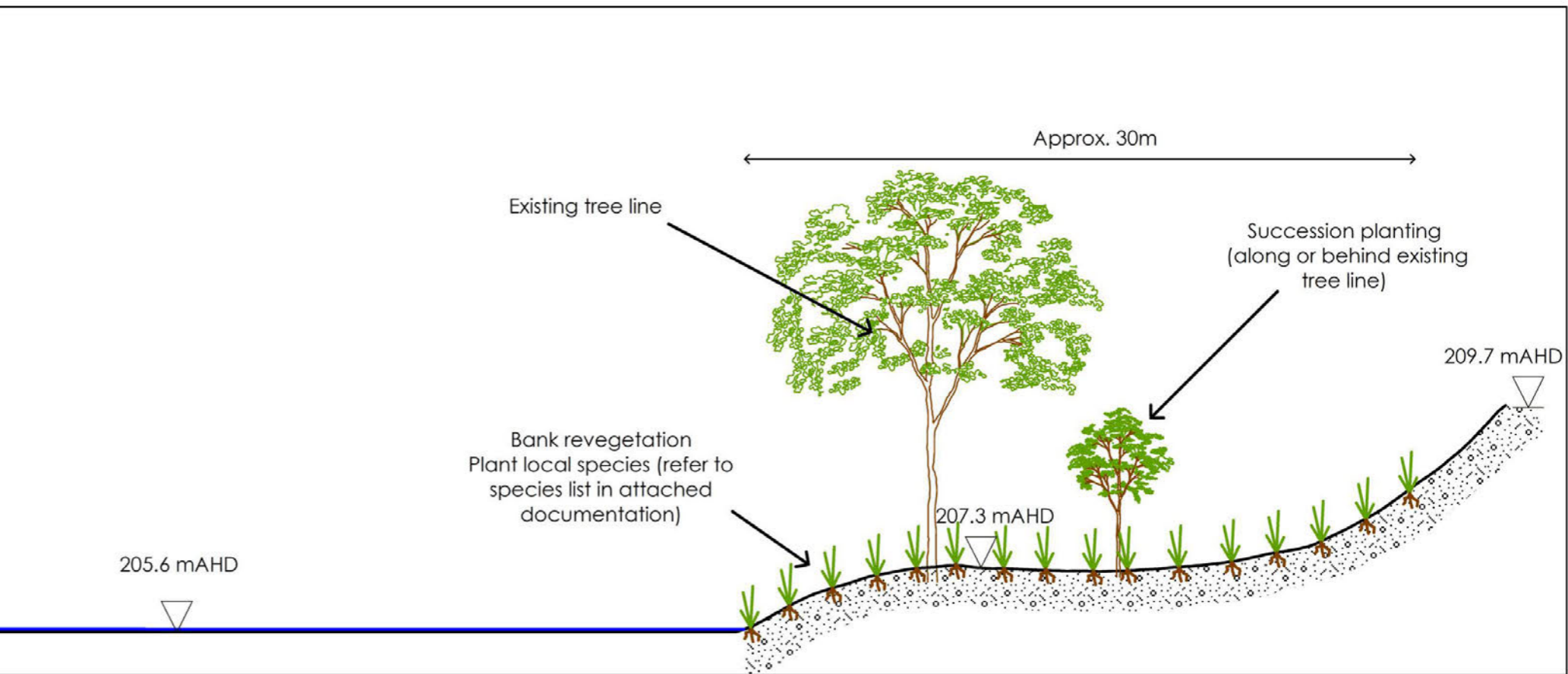
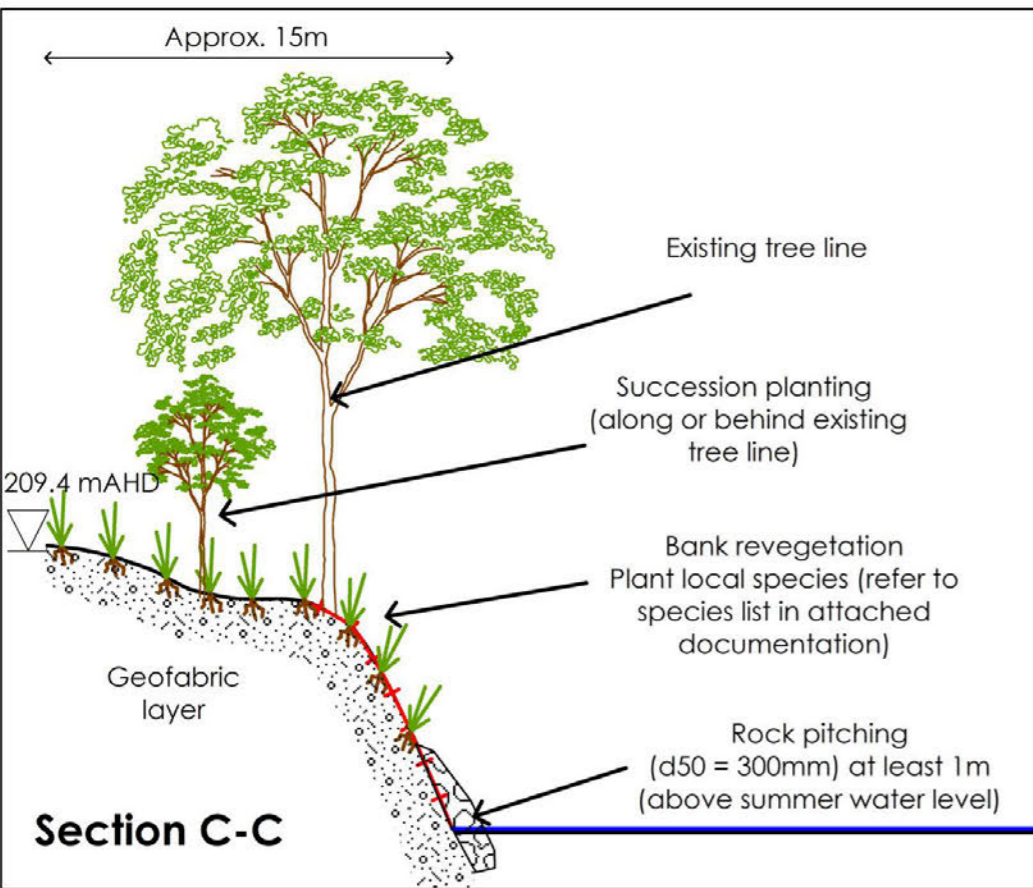


# Peel-Harvey Catchment Council - Hotham-Williams River Action Plan

## Figure 3: Ranford Pool Site Concept - Cross Section Plan



- Notes:**
- Minor modification of bank shape may be required for vehicle/equipment access and/or local stabilization.
  - Geo-fabric (slopes steeper than 1:3):
    - o Install below summer water levels (under rock pitching).
    - o Install Around existing vegetation where required.
    - o Laid in direction of flow at base of slopes (to 1m above summer w.l.).
    - o Roll geofabric downslope over remainder of bank.
    - o Bury at top of bank.
    - o Pin as per manufacturer requirements.
    - o Overlap geo-fabric maps by 100mm.
    - o Include slits for planting.
  - Rock pitching (slopes steeper than 1:3 and higher than 1m):
    - o d50 size of 300mm.
    - o Hard, durable rocks that are not susceptible to weathering.
    - o Larger rocks to be installed at the base of the slopes.
    - o Smaller rocks to be used to fill gaps and form tightly packed layer.
    - o Two layers of rocks.
    - o Rock pitching grade >1:2.
    - o Rock pitching to be installed to at least 1m above summer w.l.
    - o Toe trench, up to 400mm (back filled with rocks).
  - Woody debris (tree trunks, collapsed trees) may be installed instead of rock pitching depending on local conditions, access or availability of material:
    - o Pinned/anchored to (or buried into) the bank.
    - o Aligned in a downstream direction.
    - o Use only native species.

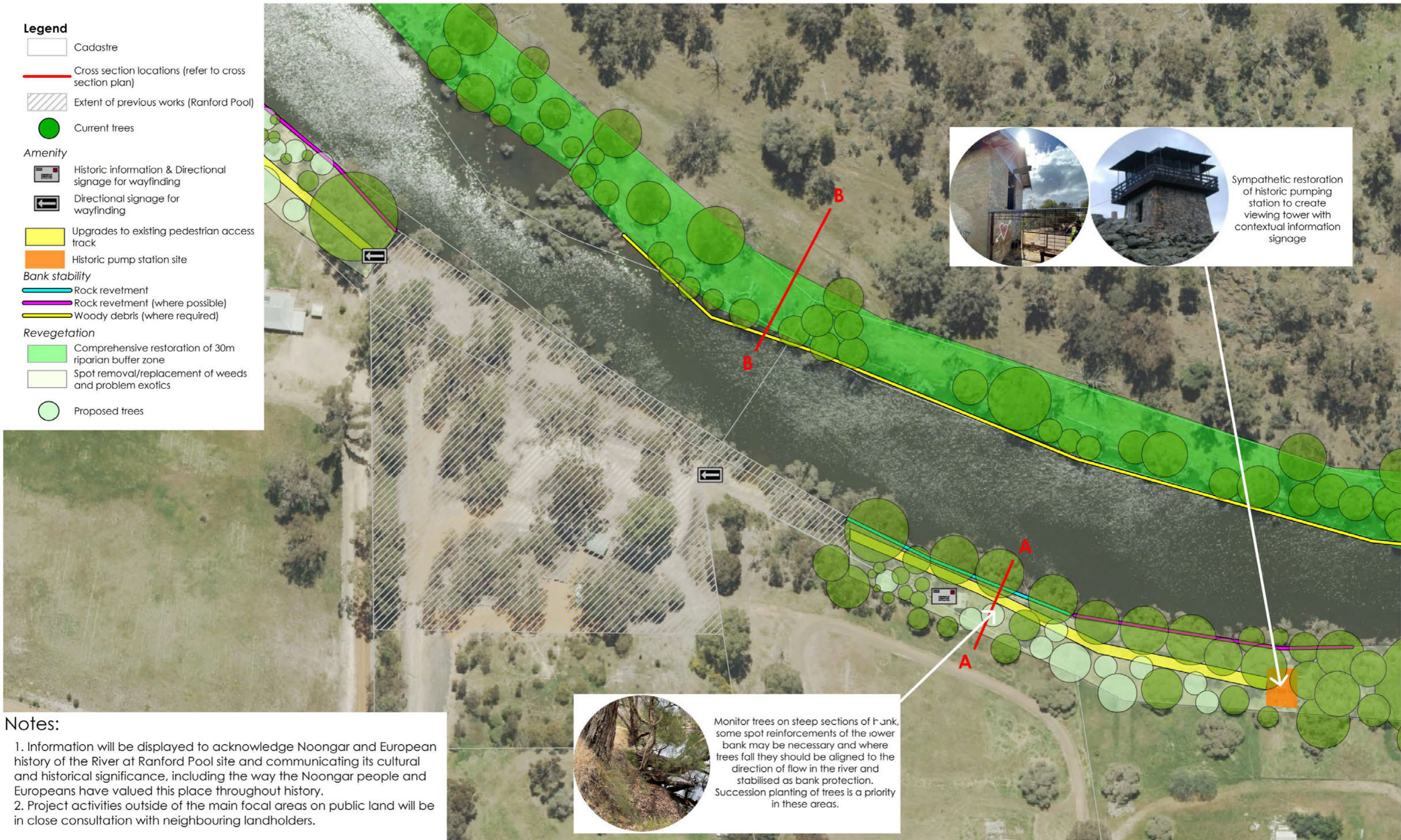


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# Peel-Harvey Catchment Council - Hotham-Williams River Action Plan

## Figure 2: Ranford Pool Site Concept - Detailed Restoration Plan

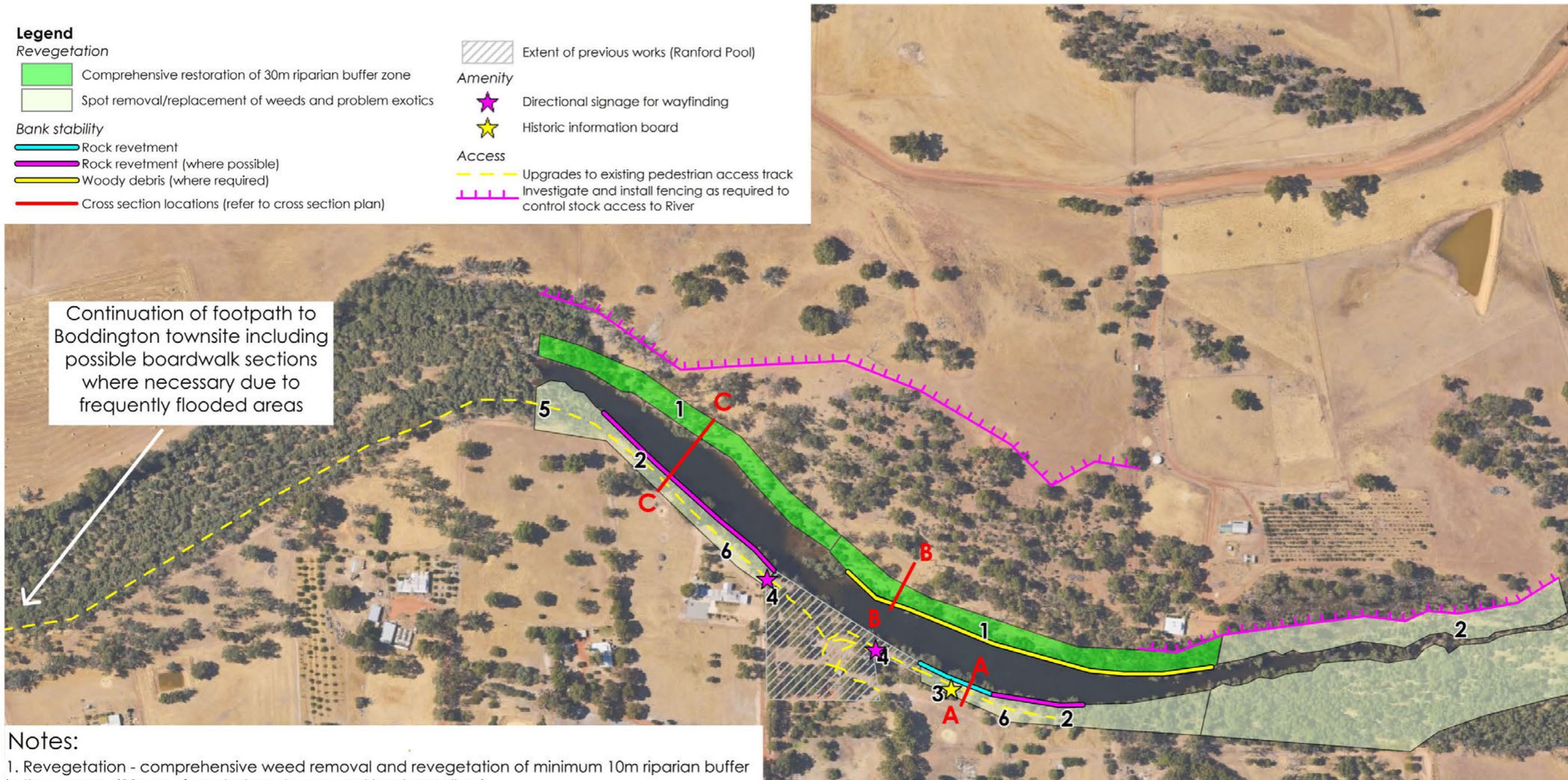


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# Peel-Harvey Catchment Council - Hotham-Williams River Action Plan

## Figure 1: Ranford Pool Site Concept - Restoration Plan



- Notes:**
1. Revegetation - comprehensive weed removal and revegetation of minimum 10m riparian buffer in these areas (30m preferred where tenure and land use allow).
  2. Revegetation - spot removal of weeds and problem exotics, replacement with native species where necessary.
  3. Symphthetic restoration of historic pumping station with contextual information signage.
  4. Signage for wayfinding to Boddington townsite and pump station site.
  5. Improvements to existing footpath to Boddington townsite as required to improve safety (eg: stabilisation & regrading of existing surface materials).

Fencing should be located outside of the riparian zone above the top-of-bank and at least 15m from the high water mark in accordance with PHCC minimum fencing requirements.

Signage will include information to acknowledge Noongar and European history of the River at Ranford Pool site and communicating its cultural and historical significance, including the way the Noongar people and Europeans have valued this place throughout history.

Project activities outside of the main focal areas on public land will be in close consultation with neighbouring landholders.

### Revegetation examples:



### Existing conditions:



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### 9.2.3 Policy Amendment – Council Meeting Schedule

File Reference: 2.048  
Applicant: Nil  
Previous Item: Nil  
Author: Chief Executive Officer  
Disclosure of Interest: Nil  
Voting Requirements: Simple Majority  
Attachments: 9.2.3A Amended Policy – Council Meeting Schedule

#### Summary

Council is requested to approve an amendment to the Council Meeting Schedule Policy, to reflect a proposed change to the day of scheduled Council meetings.

#### Background

The Council Meeting Schedule Policy was adopted by Council in 2022, to provide clarity and consistency for staff when undertaking the annual scheduling of Council Meetings, and the advertising requirements that are associated with this.

#### Comment

The existing Council Policy prescribes Thursday as the designated meeting day. Recent consideration has highlighted potential benefits in transitioning these meetings to Tuesdays. This shift aims to provide the greatest suitability for Council members, with no impact on the ability for the community to attend meetings, given the evening timeslot is to be maintained.

Proposed amendments to the Council Policy are contained in Attachment 9.2.3A, as tracked changes.

To ensure consistency in meeting days, the Councillor Concept Forum would also be rescheduled to occur on Tuesdays, however, as this is not prescribed in Policy, flexibility is available for the scheduling of these meetings in the future.

#### Consultation

Discussion has occurred informally with Council regarding the proposed change to the meeting days. If the Policy amendment is approved, local public notice will be given of the amended meeting schedule.

#### Strategic Implications

Aspiration	Performance
Outcome 12	Visionary leadership and responsible governance
Objective 12.1.2	Maintain statutory reporting requirements to deliver quality governance

#### Legislative Implications

Nil

#### Policy Implications

The Council Policy – Council Meeting Schedule will be amended if the recommendation is

approved.

Financial Implications

Nil

Economic Implications

Nil

Social Implications

Nil

Environmental Considerations

Nil

Risk Considerations

Risk Statement and Consequence	The primary risk associated with the change is the inability for stakeholders who are accustomed to the previous schedule to attend meetings.
Risk Rating (prior to treatment or control)	Low
Principal Risk Theme	Reputational
Risk Action Plan (controls or treatment proposed)	Advertising to advise of the new meeting schedule.

**Officer Recommendation**

**Moved: Cr A Ryley**

**Seconded: Cr P Carrotts**

**That Council approve the amendments to the Council Meeting Schedule Policy, as detailed in Attachment 9.2.3A, for application from 1 July 2024.**

**Amended Motion**

**COUNCIL RESOLUTION: 53/24**

**Moved: Cr A Ryley**

**Seconded: Cr P Carrotts**

**That Council amend the amendments to the Council Meeting Schedule Policy, as every fourth Wednesday of each month, except for December, which is to be the third Wednesday of the month, for application from 1 July 2024.**

**Carried: 6-0**

For: Cr G Ventris, Cr L Lewis, Cr A Ryley, Cr P Carrotts, Cr J Van Heerden, Cr H Prandl

Against: Nil

**Council Decision**

**COUNCIL RESOLUTION: 54/24**

**Moved: Cr A Ryley**

**Seconded: Cr P Carrotts**

**That Council amend the amendments to the Council Meeting Schedule Policy, as every fourth Wednesday of each month, except for December, which is to be the third Wednesday of the month, for application from 1 July 2024.**

**Carried: 6-0**

For: Cr G Ventris, Cr L Lewis, Cr A Ryley, Cr P Carrotts, Cr J Van Heerden, Cr H Prandl

Against: Nil



## Council Policy

### Council Meeting Schedule

#### Purpose

The purpose of this Policy is to provide details on the schedule for Ordinary Meetings of Council.

#### Scope

This Policy applies to the Chief Executive Officer and Council Members of the Shire of Boddington.

#### Definitions

Term	Meaning
Policy	This Shire of Boddington policy titled "Council Meeting Schedule".
Council Members	Includes all Councillors.

#### Policy Statement

Ordinary meetings of Council are to be held at 5:30pm on the fourth ~~Thursday~~ Tuesday of each month, except for December, which is to be the third ~~Thursday~~ Tuesday of the month. No Ordinary Council Meeting is to be held in January.

<b>Responsible Officer</b>	Chief Executive Officer
<b>History</b>	Adopted 27 October 2022 (Resolution 117/22) Amended 23 March 2023 (Resolution 25/23)
<b>Delegation</b>	
<b>Relevant Legislation</b>	Local Government Act 1995, Local Government (Administration) Regulations 1996
<b>Related Documentation</b>	

## 9.3 CORPORATE SERVICES

### 9.3.1 Payment Listing

File Reference:	3.0070
Applicant:	Nil
Previous Item:	Nil
Author:	Executive Manager Corporate Services
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Attachments:	9.3.1A List of Payments ending 31 March 2024

#### Summary

The list of payments for March 2024 is presented for noting by Council.

#### Background

Council has delegated the Chief Executive Officer the exercise of its power to make payments from the Shires municipal fund and the trust fund.

In exercising their authority, and in accordance with the Local Government (Financial Management) Regulation, it is a requirement to produce a list of payments made from Councils Municipal Fund and Trust Fund bank accounts to be presented to Council for the purposes of noting, in the following month.

#### Comment

The List of Payments have been made in accordance with Council's adopted budget, and statutory obligations.

#### Consultation

Nil

#### Strategic Implications

Aspiration	Performance
Outcome 12	Visionary Leadership and Responsible Governance
Objective 12.2	Responsibly manage the Shire's finances, human resources and assets

#### Legislative Implications

*Local Government (Financial Management) Regulations 1996 - Reg 13*

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
  - (a) the payee's name; and
  - (b) the amount of the payment; and
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.

#### Policy Implications

Nil

Financial Implications

As disclosed within the payment listing.

