



A vibrant and connected community with excellent lifestyle and employment opportunities in a beautiful natural environment

MINUTES

**For The
Boddington Bush Fire Advisory Committee**

**Held On
Tuesday 18 July 2023
At 6pm**

Council Chambers
39 Bannister Rd, Boddington

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Boddington for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Shire of Boddington disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and with derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Boddington during the course of any meeting is not intended to be and is not taken as notice or approval from the Shire of Boddington. The Shire of Boddington warns that anyone who has an application lodged with the Shire of Boddington must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of that application and any conditions attaching to the decision made by the Shire of Boddington in respect of the application.

Agenda

1.	DECLARATION OF OPENING	4
2.	ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE	4
3.	CONFIRMATION OF PREVIOUS MINUTES.....	4
4.	ADOPTION OF TERMS OF REFERENCE	4
5.	ELECTION OF OFFICE BEARERS	5
6.	FIRE CONTROL OFFICER FOR EACH BRIGADE AS NOMINATED BY BRIGADE CAPTAINS AND ENDORSED AT THE MEETING	5
7.	DUAL FIRE CONTROL OFFICERS.....	Error! Bookmark not defined.
7.1	Wandering	Error! Bookmark not defined.
7.2	Williams	Error! Bookmark not defined.
7.3	Harvey	Error! Bookmark not defined.
7.4	Collie.....	Error! Bookmark not defined.
7.5	Murray	Error! Bookmark not defined.
8.	BUSH FIRE NOTICE 2023-2024	6
9.	BUSH FIRE BRIGADE LOCAL LAWS	6
10.	REPORTS BRIDAGES AND OTHER AGENCIES	7
10.1	Chief Bush Fire Control Officer Report	7
10.2	Marradong BFB Report	7
10.3	Crossman BFB Report	7
10.4	Quindanning BFB Report	7
10.5	Boddington BFB Report	7
10.6	DFES Report	7
10.7	DBCA Report	7
10.8	Saddleback Tree Farms Report	8
10.9	Nemwont Boddington Gold Report	8
10.10	South 32 Report	8
10.11	Forest Product Commission Report	8
11.	BRIGADE GENERAL BUSINESS.....	8
12.	TRAINING CALENDAR	8
13.	OTHER GENERAL BUSINESS.....	8
14.	CLOSURE OF MEETING.....	9

1. DECLARATION OF OPENING

Cr Lee Lewis, declared the meeting open at 6pm.

I would like to begin by acknowledging the Traditional Owners of the land on which we meet today. I would also like to pay my respects to Elders past and present and emerging.

2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

2.1 Attendance

Cr Lee Lewis	Councillor, Shire of Boddington
William Batt	Chief Bush Fire Control Officer
Jesse Reid	Deputy Chief Bush Fire Control Officer
Robert (Bob) Jones	Captain Marradong BFB
Jared Green	Captain Boddington BFB
Kingsley Foster	Captain Quindanning BFB
Jeremy Lobb	Co-Captain Crossman BFB
Paul Lloyd	Co-Captain Crossman BFB
Brant Lehman	Marradong BFB
Julie Burton	CEO, Shire of Boddington
James Wickens	EMDS, Shire of Boddington
Shenae Tilbee	Admin Officer, Shire of Boddington
Adam Whitford	Area Officer, DFES
Glyn Yates	Saddleback Tree Farm
Simon Smith	South 32

2.2 Apologies

Jayden Vitler	DBCA
Greg Hodgson	Forrest Products Commission
Ryan Clarke	Newmont Gold Mine

3. CONFIRMATION OF PREVIOUS MINUTES

Moved: Jeremy Lobb

Seconded: William Batt

Attachment: 3.0A Minutes August 2022

That the minutes of the Boddington Bush Fire Advisory Committee AGM held on Wednesday 17 August 2022 be confirmed as a true and correct record.

Carried: 8/0

4. ADOPTION OF TERMS OF REFERENCE

Moved: Kingsley Foster

Seconded: Jarred Green

Attachment: 4.0A Terms of Reference

That the DRAFT Bush Fire Advisory Committee Terms of Reference be adopted.

Carried: 8/0

5. ELECTION OF OFFICE BEARERS

5.1 CHIEF FIRE BUSH CONTROL OFFICER

Bob Jones nominated by Jess Reid and seconded by Jeremy Lobb

Bob Jones accepted the nomination

Carried 8/0

5.2 DEPUTY CHIEF FIRE BUSH CONTROL OFFICER

Brant Lehman nominated by Jess Reid and seconded by Jared Green

Brant Lehman accepted the nomination

Carried 8/0

6. FIRE CONTROL OFFICER FOR EACH BRIGADE AS NOMINATED BY BRIGADE CAPTAINS AND ENDORSED AT THE MEETING

6.1 Boddington

Jarred Green, Daniel Carrots, Peter Clements

6.2 Crossman

Jeremy Lobb, Brad Hardie, Charlie Roberts

6.3 Marradong

Bob Jones, Brant Lehman, Mark Roberts, Damien Batt, Adam Durack, William Batt

6.4 Quindanning

Kingsley Foster, Aaron Foster, Wayne Littleton, Brad Morgan

7. DUAL FIRE CONTROL OFFICERS

Motion:

That the BFB Captains advise the Shire of any dual fire control officer following the AGM of Quindanning BFB meeting.

Moved: William Batt

Seconded: Jared Green

7.1 Wandering

7.2 Williams

7.3 Harvey

7.4 Collie

7.5 Murray

8. BUSH FIRE NOTICE 2023-2024 / FIRE ACCESS TRACK ORDER

Attachment: 8.0A Bushfire Notice 2023-2024

Attachment: 8.0B Fire Access Track Order 2023-2024

Discussion around changing FCO names and contact details on the notice and to update with the new Fire Danger Ratings.

9. BUSH FIRE BRIGADE LOCAL LAWS

Attachment: 9.0A Bush Fire Brigades LL

Under the Bush Fires Act all Local Governments who have Bush Fire Brigades need a Bush Fire Brigades Local Law. The Shire is proposing the WALGA model for the Shire of Boddington so we are compliant.

Comments were asked for from those present as the Draft Local Law is being presented at the August Council Meeting for endorsing.

Discussion around the term “volunteer” which is currently included in the Local Law, possibly due to the new Work, Health and Safety Act sighting bush fire volunteers as employees of the Shire. It was made clear the Bush Fires Act takes precedent over the Bush Fire Brigades Local Law.

10. REPORTS BRIDAGES AND OTHER AGENCIES

10.1 Chief Bush Fire Control Officer Report

Attachment: 10.1A CBFCO Report

10.2 Marradong BFB Report

Attachment: 10.2A Marradong Report

10.3 Crossman BFB Report

Attachment: 10.3A Crossman Report

10.4 Quindanning BFB Report

AGM is scheduled for 27 July 2023 where there will also be an AED training session. It has been a quiet year with only two call outs, but the Brigade was stood down on each.

10.5 Boddington BFB Report

Many changes have happened within the Brigade, with Steve Barrett stepping down. There have not been many call outs this year. Trucks are due for a service before the season gets under way

10.6 DFES Report – Adam Whitford

DFES had a good year - thanks to the brigades for helping out with suspicious fires being lit. Crossman BFB using the High Season Vehicle went well last season and will be using again this season. A program is being initiated to install more High Season vehicles in various brigades over the next two years. Training courses will now be closed 2 weeks out from course date, and if any of our brigades need training we should contact DFES and they will endeavour to run the training for us in town. Adam asked the brigades to continue to do Fire Reports as they are necessary and useful for many reasons (insurance, WHS, records show the need for more appliances, etc).

10.7 DBCA Report – Jayden Vitler

James Wickens provided the following report on behalf of Jayden Vitler.

A quick snapshot for us of the season is as follows:

- Total of 83 Fires in Perth Hills district
- None in Shire of Boddington
- Quiet season overall
- Staff shortages continue, with DBCA operating at 25-40% capacity

10.8 Saddleback Tree Farms Report

Quiet season, no fire event over the summer. The site is now fully replanted and continues to operate effectively. Harvest takes place intermittently between March and December each year and the Tree Farm continues to welcome the support from the Shire.

10.9 Newmont Boddington Gold Report

No report

10.10 South 32 Report

Advancement in on-site capabilities with new trucks being purchased by the mine which are available for use by all brigades when there is a fire. Starting upgrade in personal protective clothing.

10.11 Forest Product Commission Report

No report

11. BRIGADE GENERAL BUSINESS

James Wickens – The Shire of Boddington is proposing a new Council Policy this financial year outlining the minimum standard of training for all Bush Fire Brigade Volunteers before they can enter the fire ground.

Bob Jones – Reiterated the need for changing out of lights in all Fire Shed's from halogen lights to LED lights. Shire representative James Wickens to investigate this.

Jeremy Lobb – Voiced his concern on depleted consumable PPE stocks in fire sheds and how they go about getting them restocked. Consumable stock is kept in the Rangers office at the Shire of Boddington but can't be accessed after hours. Shire Representative James Wickens will investigate the current process and opportunities for improvement. The possibility of "kit bags" for all active members to house their gear was also mentioned.

Brant Lehman – Reiterated that if any brigade members need uniforms, to see the Shire before the season starts as it can be a wait on uniforms.

12. TRAINING CALENDAR

Brant Lehman will be sharing information on courses when he receives it from DFES but it is up to the Captains or individuals to sign up to these courses to ensure we get the numbers to run the courses.

