

Application Form

Food Business Notification & Registration

Notification Details	
Commercial business	<input type="checkbox"/>
Home business	<input type="checkbox"/>
New kitchen/renovations	<input type="checkbox"/>
Change of ownership	<input type="checkbox"/>
Kitchen hire	<input type="checkbox"/>

Food Business Details		
Trading name		
ABN/ ACN		
Premises address		
Suburb	Postcode	
Email address		
Contact number		
Food vehicle details (if applicable)		

Proprietor Details		
Proprietor name		
Premises address		
Suburb	Postcode	
Email address		
Contact number		

Hours of Operation			
Monday		Friday	
Tuesday		Saturday	
Wednesday		Sunday	
Thursday			



Size of Food Business	
<input type="checkbox"/> Large food service	Employs over 50 people in food / retail service sector
<input type="checkbox"/> Medium	21-100 employees in food manufacturing / processing
<input type="checkbox"/> Medium food service	11 to 50 employees and may be more than one premises
<input type="checkbox"/> Small	1 to 20 employees in food manufacturing/ processing sectors
<input type="checkbox"/> Small food service	1 to 10 employees and 1 food retail premises

Primary Business Type		
<input type="checkbox"/> Bakery	<input type="checkbox"/> Food packer	<input type="checkbox"/> Hotel / motel / bed and breakfast
<input type="checkbox"/> Butchery	<input type="checkbox"/> Farm produce	<input type="checkbox"/> Manufacturer / processor
<input type="checkbox"/> Canteen	<input type="checkbox"/> Fruit and vegetable retail	<input type="checkbox"/> Meals on wheels
<input type="checkbox"/> Caterer	<input type="checkbox"/> Function centre	<input type="checkbox"/> Market stall / temporary food premises
<input type="checkbox"/> Charitable community organisation	<input type="checkbox"/> Grocery retail	<input type="checkbox"/> Mobile food operator
<input type="checkbox"/> Childcare centre	<input type="checkbox"/> Health food shop	<input type="checkbox"/> Mobile caterer offsite
<input type="checkbox"/> Club (including sporting club)	<input type="checkbox"/> Storage business	<input type="checkbox"/> Nursing home
<input type="checkbox"/> Delicatessen	<input type="checkbox"/> Supermarket	<input type="checkbox"/> Poultry retail
<input type="checkbox"/> Distributor / importer	<input type="checkbox"/> Takeaway / fast food	<input type="checkbox"/> Retailer
<input type="checkbox"/> Hospital	<input type="checkbox"/> Transporter of foods	<input type="checkbox"/> Restaurant / café
<input type="checkbox"/> Seafood retail	<input type="checkbox"/> Other (please specify):	

Does the Food Business Prepare / Provide / Produce / Manufacture any of the Following		
<input type="checkbox"/> Alcoholic beverages	<input type="checkbox"/> Cooked / chilled / frozen meals	<input type="checkbox"/> Raw meat, poultry or seafood
<input type="checkbox"/> Bakery products	<input type="checkbox"/> Dairy products	<input type="checkbox"/> Raw ready to eat seafood or shellfish
<input type="checkbox"/> Confectionery	<input type="checkbox"/> Processed fruit and vegetables	<input type="checkbox"/> Processed or fermented meat (e.g. salami, jerky, sausages)
<input type="checkbox"/> Dried spices or herbs	<input type="checkbox"/> Juices and smoothies	<input type="checkbox"/> Self-service ready to eat food
<input type="checkbox"/> Fast or oils	<input type="checkbox"/> Nut and seed kernel products	<input type="checkbox"/> Sauces, marinades, syrups, salad dressings
<input type="checkbox"/> Proceeded cereal products	<input type="checkbox"/> Infant or baby foods	<input type="checkbox"/> Pasta, sandwiches or rolls
<input type="checkbox"/> Grocery / pre-packaged foods	<input type="checkbox"/> Prepared ready to eat meals	<input type="checkbox"/> Cooked rice or lasagne
<input type="checkbox"/> Carbonated drinks	<input type="checkbox"/> Prepared salad	<input type="checkbox"/> Fermented food (e.g. kombucha tea)
<input type="checkbox"/> Water, non-reticulated supply	<input type="checkbox"/> Other (Please Specify):	



Nature of Food Business		
	Yes	No
Food processing / supply	<input type="checkbox"/>	<input type="checkbox"/>
Does the business provide or produce ready-to-eat ¹ food?	<input type="checkbox"/>	<input type="checkbox"/>
Is food supplied predominantly to the sick, elderly, children under 5 years or pregnant women? (e.g. supply to hospitals, nursing homes or child care centres)	<input type="checkbox"/>	<input type="checkbox"/>
Does the business process ² food before sale or distribution?	<input type="checkbox"/>	<input type="checkbox"/>
Are potentially hazardous foods ³ manufactured, produced or handled by your business?	<input type="checkbox"/>	<input type="checkbox"/>
Does the business sell ready-to-eat ¹ food at a different location from where it is prepared?	<input type="checkbox"/>	<input type="checkbox"/>
Does your business sell only very low risk (non- potentially hazardous foods ³) packaged foods?	<input type="checkbox"/>	<input type="checkbox"/>
Are food products manufactured or produced shelf stable ⁴ ?	<input type="checkbox"/>	<input type="checkbox"/>
Does the business manufacture or produce fermented meat products such as salami?	<input type="checkbox"/>	<input type="checkbox"/>
Notes: <ol style="list-style-type: none"> Ready-to-eat means: food that is ordinarily consumed in the same state as in which it is sold. Process means: activity conducted to prepare food for sale including; chopping, cooking, drying, fermenting, heating, pasteurising, or a combination of these. Potentially Hazardous Food means: foods that need to be kept at certain temperatures to minimise the growth of harmful bacteria in the food or to prevent the formation of toxins in the food. (E.g. raw and cooked meat & seafood, dairy products, food with eggs, beans or nut products). Shelf stable means: non-perishable food with a shelf life of many months to years. 		

Declaration		
<input type="checkbox"/>	I declare as the Applicant, all the information supplied on this form is true and correct.	
<input type="checkbox"/>	I have included a fit-out plan of the food premise with full layout.	
<input type="checkbox"/>	I understand that by registering my food business, it is my responsibility to ensure that the premises and food handlers comply with the Food Act 2008, Food Regulations 2009 and Australia New Zealand Food Standards Code.	
Full name		
Signature		Date

Note: fees and Charges may apply