Economic Implications

Nil

Social Implications

Nil

Environmental Considerations

Nil

Risk Considerations

Risk Statement and Consequence	Failure to present a detailed listing of payments made from the Shire bank accounts in the prescribed form would result in non-compliance with the Local Government (Financial Management) Regulations 1996, which may result in a qualified audit.
Risk Rating (prior to treatment or control)	Minor
Principal Risk Theme	Reputational / Compliance
Risk Action Plan (controls or treatment proposed)	Nil

**Officer Recommendation and Council Decision**

**COUNCIL RESOLUTION: 55/24**

**Moved: Cr P Carrotts**

**Seconded: Cr L Lewis**

**That Council receive the list of payments for the period ending 31 March 2024 as presented.**

**Carried: 6-0**

For: Cr G Ventris, Cr L Lewis, Cr A Ryley, Cr P Carrotts, Cr J Van Heerden, Cr H Prandl

Against: Nil

**SHIRE OF BODDINGTON - LIST OF PAYMENTS - MARCH 2024**

Chq/EFT	Date	Name	Description	Amount
17688	28/03/2024	WATER CORPORATION	WATER USAGE FOR LOT 8 BANNISTER RD	207.92
EFT26198	01/03/2024	TQUIP	PARTS FOR STREET SWEEPER	844.80
EFT26199	01/03/2024	ADVANTAGE ENVIRONMENTAL PEST CONTROL	PEST CONTROL	479.27
EFT26200	01/03/2024	BODDINGTON HARDWARE AND NEWSAGENCY	HARDWARE ITEMS FOR JANUARY 2024	7573.55
EFT26201	01/03/2024	PEEL-HARVEY CATCHMENT COUNCIL	ANNUAL CONTRIBUTION 2023/2024	27500.00
EFT26202	01/03/2024	PORTER CONSULTING ENGINEERS	ACROD PARKING DESIGN	4400.00
EFT26203	01/03/2024	SEEK LIMITED	SEEK ADVERTISING SUBSCRIPTION	1650.00
EFT26204	01/03/2024	WALLIS COMPUTER SOLUTIONS	MANAGED SERVICES AGREEMENT	479.60
EFT26205	01/03/2024	AMPAC DEBT RECOVERY (WA) PTY LTD	DEBT COLLECTION FEES JANUARY 2024	87.45
EFT26206	01/03/2024	G & D LYSTER	GRAVEL - CHALK BROOK RD	3520.00
EFT26207	01/03/2024	THE FOOD BOSS	CATERING SERVICES	468.00
EFT26208	01/03/2024	CORSIGN WA	SIGNAGE	3275.80
EFT26209	01/03/2024	EXPOSED DECORATIVE CONCRETE WA	FOOTPATH - CLUB DRIVE	42780.10
EFT26210	01/03/2024	STS HEALTH	MAINTENANCE SERVICE ON MOCOM STERILISER GRAVE	1483.90
EFT26211	01/03/2024	J & M REID EARTHMOVING PTY LTD	DIG AT MARRADONG CEMETERY	484.00
EFT26212	01/03/2024	SAPIO PTY LTD	SOLAR CCTV TRAILER	33400.44
EFT26213	01/03/2024	BODDINGTON SUPERMARKET PTY LTD	SHIRE PURCHASES FOR DECEMBER 2023	646.93
EFT26214	01/03/2024	SERVICES AUSTRALIA CHILD SUPPORT	PAYROLL DEDUCTIONS/CONTRIBUTIONS TEMPORARY	357.09
EFT26215	01/03/2024	GFG TEMPORARY ASSIST	RELIEF STAFF	6267.53
EFT26216	01/03/2024	CONNECT CALL SERVICES	AFTER HOURS CALL SERVICE JANUARY 2024	591.80
EFT26217	01/03/2024	NICHOLAS JAMES CLEMENTS	COMMUNITY GYM PROJECT	2040.00
EFT26218	01/03/2024	PYKE PLUMBING & GAS PTY LTD	PLUMBING WORK AT THE PAVILION	154.00
EFT26219	01/03/2024	TOTAL PLANT HIRE PTY LTD	HIRE OF WATER CART	9504.00
EFT26220	01/03/2024	INSPIRED DEVELOPMENT SOLUTIONS	LEADERSHIP WORKSHOP	1540.00
EFT26221	01/03/2024	EMMALEE BULPITT	RETURN OF BOND FOR TENNIS COURT KEY	120.00
EFT26222	01/03/2024	AVON WASTE	RUBBISH SERVICES FEBRUARY 2024	7048.01
EFT26223	01/03/2024	CHUBB FIRE & SECURITY PTY LTD	FIRE EQUIPMENT SERVICING	3736.87
EFT26224	08/03/2024	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA	DATA DRIVES DECISIONS PROJECT 2024	1100.00
EFT26225	08/03/2024	OFFICEWORKS BUSINESS DIRECT	STATIONERY ITEMS	2697.37
EFT26226	08/03/2024	WREN OIL	OIL WASTE DISPOSAL	16.50
EFT26227	08/03/2024	ANIMAL CARE EQUIPMENT & SERVICES PTY LTD	AUTOMATIC WATERING DOG BOWLS	600.00
EFT26228	08/03/2024	TEAM GLOBAL EXPRESS PTY LTD	COURIER CHARGES	299.69
EFT26229	08/03/2024	G FORCE PRINTING & DESIGN	BUSINESS CARDS	137.50
EFT26230	08/03/2024	MJB INDUSTRIES PTY LTD	CHALK BROOK CROSSING CULVERTS	40317.93
EFT26231	08/03/2024	BUNBURY TRUCKS	DIESEL 70.93L	152.43
EFT26232	08/03/2024	NEWMONT BODDINGTON GOLD	RENT FOR 3 PRUSSIAN WAY	1300.00
EFT26233	08/03/2024	SAFETY & RESCUE EQUIPMENT	COMPREHENSIVE HEIGHT SAFETY EQUIPMENT INSPECTION	1925.00
EFT26234	08/03/2024	ZIRCODATA PTY LTD	STORAGE FEES	96.73
EFT26235	08/03/2024	ST JOHN AMBULANCE WESTERN AUSTRALIA LTD	FIRST AID SERVICING KITS	2262.17
EFT26236	08/03/2024	BODDINGTON MINI SKIPS	TOWN BIN COLLECTION FEBRUARY 2024	3100.00
EFT26237	08/03/2024	BODDINGTON CONCRETE	SUPPLY & DELIVER CONCRETE WILLIAM STREET	15997.30
EFT26238	08/03/2024	SHERRIN RENTALS PTY LTD	HIRE OF SMOOTH DRUM ROLLER	6242.77
EFT26239	08/03/2024	RINGCENTRAL INC	MONTHLY TELEPHONE SUBSCRIPTION FEE	908.38
EFT26240	08/03/2024	J & M REID EARTHMOVING PTY LTD	HIRE OF EQUIPMENT FOR CLUB DRIVE FOOTPATH	19563.50
EFT26241	08/03/2024	SERVICES AUSTRALIA CHILD SUPPORT	PAYROLL DEDUCTIONS/CONTRIBUTIONS	357.09
EFT26242	08/03/2024	GFG CONSULTING	PROJECT MANAGEMENT SERVICES CULTURAL CENTRE	3736.70
EFT26243	08/03/2024	BWP BUILD & LANDSCAPE PTY LTD	REMOVAL OF FENCE, & HEDGES, SUPPLY GRAVEL & SOIL	12375.00
EFT26244	08/03/2024	INTERFIRE AGENCIES PTY LTD	PROTECTIVE WEAR	1051.46
EFT26245	08/03/2024	GFG TEMPORARY ASSIST	PROJECT MANAGEMENT SUPPORT	8553.06
EFT26246	08/03/2024	EVERGREEN SYNTHETIC GRASS	BOWLING GREEN PROJECT	23270.20
EFT26247	08/03/2024	WANDERING HVAC	NEW AIR CONDITIONER - CARETAKERS COTTAGE	3385.75
EFT26248	08/03/2024	SOUTH WEST CONCRETE PUMPING PTY LTD	CONCRETE PUMP FOR WILLIAM STREET	2345.75
EFT26249	08/03/2024	BMH ELECTRICS PTY LTD	LIGHTING - SHIRE OF BODDINGTON	4950.00
EFT26250	08/03/2024	STEWART & HEATON PTY LTD	PROTECTIVE WEAR	5013.16
EFT26251	08/03/2024	G B GILLESPIE & SONS PTY LTD	HIRE OF FRANNA CRANE - CHALK BROOK ROAD	1617.00
EFT26252	08/03/2024	CITY RUBBER STAMPS & TROPHIES	AUTHORISATION STAMP	74.35
EFT26253	08/03/2024	WESTRAC EQUIPMENT WA PTY LTD	CUTTING EDGES FOR GRADER	16915.27
EFT26254	08/03/2024	LOGO APPOINTMENTS WA	CONTRACTING SERVICES - RELIEF RATES OFFICER	577.81
EFT26255	19/03/2024	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA	FINANCE PROFESSIONALS CONFERENCE 2024	1760.00
EFT26256	21/03/2024	INITIAL HYGIENE PTY LTD (RENTOKIL)	SANITARY BIN SERVICE	936.56
EFT26257	21/03/2024	AUSTRALIA POST ACCOUNTS RECEIVABLE	POSTAGE FEBRUARY 2024	315.96
EFT26258	21/03/2024	OFFICEWORKS BUSINESS DIRECT	STATIONERY ITEMS	868.06
EFT26259	21/03/2024	LANDGATE	BODDINGTON TOWN SITE IMAGERY	312.70
EFT26260	21/03/2024	BODDINGTON TYRE SERVICE	NEW TYRES BT011	1284.00
EFT26261	21/03/2024	ABCO PRODUCTS PTY LTD	CLEANING PRODUCTS	553.82
EFT26262	21/03/2024	BODDINGTON HARDWARE AND NEWSAGENCY	HARDWARE ITEMS FEBRUARY 2024	13370.69
EFT26263	21/03/2024	EDGE PLANNING & PROPERTY	PLANNING SERVICES FEBRUARY 2024	1738.68
EFT26264	21/03/2024	BODDINGTON HOSPITAL AUXILIARY	HIRE OF BUS	250.00
EFT26265	21/03/2024	TEAM GLOBAL EXPRESS PTY LTD	COURIER CHARGES	1021.70
EFT26266	21/03/2024	BODDINGTON MOTEL	ACCOMMODATION - RELIEF STAFF	420.00
EFT26267	21/03/2024	NEWMONT BODDINGTON GOLD	RENT FOR 25 FARMERS AVE	1300.00
EFT26268	21/03/2024	SHERIDAN'S	STAFF NAME BADGES	159.23
EFT26269	21/03/2024	WALLIS COMPUTER SOLUTIONS	REPLACEMENT SWITCH FOR SERVER ROOM	938.30
EFT26270	21/03/2024	AMPAC DEBT RECOVERY (WA) PTY LTD	DEBT COLLECTION FEES	84.70
EFT26271	21/03/2024	TRAVELLING AUSTRALIA WITH KIDS (T.A.W.K)	3 YEAR TAWKER SUPPORT LISTING	297.00
EFT26272	21/03/2024	ST JOHN AMBULANCE WESTERN AUSTRALIA LTD	DEFIB CABINET	495.00
EFT26273	21/03/2024	THE FOOD BOSS	CATERING SERVICES	382.00
EFT26274	21/03/2024	ACCESS LIFE	BODDFIT MEMBER INDUCTIONS	1130.00
EFT26275	21/03/2024	SURVEYING SOUTH	CONSTRUCTION SURVEY HARVEY-QUINDANNING ROAD	9680.00

## SHIRE OF BODDINGTON - LIST OF PAYMENTS - MARCH 2024

EFT26276	21/03/2024	BODDINGTON CONCRETE	CONCRETE FOR FOOTPATHS CLUB DRIVE	33806.30
EFT26277	21/03/2024	SOUTHSIDE MITSUBISHI	MITSUBISHI TRITON GLX 2.4L	23242.60
EFT26278	21/03/2024	CORSIGN WA	SIGNAGE	127.05
EFT26279	21/03/2024	EXPOSED DECORATIVE CONCRETE WA	INSTALLATION OF PRAM RAMPS CLUB DRIVE	2178.00
EFT26280	21/03/2024	JEFF ATKINS	REIMBURSEMENT FOR INTERNET CHARGES	125.00
EFT26281	21/03/2024	STEVEN TWEEDIE	ACCOUNTABLE AND ETHICAL DECISION MAKING TRAINING	1760.00
EFT26282	21/03/2024	RINGCENTRAL INC	MONTHLY TELEPHONE SUBSCRIPTION FEE	908.38
EFT26283	21/03/2024	BODDINGTON POST OFFICE & STORE	STATIONERY ITEMS FOR FEBRUARY 2023	331.23
EFT26284	21/03/2024	SAPIO PTY LTD	CCTV TRAILER PLUS DEVICE LICENCE	1057.21
EFT26285	21/03/2024	BODDINGTON SUPERMARKET PTY LTD	SHIRE PURCHASES FOR FEBRUARY 2024	1048.49
EFT26286	21/03/2024	SERVICES AUSTRALIA CHILD SUPPORT	PAYROLL DEDUCTIONS/CONTRIBUTIONS	357.09
EFT26287	21/03/2024	CITY OF NEDLANDS	BUILDING SERVICES	10135.40
EFT26288	21/03/2024	SOS OFFICE EQUIPMENT	PHOTOCOPIER CHARGES	408.14
EFT26289	21/03/2024	CONWAY Highbury PTY LTD	BUSH FIRE BRIGADES LL UPDATES	440.00
EFT26290	21/03/2024	BWP BUILD & LANDSCAPE PTY LTD	CLEARING OF DRAIN ON CROSSMAN RD	2035.00
EFT26291	21/03/2024	THALIA DOUGLAS	REIMBURSEMENT FOR CATERING SUPPLIES	23.00
EFT26292	21/03/2024	INTERFIRE AGENCIES PTY LTD	PROTECTIVE WEAR	2488.12
EFT26293	21/03/2024	GFG TEMPORARY ASSIST	TEMPORARY PERSONNEL SUPPORT	6248.00
EFT26294	21/03/2024	MANDURAH PSYCHOLOGICAL SERVICES P/L	EAP SERVICE FEE	676.50
EFT26295	21/03/2024	RCA CIVIL GROUP PTY LTD	DRAINAGE WORK POLLARD STREET	143833.86
EFT26296	21/03/2024	OLD MACDONALD'S TRAVELLING FARMS WA	FARM PETTING ZOO - COMMUNITY CHRISTMAS	781.00
EFT26297	21/03/2024	PAINT ME PRETTY	FACE PAINTING AT CHRISTMAS CELEBRATIONS 2023	150.00
EFT26298	21/03/2024	OPTIC CONCRETE	CONCRETE BRIDGE SLAB CHALK BROOK ROAD	11220.00
EFT26299	21/03/2024	INTERNODE PTY LTD	BROADBAND SERVICE AT THE MEDICAL CENTRE	109.99
EFT26300	21/03/2024	JESSICA SPARGO	BODDFIT GYM INDUCTIONS	455.00
EFT26301	21/03/2024	HAMILTON LANDSCAPE SUPPLIES	LAWN MIX AND MULCH	5803.71
EFT26302	21/03/2024	BEVAN GERALD BUCKLAND	REFUND OF KEY BOND	120.00
EFT26303	21/03/2024	STEWART & HEATON PTY LTD	PROTECTIVE WEAR	4026.19
EFT26304	21/03/2024	AVON WASTE	RUBBISH SERVICES MARCH 2024	13970.62
EFT26305	21/03/2024	MOORE AUSTRALIA (WA) PTY LTD	2024 BUDGET WORKSHOP	1320.00
EFT26306	21/03/2024	GREG DAY MOTORS	FUEL FEBRUARY 2024	12570.17
EFT26307	21/03/2024	WALGA	HEALTH & SAFETY TRAINING COURSE	2090.00
EFT26308	21/03/2024	SHIRE OF WANDERING	ACCOMMODATION - RELIEF STAFF	1853.50
EFT26309	21/03/2024	WESTRAC EQUIPMENT WA PTY LTD	REPAIRS TO KOMATSU LOADER	10674.25
EFT26310	21/03/2024	LOGO APPOINTMENTS WA	CONTRACTING SERVICES - RELIEF RATES OFFICER	2202.90
EFT26311	21/03/2024	CHUBB FIRE & SECURITY PTY LTD	FIRE FIGHTING EQUIPMENT	1075.69
EFT26312	21/03/2024	VISIMAX	PROTECTIVE WEAR	779.79
EFT26313	21/03/2024	THE LOCK MAN SECURITY	REPLACEMENT OF KEYPAD AT MARRADONG FIRE SHED	520.00
EFT26314	26/03/2024	MYAREE CERAMICS	TILES FOR FORESHORE TOILET BLOCK	3635.25
EFT26315	28/03/2024	ABCO PRODUCTS PTY LTD	CLEANING PRODUCTS	294.63
EFT26316	28/03/2024	G FORCE PRINTING & DESIGN	STAFF BUSINESS CARDS	137.50
EFT26317	28/03/2024	CARDILE INTERNATIONAL FIREWORKS PTY LTD	FIREWORKS DISPLAY SUMMER BY THE RIVER	8800.00
EFT26318	28/03/2024	BODDINGTON MOTEL	ACCOMMODATION	140.00
EFT26319	28/03/2024	WALLIS COMPUTER SOLUTIONS	MANAGED SERVICES AGREEMENT FOR IT SUPPORT	1438.80
EFT26320	28/03/2024	AMPAC DEBT RECOVERY (WA) PTY LTD	DEBT COLLECTION FEES	57.20
EFT26321	28/03/2024	G & D LYSTER	HIRE OF SIDE TIPPER AND GRAVEL	3795.00
EFT26322	28/03/2024	VOLT AIR PTY LTD	INSTALL GLOBES FOR STREET SECURITY LIGHTS	491.00
EFT26323	28/03/2024	SHIRE OF DARDANUP	SIRSIDYNIX ENTERPRISE TEST SYSTEM SOFTWARE	43.00
EFT26324	28/03/2024	IRIS CONSULTING GROUP PTY LTD	RECORDS DIGITISATION MANUAL	480.00
EFT26325	28/03/2024	THE FOOD BOSS	CATERING SERVICES	270.00
EFT26326	28/03/2024	INTEGRAL STEEL	DOOR BRACKET FOR CROSSMAN FIRE TRUCK	220.00
EFT26327	28/03/2024	FLEX FITNESS EQUIPMENT	RUBBER FLOORING FOR GYM	699.00
EFT26328	28/03/2024	BITCHIN' KITCHEN	CATERING SERVICES	50.00
EFT26329	28/03/2024	CHARMAINE ROSE WILLIAMS	ACKNOWLEDGEMENT TO COUNTRY	500.00
EFT26330	28/03/2024	CORE BUSINESS AUSTRALIA PTY LTD	ABORIGINAL ENGAGEMENT OFFICER	1155.00
EFT26331	28/03/2024	CONNECT CALL SERVICES	AFTER HOURS CALL SERVICE FEBRUARY 2024	497.75
EFT26332	28/03/2024	PYKE PLUMBING & GAS PTY LTD	REPAIRS TO STANDPIPE	567.51
EFT26333	28/03/2024	PERMACULTURE EDUCATORS ALLIANCE	PERMACULTURE WORKSHOP	600.00
EFT26334	28/03/2024	COLLIE AUTO ELECTRICS	AUTOMATIC VEHICLE LOCATORS FOR BFB VEHICLES	2740.00
EFT26335	28/03/2024	BODDINGTON SERVICE STATION	VEHICLE SERVICE BT105	1357.30
EFT26336	28/03/2024	MAIN ROADS WA	LGA CONTRIBUTION FOR BRIDGE 3085 CROSSMAN ROAD	252998.90
EFT26337	28/03/2024	THE LOCK MAN SECURITY	TOILET DOOR LOCK AND REKEY PADLOCK	190.00
DD16298.1	01/03/2024	WESTNET	INTERNET CHARGES - MEDICAL CENTRE	39.95
DD16298.2	01/03/2024	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	1439.40
DD16298.3	01/03/2024	SYNERGY	ELECTRICITY CHARGES - CENTRAL PARK	75.49
DD16298.4	01/03/2024	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN GUARANTEE 100	12031.87
DD16300.1	04/03/2024	WESTNET	INTERNET CHARGES - POOL	59.95
DD16307.1	05/03/2024	PRECISION ADMINISTRATION SERVICES PTY LTD	SUPERANNUATION CONTRIBUTIONS	14733.88
DD16307.2	05/03/2024	NATIONAL AUSTRALIA BANK	TRANSACT FEE	16.75
DD16307.3	05/03/2024	DEPARTMENT OF TRANSPORT	DEPARTMENT OF TRANSPORT AGENCY	5059.75
DD16308.1	06/03/2024	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	2443.80
DD16316.1	07/03/2024	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	2813.45
DD16324.1	11/03/2024	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	3700.35
DD16325.1	08/03/2024	NEWBOOK PTY LTD	NEWBOOK ONLINE BOOKING FEE	176.55
DD16325.2	08/03/2024	TELSTRA LIMITED	MOBILE PHONE CHARGES - SHIRE	762.23
DD16327.1	12/03/2024	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	1030.55
DD16328.1	14/03/2024	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	765.50
DD16329.1	13/03/2024	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	6929.30
DD16329.2	13/03/2024	SYNERGY	ELECTRICITY CHARGES - VARIOUS HIRE LOCATIONS	4040.83
DD16329.3	13/03/2024	WESTERN AUSTRALIAN TREASURY CORPORATION	PAYMENT LOAN 106	42709.40



**SHIRE OF BODDINGTON - LIST OF PAYMENTS - MARCH 2024**

DD16334.1	15/03/2024	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	1293.50
DD16335.1	18/03/2024	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	767.15
DD16351.1	21/03/2024	WATER CORPORATION	WATER CHARGES - VARIOUS SHIRE LOCATIONS	2400.70
DD16351.2	21/03/2024	BOC GASES BOC ACCOUNT PROCESSING	GAS CONTAINER FEES	18.56
DD16351.3	21/03/2024	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	295.45
DD16352.1	19/03/2024	BUSINESS FUEL CARDS (FLEET CARD)	FIRE BRIGADE FLEET CARDS	289.83
DD16352.2	19/03/2024	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	1408.15
DD16352.3	19/03/2024	SYNERGY	ELECTRICITY CHARGES - CARAVAN PARK	1436.03
DD16352.4	19/03/2024	TELSTRA LIMITED	PHONE CHARGES - SES LANDLINES	195.14
DD16353.1	22/03/2024	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	1105.50
DD16354.1	20/03/2024	PRECISION ADMINISTRATION SERVICES PTY LTD	SUPERANNUATION CONTRIBUTIONS	15085.73
DD16354.2	20/03/2024	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	1250.75
DD16362.1	27/03/2024	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	3320.75
DD16368.1	28/03/2024	WATER CORPORATION	WATER CHARGES - VARIOUS SHIRE LOCATIONS	7009.62
DD16368.2	28/03/2024	NATIONAL AUSTRALIA BANK	NAB BPAY & ACCT FEES	430.39
DD16368.3	28/03/2024	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	738.85
DD16368.4	28/03/2024	SYNERGY	ELECTRICITY CHARGES - VARIOUS SHIRE LOCATIONS	3340.85
DD16369.1	26/03/2024	WATER CORPORATION	WATER CHARGES - VARIOUS SHIRE LOCATIONS	26971.32
DD16369.2	26/03/2024	SYNERGY	ELECTRICITY CHARGES - VARIOUS SHIRE LOCATIONS	801.47
DD16369.3	26/03/2024	TELSTRA LIMITED	PHONE CHARGES - VARIOUS SHIRE LOCATIONS	1009.37
DD16372.1	25/03/2024	EASIFLEET MANAGEMENT	LEASE PAYMENT - CEO - 1HIZ195 & EMDS -1GVR651	3960.44
DD16372.2	25/03/2024	WATER CORPORATION	WATER USAGE - VARIOUS SHIRE LOCATIONS	4375.73
DD16372.3	25/03/2024	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	77.60
DD16372.4	25/03/2024	TELSTRA LIMITED	MOBILE & ONLINE ACCESS CHARGES	1153.22
DD		NAB CREDIT CARD		<u>16,655.09</u>
				<u>1,155,209.54</u>
		<b>JEFF ATKINS</b>		
	01/02/2024	SHIRE OF BODDINGTON	VEHICLE REGISTRATION RENEWAL BT428	177.30
	05/02/2024	CURTAIN WONDERLAND	CURTAINS - ILU 4	313.89
	07/02/2024	AIR BNB	ACCOMMODATION FOR CONTRACTORS	1,039.77
	07/02/2024	AIR BNB	ACCOMMODATION FOR CONTRACTORS	1,039.77
	07/02/2024	AIR BNB	ACCOMMODATION FOR CONTRACTORS	953.12
	08/02/2024	CATCH	CLEANING TROLLEY	149.00
	09/02/2024	OZ WASH ROOM	TWIN JUMBO ROLL DISPENSERS	592.00
	12/02/2024	BUNNINGS	INDOOR BLINDS	342.00
	12/02/2024	BUNNINGS	ITEMS FOR THE OLD POLICE STATION	182.96
	12/02/2024	BUNNINGS	ITEMS FOR THE OLD POLICE STATION	-3.90
	15/02/2024	SOILS AINT SOILS	LAWN MIX	900.00
	15/02/2024	SOILS AINT SOILS	LAWN MIX	1,600.00
	16/02/2024	WOODLANDS	DOG BAG DISPENSER AND BAGS	1,567.22
	20/02/2024	SOILS AINT SOILS	LAWN MIX	760.00
	21/02/2024	CURTAIN WONDERLAND	CURTAINS - ILU 4	-90.00
	22/02/2024	BODDINGTON SERVICE STATION	PLUGS	20.00
	26/02/2024	GRONBEK SECURITY	NOVA PRIVACY SET	198.00
		<b>JAMES WICKENS</b>		
	31/01/2024	ALL WALKS OF LIFE	FOOD SAMPLING	2.00
	31/01/2024	ALL WALKS OF LIFE	FOOD SAMPLING	16.00
	31/01/2024	PLANNING INSTITUTE AUSTRALIA	TRAINING COURSE	240.00
	31/01/2024	FILDES FOOD SAFETY P/L	SAMPLING EQUIPMENT	119.90
	23/02/2024	DOG BITE PREVENTION PROJECT	TRAINING COURSE	597.00
		<b>SAM KEMPTON</b>		
	05/02/2024	KMART	ITEMS FOR THANK A VOLUNTEER	90.00
	05/02/2024	KMART	ITEMS FOR THANK A VOLUNTEER	183.00
	05/02/2024	KMART	ITEMS FOR THANK A VOLUNTEER	-39.00
	13/02/2024	NETFLIX	SUBSCRIPTION FOR THE YOUTH CENTRE	16.99
	13/02/2024	AUDIO VISUAL PRODUCTS	BATTERY	75.00
	14/02/2024	WOW WIPES	WIPES FOR THE COMMUNITY GYM	649.99
	19/02/2024	COLES ONLINE	COMMUNITY GYM OPENING	88.20
	26/02/2024	A JS COSTUME HIRE	COSTUME HIRE	210.00
		<b>CARA RYAN</b>		
	30/01/2024	SEEK	ADVERTISING - HUMAN RESOURCE OFFICER	379.50
	30/01/2024	SEEK	ADVERTISING - FINANCE OFFICER - RATES	401.50
	19/02/2024	WA NEWSPAPER	DIGITAL SUBSCRIPTION	28.00
	22/02/2024	PUMA ENERGY	FUEL BT04	70.87
	26/02/2024	QUEST HOTEL	ACCOMMODATION - DIP TRAINING	878.40
		<b>JULIE BURTON</b>		
	02/02/2024	EXETEL PTY LTD	INTERNET PLAN	975.00
	05/02/2024	DROP BOX	SUBSCRIPTION - FILE TRANSFERS	18.69
	05/02/2024	MAILCHIMP	NEWSLETTER SOFTWARE	60.40
	05/02/2024	JB HI-FI ONLINE	COFFEE MACHINE - COUNCILLORS	258.99
	09/02/2024	MAILCHIMP	NEWSLETTER SOFTWARE	38.80
	12/02/2024	REBEL	GYM EQUIPMENT	119.94
	14/02/2024	ADOBE	LICENSE	29.99
	19/02/2024	REMARKABLE	SUBSCRIPTION FEE	4.99
	19/02/2024	BUNNINGS GROUP LTD	STORAGE BOXES & CLEANING PRODUCTS	478.05
	19/02/2024	BUNNINGS GROUP LTD	STORAGE BOXES	282.95
	19/02/2024	BUNNINGS GROUP LTD	STORAGE BOXES	-25.98
	21/02/2024	OPTUS	INTERNET CCTV TRAILER	146.42
	26/02/2024	VISTA PRINT	MARKET MERCHANDISE	472.66

**SHIRE OF BODDINGTON - LIST OF PAYMENTS - MARCH 2024**

28/02/2024 NAB CARD FEE	FEE	45.00
28/02/2024 NAB INTERNATIONAL TRANSACTION FEES	FEE	0.71
<b>PAYROLL PAYMENTS</b>		
NAB	NET PAYROLL F/N ENDING 03/03/2024	77,540.27
NAB	NET PAYROLL F/N ENDING 17/03/2024	80,615.70
NAB	NET PAYROLL F/N ENDING 31/03/2024	80,595.64
<b>TOTAL MUNI</b>		<u>1,393,961.15</u>
<b>TOTAL TRUST &amp; MUNI</b>		<b><u>1,393,961.15</u></b>

### 9.3.2 Financial Report

File Reference: 3.0056  
Applicant: Nil  
Previous Item: Nil  
Author: Executive Manager Corporate Services  
Disclosure of Interest: Nil  
Voting Requirements: Simple Majority  
Attachments: 9.3.2A Monthly Financial Report March 2024

#### Summary

The Monthly Financial Report for 31 March 2024 is presented for Councils consideration.