The Shire of Boddington has stated that the basic requirement for training for all Bush Fire Brigade members/volunteers is to meet the minimum DFES standard which is the Bush Fire Safety Awareness Course.

13. OTHER GENERAL BUSINESS

Bob Jones – Discussion surrounding the new Aboriginal heritage Act and how it will impact fire fighters when trying to contain an out of control fire (emergencies). Legislation states that all emergency acts/services are exempt but mitigation works near Aboriginal Sacred Areas may need approval. .

Discussion was also held around electric car fires and how to mitigate these fires. DFES representative Adam Whitford stated that for these fires, fire fighters without a BA must stand up wind and keep pedestrians away, use water around fire to contain it and to let the fire burn. DFES are currently developing a Standard Operating Practice for Lithium Fires which will be made readily available.

Incident Management Report for incidents on Suez (Violia) property – do they keep incident reports/records? Incidents aren't reported to the Shire, however, there is likely to be a requirement to report certain incidents to the appropriate regulatory bodies (DWER, etc.). Bob Jones requested the Shire to investigate if Suez (Violia) have an Emergency Management Plan. James Wickens to follow up and report back.

14. CLOSURE OF MEETING

There being no further business, Cr Lee Lewis, declared the meeting closed at 7:30pm.



*'The Council and Staff of the Shire of Boddington, in partnership with the community,
Are committed to operating effectively and efficiently to provide quality lifestyle opportunities
That encourage population growth and development'*

BODDINGTON BUSH FIRE ADVISORY COMMITTEE

Draft Minutes

Of the

Boddington Bushfire Advisory Committee Annual Meeting

To be held in

Administration Centre, Shire of Boddington, Boddington
On Wednesday 17 August 22 commencing at 6:00pm.

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Boddington for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Shire of Boddington disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and with derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Boddington during the course of any meeting is not intended to be and is not taken as notice or approval from the Shire of Boddington. The Shire of Boddington warns that anyone who has an application lodged with the Shire of Boddington must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of that application and any conditions attaching to the decision made by the Shire of Boddington in respect of the application.

Agenda

1.	DECLARATION OF OPENING.....	4
2.	ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE.....	4
3.	CONFIRMATION OF PREVIOUS MINUTES.....	4
4.	Election of Office Bearers.....	4
4.1	Chief Fire Bush Control Officer.....	4
4.2	Deputy Chief Fire Bush Control Officer.....	4
5.	FIRE CONTROL OFFICERS FOR EACH BRIGADE AS NOMINATED BY BRIGADE CAPTAINS & ENDORSED AT THE MEETING.....	5
5.1	Boddington.....	5
5.2	Crossman.....	5
5.3	Marradong.....	5
5.4	Quindanning.....	5
6.	DUAL FIRE CONTROL OFFICERS.....	5
6.1	Wandering.....	5
6.2	Williams.....	5
6.3	Harvey.....	5
6.4	Collie.....	5
6.5	Murray.....	5
7.	FIRE ACCESS TRACK ORDER 2022-2023.....	6
8.	BUSH FIRE NOTICE 2022-2023.....	6
9.	REPORTS BRIGADES & OTHER AGENCIES.....	6
9.1	Chief Bush Fire Control Officers Report.....	6
9.2	Marradong BFB Report and Activity Report 2021-2022 and minutes from AGM.....	6
9.3	Crossman BFB Report and Minutes from AGM.....	6
9.4	Quindanning BFB Report and Minutes from AGM.....	6
9.5	Boddington BFB Report and Minutes from AGM.....	6
9.6	DFES – Adam Whitford.....	6
9.7	Saddleback Tree Farms - Glyn Yates.....	6
9.8	Newmont Boddington Gold - Ryan Clarke.....	6
9.9	South 32 - Wade Goodhill.....	6
9.10	Forest Product Commission Report - Greg Hodgson.....	6
10.	BRIGADE BUSINESS GENERAL.....	7
10.1	Fuel Cards.....	7
11.	TRAINING CALENDAR.....	7
12.	OTHER GENERAL BUSINESS.....	7
13.	ATTACHMENTS.....	7
14.	CLOSURE OF MEETING.....	7

1. DECLARATION OF OPENING

Joshua Potts Ranger / FCO declared the meeting open at 16:15 and welcomed delegates.

The Shire of Boddington acknowledges the Noongar people as Traditional Custodians and their continuing connection to the land, waters and community. We pay our respects to all members of the Aboriginal communities and their cultures; and to Elders both past and present.

2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

2.1 Attendance

Josh Potts	Ranger / bush fire control officer
Roy Greive	Executive manager planning & development
Adam Whitford	DFES
Bob Jones	Captain Marradong BFB
Brad Hardie	Captain Crossman BFB
Kingsley Foster	Captain Quindanning BFB
Glyn Yates	Saddleback tree farm
Greg Hodgson	Forrest product commission
Julian Martin	
Ryan Clarke	Newmont
William Batt	Chief bush fire control officer
Jared Green	Co-Captain Boddington BFB
Stephen barratt	Captain Boddington BFB
Simon Smith	
Jess Reid	Deputy Bush fire control officer
Julie Burton	Chief Executive officer shire of Boddington
Tamsin Hodder	Executive officer

2.2 Apologies

Jared Green	Roy Greive
Julien R martin	Stephen Barrett
Julie Burton	Jess Reid
Ryan Clarke	Kingsley Foster

2.3 Leave of Absence

3. CONFIRMATION OF PREVIOUS MINUTES

1st Brad Hardie

2nd Bob Jones

3.1 Minutes of BFAC Meeting 24 August 2021 (attachment 3.1)

That Council:

1. Receives and endorses the Bush Fire Advisory Committee minutes of 24th August 2021 as attached.

- 4. Election of Office Bearers** Julie Burton, Chief Executive Officer, seeks nominations for the positions of

4.1 Chief Fire Bush Control Officer

William Batt

4.2 Deputy Chief Fire Bush Control Officer

Jess Reid

5. FIRE CONTROL OFFICERS FOR EACH BRIGADE AS NOMINATED BY BRIGADE CAPTAINS & ENDORSED AT THE MEETING

5.1 Boddington

Stephan Barratt
Josh Potts
Paul Patrick

5.2 Crossman

Brad Hardie
Jeremy Lobb
Charlie Roberts
Greg Day
Paul Lloyd

5.3 Marradong

Robert Jones
Marc Roberts
Damien Batt
Glenn Wilson
Brant Lehman
Adam Durack

5.4 Quindanning

Kingsley Foster
Brad Morgan
Wayne Littleton
Aaron Foster

6. DUAL FIRE CONTROL OFFICERS

6.1 Wandering

Trevor Wessels

6.2 Williams

6.3 Harvey

6.4 Collie

6.5 Murray

7. **FIRE ACCESS TRACK ORDER 2022-2023**

See Attachment

8. **BUSH FIRE NOTICE 2022-2023**

See Attachment

9. **REPORTS BRIGADES & OTHER AGENCIES**

9.1 **Chief Bush Fire Control Officers Report**

Chief Bush Fire Control Officer, William Batt, presented his report for 2021/2022 (attached)

9.2 **Marradong BFB Report and Activity Report 2021-2022 and minutes from AGM**

See attachment 13.5

9.3 **Crossman BFB Report and Minutes from AGM**

See attachment 13.6

9.4 **Quindanning BFB Report and Minutes from AGM**

9.5 **Boddington BFB Report and Minutes from AGM**

See Attachment 13.8

9.6 **DFES – Adam Whitford**

Area Officer Narrogin West. Intro, from Victoria with 5 Years Volunteer & 21 Years Career Firefighter who was involved in the Black Saturday Fires over East. New Fire Danger Rating System and presentation was after the meeting.

9.7 **Saddleback Tree Farms - Glyn Yates**

Thanked Brigades for assistance in the tree farm fires 17th April & 23rd April. Plantation now fully planted with Pines and Blue Gums.

9.8 **Newmont Boddington Gold - Ryan Clarke**

1. Numerous fires purposely lit by pig hunters, 2 main fires burnt up to 20 ha in total, Appreciate the support from local brigades.
2. Brigade Officer training course begins 26 September in liaison with the bush fire center of excellence, first two days at BFCOE facilities then on-site at Newmont for remaining three days, not aware if local brigade's members attending?

9.9 **South 32 - Wade Goodhill**

9.10 **Forest Product Commission Report - Greg Hodgson**

FPC have given several areas back to South 32. They still have the Sandalwood area, they planted 28 hectares on new water corp land behind sewerage treatment plant on Gold Mine Rd. 9 plantations, owner

agreement updated. Mentioned new internet browser designed to notify plantation owners via 000 rather than rely on Bush Firefighters to notify. There is a new plantation firefighting course available at DFES Centre of Excellence. Granted available 6 monthly including Westpine.

See attached report.

BRIGADE BUSINESS GENERAL

9.11 Fuel Cards

The Shire of Boddington has investigated the potential issue of Fuel Cards to Volunteer Bushfire Brigades, for use when responding outside of the local area.

The following is proposed:

- Generic cards to be issued that can be utilised at the majority of service stations
- Fuel cards will be issued to vehicles (rather than persons)
- Fuel cards to be issued only to vehicles that are likely to respond outside of the local area
- The Brigade Captain is to be responsible for:
 - o The safekeeping of the card
 - o The provision of receipts to the Shire within 7 days
- A 'Fuel Card Terms of Use' will be required to be signed by the Brigade Captain
- A limit of \$1000 is proposed for each card
- Recommendation that PIN number is the last 4 digits of the card.

It is expected that fuel cards will be issued by 1 November 2022.

Brigades are requested to provide feedback on the number of cards (and associated number plates) required, the proposed limit of \$1000 per card, and any other matters that are considered relevant.

10. TRAINING CALENDAR

DFES and the Shire are doing a matrix on the Volunteers and working out required training. Brad Hardie requested Vehicle Fire Training.

11. OTHER GENERAL BUSINESS

Brad

- Shire maintenance on Sheds, area maintenance and spraying.
- Brad recommends site visit report for Suez and areas in regards to firefighting prep.
- Better list and contact absentee owners to look after fires when at monitoring stage.
- Small repair items, can the Shire have \$200 per brigade at Hardware for small incidentals not covered by ESL instead of purchase orders all the time.
- Extra cabinet storage for Kit Bags etc. Bob Jones will bring that up in the ROAC meeting.
- Request light tanker for Crossman & Marradong (High season tanker to remain in Shire.) Have put through to Adam at DFES for additional high season tanker.

Adam

- Boddington Light Tanker due for pre-season service, will arrange pick-up and delivery.

Bob

- Re-iterated Shed external maintenance.
- Asked about depot for wash down, CEO said No and requested a bitumen apron for front of Fire Shed.
- Will allow Marradong spare WAERN to be loaned to the shire to be fitted in Grader.

Josh

- Requested 30 new booklet guidelines to operating private equipment at fires.
- Vehicle ID stickers to be reapplied for sticker application process now.
- Bushfire mitigation with Tye Cook and funding application.
- Machine clearing in place of burning at River Reserve.

William

- Brigade to audit and provide list of WAERN radios – vehicle and handheld.
- Adam Whitford to chase up original supply list and determine radios needed.

- New permit books required with new fire danger rating requirements.
- Brigades to audit number of FCO permit issuers so new books can be ordered by Josh.

12. ATTACHMENTS

- 12.1 Minutes of BFAC Meeting 24 August 2021 (Item 3)
- 12.2 Copy of Fire Access Track Order (Item 7)
- 12.3 Bush Fire Notice 2022/23 (Item 8.0)
- 12.4 Chief Bush Fire Control Officer's Report (Item 9.1)
- 12.5 Marradong Activity Report 2021-2022 (Item 9.2)
- 12.6 Crossman AGM Minutes and BFB Report (Item 9.3)
- 12.7 Quindanning BFB Report (Item 9.4) – no report
- 12.8 Boddington BFB Report (Item 9.5)
- 12.9 DFES Report (Item 9.6)
- 12.10 Saddleback Tree Farms (Item 9.7)
- 12.11 Newmont Boddington Gold (Item 9.8)
- 12.12 South 32 (Item 9.9)
- 12.13 Forrest Products Commission (Item 9.10)

13. CLOSURE OF MEETING

20:02

SHIRE OF BODDINGTON

FIRE ACCESS TRACK ORDER 2022/23

**Note that Fire Access Track shall have the same meaning as Fire Break in the Bush Fires Act 1954.
Important Bush Fire Information Dates You Must Remember**

<p>Prohibited Burning 15 December 2022 to 14 March 2023 inclusive</p>
--

<p>Restricted Burning 2 November 2022 to 14 December 2022 inclusive and from 15 March 2022 to 26 April 2023 inclusive</p>
--

These dates are subject to variation according to seasonal conditions

Alterations will be advertised locally; however owners/occupiers intending to burn shall contact the Council Office or Local Brigade Captain after 26 April to determine whether the restricted burning period has been extended.

***SHIRE OF BODDINGTON IS IN ZONE 8
Fire Access Tracks must be installed by 15 November 2022
and maintained up to and including 26 April 2023***

**An inspection of Fire Access Tracks will be carried out
in all areas of the Shire by an Authorised Officer.**

The basis for inspections will be:

- Audit system where properties are chosen by random ballot. This is to be determined annually in consultation with the Chief Bush Fire Control Officer (CBFCO);
- Visit known potentially high risk areas where exemption requests have not been lodged; and
- Visit past non-compliant properties.

Failure to comply with this Fire Access Track Order is an offence under Section 33 of the Bushfires Act. Penalty maximum \$15,000. Additionally Council may carry out the required work at cost to the owner or occupier.

If it is considered for any reason to be impractical to clear Fire Access Tracks or remove flammable materials as required by this notice, or if natural features render Fire Access Tracks unnecessary, you may apply to the Council in writing not later than the **1st October** for permission to

provide Fire Access Tracks in alternative positions or to take alternative action to abate fire hazards on the land. If permission is not granted by the Council, you shall comply with the requirements of this notice.

DEFINITIONS

In this Fire Access Tracks (FAT) Order unless the context otherwise requires –

Shall have the same meaning as fire breaks in the Bush Fires Act 1954. Fire Access Tracks are spaces that can provide vehicle and pedestrian access in the case of fire. They shall be maintained, cleared of all flammable material for the purpose of fire control and in a trafficable condition. These areas shall be 2.5 metres wide as a minimum and have a 4.0 metre vertical clearance.

Flammable material means dead or dry grass and crops, timber, boxes, cartons, paper and any combustible material or rubbish, but does not include green standing trees, growing bushes and plants in gardens or lawns.

Low – Fuel means an area in which flammable material has been reduced to a height of not more than 50mm. This can be achieved through mowing, slashing, parkland clearing, grazing, spraying, ploughing or other methods that achieve the objective. In an area of low fuel, tree canopies should not be touching.

Building Protection Zone (BPZ) is a low fuel area immediately surrounding a building on private land and is designed to minimise the likelihood of flame contact with buildings. These areas have a minimum of 20 metres around all buildings.

Swathers, Balers, Track Chainers and Tree Harvesters – these are subject to the same conditions as HARVESTING, i.e. An engine powered pumping unit and not less than 450 litres of water must be in attendance during operations from 15th November onwards (Excluding canola swathing).

Oxyacetylene, Butane Torch, Arc Welders, Friction Cutting Equipment etc. – these are subject to the same conditions; whilst used in the open. In addition, the work site must be cleared (2.5m wide Fire Access Track and 20 metres clearance) of flammable material before the use of the above described equipment.

RURAL LANDS

- a) Fire Access Track not less than 2.5 metres wide and have a 4.0 metre vertical clearance must be established along, inside and as close as practically possible to all external boundaries of each property (i.e. cleared/part cleared or uncleared land) and where the boundary is adjacent to or adjoins a used gazetted road but can deviate up to 250 metres around natural rock formations, deep gullies and the like, without submitting an exemption request.
- b) In the interest of protection from soil erosion, Fire Access Tracks may be established on the land contours but only with prior approval of the Council or its duly authorised officer.

- c) Building Protection Zone of an area at least 20 metres wide cleared of all flammable material shall be established immediately around the perimeter of all homesteads, buildings, haystacks and fuel storage areas.
- d) In such positions as is necessary to divide land in excess of 200 hectares into areas not exceeding 200 hectares each completely surrounded by a Fire Access Track.
- e) A firefighting unit with a minimum capacity of 450 litres is to be kept available during harvesting operations and is to be available in the same paddock or within 50 metres of that paddock.
- f) This work must be carried out by 15 November and kept maintained throughout the summer months until 26 April.

PINE AND EUCALYPTUS PLANTATIONS

Existing Plantings of Pine or Eucalyptus Plantations

Any pines or eucalyptus planted for commercial purposes constitutes a pine or eucalyptus plantation and you are hereby required to keep clear of all flammable materials Fire Access Tracks not less than 10 metres wide around the perimeter of each plantation, and any plantation exceeding 29 hectares will also require a subdivisional Fire Access Track 6 metres in width for each 30 hectares, and bush surrounding planted areas is to be kept in a low fuel condition.

There shall be no plantings either:

1. 75 metres from existing infrastructure; or
2. 75 metres from the external edge of a Fire Access Track on a property; or
3. 75 metres from any new infrastructure.

A firefighting unit with a minimum capacity of 450 litres is to be kept available during harvesting, thinning and pruning operations and is to be available in the same paddock or within 50 metres of that paddock.

New Plantings of Pine or Eucalyptus for Commercial Purposes

A Fire Access Track of not less than 15 metres wide must be established around the perimeter of each plantation. Any plantation exceeding 29 hectares will also require a subdivisional Fire Access Track 15 metres in width for each 30 hectares, and bush surrounding planted areas is to be kept in a low fuel condition.

There shall be no plantings either:

1. 75 metres from existing infrastructure; or

2. 75 metres from the external edge of a Fire Access Track on a property; or
3. 75 metres from any new infrastructure.

A firefighting unit with a minimum capacity of 450 litres is to be kept available during harvesting, thinning and pruning operations and is to be available in the same paddock or within 50 metres of that paddock.

PRIVATE BUSH HOLDINGS/UNCLEARED LAND GREATER THAN 50 HECTARES

- a) Fire Access Track not less than 2.5 metres wide and have a 4.0 metre vertical clearance must be established along, inside and as close as practically possible to all-external boundaries of each property (i.e. cleared/part cleared or uncleared land) and where the boundary is adjacent to or adjoins a used gazetted road but can deviate up to 250 metres around natural rock formations, deep gullies and the like, without submitting an exemption request.
- b) In such positions as is necessary to divide land in excess of 200 hectares into areas not exceeding 200 hectares each completely surrounded by a Fire Access Track.