#### Background

In accordance with the Local Government Act 1995, a statement of financial activity must be presented at an Ordinary Meeting of Council. This is required to be presented within two months, after the end of the month, to which the statement relates.

The statement of financial activity is to report on the revenue and expenditure as set out in the annual budget for the month, including explanations of any variances. Regulation 34, from the Local Government (Financial Management) Regulations 1996 sets out the detail that is required to be included in the reports.

#### Comment

The attached monthly financial statements and supporting information have been compiled to meet compliance with the Local Government Act 1995 and associated Regulations.

#### Consultation

Nil

#### Strategic Implications

Aspiration	Performance
Outcome 12	Visionary Leadership and Responsible Governance
Objective 12.2	Responsibly manage the Shire's finances, human resources and assets

#### Legislative Implications

##### *Local Government Act 1995*

Section 6.4 Specifies that a local government is to prepare such other financial reports as are prescribed.

##### *Local Government (Financial Management) Regulations 1996*

Regulation 34 states:

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:
  - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
  - (b) budget estimates to the end of month to which the statement relates;
  - (c) actual amounts of expenditure, revenue and income to the end of the month to

- which the statement relates;
- (d) material variances between the comparable amounts referred to in paragraphs (b) and (c);
- (e) the net current assets at the end of the month to which the statement relates.

Sub regulations 2, 3, 4, 5, and 6 prescribe further details of information to be included in the monthly statement of financial activity.

Policy Implications

Nil

Financial Implications

As disclosed in the financial statements.

Economic Implications

Nil

Social Implications

Nil

Environmental Considerations

Nil

Risk Considerations

Risk Statement and Consequence	Failure to monitor the Shire’s ongoing financial performance would increase the risk of a negative impact on the Shire’s financial position. As the monthly report is a legislative requirement, non-compliance may result in a qualified audit.
Risk Rating (prior to treatment or control)	Minor
Principal Risk Theme	Reputational / Compliance
Risk Action Plan (controls or treatment proposed)	Nil

**Officer Recommendation and Council Decision**

**COUNCIL RESOLUTION: 56/24**

**Moved: Cr P Carrotts**

**Seconded: Cr J Van Heerden**

**That Council receive the financial statements as presented, for the period ending 31 March 2024.**

**Carried: 6-0**

For: Cr G Ventris, Cr L Lewis, Cr A Ryley, Cr P Carrotts, Cr J Van Heerden, Cr H Prandl

Against: Nil



**MONTHLY FINANCIAL REPORT**  
(Containing the Statement of Financial Activity)

**For the Period Ended 31 March 2024**

**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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**SHIRE OF BODDINGTON**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 MARCH 2024**

		Adopted Budget Estimates	YTD Budget Estimates	YTD Actual	Variance* \$	Variance* %	Var.
Note	(a)	(b)	(c)	(c)-(b)	(c)-(b)/(b)		
	\$	\$	\$	\$	%		
<b>OPERATING ACTIVITIES</b>							
<b>Revenue from operating activities</b>							
Rates	6	6,538,742	6,533,239	<b>6,540,027</b>	6,788	0%	
Grants, subsidies and contributions	10	372,788	237,516	<b>234,056</b>	(3,460)	(1%)	
Fees and charges		1,199,971	994,248	<b>1,067,132</b>	72,884	7%	
Interest revenue		331,977	231,274	<b>282,165</b>	50,891	22%	▲
Other revenue		144,950	118,754	<b>163,087</b>	44,333	37%	▲
Profit on disposal of assets	8	65,582	65,582	<b>31,103</b>	(34,479)	(53%)	▼
		<b>8,654,010</b>	<b>8,180,613</b>	<b>8,317,570</b>	136,957		
<b>Expenditure from operating activities</b>							
Employee costs		(3,129,280)	(2,372,229)	<b>(2,421,383)</b>	(49,154)	(2%)	
Materials and contracts		(3,143,867)	(2,312,765)	<b>(2,033,925)</b>	278,840	12%	▲
Utility charges		(341,558)	(256,326)	<b>(258,056)</b>	(1,730)	(1%)	
Depreciation		(2,706,950)	(2,030,211)	<b>(1,831,812)</b>	198,399	10%	
Finance Costs		(54,968)	(39,206)	<b>(39,207)</b>	(1)	(0%)	
Insurance		(226,419)	(226,382)	<b>(227,069)</b>	(687)	(0%)	
Other expenditure		(25,850)	(19,395)	<b>(19,490)</b>	(95)	(0%)	
Loss on disposal of assets	8	0	0	<b>(6,418)</b>	(6,418)	0%	
		<b>(9,628,892)</b>	<b>(7,256,514)</b>	<b>(6,837,360)</b>	419,154		
Non-cash amounts excluded from operating activities	2(b)	2,641,368	1,964,629	<b>1,807,127</b>	(157,502)	(8%)	
<b>Amount attributable to operating activities</b>		<b>1,666,486</b>	<b>2,888,728</b>	<b>3,287,337</b>	398,609		
<b>INVESTING ACTIVITIES</b>							
<b>Inflows from investing activities</b>							
Proceeds from capital grants, subsidies and contributions	10	4,278,677	1,002,227	<b>935,143</b>	(67,084)	(7%)	
Proceeds from disposal of assets	8	189,000	29,000	<b>39,818</b>	10,818	37%	▲
		<b>4,467,677</b>	<b>1,031,227</b>	<b>974,961</b>	(56,266)		
<b>Outflows from investing activities</b>							
Payments for property, plant and equipment	8	(1,664,009)	(830,809)	<b>(847,740)</b>	(16,931)	(2%)	
Payments for construction of infrastructure	8	(5,920,686)	(1,851,267)	<b>(1,866,738)</b>	(15,471)	(1%)	
		<b>(7,584,695)</b>	<b>(2,682,076)</b>	<b>(2,714,478)</b>	(32,402)		
<b>Amount attributable to investing activities</b>		<b>(3,117,018)</b>	<b>(1,650,849)</b>	<b>(1,739,516)</b>	(88,667)		
<b>FINANCING ACTIVITIES</b>							
<b>Inflows from financing activities</b>							
Transfer from reserves	4	515,555	211,963	<b>211,963</b>	0	0%	
		<b>515,555</b>	<b>211,963</b>	<b>211,963</b>	0		
<b>Outflows from investing activities</b>							
Repayment of borrowings	9	(369,416)	(227,727)	<b>(227,727)</b>	0	0%	
Transfer to reserves	4	(834,536)	(45,205)	<b>(45,205)</b>	0	0%	
		<b>(1,203,952)</b>	<b>(272,932)</b>	<b>(272,931)</b>	1		
<b>Amount attributable to financing activities</b>		<b>(688,397)</b>	<b>(60,969)</b>	<b>(60,968)</b>	1		
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>							
<b>Surplus of deficit at the start of the financial year</b>	2(a)	2,110,832	2,110,832	<b>2,110,832</b>	(0)	(0%)	
Amount attributable to operating activities		1,666,486	2,888,728	<b>3,287,337</b>			
Amount attributable to investing activities		(3,117,018)	(1,650,849)	<b>(1,739,516)</b>			
Amount attributable to financing activities		(688,397)	(60,969)	<b>(60,968)</b>			
<b>Surplus or deficit after imposition of general rates</b>		<b>(28,097)</b>	<b>3,287,742</b>	<b>3,597,684</b>			

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

\* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF BODDINGTON  
STATEMENT OF FINANCIAL POSITION  
FOR THE PERIOD ENDED 31 MARCH 2024**

	<b>30-06-2023</b>	<b>31 Mar 2024</b>
	<b>\$</b>	<b>\$</b>
<b>CURRENT ASSETS</b>		
Cash and cash equivalents	8,009,668	8,698,588
Trade and other receivables	637,549	1,833,211
Other assets	7,883	7,883
<b>TOTAL CURRENT ASSETS</b>	<b>8,655,100</b>	<b>10,539,682</b>
<b>NON-CURRENT ASSETS</b>		
Trade and other receivables	23,375	23,375
Other financial assets	40,745	40,745
Property, plant and equipment	38,372,382	38,495,701
Infrastructure	62,263,508	63,007,725
<b>TOTAL NON-CURRENT ASSETS</b>	<b>100,700,010</b>	<b>101,567,546</b>
<b>TOTAL ASSETS</b>	<b>109,355,110</b>	<b>112,107,228</b>
<b>CURRENT LIABILITIES</b>		
Trade and other payables	913,531	750,363
Other liabilities	3,386,114	4,113,766
Borrowings	369,416	141,689
Employee related provisions	203,240	203,240
<b>TOTAL CURRENT LIABILITIES</b>	<b>4,872,301</b>	<b>5,209,058</b>
<b>NON-CURRENT LIABILITIES</b>		
Other liabilities	0	0
Borrowings	1,386,659	1,386,659
Employee related provisions	65,440	65,440
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>1,452,099</b>	<b>1,452,099</b>
<b>TOTAL LIABILITIES</b>	<b>6,324,400</b>	<b>6,661,157</b>
<b>NET ASSETS</b>	<b>103,030,710</b>	<b>105,446,071</b>
<b>EQUITY</b>		
Retained surplus	34,019,769	36,647,093
Reserve accounts	2,041,385	1,829,422
Revaluation surplus	66,969,556	66,969,556
<b>TOTAL EQUITY</b>	<b>103,030,710</b>	<b>105,446,071</b>

This statement is to be read in conjunction with the accompanying notes.



**SHIRE OF BODDINGTON**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 MARCH 2024**

**1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES**

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

**Local Government Act 1995 requirements**

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

*Local Government (Financial Management) Regulations 1996*, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

**Judgements and estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

**SIGNIFICANT ACCOUNTING POLICES**

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 10 April 2024

**SHIRE OF BODDINGTON**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 MARCH 2024**

**2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

	Note	Adopted Budget Opening 30 June 2023	Last Year Closing 30 June 2023	Year to Date 31 Mar 2024
<b>(a) Net current assets used in the Statement of Financial Activity</b>				
<b>Current assets</b>				
Cash and cash equivalents	4	8,009,668	8,009,668	8,698,588
Rates receivables	5	300,227	300,227	550,756
Receivables	5	336,500	337,325	1,282,455
Inventories		0	0	0
Other current assets		7,883	7,883	7,883
<b>Less: Current liabilities</b>				
Payables	7	(789,786)	(913,531)	(750,365)
Borrowings	9	(369,416)	(369,416)	(141,689)
Capital grant/contribution liability	10	(3,236,207)	(3,086,114)	(3,813,766)
Lease Loan - retirement village		0	(300,000)	(300,000)
Provisions		(203,240)	(203,240)	(203,240)
<b>Less: Total adjustments to net current assets</b>	2(c)	<b>(1,671,969)</b>	<b>(1,671,969)</b>	<b>(1,732,937)</b>
<b>Closing funding surplus / (deficit)</b>		<b>2,383,660</b>	<b>2,110,832</b>	<b>3,597,684</b>

**(b) Non-cash items excluded from operating activities**

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget \$	YTD Budget (a) \$	YTD Actual (b) \$
<b>Non-cash items excluded from operating activities</b>				
<b>Adjustments to operating activities</b>				
Less: Profit on asset disposals	8	(65,582)	(65,582)	(31,103)
Add: Depreciation on assets		2,706,950	2,030,211	1,831,812
<b>Total non-cash items excluded from operating activities</b>		<b>2,641,368</b>	<b>1,964,629</b>	<b>1,807,127</b>

**(c) Current assets and liabilities excluded from budgeted deficiency**

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Adopted Budget Opening 30 June 2023	Last Year Closing 30 June 2023	Year to Date 31 March 2024
<b>Adjustments to net current assets</b>				
Less: Reserves - restricted cash	4	(2,041,385)	(2,041,385)	(1,874,627)
Add: Borrowings	9	369,416	369,416	141,689
Add: Provisions - employee		0	0	0
<b>Total adjustments to net current assets</b>		<b>(1,671,969)</b>	<b>(1,671,969)</b>	<b>(1,732,937)</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

**SHIRE OF BODDINGTON**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 MARCH 2024**

**3 EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2023-24 year is \$10,000 or 10.00% whichever is the greater.

	Var. \$	Var. %	Explanation of Variances
	\$	%	
<b>Revenue from operating activities</b>			
Rates	6,788	0%	
Grants, subsidies and contributions	(3,460)	(1%)	
Fees and charges	72,884	7%	
Interest revenue	50,891	22%	▲ Timing - interest on Municipal Funds exceeding estimates, this may slow as balance of funds with WA Treasury reduce.
Other revenue	44,333	37%	▲ Permanent Variance - reimbursement for Workers Compensation payment higher than budget estimate.
Profit on disposal of assets	(34,479)	(53%)	▼ Timing - Vehicles still to be traded for new
<b>Expenditure from operating activities</b>			
Employee costs	(49,154)	(2%)	
Materials and contracts	278,840	12%	▲ Timing - delay in expenditure for projects
Utility charges	(1,730)	(1%)	
Depreciation	198,399	10%	
Finance Costs	(1)	(0%)	
Insurance	(687)	(0%)	
Other expenditure	(95)	(0%)	
Loss on disposal of assets	(6,418)	0%	
<b>Non-cash amounts excluded from operating activities.</b>	(157,502)	(8%)	
<b>Inflows from investing activities</b>			
Proceeds from capital grants, subsidies and contributions	(67,084)	(7%)	
Proceeds from disposal of assets	10,818	37%	▲ Permanent - trade in values on Ranger Ute & Digger higher than budget estimate
Proceeds from financial assets at amortised cost - self supporting loans	0	0%	
<b>Outflows from investing activities</b>			
Payments for financial assets at amortised cost - self supporting loans	0	0%	
Payments for property, plant and equipment	(16,931)	(2%)	
Payments for construction of infrastructure	(15,471)	(1%)	
<b>Inflows from financing activities</b>			
Proceeds from new debentures	0	0%	
Transfer to reserves	0	0%	
<b>Outflows from financing activities</b>			
Payments for principal portion of lease liabilities	0	0%	
Repayment of borrowings	0	0%	
Transfer to reserves	0	0%	
<b>Surplus of deficit at the start of the financial year</b>	(0)	(0%)	

**SHIRE OF BODDINGTON**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 MARCH 2024**

**4 CASH AND FINANCIAL ASSETS**

**CASH AND INVESTMENTS**

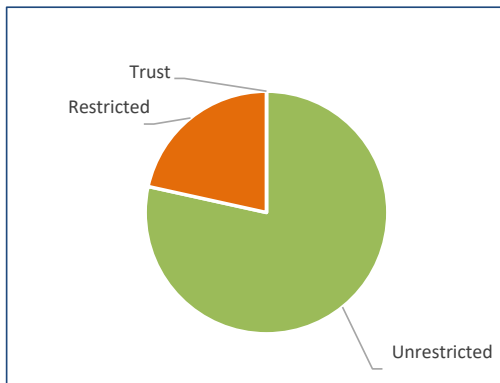
Description	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
<b>Cash on hand</b>							
Petty Cash & Floats	400	0	400			0.00%	On Hand
<b>At Call Deposits</b>							
Municipal Funds	176,212	0	176,212		NAB		At Call
Reserve Funds	0	0	0		NAB		At Call
Bonds & Deposits	148,195	0	148,195		NAB		At Call
<b>Term Deposits &amp; Overnight Cash Deposits</b>							
Municipal Funds	6,499,155	0	6,499,155		Treasury	4.30%	Overnight
Reserve Funds	0	1,874,627	1,874,627		Treasury	4.30%	Overnight
<b>Total</b>	<b>6,823,962</b>	<b>1,874,627</b>	<b>8,698,588</b>	<b>0</b>			

**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.



Total Cash	Unrestricted
<b>\$8.7 M</b>	<b>\$6.82 M</b>

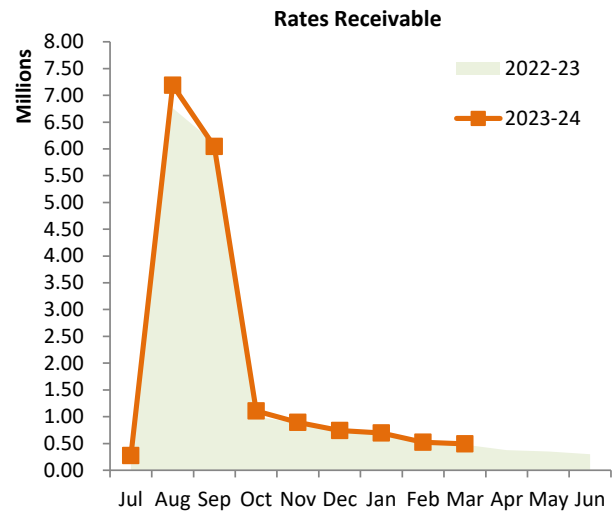
**CASH BACKED RESERVES**

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Plant	276,078	11,043	6,822	50,000	0	(121,343)	0	215,778	282,900
Building	299,278	11,971	7,395	100,000	0	0	0	411,249	306,673
Community Facility Fund	81,509	3,260	2,014	10,000	0	0	0	94,769	83,523
Refuse Site	80,345	3,214	1,985	50,000	0	0	0	133,559	82,330
Aged Housing	212,850	8,514	5,259	25,000	0	(90,000)	0	156,364	218,109
Swimming Pool	221,471	8,858	5,472	76,359	0	0	0	306,688	226,943
River Crossing	88,701	3,550	2,192	0	0	(92,249)	0	2	90,893
Prepaid Conditional Grants	203,985	0	0	0	0	(203,985)	(203,985)	0	0
Unspent Conditional Grants	7,978	0	0	0	0	(7,978)	(7,978)	0	0
Public Open Space	318,132	12,725	7,861	250,000	0	0	0	580,857	325,993
Town Weir Reserve	251,058	10,042	6,204	200,000	0	0	0	461,100	257,262
<b>Total</b>	<b>2,041,385</b>	<b>73,177</b>	<b>45,205</b>	<b>761,359</b>	<b>0</b>	<b>(515,555)</b>	<b>(211,963)</b>	<b>2,360,366</b>	<b>1,874,627</b>

**SHIRE OF BODDINGTON**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 MARCH 2024**

**5 RECEIVABLES**

<b>Rates receivable</b>	<b>30 June 2023</b>	<b>31 Mar 2024</b>
	<b>\$</b>	<b>\$</b>
Opening arrears previous years	253,668	300,227
RATES - levied this year	5,227,323	6,540,026
RUBBISH - levied this year	253,247	297,869
ESL - levied this year	107,448	117,012
<b>TOTAL levied this year</b>	<b>5,588,018</b>	<b>6,954,907</b>
Less - collections to date	(5,541,459)	(6,704,378)
Equals current outstanding	<b>300,227</b>	<b>550,756</b>
<b>Net rates collectable</b>	<b>300,227</b>	<b>550,756</b>
% Collected	94.9%	92.4%



<b>Receivables - general</b>	<b>Credit</b>	<b>Current</b>	<b>30 Days</b>	<b>60 Days</b>	<b>90+ Days</b>	<b>Total</b>
		<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Receivables - general	(4,262)	219,777	12,597	19,856	942,598	1,190,566
Percentage		18.5%	1.1%	1.7%	79.2%	
<b>Balance per trial balance</b>						
Sundry receivable						1,190,566
GST receivable						85,101
Increase in Allowance for impairment of receivables from contracts with customers						(4,873)
Other receivables - employee related provisions						11,661
<b>Total receivables general outstanding</b>						<b>1,282,455</b>

Amounts shown above include GST (where applicable)

**KEY INFORMATION**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

**Classification and subsequent measurement**

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period as classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

6 RATE REVENUE

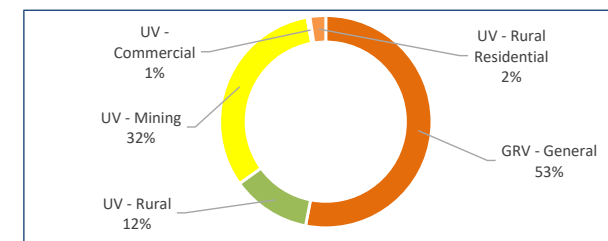
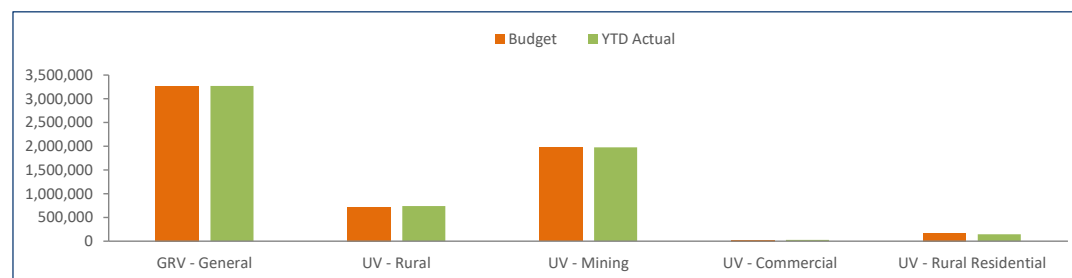
RATE REVENUE

General rate revenue	Budget						YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue \$	Interim Rate \$	Total Revenue \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$
<b>RATE TYPE</b>										
<b>Gross rental value</b>										
GRV - General	0.116774	561	28,017,281	3,271,690	1,000	3,272,690	3,271,690	0	0	3,271,690
<b>Unimproved value</b>										
UV - Rural	0.005205	135	138,105,000	718,837	1,000	719,837	718,837	23,284	0	742,121
UV - Mining	0.031027	128	63,725,776	1,977,220	0	1,977,220	1,977,220	0	0	1,977,220
UV - Commercial	0.021617	2	1,252,000	27,064	0	27,064	27,064	0	0	27,064
UV - Rural Residential	0.009397	127	15,719,000	147,711	20,000	167,711	147,711	0	0	147,711
<b>Sub-Total</b>		<b>953</b>	<b>246,819,057</b>	<b>6,142,522</b>	<b>22,000</b>	<b>6,164,522</b>	<b>6,142,522</b>	<b>23,284</b>	<b>0</b>	<b>6,165,806</b>
<b>Minimum payment</b>	<b>Minimum \$</b>									
<b>Gross rental value</b>										
GRV - General	945	129	239,881	121,905	0	121,905	121,905	0	0	121,905
<b>Unimproved value</b>										
UV - Rural	945	99	13,088,000	93,555	0	93,555	93,555	0	0	93,555
UV - Mining	945	42	193,745	39,690	0	39,690	39,690	0	0	39,690
UV - Commercial	945	0	0	0	0	0	0	0	0	0
UV - Rural Residential	945	126	10,767,500	119,070	0	119,070	119,070	0	0	119,070
<b>Sub-total</b>		<b>396</b>	<b>24,289,126</b>	<b>374,220</b>	<b>0</b>	<b>374,220</b>	<b>374,220</b>	<b>0</b>	<b>0</b>	<b>374,220</b>
<b>Amount from general rates</b>						<b>6,538,742</b>				<b>6,540,026</b>

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.

General Rates	
Budget	Actual
<b>\$6.54 M</b>	<b>\$6.54 M</b>



**SHIRE OF BODDINGTON**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 MARCH 2024**

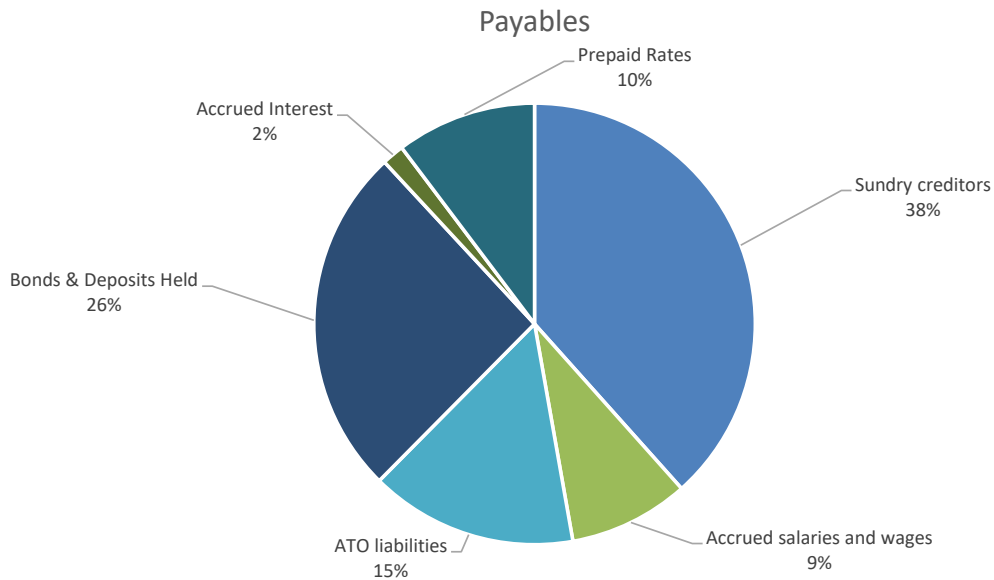
**7 PAYABLES**

<b>Payables - general</b>	<b>Credit</b>	<b>Current</b>	<b>30 Days</b>	<b>60 Days</b>	<b>90+ Days</b>	<b>Total</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Payables - general	0	229,765	0	0	215	229,980
Percentage	0%	99.9%	0%	0%	0.1%	
<b>Balance per trial balance</b>						
Sundry creditors						229,980
Accrued salaries and wages						52,827
ATO liabilities						91,104
Bonds & Deposits Held						153,788
Accrued Interest						9,691
Prepaid Rates						61,588
Unclaimed Funds						490
Road Safety Alliance						150,897
<b>Total payables general outstanding</b>						<b>750,365</b>

Amounts shown above include GST (where applicable)

**KEY INFORMATION**

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

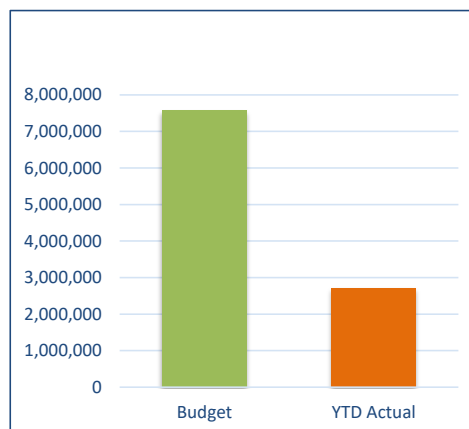


8 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Furniture and Equipment	49,039	29,839	29,057	(782)
Land and Buildings	899,700	604,200	614,415	10,215
Plant and Equipment	715,270	196,770	204,269	7,499
Road Infrastructure	1,701,844	762,500	758,633	(3,867)
Footpath Infrastructure	679,414	104,414	108,988	4,574
Drainage Bridges Culverts	827,000	660,000	677,348	17,348
Infrastructure - Parks, Gardens, Recreation Facilities	2,712,428	324,353	321,769	(2,584)
<b>Total Capital Acquisitions</b>	<b>7,584,695</b>	<b>2,682,076</b>	<b>2,714,478</b>	<b>32,402</b>
<b>Capital Acquisitions Funded By:</b>				
	\$	\$	\$	\$
Capital grants and contributions	4,278,677	1,002,227	935,143	(67,084)
Other (disposals & C/Fwd)	189,000	29,000	39,818	10,818
Cash backed reserves				
Aged Housing	100,000	0	0	0
Contribution - operations	3,017,018	1,650,849	1,951,479	300,630
<b>Capital funding total</b>	<b>7,584,695</b>	<b>2,682,076</b>	<b>2,714,478</b>	<b>32,402</b>

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



Acquisitions	Annual Budget	YTD Actual	% Spent
	<b>\$7.58 M</b>	<b>\$2.71 M</b>	<b>36%</b>

Capital Grants	Annual Budget	YTD Actual	% Received
	<b>\$4.28 M</b>	<b>\$0.94 M</b>	<b>22%</b>

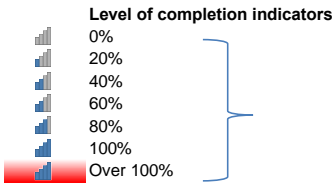


8 CAPITAL ACQUISITIONS DETAILED

Capital Disposals

Asset description	Amended Budget			YTD Actual		
	Net Book Value	Proceeds	Profit / (Loss)	Net Book Value	Proceeds	Profit / (Loss)
Isuzu 4.5T Tipper	16,036	15,000	(1,036)	0	0	0
Hino 6T Truck	33,000	40,000	7,000	0	0	0
Ford Ranger Supercab	5,150	14,000	8,850	2,992	21,818	18,826
Mitsubishi Pajero	350	30,000	29,650	0	0	0
Dingo Digger	1,091	7,000	5,909	723	13,000	12,277
Road Broom	0	8,000	8,000	11,418	5,000	(6,418)
McConnel Flail Mower	40,855	40,000	(855)	0	0	0
Fuso Truck	26,936	35,000	8,064	0	0	0
	<b>123,418</b>	<b>189,000</b>	<b>65,582</b>	<b>15,133</b>	<b>39,818</b>	<b>24,685</b>

Capital Acquisitions




























Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Account Description	Current Budget	YTD Budget	YTD Actual	Variance Under/(Over)
IT Equipment	34,200	19,000	18,072	928
Councillor Tablets	4,000	0	0	0
CCTV Upgrades	10,839	10,839	10,985	(146)
<b>Total Furniture &amp; Equipment</b>	<b>49,039</b>	<b>29,839</b>	<b>29,057</b>	<b>782</b>
Building Asset Renewal Program	120,000	57,000	16,519	40,481
Upgrade to Pavilion to accommodate Gym	239,000	239,000	280,746	(41,746)
Crib Room for Deport	150,000	136,000	135,358	642
Recreation Centre - Solar Panels	20,000	20,000	20,500	(500)
Doctors House - Solar Panels	5,000	5,000	6,950	(1,950)
Foreshore Toilet Block	100,000	5,500	5,345	155
Recreation Centre	17,500	17,500	21,026	(3,526)
Pound Complex	15,000	0	0	0
Depot	18,200	18,200	17,617	583
Visitor Centre	25,000	0	0	0
Upgrade Interpretive Centre	100,000	16,000	15,113	887
Land - Eucalypt Street	90,000	90,000	95,242	(5,242)
<b>Total Land &amp; Buildings</b>	<b>899,700</b>	<b>604,200</b>	<b>614,415</b>	<b>(4,973)</b>
4.5 Tonne Tipper	60,000	0	0	0
6 Tonne Truck	270,000	0	0	0
Slip on Unit for Ranger Vehicle	27,270	27,270	27,270	0
Replace Ford Ranger Supercab	42,500	42,500	42,988	(488)
Replace Mitsubishi Pajero Sport	60,000	0	0	0
Dingo Mini Digger	35,000	35,000	41,450	(6,450)
Road Broom	62,000	62,000	62,196	(196)
Mitsubishi Fuso Tip Truck	110,000	0	0	0
Portable CCTV Trailer	30,000	30,000	30,364	(364)
Crossman Rd Standpipe	18,500	0	0	0
<b>Total Plant &amp; Equipment</b>	<b>715,270</b>	<b>196,770</b>	<b>204,269</b>	<b>(7,499)</b>
RTR - Chalk Brook Road Crossing	161,639	80,000	80,233	(233)
Linemarking - Forrest Street	7,000	0	0	0
Gravel Sheeting	175,744	116,000	116,284	(284)
RRG - Crossman Rd - Surface treatment & Reseal	328,500	1,500	1,456	44
RRG - Harvey Quindanning Rd - improve geometry widen	848,962	565,000	560,660	4,340
RRG - Lower Hotham Rd - Reseal, shoulders, drainage	179,999	0	0	0
<b>Total Road Infrastructure</b>	<b>1,701,844</b>	<b>762,500</b>	<b>758,633</b>	<b>3,867</b>

8 CAPITAL ACQUISITIONS DETAILED (CONTINUED)

Capital Acquisitions (continued)

Account Description	Current Budget	YTD Budget	YTD Actual	Variance Under/(Over)
 Footpath renewal program	65,000	0	0	0
 Club Drive, Hadea Rd and Adam Street (east side)	104,414	104,414	108,026	(3,612)
 Mountain Bike Trail	510,000	0	961	(961)
<b>Total Footpath Infrastructure</b>	<b>679,414</b>	<b>104,414</b>	<b>108,988</b>	<b>(4,574)</b>
 Kerbing - Town Roads	10,000	0	0	0
 Improve Townsite Drainage	200,000	200,000	217,302	(17,302)
 Forrest Street Drainage	50,000	0	0	0
 William Street River Crossing	165,000	58,000	58,047	(47)
 Main Roads - Bridge Replacement	402,000	402,000	401,999	1
<b>Total Drainage/Bridges &amp; Culverts</b>	<b>827,000</b>	<b>660,000</b>	<b>677,348</b>	<b>(17,348)</b>
 Street Art/Mural Project	35,000	0	0	0
 EV Charging Stations	33,906	33,906	35,767	(1,861)
 Lighting for Hotham Park	15,000	15,000	12,246	2,754
 Red Hill Reserve	5,203	4,300	4,216	84
 Bicycle Racks for Hotham Park	10,000	0	0	0
 Town Street Revitalisation	1,930,272	29,000	29,125	(125)
 Regional Destination Signage	80,000	0	0	0
 Standard Green, Blue & Brown Signage	20,000	2,000	1,903	97
 Community Club - Playground	93,600	0	0	0
 Install Bore at Hotham Park	86,500	84,000	83,287	713
 Resurface Bowling Green	100,947	100,947	101,261	(314)
 Niche Wall	10,000	0	0	0
 Darminning (Ranford Pool)	200,000	7,200	7,165	35
 Boddington Sign (Albany Hwy)	35,000	35,000	34,560	440
 Tennis Court - surface rejuvenation	12,000	9,000	9,238	(238)
 Marradong Fire Brigade	30,000	2,000	1,500	500
 Tennis Courts - retaining wall	15,000	2,000	1,500	500
<b>Total Other Infrastructure</b>	<b>2,712,428</b>	<b>324,353</b>	<b>321,769</b>	<b>2,584</b>
<b>Grand Total</b>	<b>7,584,695</b>	<b>2,682,076</b>	<b>2,714,478</b>	<b>(27,160)</b>

9 BORROWINGS

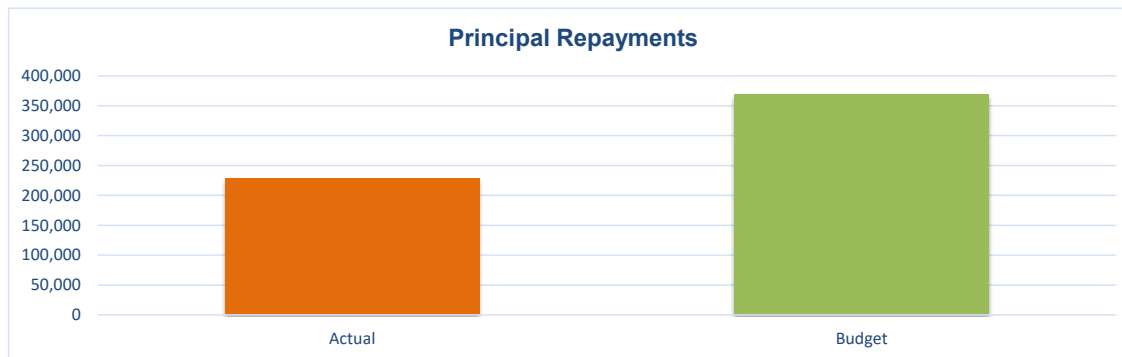
Repayments - borrowings

Information on borrowings Particulars	Loan No.	Interest %	1 July 2023	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
				Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
			\$	\$	\$	\$	\$	\$	\$	\$	
<b>Governance</b>											
Administration Centre	105	4.01%	148,485	0	0	73,506	148,485	74,979	0	2,977	10,206
<b>Education and welfare</b>											
Childcare Centre	100	6.42%	64,728	0	0	20,228	20,228	44,500	44,500	2,078	5,075
<b>Housing</b>											
3 Pecan Place	94	6.45%	147,872	0	0	8,523	17,321	139,349	130,551	4,769	10,328
34 Hill Street	97	6.45%	149,962	0	0	8,644	17,566	141,318	132,396	4,836	10,474
<b>Recreation and culture</b>											
Recreation Centre	106	3.36%	528,888	0	0	68,216	68,217	460,672	460,671	8,885	19,438
Recreation Centre	107	1.56%	716,140	0	0	48,610	97,599	667,530	618,541	5,586	12,298
<b>Total</b>			<u>1,756,075</u>	<u>0</u>	<u>0</u>	<u>227,727</u>	<u>369,416</u>	<u>1,528,348</u>	<u>1,386,659</u>	<u>29,131</u>	<u>67,819</u>
Current borrowings			369,416					141,689			
Non-current borrowings			<u>1,386,659</u>					<u>1,386,659</u>			
			1,756,075					1,528,348			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.



<b>Principal Repayments</b>	<b>\$227,727</b>
<b>Interest Earned</b>	<b>\$282,165</b>
<b>Interest Expense</b>	<b>\$29,131</b>
<b>Reserves Balance</b>	<b>\$1,874,627</b>
<b>Loans Due</b>	<b>\$1,528,348</b>

**SHIRE OF BODDINGTON**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 MARCH 2024**

**10 GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Provider	Unspent grants, subsidies and contributions liability				Grants, subsidies & contribution revenue		
	Liability 1 Jul 23	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Mar 24	YTD Budget	Adopted Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$
<b>Operating grants, subsidies and contributions</b>							
<b>General purpose funding</b>							
Federal Grant - General Purpose	0	0	0	0	2,645	3,526	2,645
Federal Grant - Local Roads				0	9,932	13,243	9,932
<b>Law, order, public safety</b>							
DFES - Fire Brigade Operating Grant	0	0	0	0	64,584	79,880	64,818
Mitigation Activity Grant	0	0	0	0	14,625	19,500	11,000
DFES - SES Operating Grant	0	0	0	0	28,163	35,813	22,714
AWARE Grant Funding	0	0	0	0	9,050	9,050	9,050
Abandoned Vehicles	0	0	0	0	250	500	576
<b>Education and welfare</b>							
Seniors - Living Stronger/Longer	0	0	0	0	2,997	4,000	4,915
Welfare Grants	0	0	0	0	2,997	4,000	1,681
<b>Recreation and culture</b>							
South 32 - Events Contribution	0	0	0	0	25,000	25,000	27,000
Christmas Celebration	0	0	0	0	8,000	8,000	6,850
Australia Day Grant	0	0	0	0	2,500	2,500	8,000
Thank a Volunteer	0	0	0	0	2,250	3,000	1,100
<b>Transport</b>							
Main Roads - Direct Road Grant	0	0	0	0	63,776	63,776	63,776
<b>Economic services</b>							
Contributions Area Promotion & Tourism	0	0	0	0	747	1,000	0
South 32 Cultural Centre	1,905,059	0	0	1,905,059	100,000	100,000	0
	<b>1,905,059</b>	<b>0</b>	<b>0</b>	<b>1,905,059</b>	<b>237,516</b>	<b>372,788</b>	<b>234,056</b>
<b>Non-operating contributions</b>							
<b>General purpose funding</b>							
LRCI - Darminning Pool Upgrades	0	0	0	0	0	170,596	51,179
LRCI - Main Street Revitalisation	53,482	149,652	0	203,134	141,192	141,192	0
South 32 - Community Investment	227,864	750,000	0	977,864	0	0	0
<b>Recreation and culture</b>							
Community Gym	100,000	0	0	100,000	0	100,000	0
Mountain Bike Funding	0	0	0	0	0	490,000	0
Community Club - Playground	0	0	0	0	0	93,600	0
Bowling Club - Resurface Bowling Green	0	0	0	0	54,896	54,896	68,942
Peel Devt. Comm - Rail Trail Grant	13,414	0	0	13,414			
<b>Transport</b>							
Footpath Grant	0	0	0	0	37,500	50,000	37,500
Main Street Revitalisation Project	272,136	0	0	272,136	0	1,703,400	0
EV Charging Stations	0	0	0	0	0	17,513	0
Roads to Recovery Funding	0	0	0	0	161,639	161,639	169,522
Regional Road Group Funding	112,159	284,000	(284,000)	112,159	435,000	893,841	436,000
Special Bridge Funding	402,000	0	(172,000)	230,000	172,000	402,000	172,000
	<b>1,181,055</b>	<b>1,183,652</b>	<b>(456,000)</b>	<b>1,908,707</b>	<b>1,002,227</b>	<b>4,278,677</b>	<b>935,143</b>
<b>TOTALS</b>	<b>3,086,114</b>	<b>1,183,652</b>	<b>(456,000)</b>	<b>3,813,766</b>	<b>1,239,743</b>	<b>4,651,465</b>	<b>1,169,199</b>

**SHIRE OF BODDINGTON**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 MARCH 2024**

**11 BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	<b>Budget adoption</b>		Closing Surplus				0
3146209	Land Acquisition - Eucalypt Street	Res 100/23	Capital Expenses			(90,000)	(90,000)
8011482	Aged Housing Reserve	Res 100/23	Capital Revenue		90,000		0
3042100	Legal Expenses	Res 108/23	Operating Expenses			(16,000)	(16,000)
	Opening Surplus	Res 28/24				(272,828)	(288,828)
2033005	Interest On Municipal Funds	Res 28/24	Operating Revenue		120,000		(168,828)
3041020	Member Allowances	Res 28/24	Operating Expenses		9,096		(159,732)
3042015	Administration Salaries	Res 28/24	Operating Expenses		64,000		(95,732)
3042019	Administration Relief Staff	Res 28/24	Operating Expenses			(45,000)	(140,732)
3051001	Brigade Operations	Res 28/24	Operating Expenses			(39,000)	(179,732)
3051050	Fire Control Expenses	Res 28/24	Operating Expenses			(20,000)	(199,732)
2051001	DFES ESL Operating Grant	Res 28/24	Operating Revenue		18,690		(181,042)
2051015	Other Income Fire Services	Res 28/24	Operating Revenue		41,500		(139,542)
3053056	AWARE Grant Expenditure	Res 28/24	Operating Expenses			(9,050)	(148,592)
2053010	Grants & Contributions - AWARE	Res 28/24	Operating Revenue		9,050		(139,542)
2053010	ESL SES Operating Grant	Res 28/24	Operating Revenue		5,213		(134,329)
3121002	Engineer Contract Costs	Res 28/24	Operating Expenses		10,000		(124,329)
3121055	Street Tree Maintenance	Res 28/24	Operating Expenses		5,000		(119,329)
3121069	Road Maintenance - Unsealed Road	Res 28/24	Operating Expenses		37,387		(81,942)
3121070	Road Maintenance - Sealed Road	Res 28/24	Operating Expenses		35,000		(46,942)
3121076	Contributions to Main Roads	Res 28/24	Operating Expenses		7,000		(39,942)
3121085	Repairs to Bridges	Res 28/24	Operating Expenses		20,000		(19,942)
2121804	Special Bridge Funding	Res 28/24	Capital Revenue		402,000		382,058
	Main Roads Bridge Program	Res 28/24	Capital Expenses			(402,000)	(19,942)
3138010	Marketing/Tourism Consultant	Res 28/24	Operating Expenses		65,000		45,058
3141016	Internal Relief Staff	Res 28/24	Operating Expenses			(20,000)	25,058
3141020	Superannuation	Res 28/24	Operating Expenses		18,000		43,058
3112250	Upgrade to Foreshore Toilet Block	Res 28/24	Capital Expenses		20,000		63,058
3121710	South Crossman Road	Res 28/24	Capital Expenses			(113,155)	(50,097)
3132202	Standard Green, Blue & Brown Signage	Res 28/24	Capital Expenses		10,000		(40,097)
3113225	Tennis court surface rejuvenation	Res 28/24	Capital Expenses		20,000		(20,097)
3113056	Hotham Park - installation of Heart Sculpture	Res 24/24	Operating Expenses			(8,000)	(28,097)
					<b>1,006,936</b>	<b>(1,035,033)</b>	<b>(28,097)</b>

## 9.4 COMMUNITY AND ECONOMIC DEVELOPMENT

### 9.4.1 2023/24 Community Grant Program Round 3

File Reference:	3.000623
Applicants:	Boddington Arts Council, Boddington Progress Association, Boddington Tennis Club, and LARPWest
Previous Item:	Nil
Author:	Coordinator Community and Economic Development
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Attachments:	9.4.1A Boddington Arts Council Application 9.4.1B Boddington Progress Association Application 9.4.1C Boddington Tennis Club Application 9.4.1D LARPWest Application

#### Summary

Council is requested to consider financially supporting four applications for the final round of the Community Grant Program.

#### Background

The Shire's Community Grant Program provides financial assistance to organisations to build an engaged and vibrant community that delivers benefit to local community and local economy.

This is the third and final round for 2023/2024. Applications are invited from eligible organisations and be for no more than \$2,000 in any single financial year. The funding will support up to 75% of total project costs. In-kind services and volunteer labour are eligible components of the total project costs. Successful projects will meet at least one defined priority area or have clearly identified and evidenced the need for the project.

The priorities areas are:

- building capacity within the local community groups, volunteers and residents;
- supporting our young people;
- supporting our older people;
- providing opportunity to be healthy and promote wellbeing;
- supporting and encouraging cultural diversity and inclusion;
- developing and attracting art projects and increasing participation;
- generally building the strength, engagement and cohesion of the community;
- encourage tourism and increase visitation;
- activate local business and main streets; and
- improve conserve and promote heritage.

Applications will be assessed according to:

- the level of community benefit;
- the level to which it addresses an evidenced need;
- long term sustainability;
- appropriateness of the project financial statement;
- partnerships, collaborations, community engagement and involvement or other funding
- sources that have been secured; and
- capacity to deliver the project.

Some projects, either in their entirety or elements of the project may not be eligible for funding.

They are:

- projects that have already commenced;
- recurrent maintenance or operating costs;
- projects that are considered to be private, commercial, individual or state government core responsibilities;
- elements that may be considered offensive; and
- fundraising, political or loan repayments.

For applications to proceed to assessment they must:

- be lodged on time;
- be submitted on the appropriate form;
- include the required information, including insurance and financial details;
- include agreement from the applicant to acknowledge the Shire if funding is successful;
- ensure the applicant demonstrates its ability to manage the project; and
- not be due to commence until after the notification date.

### Comment

The final round of Community Grant Program closed on 28 March 2024. Four applications were received, with a total request for funding of \$9,011. The following recommendations align with the Community Grant Program Policy.

#### Application 1

<b>Applicant</b>	<b>Project</b>	<b>Requested Funding</b>	<b>Officer Recommendation</b>
Boddington Arts Council Inc	Field of Quilts	\$1,500	\$1,500

The Boddington Arts Council is seeking \$1,500 for the Field of Quilts event in September 2024. This request is inclusive of the annual donation which has been in place for a number of years.

The Boddington Arts Council has also requested financial support for three years. It is recommended to support a three year sponsorship agreement to enable them to undertake forward planning for future events.