SMALL LOT HOLDERS OR HOBBY FARMS 20 HECTARE OR LESS

- a) On or before 15th November every year a Fire Access Track not less than 2.5 metres wide and have a 4.0 metre vertical clearance must be established along, inside and as close as practically possible to all external boundaries of each property (i.e. cleared or part-cleared land) and where the boundary is adjacent to or adjoins a used gazetted road but can deviate up to 250 metres around natural rock formations, deep gullies and the like, without submitting an exemption request.
- b) All lot/property holders provides for a Fire Access Track around the entire perimeter of their property.
- c) Building Protection Zone of an area at least 20 metres wide cleared of all flammable material shall be established immediately around the perimeter of all homesteads, buildings, haystacks and fuel storage areas.
- d) A 2.5m diameter low fuel area cleared of flammable material around all "green electrical domes" where underground power is provided to a lot.

TOWNSITES OF BODDINGTON AND RANFORD

On or before 15 November every year all town lots under 10,000 square metres in area and all fuel depots within the Shire are required to be kept cleared to a low fuel condition. Lots 10,000 square metres and over are to have a minimum 2.5 metre wide and have a 4 metre vertical clearance Fire Access Track installed immediately inside all external boundaries.

Building Protection Zone of an area at least 20 metres wide cleared of all flammable material shall be established immediately around the perimeter of all homesteads, buildings, haystacks and fuel storage areas.

SPECIAL NOTE TO LAND OWNERS AND OCCUPIERS

The requirements of this order are considered to be the minimum standard of fire prevention work to protect not only individual properties but the district generally. In addition to the requirements of this order Council may issue separate special orders on owners or occupiers if hazard removal is considered necessary in specific areas.

PROHIBITED AND RESTRICTED BURNING TIMES

Restricted Burning –	2 November 2022 to 14 December 2022
Prohibited Burning –	15 December 2022 to 14 March 2023
Restricted Burning –	15 March 2023 to 26 April 2023

Permits are required during restricted burning periods. No burning is permitted on days that are forecast catastrophic, extreme, severe or very high fire danger days.

Permits to burn on a Sunday can be issued during the restricted season only by the Authorised Bush Fire Control Officer but only for broad acre farm land.

No permits to be issued during the prohibited burning season.

A permit in writing to burn on a public holiday during the restricted period can be sought from the Authorised Bush Fire Control Officer.

WHERE DO I GET A PERMIT FROM?

Permits must be obtained from your local volunteer Bush Fire Control Officer. Contact details for your local officer are featured in the annual Fire Access Track Notice.

CAN I BURN GARDEN RUBBISH DURING THE PROHIBITED BURNING TIME?

No, under no circumstances should any garden rubbish be burnt during the prohibited burning period including the hours between 6pm and 11pm.

IF THERE IS A FIRE WHO DO I RING?

Always ring 000 to report any fire and emergencies. An expert 000 officer has all the latest contact details for all local emergency services.

PERMIT CONDITIONS

The permit conditions include but are not limited to:

- Neighbours must be notified at least 24 hours prior to burning;
- Cut or rake long grass around trees, buildings and fencing before burning;
- Have water on site and a hose long enough to reach rear of the fire.-

KNOW YOUR FIRE RESPONSIBILITY

ALL PROPERTIES ARE TO BE FIRE SAFE BY 15 NOVEMBER 2022

The safety of the whole community is at stake

If you do not meet your responsibilities as outlined in this brochure, you may be fined a minimum of \$250 and be required to meet the cost of the Shire's efforts to ensure compliance with this notice. Ultimately you could be liable for a maximum penalty of \$5,000 plus costs.

ADVICE IS AVAILABLE

Further advice on how to protect your home, when and how to burn, is available from Ranger Services or your local Bush Fire Control Officer. If you have any questions, contact them.

BARBEQUES

Gas and electric barbecues are permitted at any time under certain conditions. Check before lighting up.

Solid fuel barbecues are prohibited on days that are forecast catastrophic, extreme, severe or very high danger.

IN THE EVENT OF A FIRE
CALL 000 FIRST

AN EXPERT OFFICER HAS ALL THE LATEST CONTACT DETAILS FOR ALL LOCAL EMERGENCY SERVICES

YOU MUST HAVE A PERMIT FOR ALL FIRES INCLUDING INCINERATORS

HOW TO OBTAIN PERMITS

Burning permits can be obtained from your local Bush Fire Control Officer or the Shire Ranger

FIRE CONTROL OFFICERS		
Chief BFCO	William Batt	0427 988 705
Deputy Chief BFCO	Jesse Reid	0429 678 300
Boddington	Paul Patrick	0427 470 346
	Josh Potts	0428 838 025
	Steve Barratt	0437 156 010
Crossman	Brad Hardie	0427 841 035
	Jeremy Lobb	0467 421 332
	Charlie Roberts	0428 311 726
	Greg Day	0427 838 137
Marradong	Robert Jones	0419 041 139
	Marc Roberts	0428 838 032
	Damien Batt	0429 110 911
	Glenn Wilson	0407 655 830
	Brant Lehmann	0427 267 773
	Adam Durack	0427 838 865
Quindanning	Kingsley Foster	0417 897 823
	Brad Morgan	0427 857 058
	Wayne Littleton	0488 220 213
	Aaron Foster	0437 445 871
Shire of Boddington	Josh Potts	0428 838 025

DBCA FIRE DUTY OFFICER 9295 9100

PERMIT CONDITIONS include but not limited to:

- Neighbours must be notified at least 24 hours prior to burning;
- Cut or rake long grass around trees, buildings and fencing before burning; and
- Have water on site and a hose long enough to reach rear of fire.
- Burning, even with a permit, is prohibited on days that are forecast catastrophic, extreme, severe or very high danger.



2022 / 2023

BUSH FIRE NOTICE

As a landowner you have a responsibility to manage your property to reduce the risk of fire
This brochure advises what actions you must take by 15 November 2022



Burning restrictions apply
Please be aware of the dates

IMPORTANT DATES TO REMEMBER

RESTRICTED PERIOD	PROHIBITED BURNING PERIOD	RESTRICTED PERIOD
PERMIT REQUIRED		PERMIT REQUIRED
03/11/2022 - 14/12/2022	15/10/2022 - 14/02/2023	15/02/2023 - 24/04/2023

Firebreak Notice

BUSH FIRES ACT 1954

As a landowner or occupier you are required under the provisions of the Bush Fires Act 1954 to carry out fire prevention work on your property. Please read this notice carefully, if there are any points that are not fully understood, please contact the Shire of Boddington, Phone (08) 9883 4999.

Pursuant to the powers contained in Section 33 of the Bush Fires Act 1954, you are required to carry out fire prevention work on land owned or occupied by you in accordance with the provisions of this Notice, to the satisfaction of the Shire or its duly authorised officers on or before **15 November 2022**.

All land is to be maintained up to and including **26 April 2023**. All previous versions of this document are hereby cancelled. Properties subject to an approved Bushfire Management Plan must comply with the requirements of their Plan.

Persons who fail to comply with the requirements of this notice may be issued with an infringement notice or prosecuted. Where the owner fails to comply with the requirements of the notice, the Shire may carry out the required work at cost to the owner/occupier.

It is considered for any reason to be impractical to clear Fire Access Tracks or remove flammable materials as required by this notice, or if natural features render Fire Access Tracks unnecessary, you may apply to the Shire in writing not later than **Friday, 01 October 2022** for permission to provide Fire Access Tracks in alternative positions or to take alternative action to abate fire hazards on the land. If permission is not granted by the Shire, you must comply with the requirements of this notice.

FIRE ACCESS TRACKS are spaces that can provide vehicle and pedestrian access in the case of fire. They shall be maintained, cleared of flammable material for the purpose of fire control and in a trafficable condition. These areas shall be 2.5 metres wide as a minimum and have a 4.0 metre vertical clearance.

Fire Access Tracks to be installed by November 15 2022.

Compliance inspections will commence after this date.

RURAL LANDS

A Fire Access Track not less than 2.5 metres wide and a 4.0 metre vertical clearance must be established along, inside and as close as practically possible to all external boundaries of each property (i.e. cleared/part cleared or uncleared land) and where the boundary is adjacent to or adjoins a used gazetted road. A Fire Access Track can deviate up to 250 metres around natural rock formations, deep gullies and the like, without submitting an exemption request.

In the interest of protection from soil erosion, Fire Access Tracks may be established on the land contours but only with prior approval of the Shire or its duly authorised officer.

An area at least 20 metres wide cleared of all flammable material shall be established immediately around the perimeter of all homesteads, buildings, haystacks and fuel storage areas.

PRIVATE BUSH HOLDINGS/UNCLEARED LAND GREATER THAN 50 HECTARES

A Fire Access Track not less than 2.5 metres wide and a 4.0 metre vertical clearance must be established along, inside and as close as practically possible to all external boundaries of each property (i.e. cleared/part cleared or uncleared land) and where the boundary is adjacent to or adjoins a used gazetted road. A Fire Access Track deviate up to 250 metres around natural rock formations, deep gullies and the like, without submitting an exemption request.

SMALL LOT HOLDERS OR HOBBY FARMS 20 HECTARES OR LESS

A Fire Access Track not less than 2.5 metres wide and a 4.0 metre vertical clearance must be established along, inside and as close as practically possible to all external boundaries of each property (i.e. cleared/part cleared or uncleared land) and where the boundary is adjacent to or adjoins a used gazetted road. A Fire Access Track can deviate up to 250 metres around natural rock formations, deep gullies and the like, without submitting an exemption request.

All lot/property holders provide for a Fire Access Track around the entire perimeter of their property. An area 20 metres wide cleared of all flammable material shall be established immediately around the perimeter of all homesteads, buildings, haystacks and fuel storage areas. A 2.5 metre diameter low fuel area cleared of flammable material around all "green electrical domes" where underground power is provided to a lot, perimeter of all homesteads, buildings, haystacks and fuel storage areas.

A Building Protection Zone at least 20 metres wide cleared of all flammable material shall be established immediately around the perimeter of all homesteads, buildings, haystacks and fuel storage areas. A 2.5m diameter low fuel area cleared of flammable material around all "green electrical domes" where underground power is provided to a lot.

TOWNSITES OF BODDINGTON AND RANFORD

All town lots under 10,000 square metres in area and all fuel depots within the Shire are required to be cleared of all debris and flammable material to a height not more than 50mm.

Lots 10,000 square metres and over are to have a minimum 2.5 metre wide and 4.0 metre vertical clearance Fire Access Track installed immediately inside all external boundaries. An area 20 metres wide cleared of all flammable material shall be established immediately around the perimeter of all buildings and fuel storage areas.

INSPECTION AND COMPLIANCE

The Shire forwards a copy of this Bush Fire Notice each year to all property owners. The Notice is also published in a local newspaper circulating the district. Additional copies are obtainable at the Ranger's and Shire offices.

The requirements of this Notice are considered to be the minimum standard of fire prevention work required to protect not only individual properties, but the district generally.

In addition to the requirements of this Notice, the Shire may issue separate special orders on owners or occupiers if hazard removal is considered necessary.

Compliance Inspections will commence after 15 November 2022.

PENALTIES (AS PER BUSH FIRE ACT)	
Failure to maintain 2.5 metre fire breaks or remove flammable material	\$250
Offence relating to lighting fire in open air	\$250
Burning during prohibited burning times	\$250
Failure of occupier to extinguish a fire	\$250
Refusal to state name and address or giving false name and address	\$100
Failure to produce a permit to burn	\$100

WHO CAN INSTALL A FIRE ACCESS TRACK FOR YOU?

If you are unable to install a fire access track yourself on your property, there are local contractors who may provide a service to install firebreaks.



Marradong Volunteer Bush Fire Brigade.

6234 Pinjarra/Williams Road.

Marradong. 6390

Western Australia

Tel: 0419-041-139

Email: robbitybob1@gmail.com

2021-2022 Activity Report

The Brigade held its Annual General Meeting (AGM) at the fire station on Tuesday 26th April 2022 at which time the following personal were reconfirmed as office bearers of the Marradong Volunteer Bush Fire Brigade for the coming 2022-2023 season.

		DFES
Captain.	Robert Jones & FCO	143710
Secretary/Treasurer:	Mark Mulcahy.	169633
First Lieutenant	Damien Batt & FCO.	129759
Second Lieutenant.	Marc Roberts & FCO	173443
Third Lieutenant & Training/Equip Officer.	Brant Lehmann & FCO	170352
Fourth Lieutenant.	Brad Hewton.	171568
Fifth Lieutenant.	Glenn Wilson. & FCO	170353
Sixth Lieutenant.	Nick Hayward.	180351
Fire Control Officer:		
Adam Durack.	Fire Fighter & FCO	143897

Incidents:

The brigade turned out and attended to and/or assisted in the following fires &/or incidents;

Incident No: 544564	16-10-21	Pinjarra/Williams Road (Reserve)
Incident No: 554175	05-12-21	Quindanning/Darken Road.
Incident No: 556893	01-01-22	Pinjarra/Williams Road. (MVA)
Incident No: 557310	28-01-22	Gascoyne Complex. (Deployment)
Incident No: 560030	07-02-22	Corrigin/Kondinin. (Deployment)
Incident No: 560856	14-02-22	Harvey/Quindanning Road. (MVA)
Incident No: 561187	17-02-22	Farmers Avenue. (Tractor Fire).
Incident No: 569259	22-04-22	Stubble Burn.
Incident No: 569375	23-04-22	NBGM/Tree Farm.

In addition to the above, the 2.4B was deployed to Pingelly to assist with a controlled burn of a reserve block on the south side of the town, to which the brigade received a big thanks for their efforts.

Fire Command Vehicle: (FCV)

The vehicle is currently stationed at the Marradong Fire Shed pending its permanent location at the Town Brigade Fire Station.

We have applied to DFES for the permanent installation of an AVL and await their response.

A delegation of Earl Schreiber, Brandt Lehmann, Wayne English & myself were invited by the Serpentine/Jarrahdale brigade, operators of the DFES Incident Control Vehicle to witness the procedures and view the specialised equipment used in this vehicle.

The following additional items are required to make it truly operational as a remote ICV

- Satellite Communications.
- Telstra USB Dongle with Internet capability.
- Printer. (Black & White A4 only).
- Incident Board. (See attached).

Ros Foster, Dee McBride, Carolyn Banks and Earl Schreiber have agreed to operate the vehicle on a rotational basis in an emergency.

Accidents/Incidents:

No accidents, injuries or recordable incidents were reported by any member of the brigade during any of the call-outs attended.

IZUZU 2.4B Fire Appliance:

It is in top condition, serviced and ready for any call-out that may occur.

PPE:

Apart from a couple of new uniforms and torches needed, general PPE items and equipment appear to be adequate for the coming season. Gloves, masks and safety glasses are the only consumable items being needed for replacement.

Membership/Moral:

Active membership stands at around ten (10) and depends mainly upon mining shift work and rostered times from a total of twenty four (28) registered members. Moral in the brigade is high, with all members contributing to the efficient running of the brigade.

ESL Funding Requirement:

A separate itemized list of requirements and safety items requiring ESL Funding for 2022-23 will be compiled and submitted to the Boddington CEO for procurement.

'Ongoing' general matters for action by the Shire as required:

- Bituminise the entrance area of the Marradong fire shed and car park area to combat the road verge rainwater run-off damage. Severe erosion from recent rains has substantially damaged the approach area to the fire shed and requires immediate attention. **'If left unattended, it will develop into a major public safety issue'**.
- "Would the Shire advise the current status of the applications to DFES for additional fire appliances ie: Light Tankers each for Marradong & Crossman"?
- Re the fire season weekly radio schedule/check call-a-round? A complete up to-date list of all WAERN Radio users from ALL BRIGADES with names and call signs is required. **"Could each Captain provide a list of "who has WAERN radios in their brigade".?**

- I formally request that the Shire include the Marradong Fire Shed on its annual routine maintenance list for Shire buildings, for the following;
 - Rodent & ant pest control.
 - Exterior Weed Spraying.
 - Gutter Cleaning.

Also to change out/repair or replace the damaged clear skylight roof sheet on the Marradong Fire Shed.

- I also request that the purpose built high pressure wash-down bay at the Shire Depot on Farmers Avenue be utilised for the cleaning of all fire appliances following return from an incident, as it has already in place, all the necessary wash-down and cleaning facilities required. This would also negate the necessity for each brigade to purchase equipment at great expense for this function. I.e.: air compressor/s, to blow-out the air filters, cleaners & breathers, a high pressure wash down unit/s, dedicated wash-down bay (to combat Die-Back etc) which would result in substantial savings to the LG and the individual brigades.

Brigades currently wash their appliances and lay flat hoses on the dirt/gravel entrance to the fire shed resulting in a boggy and unsightly mess which then tracks dirt and gravel back into the station. This is not acceptable.

R.A.M. (Bob) Jones.

Captain & FCO.

June 2022

Incident Control Board:

A quotation has been requested from Jason Signs in Canningvale which at time of this report, has not been received.

Maximum dimensions of the board are to be as follows, to enable storage access in the ICV.

Length. = 1,800 mm
Width. = 750 mm
Thick. = 10 mm

The diagram illustrates the layout of an Incident Control Board (ICB). At the top center is the title "INCIDENT BOARD". To the left is a "LIAISON" table with columns for "LIAISON" and "AGENCY". To the right is a red slogan "FIRE GROUND SAFETY IS A PRIORITY" and a box for the "PUBLIC INFORMATION OFFICER (PIO)". Below the title is an "INCIDENT" field with a "No" label. The main operational area is divided into several functional boxes: "SAFETY ADVISOR" and "INCIDENT CONTROLLER" at the top; "PLANNING", "DEPUTY OPERATIONS", "OPERATION OFFICER", "GROUND CONTROLLER", and "LOGISTICS" in the middle; and five "SECTOR" boxes below. Each "SECTOR" box contains fields for "S.C." and "STATUS". At the bottom, there are five columns for "APP ID." and "AGENCY", each with a grid for recording data. The "OPERATION OFFICER" and "GROUND CONTROLLER" boxes are connected to the "SECTOR" boxes via circular nodes.