<b>Assessment Criteria</b>	<b>Officer Comment</b>	<b>Rating</b>
The level of community benefit	Fields of Quilts is layered in a number of social and economic benefits for Boddington. The Boddington Arts Council engage residents and visitors to display handmade quilts in a showcase format. While supporting local participation in the arts and strengthening social connection, the event attracts visitors with a niche interest in quilting to Boddington for the weekend which supports the economic multiplier effect. Participants are also encouraged to sell quilts and other similar items at the event to support their sustainability. A new addition to this year's event is the inclusion of a "feature quilter" who will showcase their quilting skills and build capacity of other quilters	4/5

	through workshops and practical demonstrations.	
The level to which it addresses an evidenced need	<p>The Council Plan captures local aspiration to build a healthy and active community (Outcome 2) by building pride and participation in local art, culture, and community activities (Objective 2.3). Field of Quilts supports participation in a number of ways including through displays, workshops and market stalls.</p> <p>In addition, the Council Plan articulates local aspiration to shape Boddington as an attractive destination for daytrips and short stay visitors (Outcome 11) by developing high quality tourism experienced (Objective 11.1). Fields of Quilts attracts a niche group of visitors to visit Boddington as a day trip or weekend destination based on a common interest. The visitors support local businesses and accommodation providers.</p>	4/5
Long term sustainability	The Boddington Arts Council has been organising the Field of Quilts event for 23 years which demonstrates the event concept is appealing and responsive to attract repeat support from residents and visitors each year.	4/5
Appropriateness of the project financial statements	The application is seeking \$1,500 which quantifies as 17% of the total project costs. The Community Grants Program is scoped to provide up to 75% of the total project costs to a ceiling of \$2,000.	5/5
Partnerships, collaborations, community engagement and involvement or other funding sources that have been secured.	The Boddington Arts Council have confirmed sponsorship from Boddington Lion's Club for prizes, as well as a financial donation from Boddington IGA. The application recognises the Shire's continued in-kind support, including a facility hire waiver, and is now seeking funding to leverage opportunities to expand the event to appeal to a broader spectrum. No active partnerships in the coordination or the delivery of the event are acknowledged in the application.	3/5
Capacity to deliver the project.	The Boddington Arts Council have demonstrated they have the financial and volunteer resources available to deliver Field of Quilts. The 23 year history of Field of Quilts is a testament to meeting this assessment criteria.	4/5
<b>Total Score based on the project's alignment with Assessment Criteria</b>		<b>24/30</b>



Application 2

<b>Applicant</b>	<b>Project</b>	<b>Requested Funding</b>	<b>Officer Recommendation</b>
Boddington Progress Group Inc	Boddington Medieval Fayre and Feast 2024	\$2,000	\$2,000

The Boddington Progress Group is seeking retrospective funding for the Boddington Medieval Fayre and Feast 2024. Retrospective funding is not aligned with the Community Grants Program Policy, however, on this occasion it is recommended to approve the funding due to the evidenced community benefit and the event’s ongoing sustainability, subject to receiving an annual financial statement from the Group and relevant insurance documentation.

<b>Assessment Criteria</b>	<b>Officer Comment</b>	<b>Rating</b>
The level of community benefit	The Boddington Medieval Fayre and Feast contains a number of social and economic benefits for Boddington. The event aspires to fill a gap in Boddington’s event calendar and provide visitors with a unique and compelling event experience containing medieval activities, including sword fighting, blacksmithing, fantasy and storytelling displays, roaming entertainment as well as senior dancing groups. The event is rounded out with market stalls and community group fundraisers to embed local relevance to Boddington. The feast serves as a memorable finale to the event and comprises a three course meal, live music, fire juggling and celtic circle dancing.	4/5
The level to which it addresses an evidenced need	The Council Plan articulates local aspiration to shape Boddington as an attractive destination for daytrips and short stay visitors (Outcome 11) by developing high quality tourism experienced (Objective 11.1). Boddington Medieval Fayre and Feast is a unique event experience, so it attracts a niche group of visitors to Boddington. The feast component ensures visitors stay overnight and was anticipated to attract 200 overnight stays in 2024.  Furthermore, the Council Plan captures local aspiration to build a healthy and active community (Outcome 2) by growing participation in sport, recreation, and leisure activities (Objective 2.2), as well as building pride and participation in local art, culture, and community activities (Objective 2.3). The Boddington Medieval Fayre and Feast facilitates a number of unique opportunities for	4/5

	the community to engage in passive recreation and the arts.	
Long term sustainability	The Boddington Progress Group have demonstrated history of delivering Boddington Medieval Fayre and Feast. The applicant didn't supply evidence of Public Liability Insurance.	4/5
Appropriateness of the project financial statements	<p>The application is seeking \$2,000 which quantifies as 11% of the total project costs. The Community Grants Program is scoped to provide up to 75% of the total project costs to a ceiling of \$2,000. Objectively in respect to the Community Grant Program Policy, applications are ineligible when seeking retrospective funding. This consideration reflects in the score provided.</p> <p>An annual Financial Statement for Boddington Progress Group has not been provided alongside the application.</p>	2/5
Partnerships, collaborations, community engagement and involvement or other funding sources that have been secured.	The Boddington Medieval Fayre and Feast has secured a number of partnerships with organisations and community groups responsible for delivering a component of the event. The application refers to local community groups including Boddington Eco Club and Boddington Reduce Reuse and Recycle, as well as Lux Mundi Church, Wandering Lion's Club and LarpWest. While no Letters of Support have been provided, the application is requesting support for a retrospective event and the organisations referred to in the application were confirmed to be involved.	3/5
Capacity to deliver the project.	<p>Boddington Medieval Fayre and Feast has demonstrated history in Boddington's event calendar, and is well-supported by other community groups and organisations.</p> <p>The application is seeking funding for a retrospective event, so upfront the Boddington Progress Group had capacity to deliver Boddington Medieval Fayre and Feast. The Boddington Progress Group submitted a retrospective application during Round 3 of the 2022-23 Community Grant Program for Boddington Medieval Fayre and Feast, and were advised at the time that future applications would need to be submitted prior</p>	3/5

	to the project commencing (would necessitate a Round 1 or Round 2 application).  The Boddington Progress Group didn't supply evidence of Public Liability Insurance.	
<b>Total Score based on the project's alignment with Assessment Criteria</b>		<b>20/30</b>

Application 3

<b>Applicant</b>	<b>Project</b>	<b>Requested Funding</b>	<b>Officer Recommendation</b>
Boddington Tennis Club	Pickleball	\$3,599	\$2,000

The Boddington Tennis Club intends to establish Pickleball at Boddington Recreation Centre. The application aligns with the Community Grant Program criteria. Approval is recommended, subject to receiving the Club's Annual Financial Statement.

<b>Assessment Criteria</b>	<b>Officer Comment</b>	<b>Rating</b>
The level of community benefit	Boddington Tennis Club introducing Pickleball would deliver a number of community benefits. Pickleball is an inclusive sport which can be tailored for all ages and abilities. It is proposed to operate it from the Boddington Recreation Centre's indoor multipurpose courts and provide the community with another option to be physically active during the winter season, while activating the facility during times it would ordinarily not be used. Pickleball has potential to be an engagement mechanism for Boddington Tennis Club members during the sport's typical off-season, as well as provide a complimentary offering for Boddington Badminton Club members (which operates once per week). Those new to racquet sports will be encouraged to participate, as it will also be a new offering in Boddington's sporting landscape.	3/5
The level to which it addresses an evidenced need	The Council Plan captures local aspiration to build a healthy and active community (Outcome 2) by growing participation in sport, recreation, and leisure activities (Objective 2.2). Pickleball would activate Boddington Recreation Centre during periods where it currently isn't being used. It would engage existing sporting club in complimentary activity and increase opportunities to engage in physical activity.	4/5
Long term sustainability	Boddington Tennis Club's proposal is to introduce a new sport to Boddington, so it is difficult to assess long term sustainability at this present time. Interest exists from members of	3.5/5

	Boddington Tennis Club and Boddington Badminton Club, however the number of people who would register is not confirmed at this stage. The Boddington Tennis Club's history in providing tennis for children and adults indicates their capacity to manage organised sport.	
Appropriateness of the project financial statements	The application is seeking \$3,599 which quantifies as 100% of the total project costs. The Community Grants Program is scoped to provide up to 75% of the total project costs to a ceiling of \$2,000.  A further conversation with Boddington Tennis Club has clarified the \$2,000 extent of the Community Grants Program, and the Club is now seeking other options for the remaining \$1,599 including donations from local businesses and Boddington Tennis Club. Using a modified \$2,000, this would represent 55% of total project costs.	2.5/5
Partnerships, collaborations, community engagement and involvement or other funding sources that have been secured.	The application indicates there will be involvement from Boddington Badminton Club. Pickleball isn't its own incorporated Club, and is instead operating within the auspice of Boddington Tennis Club's incorporation and insurance.	2.5/5
Capacity to deliver the project.	The Boddington Tennis Club operates summer tennis training and competitions for adults and children. It is assumed this indicates capacity to deliver Pickleball training and competitions during winter months.	3.5/5
<b>Total Score based on the project's alignment with Assessment Criteria</b>		<b>19/30</b>

Application 4

<b>Applicant</b>	<b>Project</b>	<b>Requested Funding</b>	<b>Officer Recommendation</b>
LARPWest	Volunteer Training – First Aid Certificate	\$1,912	\$0

LARPWest's application is requesting support to fund a First Aid course for 15 volunteers. It is not recommended to support the application due to the operational nature of the request, and due to the misalignment with the intent of this funding opportunity.

Previously in Round 1 of 2023-24, Council declined a similar application from TTD Events for the 2023 Blossom Festival activities, which was a ticketed event. LARP activities are not open to the public and therefore have a further reduced community benefit.

Assessment Criteria	Officer Comment	Rating
The level of community benefit	<p>LARPWest’s application is requesting support to fund a First Aid course for 15 volunteers. The application is ineligible, as qualification courses are considered operational expenditure and the funding needs to provide direct benefit for residents.</p> <p>LARPWest states their application supports broader community benefit by way of their volunteers being engaged in Boddington-based community events throughout the year with acknowledgement made to the Boddington Medieval Fayre and Feast (by the Boddington Progress Group) and Boddington Christmas Celebration (by the Shire of Boddington). The application states intention to engage St John’s Boddington subcentre to deliver the First Aid course.</p> <p>Neither of these arrangements are evidenced by Letters of Support, however the Boddington Progress Association’s Community Grant Program Application for this current round confirms LARPWest’s involvement in Boddington Medieval Fayre and Feast.</p>	2/5
The level to which it addresses an evidenced need	<p>The Council Plan captures local aspiration to develop Boddington as an inclusive and supportive community (Outcome 3) by building capacity of groups and volunteers (Objective 3.5). LARPWest’s application does align with this aspiration at face value, however the volunteers to benefit are not residents of Boddington and the extent of this being achieved is subject to the partnerships being followed through.</p> <p>In addition, the Council Plan captures local aspiration to build a healthy and active community (Outcome 2) by growing participation in local art, culture, and community activities (Objective 2.3). Embedding LARPWest characters into Boddington events would add value to the visitor experience, though these partnerships are not evidenced by Letters of Support.</p>	2/5
Long term sustainability	<p>First Aid courses require requalification every three years, though the applicant doesn’t provide detail on how future requalification costs will be considered. It is also uncertain the 15 volunteers will remain committed to Boddington events for the next three eyars, so</p>	1/5



	<p>there is risk the intended benefit does not follow through.</p> <p>LARPWest have demonstrated history of delivering closed events for LARPWest members, as well as community events by way of Boddington Medieval Fayre and Feast, and Boddington Christmas Celebration (in 2023 only).</p>	
Appropriateness of the project financial statements	The application is seeking \$1,912 which quantifies as 75% of the total project costs. The Community Grants Program is scoped to provide up to 75% of the total project costs to a ceiling of \$2,000.	4/5
Partnerships, collaborations, community engagement and involvement or other funding sources that have been secured.	The application notes intention to engage the St John Boddington subcentre to facilitate the First Aid course, however this is not a partnership or collaboration. LARPWest acknowledges intention to remain in partnership with Boddington Progress Group for the Boddington Medieval Fayre and Feast which is evidenced by the aforementioned Community Grant Program application from Boddington Progress Group. The Boddington Christmas Celebration is acknowledged in past tense only, rather than as a beneficiary for future events if the application was to be approved. As stated previously, no Letters of Support were provided to evidence the partnerships.	2/5
Capacity to deliver the project.	The First Aid course will be a custom course arranged between LARPWest and the St John Boddington subcentre. LARP West have indicated they have 15 volunteers available to participate.	3/5
<b>Total Score based on the project's alignment with Assessment Criteria</b>		<b>14/30</b>

Consultation

Consultation occurred with the applicants as part of the application process.

Strategic Implications

Aspiration	People
Outcome 2	A healthy and active community
Objective 2.2	Grow participation in sport, recreation, and leisure activities.
Objective 2.3	Build pride and participation in local art, culture, and community activities.

Legislative Implications

Nil

Policy Implications

Community Grant Program Policy.

Financial Implications

Three of four applications are recommended for approval, totalling \$5,500. This is within the remaining 2023/24 budget allocation of \$7,980.

Economic Implications

Some of the Community Grant Applications support varying levels of visitor attraction and local business engagement.

Social Implications

The Community Grant Applications support varying levels of participation, social connection and improvements to quality of life.

Environmental Considerations

Nil

Risk Considerations

Risk Statement and Consequence	The primary risk of this item is approving Community Grant Program applications which don't align with the eligibility requirements and priority areas outlined in the Policy which creates a precedent when considering future applications.
Risk Rating (prior to treatment or control)	Minor (4)
Principal Risk Theme	Reputation
Risk Action Plan (controls or treatment proposed)	Nil

**Officer Recommendation and Council Decision**

**COUNCIL RESOLUTION: 57/24**

**Moved: Cr H Prandl**

**Seconded: Cr J Van Heerden**

**Council is requested to approve the Community Grant Program application from the Boddington Arts Council Inc, for Field of Quilts, for \$1,500, for three years commencing from 2024-25 and concluding in 2026-27.**

**Carried: 6-0**

For: Cr G Ventris, Cr L Lewis, Cr A Ryley, Cr P Carrotts, Cr J Van Heerden, Cr H Prandl

Against: Nil

**Officer Recommendation and Council Decision**

**COUNCIL RESOLUTION: 58/24**

**Moved: Cr H Prandl**

**Seconded: Cr A Ryley**

**Council is requested to approve the Community Grant Program application from the Boddington Progress Group Inc, for the Boddington Medieval Fayre and Feast, for \$2,000, subject to receiving an Annual Financial Statement and evidence of Public Liability Insurance.**

**Carried: 6-0**

For: Cr G Ventris, Cr L Lewis, Cr A Ryley, Cr P Carrotts, Cr J Van Heerden, Cr H Prandl

Against: Nil

**Officer Recommendation and Council Decision**

**COUNCIL RESOLUTION: 59/24**

**Moved: Cr H Prandl**

**Seconded: Cr J Van Heerden**

**Council is requested to approve the Community Grant Program application from the Boddington Tennis Club to establish Pickleball for \$2,000, subject to receiving an Annual Financial Statement.**

**Carried: 6-0**

For: Cr G Ventris, Cr L Lewis, Cr A Ryley, Cr P Carrotts, Cr J Van Heerden, Cr H Prandl

Against: Nil

**Officer Recommendation and Council Decision**

**COUNCIL RESOLUTION: 60/24**

**Moved: Cr P Carrotts**

**Seconded: Cr L Lewis**

**Council is requested to decline the Community Grant Program application from LARPWest, for a First Aid course for their members.**

**Carried: 5-1**

For: Cr G Ventris, Cr A Ryley, Cr P Carrotts, Cr J Van Heerden, Cr H Prandl

Against: Cr L Lewis

# Community Grant Program

## Application Form 2023-24

Round 1 Applications close at 4pm on Thursday, 27 July 2023

Round 2 Applications close at 4pm on Thursday, 26 October 2023

Round 3 Applications close at 4pm on Thursday, 28 March 2024

Applications can be submitted by mail, email or hand delivered:

Shire of Boddington  
39 Bannister Road  
Boddington 6390  
[shire@boddington.wa.gov.au](mailto:shire@boddington.wa.gov.au)

Please note the outcome of the application will be advised within five weeks of the closing date.

## Application Checklist

- Contacted the Community Development team to discuss the proposed project and eligibility for funding.
- Completed all questions in the application form.
- Ensured any attached documents to your application are clearly marked and are in a clear and easy to understand format:
  - Annual financial statement attached for project amounts over \$1,000.
  - Evidence of public liability insurance.
  - Letters of support, including letter of support from auspice organisation (if applicable).

## Eligibility

The Applicant is: <ul style="list-style-type: none"> <li>• an incorporated organisation; or</li> <li>• a group auspiced through an incorporated organisation (with written acknowledgement)</li> </ul>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Projects meets priority areas identified within the Shire's Community Strategic Plan, and include, but are not limited to the following areas: <ul style="list-style-type: none"> <li>• building capacity within local community groups, volunteers and residents;</li> <li>• supporting our young people;</li> <li>• supporting our older people;</li> <li>• providing opportunity to be healthy and promote wellbeing;</li> <li>• supporting and encouraging cultural diversity and inclusion;</li> <li>• developing and attracting art projects and increasing participation; and</li> <li>• generally building the strength, engagement and cohesion of the community.</li> </ul>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
For applications to proceed to assessment they must: <ul style="list-style-type: none"> <li>• be lodged on time;</li> <li>• be submitted on the appropriate form;</li> <li>• include the required information, including insurance and financial details;</li> <li>• include agreement from the applicant to acknowledge the Shire if funding is successful;</li> <li>• ensure the applicant demonstrates its ability to manage the project; and</li> <li>• not be due to commence until after the notification date.</li> </ul>	<input type="checkbox"/> Yes	<input type="checkbox"/> No

If you answered 'No' to any of these questions, please contact the Community Development team.

## Applicant Details

**Organisation Details** This is the group undertaking the project.

Legal Name of Organisation	Boddington Arts Council Inc
Postal Address	2 Johnstone St, Boddington WA 6390
ABN	81950237136
Registered for GST	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Not-for-profit	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Incorporated	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

**Organisation Contact** This is the person legally authorised to enter into contracts on behalf of the organisation. This is generally the president or chairperson.

Name	Hilary Phillips-Ryley
Position	President
Telephone	
Mobile	0415 948 122
Email	Boddingtonart@westnet.com.au

## Project Details

Which category best describes your community project?

- building capacity within local community groups, volunteers and residents
- supporting our young people
- supporting our older people
- providing opportunity to be healthy and promote wellbeing
- supporting and encouraging cultural diversity and inclusion
- developing and attracting art projects and increasing participation
- generally building the strength, engagement and cohesion of the community
- encourage tourism and increase visitation
- activate local businesses and main streets
- improve, conserve and promote heritage

Project name

Field Of Quilts 2024

Provide a summary of the project

Every year for the past 23 years we have showcased an amazing array of quilts from not only locals but also much further afield. The Field of Quilts draws nearly 600 people in every year and this time we would like to increase the main prize to \$1000 which will boost interest and help our local tourism.

Clearly identify what the grant funds will be used for in the project

The grant fund will not only be used for the main prize of \$1000 but will also be used to attain a feature quilter who will showcase their work and host demonstrations throughout the day. The aim is to promote quilting as an art form, educate others about quilting techniques, and inspire interest and engagement within the community and visitor attending the event. The funding may cover expenses such as the quilter's fees, travel costs and materials. We would like to request this for the next three years.

Which are your main target groups?

- General community
- Children 0-10
- Youth 11-25
- Women
- Men
- Seniors
- Aboriginal or Torres Strait Islander people
- People with disabilities and/or carers
- Other (please specify) \_\_\_\_\_

Describe how the project will benefit those participating and the community of Boddington

The Field of Quilts encourages participation from locals, young and old, near and far. It provides an opportunity for these talented quilters to showcase their work to a broader audience, which assists in good mental health, greatly assists tourism by bringing in visitors from afar and bringing communities together. The Shire of Boddington's Council Plan for 2022/32 captures the broader community's aspirations for building pride and participation in local art, culture and community activities to develop a healthy and active community. Participation in the arts contributes to individual's mental and physical wellbeing as well as developing strong networks and support structures within the community.

Provide details of any collaborations/partnerships or community groups that will assist in the delivery of this project and outline how they will support the project (provide letters of support where relevant).

The Boddington Arts Council has a long-standing partnership with the Shire of Boddington, which has been supportive both financially and through manpower. This year, the Shire has generously waived the fee for hiring the Recreation Centre, which is a crucial venue for the Field of Quilts event. While to my knowledge the Shire has not provided financial assistance for this event in the past, the Arts Council is now seeking its support to ensure the continued growth and relevance of the event. The collaboration with the Shire is essential for sustaining and expanding the event, providing opportunities for the community to see the benefits of engaging in arts and crafts, specifically quilting. Additionally, the event's growth has the added benefit of attracting tourists to Boddington, thus stimulating the local economy.

The Lions Club is another vital partner in supporting the Field of Quilts event. They contribute to the event by providing prizes for the Art Awards, demonstrating their commitment to fostering artistic endeavours within the community. This year, the Lions Club has also indicated their willingness to add two additional prizes of \$250 each, contingent upon the success of the grant application. Their continued support enhances the prestige of the event and encourages participation from artists and attendees alike.

Furthermore, the local IGA has shown support for the Field of Quilts event by assisting in 2023 with items for a hamper used as a raffle prize. Their contribution highlights the community's collective effort to make the event successful and demonstrates the importance of local businesses in supporting cultural initiatives.

The collaboration and support from the Shire of Boddington, Lions Club, and local IGA are essential pillars in the delivery and success of the Field of Quilts event. Their contributions, whether through venue



provision, financial assistance, or prize donations, significantly enhance the event's impact on the community and its ability to promote arts and crafts, boost tourism, and support local businesses.

Anticipated commencement date

Friday 20<sup>th</sup> September 2024 (with the setting up of the hall)

Anticipated completion date

Sunday 22<sup>nd</sup> September although we allow ourselves one extra day for clean up.

How will you acknowledge the Shire of Boddington's contribution to the project?

We will advertise the Shire of Boddingtons support in the Bodd News, on flyers, posters, advertisements, on the BAC website and the BAC newsletter. There will also be acknowledgement at the Field of Quilts when the prizes are announced and on the winner's certificate. We would welcome a Shire Representative to be present at the Field of Quilts and present the prize to the winning quilt.

## Budget Details

Use the table below to list the expenses your project will incur, detail the income and in-kind that will cover the expenses, and identify their source.

Please note Shire of Boddington's contribution is limited to 75% of the total project, and no more than \$2,000.

Income	
Income Items	Amount
Shire of Boddington Community Grant Program Funding	\$1500
Lions Club	\$500
Stallholders	\$680
Raffle	\$850
Gate	\$3890
Food	\$1380
<b>Total Project Income</b>	<b>\$8800</b>
In Kind Contributions	
In Kind Items	Amount
Volunteers (250 hrs @ \$20 – 40 persons x 6.25 hrs – a conservative estimate)	\$5000
<b>Total In Kind Contributions</b>	<b>\$5000</b>
Expenditure	
Expenditure Items	Amount
Materials/Equipment/catering	\$820
Feature Quilter expenses	\$500
Prize money	\$1500
Raffle prizes	\$200
Travelling expenses (picking up quilts from various shops)	\$400
Unexpected expenses	\$100
<b>Total Project Expenditure</b>	<b>\$3520</b>
<b>Total Project Cost (Total In Kind + Total Expenditure)</b>	<b>\$8520</b>

Has your organisation received any type of funding from the Shire of Boddington in the last 2 years? If yes, please provide details below.

Year	Amount	Purpose	Fully Acquitted
------	--------	---------	-----------------

2022	\$1000	Sponsored Acquisition Prize at Open Day 2022	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
2023	\$2000	Sponsored Acquisition Prize at Open Day plus an additional prize of \$500 plus \$500 towards purchases/catering	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Have you applied for grant funding from other sources for this project? If yes, please provide details below.

Funding Body/Program	Amount	Status of Application
Lions Club	\$ 500	<input type="checkbox"/> Confirmed <input checked="" type="checkbox"/> Pending
		<input type="checkbox"/> Confirmed <input type="checkbox"/> Pending

## Declaration

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- ✓ I declare the organisation has read and understands the Community Grant Program Guidelines.
- ✓ I declare I am the authorised person to submit this application on behalf of my organisation and are authorised to sign legal documents on behalf of the organisation.
- ✓ I declare the information provided in this application and attachments is to the best of my knowledge true, correct and discloses all estimates as accurate as possible.
- ✓ I understand false or misleading statements listed in this Community Grant Program Application can result in the application being rejected or the withholding of any funds that may be approved as result of this application.
- ✓ I declare the organisation applying for the grant funding will complete and submit a Community Grant Program Acquittal Form within 30 days following the project's completion.
- ✓ I declare the organisation submitting this form understands this is an application only.

Name	HILARY PHILLIPS-RYLEY	Position	PRESIDENT – BAC
Signature	<i>Hilary Phillips-Ryley</i>	Date	14 <sup>th</sup> March 2024



**Your WFI Contact**

Mark Regan  
P 0417 188 440  
E clientservice@wfi.com.au  
P 1300 934 934 F 1300 797 544  
WFI  
Reply Paid 84036  
BUNBURY WA 6231

22 December 2023



053  
00070

Boddington Arts Council  
PO Box 98  
BODDINGTON WA 6390

**Go paperless!**

Send us your email address to clientservice@wfi.com.au to start receiving your documents via email.

**RENEWAL CERTIFICATE**

Please be advised that your current policy will expire at midnight on the due date above.

Please find attached our offer to renew your policy on the basis of the details shown above and on the enclosed certificate(s).