Crossman Fire Brigade AGM Minutes 30th May 2022

Held at Crossman Fire Shed

Attendance: Brad Hardie, Michelle Reid, Charlie Roberts, Jeremy Lobb, Lew Smith, Paul Lloyd, Jim Berry, Tony Carlyon, Steven Ayres, Brenden Metcalf, Wendy Firms, Dan Sullivan, Liz Jolly, Kayden Clark, Nick Woodhams

Apologies: Peter Ricketts, Dee McBride, Tony Carlyon, Jess Reid

• Welcome	• Meeting commenced at 7.01pm	Action
• Previous Minutes	• AGM minutes from 26/07/2021 read by Secretary Michelle Reid.	
• Treasurers Report	<ul style="list-style-type: none"> • Current bank balance \$7,067.15 • Main expenditure plumbing for ice machine • Petty cash \$0.00 	
• Captains Report	<ul style="list-style-type: none"> • Co-Captain Jeremy Lobb thank you to the active members of the brigade. Quick response time by all members to assist with fires this season • Make the most of any training offered by DFES • Special thank you to Charlie – ongoing maintenance on truck, equipment and the shed. • Thank you to Dee and Michelle for roles as Treasurer and Secretary 	
• Correspondence In	<ul style="list-style-type: none"> • Letter of thank you from control burns • Request for incident reports • DFES request for active membership list • Continued correspondence with Bodd Shire 	
• Correspondence Out	<ul style="list-style-type: none"> • Shire • DFES 	
• 2020/21 Office Bearers	<ul style="list-style-type: none"> • Fire Captain – Brad Hardie & Jeremy Lobb (joint role) • Secretary – Wendy Firms • Treasurer – Dee McBride • 1st Lieutenant – Charlie Roberts • 2nd Lieutenant – Paul Lloyd • 3rd Lieutenant – Steven Ayers • 4th Lieutenant – David Hicks • 5th Lieutenant – Tony Carlyon • Wandering fire control officer – Trevor Wessels • Mechanic – Charlie Roberts • Mechanic – Brad Whyte 	
• General Business - Truck	<ul style="list-style-type: none"> • Has been left in good condition and ongoing maintenance completed • Discussed purchase of a 4WD tracks GPS unit for the truck. Maps path taken, shows bush 	

	<p>tracks and fence lines and works without signal. Charlie has had a quote for \$750. Positive discussion with decision to purchase (potential to have the unit donated by Newmont)</p> <ul style="list-style-type: none"> • Some hose nozzle leaks – to be repaired • Seal on truck fridge – to be repaired 	
<ul style="list-style-type: none"> • General Business – Fire shed 	<ul style="list-style-type: none"> • First aid kit to be looked at and additional stock (eye wash, burns cream) to be purchased before start of next season. • Camp chairs to be purchased for truck • 240V blower vac to be purchased for the shed. Brad will make purchase. 	
<ul style="list-style-type: none"> • Housekeeping 	<ul style="list-style-type: none"> • Uniform ordering through Ranger • Good effort in keeping the truck maintained and reporting any items that need repaired 	
<ul style="list-style-type: none"> • General 	<ul style="list-style-type: none"> • Dr Erasmus looking to burn block before next rain. Potentially Thursday 2nd at 1.00pm – more info to go out shortly • Email Ranger Josh to get updated 2 way radio numbers for the district 	
<ul style="list-style-type: none"> • Meeting close 	<ul style="list-style-type: none"> • Meeting close at 7.26pm 	

Crossman Fire Brigade
Office Bearers as at 30th May 2022

Position	Name	Phone
Captain (joint role)	Brad Hardie	0427 884 1035
Captain (joint role)	Jeremy Lobb	0467 421 332
Secretary	Wendy Firms	0407 991 185
Treasurer	Dee McBride	0417 187 941
1 st Lieutenant	Charlie Roberts	0428 311 726
2 nd Lieutenant	Paul Lloyd	0407 778 066
3 rd Lieutenant	Steven Ayres	0409 726 078
4 th Lieutenant	David Hicks	0429 523 253
5 th Lieutenant	Tony Carlyon	0429 806 086
Wandering Fire	Trevor Wessels	0429 101 266
Mechanic	Charlie Roberts	0428 311 726
Mechanic	Brad Whyte	0414 899 025

BODDINGTON BUSH FIRE BRIGADE
AGM
5 JULY 2022

Meeting commenced: 19:00
Meeting opened by: Josh Potts

Present: Josh Potts, Matthew Thompson, Graham Thompson, David Thompson, Daniel Carrots, Rosie and Jarrad.

Apologies: Steve Barrett, Rachel Nikolajew, Pommy Paul, Rayme Lee.

Elections:

- Josh put forward a motion to put Jarrad forward as a co-captain under Steve Barrett.
Moved: Josh Potts.
Seconded: Dave Thompson.
All in favor.
- Peter Clements to stay President.
All in favor.
- 1st Lieutenant Josh Potts.
Moved: David Thompson
Seconded: by Rosie.
All in favor.
- Daniel Carrots to be second lieutenant
Moved: Josh Potts
Seconded: David Thompson.
All in Favor
- Rosie to be third lieutenant
Moved: Jarrad.
Seconded: Josh Potts
All in Favor.
- Rachel Nikolajew to be Secretary/Treasurer
Moved: Matthew Thompson.
Seconded: Josh Potts
All in Favor.
- David Thompson standing down from all positions as he will be away a lot.
- FCO Paul Patrick to stay in job.

Elected positions

President Peter Clements

Captain Steve barratt

Co-captain Jared Green

1st lieutenant Josh Potts

2nd lieutenant Daniel Carrotts

3rd lieutenant Rosie Newnham

Secretary/ treasurer Rachel Nikolajew

Financial Report: Nil

Training Report: Training was to be a weeknight, one night a month was suggested.

Vehicle Report: Nil

General Business:

Controlled burns.

Reserves – End of Christy St. Josh needs to contact DFES re a controlled burn.

Meeting Closed: 20.00

Next Meeting: TBA

Josh Potts
Chair Person

Rachel Nikolajew
Secretary/Treasurer

CBFCO report for fire season 21/22

Had another fairly good fire season overall with nil fires during the very hot periods. Only had the one deployment out of the shire too so all in all very good.

A bit disappointing though to get the calls for fires lit during the prohibited season. It is hard to fathom that people claim not to know, or think that it is OK during this time. Thankfully nothing came out of any of those.

The end of the fire season still continues to cause me grief trying to work out the prohibited to permit time when we have very little rain by the time the season is meant to change. Thanks to those issuing permits ensuring that it was safe to do so in the early stages.

The assistance to the farmers with the stubble burning by the brigades was good to see and going by the glows at night, seemed appropriate to do so.

As per other seasons, we did have a few turn outs later in the season with a couple of fires escaping during the stubble burn and then in April fires to the north of the Gold Mine, with one being obviously lit on purpose at the time. It was here that I am very grateful to DBCA and their burning program as this fire was pushed against a last year burn which prevented further spread despite the strong westerly winds blowing it that way so once again, well done DBCA and thank you.

A big shout out to Jess, Steve, Bob, Jeremy, Brad and Kingsley for all their work during the fire season and ensuring my role continues to go smoothly. It is always good to make a call and know it is going to be carried out promptly and safely.

Please pass on my thanks to the brigade members who continue to turn out when required and conduct themselves in a high standard.

The assistance from DFES staff in Narrogin ensures we are never far from extra help if required which can ease the mind during fires. This also applies to the shire, especially Josh who has assisted with several calls, particularly the out of season fires.

The mines continue to offer assistance as required so they are always an option if things get out of hand so thanks to South 32 and Newmont.

Finally a big thanks to Glynn during the fires to the north on Newmont land for assisting in fighting the fires with the work crew and the mopping up and monitoring that followed.

Hopefully we have another mild season ahead but whatever comes our way, I am confident with the structures and crews we have, we can handle very well.

William Batt

Forest Products Commission Report

Boddington Bushfire Advisory Meeting

17th August 2022

- There have been some minor changes to the FPC plantation assets within the Boddington Shire over last 12 months.
 - The 15yo eucalypt plantations on South32 lands have been handed back to the landowner with FPC management responsibilities ceasing across these sites. The FPC still retains an interest in the small WA sandalwood plantings on STH32 lands near the LIA and along Farmer Avenue. On recent inspection these areas appear to be well grazed by STN 32 reducing the grass fire risk on the southern edge of the townsite.
 - The Wespine property (Ex Lyster) is now fully established with local sheep grazing to reduce the grassfire risk. Recent inspections revealed the need for some earthworks to make some of the dams more accessible for fire units and improve drainage into them to maximise runoff. Wespine the property owner is also exploring ways to reduce the fire risk in the remnant vegetation areas on the property and we would welcome any discussions on maintaining a low fuel age on the PP to the east of the plantation (*ie: fuel reduction burning on regular basis*)
 - FPC has recently entered a partnership with Water Corporation on a small holding Lochn on Goldmine Rd where we have established 28Ha of P radiata this winter. FPC will be responsible for the fire mitigation measures around this plantation over future years. (*The Fire Operations Map will be generated and a copy provided to the area FCO now area has been established*)
- The FPC encourages all fires are reported through the **000 COMCEN** process as Fire Duty Officer have automatic notification/access to these DFES reporting platform. The FPC Fire Duty Officer number remains **9725 5288** for any incidents that may threaten / impact the FPC's plantations within the shire to help coordinate provide resources to a fire response.
- The FPC along with FIFWA members have been assisting DFES Rural Fire in developing a new *Plantation Firefighter* module for delivery to local government volunteers across those shires where commercial Eucalypt and Pine plantations exist. This course is designed to supplement the *Basic Fundamentals of Fire* training that all brigade members ae being encouraged to attend to meet the WHS requirements within LG's.
- The *Forest Industries Federation WA (FIFWA) Plantation Fire* group have also been liaising with DFES to enable access to the 000 COMCEN reporting system to enable Industry Duty Officers access to the *WebEoC Browser*. This should enable plantation managers to be able to respond more effectively to fires around their assets without needing to make calls to FCO's during a rapid response. We anticipate CESO's may be equipped by DFES to help CBFCO's to maintain the browser during a fire incident to enhance the reporting requirements of COMCEN and other monitoring the site.
- FPC and Wespine would also like to remind local shires where pine plantations exist that there are regular *Community Grants* available to help provide additional assistance beyond the ESL provisions that are available for the volunteer's fire brigades.