If any changes to the certificate(s) are required, please let us know, if we are not advised of any changes, we will assume the details shown on the certificate(s) are accurate.

Please arrange to make payment for this policy using the payment options listed below. If you do not pay on time your policy may be cancelled. We reserve the right to alter our offer to continue cover and the terms of our renewal offer if changes to the certificate(s) are required or new information comes to light.

If you do not want to renew your policy please contact us on 1300 934 934 to arrange this.

TYPE OF INSURANCE <b>COMMERCIAL PLAN</b>	
PERIOD OF INSURANCE (EXPIRES MIDNIGHT) 25 January 2024 to 25 January 2025	
CLIENT NAME Boddington Arts Council	
CLIENT NUMBER C167345	PREMIUM \$1,425.60
POLICY NUMBER 11 CPL 3714395	ESL/FSL \$.00
<b>Tax Invoice</b> When payment is made, this schedule can be used as a Tax Invoice for Australian GST purposes.  *If you are registered for GST purposes, your input tax credit entitlement is or is based on the GST amount shown. Please note that, in accordance with the GST law relating to insurance premiums the GST amount may be less than 1/11th of the Total Amount Payable*.	GST \$142.57
	GOVERNMENT STAMP DUTY \$156.83
	TOTAL AMOUNT PAYABLE \$1,725.00
	DUE DATE 25/01/24

Insurance Australia Limited ABN 11 000 016 722 AFSL 227681 trading as WFI (WFI)

**WFI Payment Slip** Please do not remit cash by post.

	Billers code	172171		
	Ref.	37143955		
Use BPay to pay from your bank account, credit or debit card.				
Please call 1300 934 934 for all credit card payments.				
Boddington Arts Council <small>CLIENT NAME</small>				
<small>CLIENT NUMBER</small> C167345	<small>POLICY NUMBER</small> 11 CPL 3714395	<small>DUE DATE</small> 25/01/24	<small>TOTAL AMOUNT PAYABLE</small> \$1,725.00	
WFI Office Use Only: REN: 03 AM: 6281 AGENT: 11 1872				



This policy has been facilitated by Nutrien Ag Solutions Limited (Nutrien Ag Solutions), in line with the terms of the Referral Agency Agreement between WFI and Nutrien Ag Solutions. WFI will pay commission to Nutrien Ag Solutions for this policy. You are not liable for the payment of commission.

Location: 2 Johnstone Street

BODDINGTON 6390

Risk: 001/001 Business property damage Effective: 25/01/24

Choice of Repairer - Where vehicles are covered,  
you have a choice of repairer.  
Please refer to your policy documents for details.

Excess: \$500 or as shown in the policy, whichever is greater

Insured: Boddington Arts Council

Business: ART & CRAFT/ ARTS COUNCIL/ ART TUTORING

Property insured:	Sum insured:
Buildings:	
Shed	\$10,316 (replacement)
Total sum insured for Buildings	\$10,316
Stock:	
Stock in trade	\$5,000
Other Property:	
Other Property	\$25,000 (replacement)

Special conditions:

Important Note - Flood Cover:

Your Business property damage policy does not automatically include cover for damage caused by Flood.  
You may have the option to add Flood cover to this policy.  
If we agree to add Flood cover to this policy your Certificate of Insurance will indicate cover is provided.

(Please refer to the Product Disclosure Statement for details). To find out more please contact us.



maintaining Your Business equipment or Business Premises.  
Please review current estimated payments shown above and contact WFI  
to make appropriate amendments if required.

Limit of Indemnity:

Limit any one Occurrence	\$10,000,000
Property in Your physical or legal control	\$250,000
Aggregate limit for product liability	\$10,000,000
Aggregate limit for pollution liability	\$10,000,000

It is noted and agreed that this policy  
extends to cover the insured for liability  
for stalls set up to sell arts and crafts  
at local markets

Premium	\$810.73
GST	\$81.08
Government Stamp Duty	\$89.19
Total Amount Payable	\$981.00

Risk: 001/004 Personal accident and illness Effective: 25/01/24

Insured: Boddington Arts Council

Occupation : Arts & Crafts

Type of cover : Voluntary workers accident only

Number of persons : 5

Compensation period : 26 weeks

Exclusion of initial period : 1 week

Capital sum insured : \$20,000

Weekly sum insured : \$200

Aggregate limit:

\* any one voluntary worker : \$20,000

\* all voluntary workers : \$100,000

Important Notes

To help you understand how your renewal premium compares to last year, we have included a comparison below.

Premium Comparison

	Last Year *	This Year
Premium	\$1340.47	\$1425.60
ESL/FSL	\$ .00	\$ .00
GST	\$134.06	\$142.57
Government Stamp Duty	\$147.47	\$156.83
Total	\$1622.00	\$1725.00

\* Last year's premium represents the amount you were charged for your insurance policy at the beginning of the last policy term plus or minus any changes you made throughout the policy term.

Changes to your premium

Your premium is based on the possibility of a claim against your policy, and may change if the general cost to protect our customers changes. For information on how your insurance premium is calculated, please contact us to discuss.

To learn more about general premium calculations you may refer to the Insurance Council of Australia website.

<http://understandinsurance.com.au/premiums-explained>





CERTIFICATE  
11 CPL 3714395

Premium	\$159.50
GST	\$15.95
Government Stamp Duty	\$17.55
<b>Total Amount Payable</b>	<b>\$193.00</b>

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CERTIFICATE  
11 CPL 3714395

Page No: 4

Premium	\$138.84
GST	\$13.89
Government Stamp Duty	\$15.27
<b>Total Amount Payable</b>	<b>\$168.00</b>

Risk: 001/002 Burglary and theft Effective: 25/01/24  
 Excess: \$500 or as shown in the policy, whichever is greater  
 Insured: Boddington Arts Council  
 Business: ART & CRAFT/ ARTS COUNCIL/ ART TUTORING  
 Property insured: Sum insured:  
 Stock: Stock in trade (other than tobacco products) \$3,000  
 Other Property: \$3,000

Premium	\$316.53
GST	\$31.65
Government Stamp Duty	\$34.82
<b>Total Amount Payable</b>	<b>\$383.00</b>

Risk: 001/003 Business legal liability Effective: 25/01/24  
 Excess: Damage to property \$500  
 Insured: Boddington Arts Council  
 Business: ART & CRAFT/ ARTS COUNCIL/ ART TUTORING  
 Estimated Annual Turnover \$25,000  
 Number of Proprietors 1

**Important Note**

WFI will now require You to estimate payments for the services of contractors/sub-contractors or labour hire that may be engaged by You in your Business. Your estimate does not need to include payments arising out of the activities of contractors/sub-contractors or labour hire engaged by You for the purpose of

<b>Balance Sheet</b>				
<b>Jan - Dec 2023</b>	<b>Income</b>	<b>Expenses</b>	<b>Balance</b>	<b>2022</b>
Membership Income	\$3,450.00		\$3,450.00	\$3,425.00
T Money Income	\$4,431.55		\$4,431.55	\$4,680.95
FOQ Income	\$9,426.79	\$3,838.03	\$5,588.76	\$6,924.85
PEA STRAW DRIVE	\$0.00	\$0.00	\$0.00	
Open Day Income	\$9,526.55	\$8,466.46	\$1,060.09	\$274.75
Workshops	\$4,859.00	\$3,189.88	\$1,669.12	
Fundraisers	\$456.00		\$456.00	
Other	\$2,717.25	\$13,995.19		
<b>Net totals</b>	<b>\$34,867.14</b>	<b>\$29,489.56</b>	<b>\$5,377.58</b>	<b>\$3,374.11</b>

	<b>Account 1-Jan</b>	<b>30-Dec</b>
General	<i>\$26,231.06</i>	<i>\$31,881.81</i>
Shop	<i>\$6,428.31</i>	<i>\$10,698.94</i>
Debit Card	<i>\$449.70</i>	<i>\$176.53</i>
Investment	<i>\$21,843.23</i>	<i>\$21,891.84</i>
Group	<i>\$6,090.32</i>	<i>\$5,951.82</i>
Total	<u><i>\$54,952.30</i></u>	<u><i>\$64,649.12</i></u>
Total owned by BAC	<u><i>\$48,861.98</i></u>	<u><i>\$58,697.30</i></u>

# Community Grant Program

## Application Form 2023-24

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 Round 2 Applications close at 4pm on Thursday, 14 December 2023  
 Round 3 Applications close at 4pm on Thursday, 28 March 2024

Applications can be submitted by mail, email or hand delivered:

Shire of Boddington  
 39 Bannister Road  
 Boddington 6390  
[shire@boddington.wa.gov.au](mailto:shire@boddington.wa.gov.au)

Please note the outcome of the application will be advised within five weeks of the closing date.

## Application Checklist

- Contacted the Community Development team to discuss the proposed project and eligibility for funding.
- Completed all questions in the application form.
- Ensured any attached documents to your application are clearly marked and are in a clear and easy to understand format:
- Annual financial statement attached for project amounts over \$1,000.
  - Evidence of public liability insurance. **To follow – still awaiting**
  - Letters of support, including letter of support from auspice organisation (if applicable).

## Eligibility

The Applicant is: <ul style="list-style-type: none"> <li>• an incorporated organisation; or</li> <li>• a group auspiced through an incorporated organisation (with written acknowledgement)</li> </ul>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Projects meets priority areas identified within the Shire's Community Strategic Plan, and include, but are not limited to the following areas: <ul style="list-style-type: none"> <li>• building capacity within local community groups, volunteers and residents;</li> <li>• supporting our young people;</li> <li>• supporting our older people;</li> <li>• providing opportunity to be healthy and promote wellbeing;</li> <li>• supporting and encouraging cultural diversity and inclusion;</li> <li>• developing and attracting art projects and increasing participation; and</li> <li>• generally building the strength, engagement and cohesion of the community.</li> </ul>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
For applications to proceed to assessment they must: <ul style="list-style-type: none"> <li>• be lodged on time;</li> <li>• be submitted on the appropriate form;</li> <li>• include the required information, including insurance and financial details;</li> <li>• include agreement from the applicant to acknowledge the Shire if funding is successful;</li> <li>• ensure the applicant demonstrates its ability to manage the project; and</li> <li>• not be due to commence until after the notification date.</li> </ul>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

If you answered 'No' to any of these questions, please contact the Community Development team.

## Applicant Details

**Organisation Details** This is the group undertaking the project.

Legal Name of Organisation	Boddington Progress Group Inc.
Postal Address	PO Box 165, Boddington, 6390
ABN	181 9799 0825
Registered for GST	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Not-for-profit	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Incorporated	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

**Organisation Contact** This is the person legally authorised to enter into contracts on behalf of the organisation. This is generally the president or chairperson.

Name	Desnie Smalberger
Position	President
Telephone	0474155002
Mobile	0474155002
Email	Eugene_botha@msn.com

## Project Details

Which category best describes your community project?

- building capacity within local community groups, volunteers and residents
- supporting our young people
- supporting our older people
- providing opportunity to be healthy and promote wellbeing
- supporting and encouraging cultural diversity and inclusion
- developing and attracting art projects and increasing participation
- generally building the strength, engagement and cohesion of the community
- encourage tourism and increase visitation
- activate local businesses and main streets
- improve, conserve and promote heritage

Project name

Boddington Medieval Fayre & Feast 2024

Provide a summary of the project

Medieval Fayre is an event originally brought to Boddington to raise money for locals and to draw people to Boddington when nothing else is on.

It consists of market stalls of handmade items, displays of blacksmithing, medieval sword fighting, fantasy and storytelling displays, roaming entertainment and senior dancing groups.

The event is focussed on family and welcoming to seniors. With the music all being lively but not loud we found that everyone really enjoy it.

Our feast is a banquet consisting of a 3 course meal, live music and fire juggling. Celtic circle dancing is taught and dancing by all is encouraged. This gives change for grandparents to dance with children as well as people without partners to engage with others.

The Feast also force at least 200 people to stay local for the night.

Clearly identify what the grant funds will be used for in the project

Building more props and decorations.  
Hiring local Cleaners  
Paying facility Rental fees.  
Entertainment  
Local Gate workers

Which are your main target groups?

- X General community
- X Children 0-10
- X Youth 11-25
- X Women
- X Men
- X Seniors
- Aboriginal or Torres Strait Islander people
- X People with disabilities and/or carers
- Other (please specify) \_\_\_\_\_



Describe how the project will benefit those participating and the community of Boddington

We will not only bring visitors to Boddington, but also bring an event to Boddington for the local Community to enjoy.  
Locals gets free stalls and community groups are encourages to use this event for fund raising.  
Cleaners, gate helpers, servers and chefs are all local.  
We encourage new entertainers to use our event as a kick off point.

Provide details of any collaborations/partnerships or community groups that will assist in the delivery of this project and outline how they will support the project (provide letters of support where relevant).

Eco Club – provide petting Zoo  
Lux Mundi Church – Food Van & cool drink sales  
Wandering Lions Club – Bar sales  
Boddington RRR – Information Stand  
Larp West – Display and interactions

Anticipated commencement date

6 April 2024

Anticipated completion date

6 April 2024

How will you acknowledge the Shire of Boddington's contribution to the project?

Acknowledgement of Shire on FB, banners displayed on day on information documents.

## Budget Details

Use the table below to list the expenses your project will incur, detail the income and in-kind that will cover the expenses, and identify their source.

Please note Shire of Boddington's contribution is limited to 75% of the total project, and no more than \$2,000.

Income	
Income Items	Amount
Shire of Boddington Community Grant Program Funding	\$2000
<b>Total Project Income</b>	
In Kind Contributions	
In Kind Items	Amount
<b>Total In Kind Contributions</b>	
Expenditure	
Expenditure Items	Amount
Band	\$3000
Pipe Band	\$ 800
Beserkers Fighting	\$1000
Circle of the sword catapults	\$ 600
Lions Hall Hire	\$ 500
Cleaners & Staff	\$2000
Insurance	\$ 600
Fairy Rose	\$ 800
Bird display & Donkey	\$ 350
Blacksmiths	\$ 500
Advertising	\$ 400
Fighters	\$ 700
Zoo	\$ 500
Electrician Tagging & inspection for event	\$ 500
Equipment hire	\$2000
Marquee	\$1700
Boffer sword & Fire juggling	\$2400
<b>Total Project Expenditure</b>	\$18500 estm
<b>Total Project Cost (Total In Kind + Total Expenditure)</b>	

Has your organisation received any type of funding from the Shire of Boddington in the last 2 years? **No**  
If yes, please provide details below.

Year	Amount	Purpose	Fully Acquired
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No

Have you applied for grant funding from other sources for this project? If yes, please provide details below.


Funding Body/Program	Amount	Status of Application
Newmont Gold	\$5000	<input checked="" type="checkbox"/> Confirmed <input type="checkbox"/> Pending

South 32		<input type="checkbox"/> Confirmed <input checked="" type="checkbox"/> Pending
----------	--	---

## Declaration

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- I declare the organisation has read and understands the Community Grant Program Guidelines.
- I declare I am the authorised person to submit this application on behalf of my organisation and are authorised to sign legal documents on behalf of the organisation.
- I declare the information provided in this application and attachments is to the best of my knowledge true, correct and discloses all estimates as accurate as possible.
- I understand false or misleading statements listed in this Community Grant Program Application can result in the application being rejected or the withholding of any funds that may be approved as result of this application.
- I declare the organisation applying for the grant funding will complete and submit a Community Grant Program Acquittal Form within 30 days following the project's completion.
- I declare the organisation submitting this form understands this is an application only.

Name	DE Smalberger	Position	President
Signature		Date	26/2/2024

# Boddington Progress Group

## 2023 MEDIEVAL EVENT

**EXPENSES:** **-29211.1**

Advertising	-140
Entertainment	-9060
Feast Food	-9145
Staff & Cleaners	-1835
Yearly Expenses	-5394
Single use Expenses	-1664.6
Invest Expenses	-1972.5

**INCOME:** **24732.11**

Trybooking Tickets sold	12750
Gate Income	5972.11
Grant Newmont	5000
Stall Income	890
Late booking	120

**TOTAL INCOME 2023** **-4478.99**

**Community Input:** **15962.75**

Wandering Lions Alcohol sales:	3143
Local Cleaner	400
Local Serving staff	1435
Local Cheffs	2875
Local zoo	500
Local Bird Display	200
Family support Group	250
Donkey Interaction	150
Boddington Lions Hire Fee	500
Voltair Tagging & Repairs	620
Hardware sales	445.75
Narrogin Hire Marquee	1714
Photographer local Larp Group	180
Fair Rose local Larp Group	700
Equipment Hire- Bodd Party Hire	2500
IGA	350
Motel Room booked out	0
Blue Guest house booked out	0
Caravan Park Booked out	0
All walks of Live Food Free stall	0
Jewelry Free Stall	0
Wandering seed free stall	0



# Community Grant Program

## Application Form 2023-24

Round 1 Applications close at 4pm on Thursday, 27 July 2023

Round 2 Applications close at 4pm on Thursday, 26 October 2023

Round 3 Applications close at 4pm on Thursday, 28 March 2024

Applications can be submitted by mail, email or hand delivered:

Shire of Boddington  
39 Bannister Road  
Boddington 6390  
[shire@boddington.wa.gov.au](mailto:shire@boddington.wa.gov.au)

Please note the outcome of the application will be advised within five weeks of the closing date.

## Application Checklist

- Contacted the Community Development team to discuss the proposed project and eligibility for funding.
- Completed all questions in the application form.
- Ensured any attached documents to your application are clearly marked and are in a clear and easy to understand format:
  - Annual financial statement attached for project amounts over \$1,000.
  - Evidence of public liability insurance.
  - Letters of support, including letter of support from auspice organisation (if applicable).

## Eligibility

<p>The Applicant is:</p> <ul style="list-style-type: none"> <li>● an incorporated organisation; or</li> <li>● a group auspiced through an incorporated organisation (with written acknowledgement)</li> </ul>	● Yes	<input type="checkbox"/> No
<p>Projects meets priority areas identified within the Shire's Community Strategic Plan, and include, but are not limited to the following areas:</p> <ul style="list-style-type: none"> <li>● building capacity within local community groups, volunteers and residents;</li> <li>● supporting our young people;</li> <li>● supporting our older people;</li> <li>● providing opportunity to be healthy and promote wellbeing;</li> <li>● supporting and encouraging cultural diversity and inclusion;</li> <li>● developing and attracting art projects and increasing participation; and</li> <li>● generally building the strength, engagement and cohesion of the community.</li> </ul>	● Yes	<input type="checkbox"/> No
<p>For applications to proceed to assessment they must:</p> <ul style="list-style-type: none"> <li>● be lodged on time;</li> <li>● be submitted on the appropriate form;</li> <li>● include the required information, including insurance and financial details;</li> <li>● include agreement from the applicant to acknowledge the Shire if funding is successful;</li> <li>● ensure the applicant demonstrates its ability to manage the project; and</li> <li>● not be due to commence until after the notification date.</li> </ul>	● Yes	<input type="checkbox"/> No

If you answered 'No' to any of these questions, please contact the Community Development team.

## Applicant Details

**Organisation Details** This is the group undertaking the project.

Legal Name of Organisation	Boddington Tennis Club
Postal Address	833 Crossman Road Crossman
ABN	32315185020
Registered for GST	<input type="checkbox"/> Yes <input checked="" type="radio"/> No
Not-for-profit	<input checked="" type="radio"/> Yes <input type="checkbox"/> No
Incorporated	<input checked="" type="radio"/> Yes <input type="checkbox"/> No

**Organisation Contact** This is the person legally authorised to enter into contracts on behalf of the organisation. This is generally the president or chairperson.

Name	Heather Salmeri
Position	President
Telephone	N/A
Mobile	0429 838 258
Email	phillheather@bigpond.com

## Project Details

Which category best describes your community project?

- building capacity within local community groups, volunteers and residents
- supporting our young people
- supporting our older people
- providing opportunity to be healthy and promote wellbeing
- supporting and encouraging cultural diversity and inclusion
- developing and attracting art projects and increasing participation
- generally building the strength, engagement and cohesion of the community
- encourage tourism and increase visitation
- activate local businesses and main streets
- improve, conserve and promote heritage

Project name

Boddington Pickleball

Pickleball is one of the fastest growing sports in Australia

Provide a summary of the project

After discussions with numerous tennis club, badminton and general public an interest and excitement has arose regarding a Boddington Pickleball club.



Pickleball is a fun, social and fast growing sport for all ages and levels of ability that is played indoors. The start up season would be informal weekly sessions increasing on fundamental skills, game knowledge and involvement in organised social play.

We believe there would be support from a diverse range of people within the Boddington community. As it is the first time Pickleball has been offered in Boddington we would all be learning the sport together. This allows for us all to be 'new starters' together and create a bond over learning a new skill.

Clearly identify what the grant funds will be used for in the project

At commencement of the game within Boddington it was decided that a temporary layout of the court would be utilised. Once there is a history of support of the game in Boddington a more permanent court markings could be discussed within the recreation centre.

Initially we would look at having enough 'courts' and equipment to facilitate 24 people (6 games of 4 people).

The grant funds would be used for  
6 x Pickleball complete line set -  $\$305 \times 6 = \$1,830$   
6 x Pickleball club 4 paddle and ball set -  $\$229 \times 6 = \$1,374$   
Box of 100 indoor Pickleballs -  $\$395$

Total grant required \$3,599

Which are your main target groups?

- General community
- Children 0-10
- Youth 11-25
- Women
- Men
- Seniors
- Aboriginal or Torres Strait Islander people
- People with disabilities and/or carers
- Other (please specify) \_\_\_\_\_

Describe how the project will benefit those participating and the community of Boddington

Pickleball is a very social game that is an easy to learn and is appealing to those with no skills to those more athletic people that want to learn a new sport.

Starting a brand new sport means that there is no pre conceptions of a person skills level and we can all learn together.

Being an indoor sport that we would look at starting early evening means people are getting out and engaging with others during the winter months.

Provide details of any collaborations/partnerships or community groups that will assist in the delivery of this project and outline how they will support the project (provide letters of support where relevant).

Pickleball pulls elements of the game from Badminton and Tennis so members from both these clubs will be involved in learning and then teaching the rules for the game.

Anticipated commencement date

Winter seasonal competition that can be played all year round in the recreation centre  
May

Anticipated completion date

November

How will you acknowledge the Shire of Boddington's contribution to the project?

The inaugural season would recognise the shire through acknowledging support in providing the venue and equipment. The group would primarily advertise and promote through the local Facebook pages.

We could provide a write up for the Bodd News outlining the fun of the game and thanking the Shire of Boddington for providing a new sport for all in town.

## Budget Details

Use the table below to list the expenses your project will incur, detail the income and in-kind that will cover the expenses, and identify their source.

Please note Shire of Boddington's contribution is limited to 75% of the total project, and no more than \$2,000.

Income	
Income Items	Amount
Shire of Boddington Community Grant Program Funding	\$3,599
<b>Total Project Income</b>	
In Kind Contributions	
In Kind Items	Amount
If required organisation of a storage area to store the Pickleball equipment. If no room within the recreation centre for storage – the equipment can be stored in the Tennis Club shed.	No value
<b>Total In Kind Contributions</b>	
Expenditure	
Expenditure Items	Amount
6 x Pickleball complete line set - \$305 x 6 = \$1,830	\$1,830
6 x Pickleball club 4 paddle and ball set - \$229 x 6 = \$1,374	\$1,374
Box of 100 indoor Pickleballs - \$395	\$395
<b>Total Project Expenditure</b>	\$3,599
<b>Total Project Cost (Total In Kind + Total Expenditure)</b>	\$3,599

Has your organisation received any type of funding from the Shire of Boddington in the last 2 years? If yes, please provide details below.

Year	Amount	Purpose	Fully Acquitted
			<input type="checkbox"/> Yes <input type="checkbox"/> No


			<input type="checkbox"/> Yes <input type="checkbox"/> No

Have you applied for grant funding from other sources for this project? If yes, please provide details below.

Funding Body/Program	Amount	Status of Application
		<input type="checkbox"/> Confirmed <input type="checkbox"/> Pending
		<input type="checkbox"/> Confirmed <input type="checkbox"/> Pending

## Declaration

- I declare the organisation has read and understands the Community Grant Program Guidelines.
- I declare I am the authorised person to submit this application on behalf of my organisation and are authorised to sign legal documents on behalf of the organisation.
- I declare the information provided in this application and attachments is to the best of my knowledge true, correct and discloses all estimates as accurate as possible.
- I understand false or misleading statements listed in this Community Grant Program Application can result in the application being rejected or the withholding of any funds that may be approved as result of this application.
- I declare the organisation applying for the grant funding will complete and submit a Community Grant Program Acquittal Form within 30 days following the project's completion.
- I declare the organisation submitting this form understands this is an application only.