<https://www.wa.gov.au/service/community-services/community-support/community-support-program-forest-products-commission>

Our FPC staff will look to maintain contact with the relevant FCO's in relation to FPC operations and activities within the Shire.

Regards

Greg Hodgson

Manager Fire Protection

Forest Products Commission

Level 2, 61 Victoria Street, Bunbury WA 6230 Phone: (08) 9725 5246 | Mobile: 0429 206600 |

Email: greg.hodgson@fpc.wa.gov.au

Web: www.fpc.wa.gov.au | www.facebook.com/fpcwa | www.twitter.com/fpcwa

Terms of Reference

Bush Fire Advisory Committee (BFAC)

1. NAME

The Name of the Committee is the Shire of Boddington Bush Fire Advisory Committee.

2. HEAD OF POWER

The Committee is established by Council under Section 67 of the *Bush Fires Act 1964*.

3. DEFINITIONS

- Committee means the Shire of Boddington Bush Fire Advisory Committee (BFAC)
- Council means the Council of the Shire of Boddington
- Elected Member means a Councillor of the Shire of Boddington

4. OBJECTIVES

4.1 To provide a forum for discussion and to advise Council on all matters relating to:

- The preventing, controlling and extinguishing of bush fires
- The planning of the layouts of firebreaks in the district
- Prosecutions for breaches of the *Bush Fires Act 1954*
- The formation of Bush Fire Brigades and the grouping thereof under group Brigade Officers.
- The ensuring of cooperation and coordination of Bush Fire Brigades in their efforts and activities.
- Any other matters relating to bush fire control whether of the same kind as, or different kind of those specified.

5. COMMITTEE STRUCTURE

5.1 The Committee shall consist of the following members, ex officio members/observers and staff.

5.2 Delegated voting membership

- 1 x Elected Member
- 1 x Chief Bush Fire Control Officer
- 1 x Deputy Chief Bush Fire Control Officer
- 4 x Brigade Captains / or an office bearer of the Brigade as nominated by the Captain.

5.3 Ex Officio Members and Observers

- 1 x Department of Fire and Emergency Services representative
 - 1 x Department of Biodiversity, Conservation and Attractions representative
-

- 1 x Saddleback Tree Farms representative
- 1 x Newmont Boddington Gold representative
- 1 x South 32 representative
- 1 x Forrest Product Commission representative

5.4 A quorum will be 4 voting members.

5.5 The Committee may invite appropriate persons to attend any meeting but such persons shall not be entitled to vote on any decision arising out of that meeting.

5.6 The committee is supported by the Executive Manager Development Services

6. TERMS OF APPOINTMENT

6.1 The Elected Member is appointed by Council following ordinary Local Government elections for a term of up to two years to expire on the date of the subsequent ordinary Local Government elections.

6.2 If an elected member resigns or becomes ineligible prior to an ordinary Local Government election, Council will appoint a replacement.

7. PRESIDING PERSON

7.1 The nominated Elected Member shall fulfil the role of the Presiding Person.

7.2 In the absence of the Presiding Person the Chief Bush Fire Control Officer shall assume the role of Presiding Person.

7.3 In the absence of the Presiding Person and Deputy Presiding Person the Committee members present at the meeting are to choose one of themselves to preside the meeting.

7.4 The role of the Presiding Person includes:

- Ensuring all Committee members have an opportunity to participate in discussions in an open and encouraging manner and;
- Where a matter has been debated significantly and no new information is being discussed, to call the meeting to order and ask for the debate to be finalised and the motion to be put.

8. MEETINGS OF THE COMMITTEE

8.1 The Committee shall meet annually for its annual general meeting in July and then as required.

8.2 Extra meetings of the committee may be convened:

- a) By the Presiding Member
- b) By written notice to all Committee members, such notice being signed by at least four members of the Committee, giving not less than seven (7) days' notice and stating the purpose of the meeting.
- c) By the Council

9. REPORTS TO THE BUSH FIRE ADVISORY COMMITTEE

9.1 Each fire brigade Captain on the Committee shall submit a report of the Brigade's training activities, vehicle and equipment status, and general business, to each meeting of the Bush Fire Advisory Committee.

10. POWERS OF THE COMMITTEE

10.1 The Committee is a formally appointed committee of Council and is responsible to that body.

10.2 The Committee does not have any delegated authority.

10.3 Committee recommendations must be adopted by Council during a formal Council meeting, or approved by the Chief Executive Officer where delegation exists, before they can be implemented.

10.4 Members of the Committee are not permitted to speak to the media as representatives of the Committee unless approved by Council.

11. SUBCOMMITTEES

11.1 The Committee may establish and appoint members from within its number to subcommittees to consider any specified matter or matters within the general remit of the Committee objectives.

11.2 The Committee shall determine the terms of reference for any subcommittee it so establishes.

11.3 A subcommittee so appointed shall report to the Committee in a frequency and manner determined by the Committee.

12. VOTING

12.1 Each voting member of the committee present during a meeting will have one vote.

12.2 The Presiding Person does not have a casting vote in the event of equality of votes.

12.3 In the case of an equality of votes the recommendation shall be determined in the negative.

12.4 The names of members voting for and against are to be recorded in the minutes.

13. REPORTING REQUIREMENTS

13.1 The Presiding person at a meeting is to ensure that Minutes are kept of the meetings proceedings.

13.2 Recommendations arising from the Minutes requiring a Council decision shall be presented to Council at the next Ordinary Council Meeting or earliest available Council meeting if it is not possible to present the Minutes to the next Ordinary Council Meeting.

14. CODE OF CONDUCT

14.1 All Committee Members must abide by the Council and Committee Members Code of Conduct.

15. TERMINATION OF THE COMMITTEE

15.1 The Committee can be terminated at the discretion of the Council.

ALL PROPERTIES ARE TO

BE FIRE SAFE BY 15

NOVEMBER 2022

If you do not meet your responsibilities as outlined in this brochure, you may be fined a minimum of \$250 and be required to meet the cost of the Shire's efforts to ensure compliance with this Notice. Ultimately you could be liable for a maximum penalty of \$5,000 plus costs.

ADVICE IS AVAILABLE

Further advice on how to protect your home, when and how to burn, is available from Ranger Services or your local Fire Control Officer. If you have any questions, please contact them.

BARBEQUES

Gas and electric barbeques are permitted at any time under certain conditions. Check before lighting up.

Solid fuel barbecues are prohibited on days that are forecast catastrophic, extreme, severe or very high danger.

**IN THE EVENT OF A FIRE
CALL 000 FIRST**

YOU MUST HAVE A PERMIT FOR ALL FIRES INCLUDING INCINERATORS

IMPORTANT DATES

RESTRICTED PERIOD
PERMIT REQUIRED
02/11/2023- 14/12/2023
PROHIBITED BURNING PERIOD
TOTAL FIRE BAN
15/12/2023 - 14/03/2024
RESTRICTED PERIOD
PERMIT REQUIRED
15/03/2024 - 26/04/2024

BUSH FIRE INFORMATION

As a landowner you have a responsibility to manage your property to reduce the risk of fire

This brochure advises what actions you must take by 15 November 2022

HOW TO OBTAIN PERMITS

Burning permits can be obtained from your local Bush Fire Control Officer or the Shire Ranger

NOTE: You will need to contact DFES on 08 9395 9210 prior to commencing a burn during permit season.

FIRE CONTROL OFFICERS		
Chief BFCO	William Batt*	0427 988 705
Deputy Chief BFCO	Jesse Reid*	0429 678 300
Boddington	Daniel Carrots	0455 604 500
	Jared Green	0402 337 167
Crossman	Brad Hardie	0427 841 035
	Jeremy Lobb	0467 421 332
	Charlie Roberts	0428 311 726
	Greg Day	0427 838 137
Marradong	Robert Jones	0419 041 139
	Marc Roberts	0428 838 032
	Damien Batt	0429 110 911
	Glenn Wilson	0407 655 830
	Brant Lehmann	0427 267 773
	Adam Durack	0427 838 865
Quindanning	Kingsley Foster	0417 897 823
	Brad Morgan	0427 857 058
	Wayne Littleton	0488 220 213
	Aaron Foster	0437 445 871
Shire of Boddington		

CONTACT US

-  08 9883 4999
-  SHIRE@BODDINGTON.WA.GOV.AU
-  39 BANISTER ROAD, BODDINGTON
-  WWW.BODDINGTON.WA.GOV.AU

Bush Fire Notice

2023-2024

Shire of
BODDINGTON
Flowing with Natural Beauty



FIREBREAK NOTICE

BUSH FIRES ACT 1954

As a landowner or occupier you are required under the provisions of the Bush Fires Act 1954 to carry out fire prevention work on your property. Please read this notice carefully, if there are any points that are not fully understood, please contact the Shire of Boddington, Phone (08) 9883 4999. Pursuant to the powers contained in Section 33 of the Bush Fires Act 1954, you are required to carry out fire prevention work on land owned or occupied by you in accordance with the provisions of this Notice, to the satisfaction of the Shire or its duly authorised officers on or before 15 November 2022. All land is to be maintained up to and including 26 April 2023. All previous versions of this document are hereby cancelled. Properties subject to an approved Bushfire Management Plan must comply with the requirements of their Plan. Persons who fail to comply with the requirements of this notice may be issued with an infringement notice or prosecuted. Where the owner fails to comply with the requirements of the notice, the Shire may carry out the required work at cost to the owner/occupier. If it is considered for any reason to be impractical to clear Fire Access Tracks or remove flammable materials as required by this notice, or if natural features render Fire Access Tracks unnecessary, you may apply to the Shire in writing not later than Friday, 30 September 2022 for permission to provide Fire Access Tracks in alternative positions or to take alternative action to abate fire hazards on the land. If permission is not granted by the Shire, you must comply with the requirements of this notice. FIRE ACCESS TRACKS are spaces that can provide vehicle and pedestrian access in the case of fire. They shall be maintained, cleared of flammable material for the purpose of fire control and in a trafficable condition. These areas shall be 2.5 metres wide as a minimum and have a 4.0 metre vertical clearance.