Name	Michelle Reid	Position	Secretary Boddington Tennis
Signature		Date	Thursday 28 <sup>th</sup> March



CERTIFICATE No. TA2023-24

## Certificate of Insurance Currency

### Sportscover Australia Pty Ltd

This certificate confirms that the under-mentioned policy is effective in accordance with the details shown:-

<b>Name of Insured:</b>	Tennis Australia Limited Club Insurance Program (Including Boddington Tennis Club and Tennis West)		
<b>Cover:</b>	Public Liability:	\$30,000,000	any one occurrence
	Products Liability	\$30,000,000	any one occurrence and in the aggregate
	Professional Indemnity:	\$10,000,000	any one claim and in the aggregate
	(For the Business of Tennis as more clearly defined in the Policy Wording.)		
<b>Sport:</b>	Tennis including fundraising		
<b>Territorial Limits:</b>	Worldwide		
<b>Jurisdictional Limits:</b>	Commonwealth of Australia		
<b>Excess:</b>	As per policy schedule.		
<b>Period of Insurance:</b>	30 September 2023 to 30 September 2024		
<b>Underwriter:</b>	Sportscover Australia under an authority from Certain underwriters at Lloyd's & HDI Global Specialty SE-Australia		
<b>Policy Number:</b>	PMEL99/0072947		
<b>Counterparties:</b>	Any Council, Shire, School or Government Department from whom the above named leases and/or hires and/or rents/or uses with written permission land and/or buildings shall be indemnified for claims brought against the Council, Shire, School or Government Department for which The Insured becomes legally liable to pay compensation.		

**For full terms, conditions and exclusions please refer to Your Policy Wording  
Version: Combined\_Liability\_Policy\_Wording\_04.23**

**Manager:**



**Date:** 21 February 2024



# Community Grant Program

## Application Form 2023-24

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Shire of Boddington  
 39 Bannister Road  
 Boddington 6390  
[shire@boddington.wa.gov.au](mailto:shire@boddington.wa.gov.au)

Please note the outcome of the application will be advised within five weeks of the closing date.

## Application Checklist

- Contacted the Community Development team to discuss the proposed project and eligibility for funding.
- Completed all questions in the application form.
- Ensured any attached documents to your application are clearly marked and are in a clear and easy to understand format:
  - Annual financial statement attached for project amounts over \$1,000.
  - Evidence of public liability insurance.
  - Letters of support, including letter of support from auspice organisation (if applicable).

## Eligibility

The Applicant is: <ul style="list-style-type: none"> <li>• an incorporated organisation; or</li> <li>• a group auspiced through an incorporated organisation (with written acknowledgement)</li> </ul>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Projects meets priority areas identified within the Shire's Community Strategic Plan, and include, but are not limited to the following areas: <ul style="list-style-type: none"> <li>• building capacity within local community groups, volunteers and residents;</li> <li>• supporting our young people;</li> <li>• supporting our older people;</li> <li>• providing opportunity to be healthy and promote wellbeing;</li> <li>• supporting and encouraging cultural diversity and inclusion;</li> <li>• developing and attracting art projects and increasing participation; and</li> <li>• generally building the strength, engagement and cohesion of the community.</li> </ul>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
For applications to proceed to assessment they must: <ul style="list-style-type: none"> <li>• be lodged on time;</li> <li>• be submitted on the appropriate form;</li> <li>• include the required information, including insurance and financial details;</li> <li>• include agreement from the applicant to acknowledge the Shire if funding is successful;</li> <li>• ensure the applicant demonstrates its ability to manage the project; and</li> <li>• not be due to commence until after the notification date.</li> </ul>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No



If you answered 'No' to any of these questions, please contact the Community Development team.

## Applicant Details

**Organisation Details** This is the group undertaking the project.

Legal Name of Organisation	LARPwest Inc
Postal Address	236 Kargotich Road, Oakford, 6121
ABN	82 861 337 329
Registered for GST	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Not-for-profit	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Incorporated	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

**Organisation Contact** This is the person legally authorised to enter into contracts on behalf of the organisation. This is generally the president or chairperson.

Name	Aaron Apollos
Position	Chairperson
Telephone	NA
Mobile	0480 336 084
Email	larpwestincwa@gmail.com

## Project Details

Which category best describes your community project?

- building capacity within local community groups, volunteers and residents
- supporting our young people
- supporting our older people
- providing opportunity to be healthy and promote wellbeing
- supporting and encouraging cultural diversity and inclusion
- developing and attracting art projects and increasing participation
- generally building the strength, engagement and cohesion of the community
- encourage tourism and increase visitation
- activate local businesses and main streets
- improve, conserve and promote heritage

Project name

Volunteer Training – First Aid Certification
--

Provide a summary of the project

--



LARPwest facilitate and support the running of a range of LARP events across Western Australia, including two games run in Shire of Boddington; Concord and Faith and Steel. Between these two games, we run four weekend-long events in Boddington each year, with the largest of these events including almost 300 attendees.

We have also been heavily involved in the Boddington Medieval Fayre for several years and plan to continue doing so.

To support the safety of our members, spectators and volunteers, this project aims to provide First Aid Certification to 15 volunteers who either contribute to the organising and running of the games held in Boddington or who contribute and support LARPwest's activities at the Boddington Medieval Fayre/other local events.

We intend to utilise the local Boddington St John's team to provide this training, supporting this local service by engaging them as a training provider. This is part of our continuing commitment to utilise and promote local Boddington businesses and community groups.

Clearly identify what the grant funds will be used for in the project

The grant funding will be utilised to pay for 75% of the training cost, with LARPwest paying the remaining 25%

Which are your main target groups?

- General community
- Children 0-10
- Youth 11-25
- Women
- Men
- Seniors
- Aboriginal or Torres Strait Islander people
- People with disabilities and/or carers
- Other (please specify) \_\_\_\_\_

Describe how the project will benefit those participating and the community of Boddington

This training will support the community of Boddington by increasing the number of volunteers and attendees at local community events; such as the Boddington Medieval Fayre and Community Christmas event, who are trained and capable of responding to a medical emergency. Our games involve a combat sport element, as well as camping and traversing rough terrain. As such, having robust risk management strategies, such as ensuring a large number of attendees have first aid training, is vitally important to the continuing ability for us to run our events.

We currently utilise the St John's volunteer first aid service at each of our events, so engaging them as a

provider for this project also strengthens our relationship with them, and allows our volunteers to better support their services.

Our games and membership are also continuing to increase, and as such volunteer training is essential for us to build our sustainability as a community group and our capacity to successfully manage our growing membership. We currently have approximately 400 active members.

Our events benefit the Shire of Boddington. Each weekend-long game we run provides a substantial amount of revenue for local businesses – with hundreds of visitors to the town purchasing food, fuel and other necessities, visiting local cafes and booking out accommodation. Our largest game, Concord, specifically engages two local businesses, the Witch's Cauldron and Bitchen' Kitchen, to provide food directly at their events. Attendees are encouraged to support the Shire of Boddington when they visit by engaging with the town wherever possible.

LARPwest run an extensive amount of activities and engagement at the Boddington Medieval Fayre. It is by far our biggest fair/community event presence, and we dedicate more volunteer time in planning and delivering this event than any other affiliated events we attend. We organise a 'LARP town' of tents and 'in theme' props, run combat and archery activities for community members to participate in, perform show fights, and have volunteers engaging community members in role play and quests. We also promote the Boddington Fayre to the wider Perth Metro/Western Australian community on our website and social media pages (one of our Facebook groups has around 3.6 thousand followers), and strongly encourage our members to attend. This project supports the safety of this Boddington event and the wellbeing of everyone involved, as having more event volunteers and attendees trained to respond to medical incidents can save lives.

As well as the Fair, LARPwest also recently attended the Community Christmas event. Our volunteers came in costume to provide some fun engagement for the attendees and to promote our hobby to Boddington residents. LARPwest intends to continue engaging in other local events and strengthening our connection to the local community.

This training will support those participating by building their capacity as volunteers. It will also support their personal and professional development as individuals outside of the community group; giving them very important skills as engaged community members/citizens and also providing an important certification that is often required for many forms of employment.

This positive outcome for both their volunteer role and to their own development showcases the benefits of volunteering; encouraging our volunteers to continue dedicating their time to LARPwest as well as promoting the value of being a volunteer to other community members.

Provide details of any collaborations/partnerships or community groups that will assist in the delivery of this project and outline how they will support the project (provide letters of support where relevant).

St Johns' Boddington will be the training provider and we will use the grant funding to contribute to our payment to them for their services. St John's have been contacted and have provided a quote for the session and a tentative booking (which will not be confirmed until we have received the outcome of this grant)

Anticipated commencement date

22/06/2024

Anticipated completion date

22/06/2024

How will you acknowledge the Shire of Boddington's contribution to the project?

We will acknowledge the Shire of Boddington's contribution to this project verbally at our upcoming events, through our social media pages and on our website.

## Budget Details

Use the table below to list the expenses your project will incur, detail the income and in-kind that will cover the expenses, and identify their source.

Please note Shire of Boddington's contribution is limited to 75% of the total project, and no more than \$2,000.

Income	
Income Items	Amount
Shire of Boddington Community Grant Program Funding	\$1912
LARPwest contribution	\$638
<b>Total Project Income</b>	
In Kind Contributions	
In Kind Items	Amount
<b>Total In Kind Contributions</b>	
Expenditure	
Expenditure Items	Amount
First Aid Training for 15 people (\$170 per person)	\$2,550
<b>Total Project Expenditure</b>	\$2,550
<b>Total Project Cost (Total In Kind + Total Expenditure)</b>	

Has your organisation received any type of funding from the Shire of Boddington in the last 2 years? If yes, please provide details below.

Year	Amount	Purpose	Fully Acquitted
			<input type="checkbox"/> Yes <input type="checkbox"/> No


			<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
--	--	--	---

Have you applied for grant funding from other sources for this project? If yes, please provide details below.

Funding Body/Program	Amount	Status of Application
		<input type="checkbox"/> Confirmed <input type="checkbox"/> Pending
		<input type="checkbox"/> Confirmed <input type="checkbox"/> Pending

## Declaration

- I declare the organisation has read and understands the Community Grant Program Guidelines.
- I declare I am the authorised person to submit this application on behalf of my organisation and are authorised to sign legal documents on behalf of the organisation.
- I declare the information provided in this application and attachments is to the best of my knowledge true, correct and discloses all estimates as accurate as possible.
- I understand false or misleading statements listed in this Community Grant Program Application can result in the application being rejected or the withholding of any funds that may be approved as result of this application.
- I declare the organisation applying for the grant funding will complete and submit a Community Grant Program Acquittal Form within 30 days following the project's completion.
- I declare the organisation submitting this form understands this is an application only.

Name	Anya Pearce	Position	Secretary
Signature		Date	26/03/2024



## GROUP PERSONAL ACCIDENT AND SICKNESS POLICY

### LLOYD'S CERTIFICATE

effected through  
 Amazon Underwriting Pty Ltd  
 52 Chisholm Street, Darlinghurst NSW 2010  
 hereinafter called the Coverholder

THIS CERTIFICATE OF INSURANCE confirms that in return for payment of the Premium shown in the Invoice, certain Underwriters at Lloyd's have agreed to insure you, in accordance with the wording attached to this Certificate

You or your representative can obtain further details of the syndicate numbers and the proportions of this Insurance for which each of the Underwriters at Lloyd's is liable by requesting them from the Coverholder shown above. In the event of loss, each Underwriter (and their Executors and Administrators) is only liable for their own share of the loss.

In accepting this Insurance, the Underwriters have relied on the information and statements that you have provided, the date of which is stated in the Schedule. You should read this Certificate carefully and if it is not correct contact the Coverholder. It is an important document and you should keep it in a safe place with all other papers relating to this Insurance.

### POLICY SCHEDULE

<b>Broker:</b>	Megalines Peta Kortum	<b>From:</b>	Toni Watson
		<b>Email Address:</b>	toni@amazonunderwriting.com.au
<b>Policy No:</b>	<b>PA00947</b>		
<b>Insured:</b>	<b>Larp West</b>		
<b>Insured Persons:</b>	All Members of the Insured	0	0
<b>Period of Insurance:</b>	From 4pm local standard time	22/07/2023 To 4pm local standard time	22/07/2024
<b>Date Information Received:</b>		0/01/1900	
<b>Scope of Cover:</b>	The coverage afforded by this Policy provides worldwide 24 hour 365 day protection.		
<b>Territorial Limits:</b>	Worldwide		
<b>Wording:</b>			
<b>Schedule of Benefits:</b>			<b>Sum Insured</b>
<b>Section 1:</b>	Death & Capital Benefits	\$	50,000
<b>Section 2:</b>	Weekly Accident Benefit	\$	500
	To a maximum of % of average weekly salary		85%
	Weekly Sickness Benefit		Not Insured
	To a maximum of % of average weekly salary		Not Insured
<b>Additional Benefit:</b>	Broken Bones Benefit	\$	2,000
<b>Aggregate Limit of Liability:</b>		\$	2,000,000
<b>Deferral Period:</b>			14 days
			28 days - In respect of any claims resulting from sporting activities
<b>Maximum Benefit Period:</b>			104 weeks
	Age 60 to 70 years		52 weeks
<b>Age Limit:</b>	Sublimits may apply		70 years

## ENDORSEMENTS

Nil for this period

**Insurer:** Certain Underwriters at Lloyd's

**Policy Wording** GPASWORD.2021b

**Agreement Number:** B1820WLS22C140

This Certificate is Insurance Council of Australia's General Insurance Code of Practice compliant, apart from any claims adjusted outside Australia. Underwriters at Lloyd's proudly support the General Insurance Code of Practice. The purpose of the Code is to raise standards of practice and service in the general insurance industry. Any enquiry or complaint relating to this Insurance should be referred to the Coverholder shown above in the first instance. If this does not resolve the matter or you are not satisfied with the way a complaint has been dealt with, you should write to:

Lloyd's Australia Limited Level 9, 1 O'Connell Street Sydney NSW 2000  
Telephone Number: (02) 8298 0783 Facsimile Number: (02) 8298 0788 Email: [idaustralia@lloyds.com](mailto:idaustralia@lloyds.com)

### Dispute Resolution About Lloyd's

Lloyd's is the world's specialist insurance and reinsurance market, bringing together an outstanding concentration of underwriting expertise and talent. In Australia, Lloyd's is proud to be a member of the Insurance Council of Australia. Lloyd's has adopted the General Insurance Code of Practice subject to certain specific qualifications. You can obtain a copy of the code at [www.codeofpractice.com.au](http://www.codeofpractice.com.au).

Our aim is to provide the highest service to our Australian policyholders and. To this end. We have developed the following procedures for the fair handling of complaints from Lloyd's policyholders.

#### How can we help you?

There are established procedures for dealing with complaints and disputes regarding your policy or claim. Policyholders may be able to take advantage of the complaints services.

#### Stage 1

Any enquiry or complaint relating to a Lloyd's policy or claim should be addressed to:  
Complaints Officer  
Amazon Underwriting Pty Ltd  
52 Chisholm Street  
Darlinghurst NSW 2010  
T: (02) 9357 1798  
E: [gida@amazonunderwriting.com.au](mailto:gida@amazonunderwriting.com.au)

in the first instance – in most cases this will resolve your grievance.

We will respond to your complaint within 15 business days provided we have all necessary information and have completed any investigation required. Where further information, assessment or investigation is required, we will agree to reasonable alternative timeframes with you. You will also be kept informed of the progress of your complaint.

#### Stage 2

In the unlikely event that this does not resolve the matter or you are not satisfied with the way your complaint has been dealt with, you should contact:

Lloyd's Australia Limited  
Level 16, Suite 1603 1 Macquarie Place  
Sydney NSW 2000  
T: (02) 8298 0783  
E: [idaustralia@lloyds.com](mailto:idaustralia@lloyds.com)

We will usually require the following information:

- Name, address and telephone number of the policyholder;
- Details of the policy concerned (policy and/or claim reference numbers etc);
- Details of the insurance intermediary through whom the policy was obtained;
- Reasons why you are dissatisfied;
- Copies of any supporting documentation you believe may assist us in addressing your dispute appropriately

Following receipt of your complaint, you will be advised whether your matter will be handled by Lloyd's Australia or the Lloyd's Complaints team in the UK, or what other avenues are available to you:

Where your complaint is eligible for referral to the Australian Financial Claims Authority (AFCA), your complaint will generally be reviewed by a person at Lloyd's Australia with appropriate authority to deal with your dispute.

Where your complaint is not eligible for referral AFCA, Lloyd's Australia will refer your complaint to the Lloyd's Complaints team in the UK if it falls within the jurisdiction of the UK Financial Ombudsmen. They will review your complaint and liaise directly with you.

For all other matters you will be advised of what other avenues may be available to you

#### How long will the Stage 2 process take?

Your complaint will be acknowledged in writing within 5 business days of receipt, and you will be kept informed of the progress of our review of your complaint at least every 10 business days.

The length of time required to resolve a particular dispute will depend on the individual issues raised, however in most cases you will receive a full written response to your complaint within 15 business days of receive, provided we have received all necessary information and have completed any investigation required.

#### External Dispute Resolution

If your complaint is not resolved in a manner satisfactory to you or we do not resolve your complaint within 45 calendar days of receiving it at Stage 1, you may refer the matter to AFCA as follows:



AFCA can be contacted by post GPO Box 3, Melbourne VIC 3001, phone 1800 931 678 or email [info@acfa.org.au](mailto:info@acfa.org.au). More information can be found on their website [www.afca.org.au](http://www.afca.org.au)

AFCA is an independent body that operates nationally in Australia and aims to resolve disputes between you and your insurer. AFCA provides fair and independent financial services complaint resolution that is free to consumers. Your dispute must be referred to AFCA within 2 years of the date of our final decision. Determinations made by AFCA are binding on us.

Customers not eligible for referral to AFCA, may be eligible for referral to the UK Financial Ombudsman Service. Such referral must occur within 6 months of the final decision by the Complaints team at Lloyd's. Further details will be provided with their final decision to you.

**How much will this procedure cost you?**

This service is free of charge to policyholders.

This Certificate is issued by the Coverholder shown above in accordance with the authority granted to them by certain Underwriters at Lloyd's under the Agreement referred to in the Schedule

IN WITNESS WHEREOF this Certificate has been signed at Darlinghurst on:

29/08/2023

by



Gida Irving  
Underwriting Manager

Amazon Underwriting Pty Ltd  
Phone: (02) 9357 1798  
Email: [nazreen@amazonunderwriting.com.au](mailto:nazreen@amazonunderwriting.com.au)  
LMA3082/3 (Australia) 1 September 2008

**SEVERAL LIABILITY NOTICE**

The subscribing insurers' obligations under contracts of insurance to which they subscribe are several and not joint and are limited solely to the extent of their individual subscriptions. The subscribing insurers are not responsible for the subscription of any co-subscribing insurer who for any reason does not satisfy all or part of its obligations.

08/94 LSW1001 (Insurance)

**SANCTION LIMITATION AND EXCLUSION CLAUSE**

No insurer shall be deemed to provide cover and no Insurer shall be liable to pay any claim or provide any benefit hereunder to the extent that the provision of such cover, payment of such claim or provision of such benefit would expose that insurer to any sanction, prohibition or restriction under United Nations resolutions or the trade or economic sanctions, laws or regulations of the European Union, United Kingdom or United States of America.



Statement Period  
25 September 2023 - 25 March 2024

## Westpac Community Solutions One

Account Name  
LARP WEST

Customer ID  
3039 2751 LARP WEST

BSB Account Number  
036-302 342 115

Opening Balance	+ \$6,364.75
Total Credits	+ \$9,958.27
Total Debits	- \$2,990.00
Closing Balance	+ \$13,333.02

**Tax File Number/Australian Business Number Information: Tax File Numbers or Australian Business Numbers are not held and Pay As You Go withholding tax may be deducted from interest.**

## TRANSACTIONS

Please check all entries on this statement and promptly inform Westpac of any possible error or unauthorised transaction

DATE	TRANSACTION DESCRIPTION	DEBIT	CREDIT	BALANCE
<b>25/09/23</b>	<b>STATEMENT OPENING BALANCE</b>			<b>6,364.75</b>
02/10/23	Deposit-Osko Payment 2630494 Mitchell Fell Larpwest Donation 30 Sep 2023		430.00	6,794.75
04/10/23	Deposit Paypal Australia 1029787239785		4,393.98	11,188.73
09/10/23	Deposit-Osko Payment 2194715 Swan View & Districts Agricultural Inv Lw23-0002 Inv Lw23-0002		400.00	11,588.73
10/10/23	Deposit WA Return Recycl 202288822		100.40	11,689.13
19/10/23	Deposit WA Return Recycl 202502719		23.90	11,713.03
13/11/23	Deposit Square Au Pty Lt		3.92	11,716.95
14/11/23	Deposit Paypal Australia 1030584977988		505.05	12,222.00
01/12/23	Withdrawal-Osko Payment 1230273 Aaron Apollos Pride Stall Payment Pride Stall Payment	165.00		12,057.00
01/12/23	Withdrawal-Osko Payment 1230576 Jacob Ward Larpwest Grant Larpwest Grant	360.00		11,697.00
11/12/23	Deposit WA Return Recycl 203960596		51.10	11,748.10
20/12/23	Deposit City of Armadale 015786		500.00	12,248.10
11/01/24	Deposit 2515543 B Facer Medieval Fayre Guildford Lw202201		400.00	12,648.10



## TRANSACTIONS

Please check all entries on this statement and promptly inform Westpac of any possible error or unauthorised transaction

DATE	TRANSACTION DESCRIPTION	DEBIT	CREDIT	BALANCE
22/01/24	Withdrawal-Osko Payment 1319958 Lister&sullivan Pty Ltd Lsinv-1030 pt1 Website-Hosting-Upgrade	1,000.00		11,648.10
29/01/24	Deposit WA Return Recycl 205766445		20.30	11,668.40
30/01/24	Deposit WA Return Recycl 205778881		57.70	11,726.10
16/02/24	Deposit 2788204 Lionel Pryce remaining con memberships		30.00	11,756.10
19/02/24	Deposit Paypal Australia 1032609748446		1,876.50	13,632.60
26/02/24	Withdrawal-Osko Payment 1521498 Heaney Business Group Larpwest Larpwest	385.00		13,247.60
28/02/24	Withdrawal-Osko Payment 1061375 Wandering Design Larpwest Inv-0185 Larpwest Inv-0185	330.00		12,917.60
28/02/24	Withdrawal-Osko Payment 1068295 Lister&sullivan Pty Ltd Lsinv-1030 pt2 Website-Hosting-Upgrade	750.00		12,167.60
07/03/24	Deposit WA Return Recycl 207041068		37.10	12,204.70
11/03/24	Deposit-Osko Payment 2654511 Connor Horne Larpwest Lost and Found 10 Mar 2024		10.00	12,214.70
18/03/24	Deposit Paypal Australia 1033183830276		1,088.32	13,303.02
25/03/24	Deposit 2339991 Dale Jones Dale Jones Annual 23 Mar 2024		30.00	13,333.02
<b>25/03/24</b>	<b>CLOSING BALANCE</b>			<b>13,333.02</b>

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We have an internal process for handling and resolving any problem you may have with, or complaints relating to, your account or this product. Information about this process can be found in the Product Disclosure Statement (PDS) or other disclosure document for your account, or you can contact us on 1300 130 467.



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If any loan you hold with us is secured by a real property mortgage; the mortgage terms require the property to be insured. Please review the replacement value of the property and check with your insurer to ensure you have adequate cover. For general information on property insurance, visit the Australian Securities and Investments Commission's MoneySmart website: [www.moneysmart.gov.au](http://www.moneysmart.gov.au).

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CCR provides you with a more complete picture of your credit history including your on time and late repayments. You can also see your consumer credit account open and closed dates, type of credit, credit limit and it now includes whether you are in a financial hardship arrangement.

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Online: [www.afca.org.au](http://www.afca.org.au)

Email: [info@afca.org.au](mailto:info@afca.org.au)

Phone 1800 931 678

Mail: Australian Financial Complaints Authority GPO Box 3 Melbourne VIC 3001

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## 9.5 INFRASTRUCTURE SERVICES

### 9.5.1 Proposed New Speed Limits within Boddington

File Reference:	1.026
Applicant:	Nil
Previous Item:	OCM January 2024, Resolution 9/24 OCM November 2023, Resolution 146/23
Author:	Executive Manager Infrastructures Services
Disclosure of Interest:	Nil
Voting Requirements	Simple Majority
Attachments:	9.5.1A Schedule of Submissions 9.5.1B Roach Hierarchy Criteria

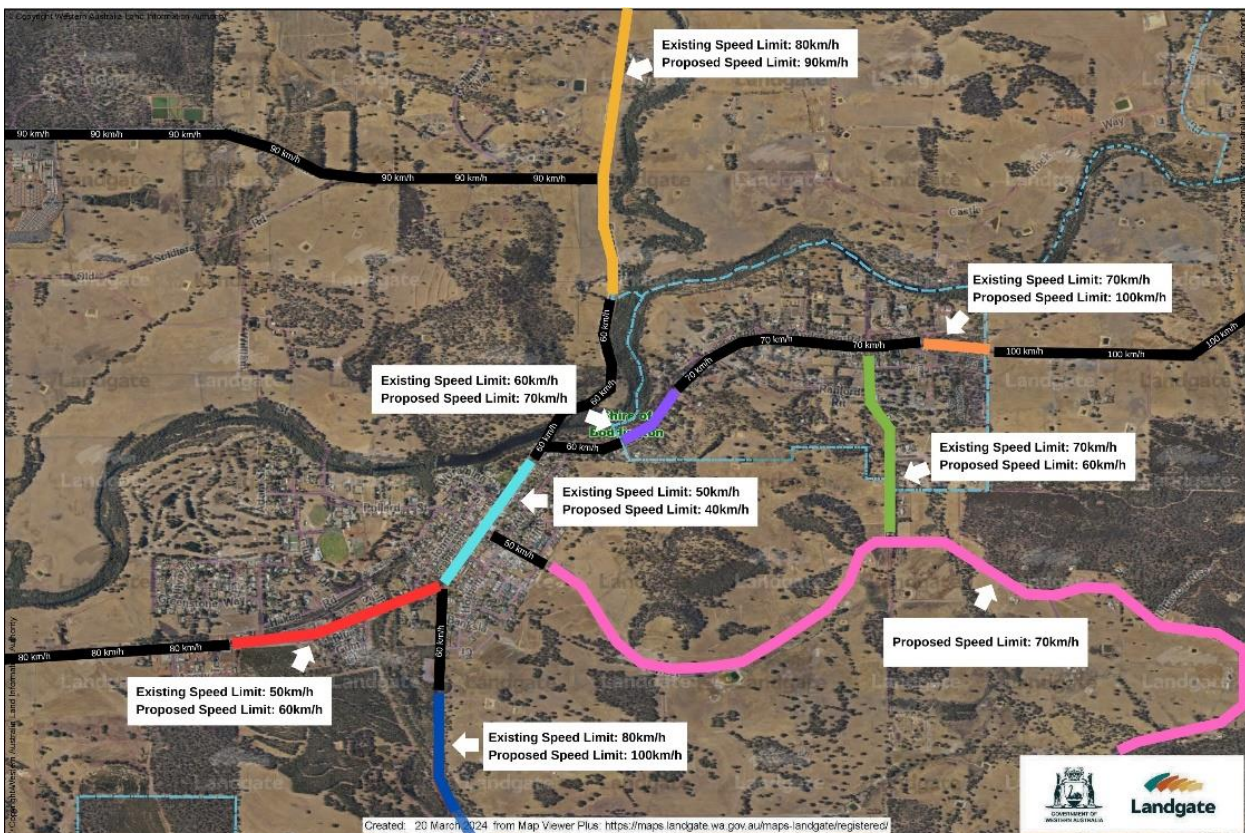
#### Summary

Council is requested to support changes to speed limits on various roads within the Shire of Boddington, as proposed by Main Roads Western Australia (MRWA) and following community consultation on this proposal earlier this year.

#### Background

At the Ordinary Council Meeting on 18 January 2024, Council supported the reduction of the speed limit from 50km/h to 40km/h on the main street (Bannister Rd) in accordance with community feedback. The Council decision was sent to MRWA for action on the matter.

Subsequently, MRWA have presented a proposal that not only includes the reduction of speed in the main street to 40km/h, but also alteration to existing speed limits on the approaches to the town site. Community consultation was undertaken in relation to this proposal, to allow Council to consider the feedback prior to responding to MRWA.





Comment

The definition of a built up area (Attachment 9.5.1B) was used by MRWA on their assessment for the appropriate speed limits along Crossman Rd through Ranford, and Bannister Marradong Rd from Farmers Avenue going southward. MRWA is currently upgrading their strategies for speed limits on approaches to towns and their proposal for Boddington is reflecting the current strategy.

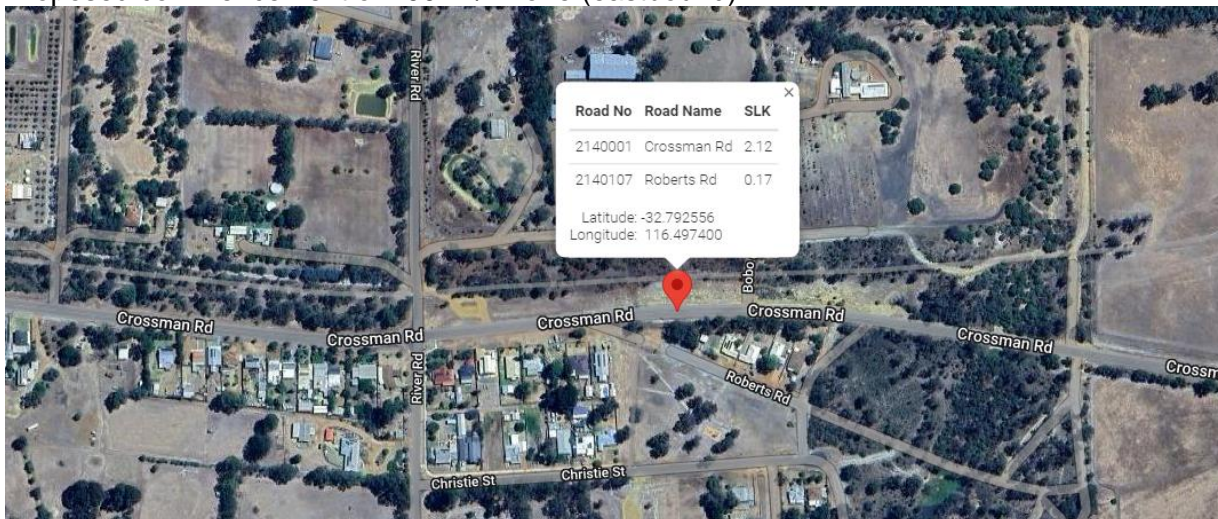
It is understood that MRWA has assessed the condition of the existing roads, visibility, width, incline, safety, traffic and many other factors before proposing the changes, and with due diligence have conducted their assessment in covering all aspects of safe traffic movement. Noting this, there are localised factors that extend beyond a technical assessment and should be considered.

One of the proposed locations for speed change on Crossman Rd is an adjustment to the location of the 100km/h zone. Currently, the zone starts at Straight Line Kilometre (SLK) 2.52, but is proposed to be relocated to SLK 2.12. This is 400m closer to the Ranford townsite, which will increase noise level caused by compression braking of heavy vehicles area and increase the risk of excessive speed within the residential area.

Current commencement of 100km/h zone (eastbound)



Proposed commencement of 100km/h zone (eastbound)



Other areas of community concern include:



- The intersection of Bannister Marradong Road and Goldmine Road.  
Given the traffic volume, and mix of heavy and light vehicles at this intersection, it is not recommended to support an increase from 80km/h to 90km/h.
- The existing 60km/h zone to the south of the Boddington townsite, on Bannister Marradong Road.  
While this is not a component of the proposed speed changes, it has been noted as an ongoing concern by the community. A reduction from 60km/h to 50km/h is thought to be justifiable, given the residential zoning on the east side of this road segment.

### Consultation

Community consultation occurred throughout the period between 25 March and 12 April 2024.

The results of the community consultation on the proposal are attached in the Table of Submissions (Attachment 9.5.1A). Seven comments were received, predominantly noting concerns and observations regarding the locations and speed within section of roads in “built up” areas.

### Strategic Implications

Aspiration	Place
Outcome	Safe, sustainable and connected transport.
Objective	Maintain a safe, efficient road and network and supporting infrastructure.

### Legislative Implications

Any legislative implications are carried by Main Roads Western Australia.

### Policy Implications

Nil

### Financial Implications

Nil

### Economic Implications

The economic implications include potential benefits to local businesses, as a more pedestrian-friendly main street may attract more foot traffic, supporting local commerce on the 40km/h section of road.

### Social Implications

The proposed reduction is expected to enhance pedestrian safety, particularly for children and the elderly. It also encourages a sense of community and a more vibrant town centre, fostering social interaction and recreation.

### Environmental Considerations

A lower speed limit may have a positive impact on the environment by reducing noise pollution and fuel consumption, contributing to a cleaner and more sustainable community.

### Risk Considerations

Risk Statement and Consequence	Not supporting the reduction in speed may reflect negatively on Council, due to the perceive impact on pedestrian safety, and community position on this matter.
Risk Rating (prior to treatment or control)	Medium
Principal Risk Theme	Reputational
Risk Action Plan (controls or treatment proposed)	Nil

**Officer Recommendation and Council Decision**

**COUNCIL RESOLUTION: 61/24**

**Moved: Cr H Prandl**

**Seconded: Cr A Ryley**

**That Council:**

1. **Support the amended speed limits proposed by MRWA, with the exception of:**
  - **The increase from 80km/h on Bannister Marradong Road, in the vicinity of the intersection of Goldmine Road.**
  - **The amendment to the location of the start of the 100km/h zone on Crossman Road.**
2. **Request MRWA to reduce the speed limit on Bannister Marradong Road, south of the townsite between the proposed 40km/h zone and the existing 80km/h zone, from 60km per hour to 50km per hour within the residential zone, in recognition of the significant traffic, including heavy vehicle traffic.**

**Carried: 6-0**

For: Cr G Ventris, Cr L Lewis, Cr A Ryley, Cr P Carrotts, Cr J Van Heerden, Cr H Prandl

Against: Nil

## Proposed Speed Limit Changes Submission

Name	Email	Submission Sent (Date)	Submission/Feedback
Rikki-Lee Reid	[REDACTED]	26/03/2024	Agree with all proposed speed limit changes. Especially Crossman Rd and Bannister-Marradong Road
Nicole Susan Aramini	[REDACTED]	27/03/2024	Is the green line River Road? I can't see where to find that info on this page.  If it's another road, my comment may change, else, these proposed changes make sense.
Nikkii Goodridge	[REDACTED]	31/03/2024	I believe there needs to be a review of the speed limit between Farmers avenue turn off along Bannister/Marradong Road in the 60km section. I have made many attempts between the Police and Shire over many years to have this section of Bannister/Marradong reviewed, the amount of traffic alone as well as the high speeds of both vehicles and trucks is extremely high. I have in the past had a previous works manager (Peter Langan) follow this up after many complaints of speeding vehicles, this was conducted with a speed and traffic counter, the findings of this were vehicles travelling in a 60km zone in excess of 130km ph. Surely there are options to slow the traffic both coming into the 60km (over the hill into town) and heading out of town. There are many families with small children living along this short stretch, which already poses dangers with the amount of traffic. With the speeds of traffic, by the time you are clear to reverse from drive ways, as you do, vehicles are already approaching rapidly and even dangerously swerving around you, posing extreme risk each and every time you leave your driveway. Please after years of requests can there not be another review of this section of road. There could be rumble strips, better signage, signage of small people living on this road, reversing traffic signage...I'm sure there is an option here that could assist in the slowing of traffic.
Kathleen Morgan Neill	[REDACTED]	31/03/2024	The speed limit coming into Ranford from 100km/hr to 70km/hr should not be moved closer to town. (From the map, it looks like they want to move it closer towards river road). We live at 107 Crossman Rd and its already hard to pull out of the driveway due to lose gravel etc and with people still going at 100km. And due to the bend in the road, visibility is affected.  There also is a dip in the road where the stormwater drain crosses from the park towards the river, which creates a loud noise whenever truck and trailers cross it. Someone's trailer has broken going over it as its not visible (and their trailer was probablynot road worthy). I would be concerned with the extra noise from this dip if the towing vehicles are still going 100km/hr over it.  Also with the number of heavy trucks that use this road, it would be better for the

Proposed Speed Limit Changes Submission

			residents if they slowed down before the houses - not right beside them (including for the houses on Roberts road) and this would be more noticeable at night.
Kerry Lobb		01/04/2024	Speed limit changes look good to me. Not keen on a 40km limit on the main street, so happy to not see that.
Joan Gregson		06/04/2024	I agree with lowering the speed limit along River Rd to 60km due to the increased housing and busstop ... but cant understand why the speed limit is 70km and not 60km in the built up area of Ranford where it is abuilt up residential area with houses on small blocks, multiple driveways requiring reversing onto Crossman Rd, and a proposed increase in use of Darminning Pool.
Ian Macpherson		10/04/2024	In regards to the increase in speed from 80 to 90 on Bannister-Marradong rd near Gold mine rd intersection(yellow section on map). I would think that you would be better to decrease the speed limit on all 3 approaching sections of road to the intersection. Currently we have 2 x led flashing warning signs, rumble strips (1 old set and 1 new set), overhead corner lighting and still get a lot of near misses. Dropping the limit to 70km from both bridges and the top of the Gold mine rd hill would increase the safety of that intersection.

**ROAD HIERARCHY FOR WESTERN AUSTRALIA**  
**ROAD TYPES AND CRITERIA (see Note 1)**

CRITERIA	PRIMARY DISTRIBUTOR (PD) (see Note 2)	DISTRICT DISTRIBUTOR A (DA)	DISTRICT DISTRIBUTOR B (DB)	REGIONAL DISTRIBUTOR (RD)	LOCAL DISTRIBUTOR (LD)	ACCESS ROAD (A)
<i>Primary Criteria</i>						
1. Location (see Note 3)	All of WA incl. BUA	Only Built Up Area.	Only Built Up Area.	Only Non Built Up Area. (see Note 4)	All of WA incl. BUA	All of WA incl. BUA
2. Responsibility	Main Roads Western Australia.	Local Government.	Local Government.	Local Government.	Local Government.	Local Government.
3. Degree of Connectivity	High. Connects to other Primary and Distributor roads.	High. Connects to Primary and/or other Distributor roads.	High. Connects to Primary and/or other Distributor roads.	High. Connects to Primary and/or other Distributor roads.	Medium. Minor Network Role Connects to Distributors and Access Roads.	Low. Provides mainly for property access.
4. Predominant Purpose	Movement of inter regional and/or cross town/city traffic, e.g. freeways, highways and main roads.	High capacity traffic movements between industrial, commercial and residential areas.	Reduced capacity but high traffic volumes travelling between industrial, commercial and residential areas.	Roads linking significant destinations and designed for efficient movement of people and goods between and within regions.	Movement of traffic within local areas and connect access roads to higher order Distributors.	Provision of vehicle access to abutting properties
<i>Secondary Criteria</i>						
5. Indicative Traffic Volume (AADT)	In accordance with Classification Assessment Guidelines.	Above 8 000 vpd	Above 6 000 vpd.	Greater than 100 vpd	<u>Built Up Area</u> - Maximum desirable volume 6 000 vpd. <u>Non Built Up Area</u> – up to 100 vpd.	<u>Built Up Area</u> - Maximum desirable volume 3 000 vpd. <u>Non Built Up Area</u> – up to 75 vpd.
6. Recommended Operating Speed	60 – 110 km/h (depending on design characteristics).	60 – 80 km/h.	60 – 70 km/h.	50 – 110 km/h (depending on design characteristics).	<u>Built Up Area</u> 50 - 60 km/h (desired speed) <u>Non Built Up Area</u> 60 – 110 km/h (depending on design characteristics).	<u>Built Up Area</u> 50 km/h (desired speed). <u>Non Built Up Area</u> 50 – 110 km/h (depending on design characteristics).
7. Heavy Vehicles permitted	Yes.	Yes.	Yes.	Yes.	Yes, but preferably only to service properties.	Only to service properties.
8. Intersection treatments	Controlled with appropriate measures e.g. high speed traffic management, signing, line marking, grade separation.	Controlled with appropriate measures e.g. traffic signals.	Controlled with appropriate Local Area Traffic Management.	Controlled with measures such as signing and line marking of intersections.	Controlled with minor Local Area Traffic Management or measures such as signing.	Self controlling with minor measures.
9. Frontage Access	None on Controlled Access Roads. On other routes, preferably none, but limited access is acceptable to service individual properties.	Prefer not to have residential access. Limited commercial access, generally via service roads.	Residential and commercial access due to its historic status Prefer to limit when and where possible.	Prefer not to have property access. Limited commercial access, generally via lesser roads.	Yes, for property and commercial access due to its historic status. Prefer to limit whenever possible. Side entry is preferred.	Yes.
10. Pedestrians	Preferably none. Crossing should be controlled where possible.	With positive measures for control and safety e.g. pedestrian signals.	With appropriate measures for control and safety e.g. median/islands refuges.	Measures for control and safety such as careful siting of school bus stops and rest areas.	Yes, with minor safety measures where necessary.	Yes.
11. Buses	Yes.	Yes.	Yes.	Yes.	Yes.	If necessary (see Note 5)
12. On-Road Parking	No (emergency parking on shoulders only).	Generally no. Clearways where necessary.	Not preferred. Clearways where necessary.	No – emergency parking on shoulders – encourage parking in off road rest areas where possible.	<u>Built Up Area</u> – yes, where sufficient width and sight distance allow safe passing. <u>Non Built Up Area</u> – no. Emergency parking on shoulders.	Yes, where sufficient width and sight distance allow safe passing.
13. Signs & Linemarking	Centrelines, speed signs, guide and service signs to highway standard.	Centrelines, speed signs, guide and service signs.	Centrelines, speed signs, guide and service signs.	Centrelines, speed signs and guide signs.	Speed and guide signs.	Urban areas – generally not applicable. Rural areas - Guide signs.
14. Rest Areas/Parking Bays	In accordance with Main Roads' <i>Roadside Stopping Places Policy</i> .	Not Applicable.	Not Applicable.	Parking Bays/Rest Areas. Desired at 60km spacing.	Not Applicable.	Not Applicable.

## DEFINITIONS

Built Up Areas	See Note 3 below. The criteria was provided by Clive Shepherd from the Western Australian Local Government Grants Commission (WALGGC).
Primary Criteria	A road, or road section, must meet all of these criteria to qualify for the category.
Secondary Criteria	These criteria are provided as indicators of the likely characteristics of a road designated under a particular road type. Ideally, a road should have all of these characteristics, but it is recognised that is unlikely to occur in a number of instances, particularly for traffic volumes in rural areas.
vpd	vehicles per day

## NOTES

- The type designated to each road should represent the role that the road is intended to perform. It may not necessarily reflect the current conditions on the road.
- Declared Roads under the Main Roads Act ('highways' and 'main roads')
- Built Up Areas (as defined by the Western Australian Local Government Grants Commission)  
Built up areas are identified because roads within them generally involve greater expenditure than roads in non built up areas. This is because roads in built up areas :
  - have high traffic volumes;
  - have large numbers of intersections, necessitating intersection treatments, pavement markings, signs, etc;
  - require kerbing for traffic control and or drainage;
  - require an asphalt surface where traffic volumes are high, or where noise reduction is important;
  - require underground drainage because surface drainage is impractical;
  - involve high cost of service alterations during reconstruction;
  - involve high costs because road works have to be carried out under heavy traffic.

The following definition is intended to limit built up areas to localities where the above conditions prevail.

Residential localities, which have lots with areas less than 0.45 ha, and commercial and industrial areas that meet the following criteria are classed as built up:

- at least half the blocks are developed;<sup>1</sup>
- existing roads have a minimum standard of a gravel road for old subdivisions and a sealed road for new subdivisions.

Areas serving sporting complexes, schools and caravan parks are classed as built up where:

- they are located in an area which is developed as residential; or
- the existing roads serving these facilities are already sealed and kerbed.

A road connecting two built up areas is classed as a road in a built up area where the connecting road is less than 300m in length.

- Except where the Regional Distributor is passing through, or terminating in a town.
- Buses may need to use Access Roads in some instances e.g. Rural areas for school buses and in cities and towns to provide connectivity for a route.

<sup>1</sup> Roads within new subdivisions being developed in accordance with a Structure Plan should be designed and constructed in accordance with the planned use of the road once the area is fully developed. They should be categorised on the basis of the intended purpose.



## DESCRIPTION OF ROAD HIERARCHY

### **Primary Distributors :**

Provide for major regional and inter-regional traffic movement and carry large volumes of generally fast moving traffic. Some are strategic freight routes and all are State Roads. They are managed by Main Roads Western Australia.

### **District Distributor A : Urban area roads - (Built Up Area -)**

Carry traffic between industrial, commercial and residential areas and generally connect to Primary Distributors. These are likely to be truck routes and provide only limited access to adjoining property. They are managed by local government.

### **District Distributor B : Urban area roads - (Built Up Area)**

Perform a similar function to type A District Distributors but with reduced capacity due to flow restrictions from access to and roadside parking alongside adjoining property. These are often older roads with a traffic demand in excess of that originally intended. District Distributor A and B roads run between land-use cells and generally not through them, forming a grid which would ideally space them around 1.5 kilometres apart. They are managed by local government.

### **Regional Distributor : Rural - (Non Built Up Area)**

Roads that are not Primary Distributors but which link significant destinations and are designed for efficient movement of people and goods within and beyond regional areas. They are managed by local government.

### **Local Distributor :**

#### Urban - (Built Up Area)

Roads that carry traffic within a cell and link District Distributors or Regional Distributors at the boundary, to access roads. The route of Local Distributors should discourage through traffic so that the cell formed by the grid of District Distributors only carries traffic belonging to, or serving the area. These roads should accommodate buses, but discourage trucks.

#### Rural - (Non Built Up Area)

Connect to other Rural Distributors and to Rural Access Roads.

Not Regional Distributors, but which are designed for efficient movement of people and goods within regional areas

Urban and Rural Local Distributor roads are managed by local government.

### **Access Roads :**

Provide access to abutting properties with amenity, safety and aesthetic aspects having priority over the vehicle movement function. These roads are bicycle and pedestrian friendly. They are managed by local government.

10. ELECTED MEMBERS' MOTION OF WHICH PREVIOUS MOTION HAS BEEN GIVEN

Nil

11. URGENT BUSINESS WITHOUT NOTICE WITH THE APPROVAL OF THE PRESIDENT OR MEETING

Nil

12. CONFIDENTIAL ITEMS

Officer Recommendation and Council Decision

**COUNCIL RESOLUTION: 62/24**

**Moved: Cr P Carrotts**

**Seconded: Cr A Ryley**

**That, in accordance with Section 5.23(2)(c) of the Local Government Act 1995, which permits the meeting to be closed to the public for business relating to the following: (c) as Council is about to deal with a contract entered into, or which may be entered into by the local government and which relates to a matter discussed at the meeting, Council declares the meeting closed to the public at 6.16pm.**

**Carried: 6-0**

For: Cr G Ventris, Cr L Lewis, Cr A Ryley, Cr P Carrotts, Cr J Van Heerden, Cr H Prandl

Against: Nil

**12.1 Consideration of Land Purchase**

File Reference:	3.000615
Applicant:	Nil
Previous Item:	Nil
Author:	Chief Executive Officer
Disclosure of Interest:	Nil
Voting Requirements	Simple Majority
Attachments:	Nil

### **Suspend Standing Orders**

**COUNCIL RESOLUTION: 63/24**

**Moved: Cr P Carrotts**

**Seconded: Cr A Ryley**

Councillor Paul Carrotts requested to Suspend Standing Orders.

**Carried: 6-0**

For: Cr G Ventris, Cr L Lewis, Cr A Ryley, Cr P Carrotts, Cr J Van Heerden, Cr H Prandl

Against: Nil

### **Reinstate Standing Orders**

**COUNCIL RESOLUTION: 64/24**

**Moved: Cr P Carrotts**

**Seconded: Cr L Lewis**

That Council reinstates Standing Orders.

**Carried: 6-0**

For: Cr G Ventris, Cr L Lewis, Cr A Ryley, Cr P Carrotts, Cr J Van Heerden, Cr H Prandl

Against: Nil

### **Amended Motion**

**COUNCIL RESOLUTION: 65/24**

**Moved: Cr L Lewis**

**Seconded: Cr J Van Heerden**

**That Council request a valuation of the land noted in the report to be obtained.**

**Carried: 6-0**

For: Cr G Ventris, Cr L Lewis, Cr A Ryley, Cr P Carrotts, Cr J Van Heerden, Cr H Prandl

Against: Nil

### **Substantive Motion**

**COUNCIL RESOLUTION: 66/24**

**Moved: Cr H Prandl**

**Seconded: Cr L Lewis**

**That Council request a valuation of the land noted in the report to be obtained.**

**Carried: 6-0**

For: Cr G Ventris, Cr L Lewis, Cr A Ryley, Cr P Carrotts, Cr J Van Heerden, Cr H Prandl

Against: Nil

**Officer Recommendation and Council Decision**

**COUNCIL RESOLUTION: 67/24**

**Moved: Cr H Prandl**

**Seconded: Cr A Ryley**

**That Council re-opens the meeting to members of the public at 6.34pm.**

**Carried: 6-0**

For: Cr G Ventris, Cr L Lewis, Cr A Ryley, Cr P Carrotts, Cr J Van Heerden, Cr H Prandl

Against: Nil

**13. CLOSURE OF MEETING**

There being no further business, Cr Garry Ventris, Shire President, declared the meeting closed at 6.35pm.

These minutes were confirmed by the Council as a true and accurate record at the Ordinary Council Meeting on [date, month, year].

\_\_\_\_\_  
Shire President Full Name

\_\_\_\_\_  
Shire President Signature

\_\_\_\_\_  
Date