Fire Access Tracks to be installed by November 15 2022. Compliance inspections will commence after this date.

PRIVATE BUSH HOLDINGS/UNCLEARED LAND GREATER THAN 50 HECTARES

A Fire Access Track not less than 2.5 metres wide and a 4.0 metre vertical clearance must be established along, inside and as close as practically possible to all external boundaries of each property (i.e. cleared/part cleared or uncleared land) and where the boundary is adjacent to or adjoins a used gazetted road. A Fire Access Track deviate up to 250 metres around natural rock formations, deep gullies and the like, without submitting an exemption request.

RURAL LANDS

A Fire Access Track not less than 2.5 metres wide and a 4.0 metre vertical clearance must be established along, inside and as close as practically possible to all external boundaries of each property (i.e. cleared/part cleared or uncleared land) and where the boundary is adjacent to or adjoins a used gazetted road. A Fire Access Track can deviate up to 250 metres around natural rock formations, deep gullies and the like, without submitting an exemption request.

In the interest of protection from soil erosion, Fire Access Tracks may be established on the land contours but only with prior approval of the Shire or its duly authorised officer. An area at least 20 metres wide cleared of all flammable material shall be established immediately around the perimeter of all homesteads, buildings, haystacks and fuel storage areas.

SMALL LOT HOLDERS OR HOBBY FARMS: 20 HECTARES OR LESS

A Fire Access Track not less than 2.5 metres wide and a 4.0 metre vertical clearance must be established along, inside and as close as practically possible to all external boundaries of each property (i.e. cleared/part cleared or uncleared land) and where the boundary is adjacent to or adjoins a used gazetted road. A Fire Access Track can deviate up to 250 metres around natural rock formations, deep gullies and the like, without submitting an exemption request.

All lot/property holders provide for a Fire Access Track around the entire perimeter of their property. An area 20 metres wide cleared of all flammable material shall be established immediately around the perimeter of all homesteads, buildings, haystacks and fuel storage areas. A 2.5 metre diameter low fuel area cleared of flammable material around all "green electrical domes" where underground power is provided to a lot, perimeter of all homesteads, buildings, haystacks and fuel storage areas.

A Building Protection Zone at least 20 metres wide cleared of all flammable material shall be established immediately around the perimeter of all homesteads, buildings, haystacks and fuel storage areas. A 2.5m diameter low fuel area cleared of flammable material around all "green electrical domes" where underground power is provided to a lot.

TOWNSITES OF BODDINGTON AND RANFORD

All town lots under 10,000 square metres in area and all fuel depots within the Shire are required to be cleared of all debris and flammable material to a height not more than 50mm.

Lots 10,000 square metres and over are to have a minimum 2.5 metre wide and 4.0 metre vertical clearance Fire Access Track installed immediately inside all external boundaries. An area 20 metres wide cleared of all flammable material shall be established immediately around the perimeter of all buildings and fuel storage areas.

INSPECTION AND COMPLIANCE

The Shire forwards a copy of this Bush Fire Notice each year to all property owners. The Notice is also published in a local newspaper circulating the district. Additional copies are obtainable at the Shire office.

The requirements of this Notice are considered to be the minimum standard of fire prevention work required to protect not only individual properties, but the district generally.

In addition to the requirements of this Notice, the Shire may issue separate special orders on owners or occupiers if hazard removal is considered necessary.

PENALTIES (AS PER BUSH FIRES ACT 1954)	
Failure to maintain 2.5 metre fire breaks or remove flammable material	\$250
Offence relating to lighting fire in open air	\$250
Burning during prohibited burning times	\$250
Failure of occupier to extinguish a fire	\$250
Refusal to state name and address or giving false name and address	\$100
Failure to produce a permit to burn	\$100

WHO CAN INSTALL A FIRE ACCESS TRACK FOR YOU?

If you are unable to install a fire access track yourself on your property, there are local contractors who may provide a service to install firebreaks.

SHIRE OF BODDINGTON

FIRE ACCESS TRACK ORDER 2023 / 2024

**Note that Fire Access Track shall have the same meaning as Fire Break in the Bush Fires Act 1954.
Important Bush Fire Information Dates You Must Remember**

<p>Prohibited Burning 15 December 2023 to 14 March 2024 inclusive</p>
--

<p>Restricted Burning 2 November 2023 to 14 December 2023 inclusive and from 15 March 2024 to 26 April 2024 inclusive</p>
--

These dates are subject to variation according to seasonal conditions

Alterations will be advertised locally; however owners/occupiers intending to burn shall contact the Council Office or Local Brigade Captain after 26 April to determine whether the restricted burning period has been extended.

**SHIRE OF BODDINGTON IS IN ZONE 8
Fire Access Tracks must be installed by 15 November 2023
and maintained up to and including 26 April 2024**

**An inspection of Fire Access Tracks will be carried out
in all areas of the Shire by an Authorised Officer.**

The basis for inspections will be:

- Audit system where properties are chosen by random ballot. This is to be determined annually in consultation with the Chief Bush Fire Control Officer (CBFCO);
- Visit known potentially high risk areas where exemption requests have not been lodged; and
- Visit past non-compliant properties.

Failure to comply with this Fire Access Track Order is an offence under Section 33 of the Bushfires Act. Penalty maximum \$15,000. Additionally Council may carry out the required work at cost to the owner or occupier.

If it is considered for any reason to be impractical to clear Fire Access Tracks or remove flammable materials as required by this notice, or if natural features render Fire Access Tracks unnecessary, you may apply to the Council in writing not later than the 30th **September** for permission to

provide Fire Access Tracks in alternative positions or to take alternative action to abate fire hazards on the land. If permission is not granted by the Council, you shall comply with the requirements of this notice.

DEFINITIONS

In this Fire Access Tracks (FAT) Order unless the context otherwise requires –

Shall have the same meaning as fire breaks in the Bush Fires Act 1954. Fire Access Tracks are spaces that can provide vehicle and pedestrian access in the case of fire. They shall be maintained, cleared of all flammable material for the purpose of fire control and in a trafficable condition. These areas shall be 2.5 metres wide as a minimum and have a 4.0 metre vertical clearance.

Flammable material means dead or dry grass and crops, timber, boxes, cartons, paper and any combustible material or rubbish, but does not include green standing trees, growing bushes and plants in gardens or lawns.

Low – Fuel means an area in which flammable material has been reduced to a height of not more than 50mm. This can be achieved through mowing, slashing, parkland clearing, grazing, spraying, ploughing or other methods that achieve the objective. In an area of low fuel, tree canopies should not be touching.

Building Protection Zone (BPZ) is a low fuel area immediately surrounding a building on private land and is designed to minimise the likelihood of flame contact with buildings. These areas have a minimum of 20 metres around all buildings.

Swathers, Balers, Track Chainers and Tree Harvesters – these are subject to the same conditions as HARVESTING, i.e. An engine powered pumping unit and not less than 450 litres of water must be in attendance during operations from 15th November onwards (Excluding canola swathing).

Oxyacetylene, Butane Torch, Arc Welders, Friction Cutting Equipment etc. – these are subject to the same conditions; whilst used in the open. In addition, the work site must be cleared (2.5m wide Fire Access Track and 20 metres clearance) of flammable material before the use of the above described equipment.

RURAL LANDS

- a) Fire Access Track not less than 2.5 metres wide and have a 4.0 metre vertical clearance must be established along, inside and as close as practically possible to all external boundaries of each property (i.e. cleared/part cleared or uncleared land) and where the boundary is adjacent to or adjoins a used gazetted road but can deviate up to 250 metres around natural rock formations, deep gullies and the like, without submitting an exemption request.
- b) In the interest of protection from soil erosion, Fire Access Tracks may be established on the land contours but only with prior approval of the Council or its duly authorised officer.

- c) Building Protection Zone of an area at least 20 metres wide cleared of all flammable material shall be established immediately around the perimeter of all homesteads, buildings, haystacks and fuel storage areas.
- d) In such positions as is necessary to divide land in excess of 200 hectares into areas not exceeding 200 hectares each completely surrounded by a Fire Access Track.
- e) A firefighting unit with a minimum capacity of 450 litres is to be kept available during harvesting operations and is to be available in the same paddock or within 50 metres of that paddock.
- f) This work must be carried out by 15 November and kept maintained throughout the summer months until 26 April.

PINE AND EUCALYPTUS PLANTATIONS

Existing Plantings of Pine or Eucalyptus Plantations

Any pines or eucalyptus planted for commercial purposes constitutes a pine or eucalyptus plantation and you are hereby required to keep clear of all flammable materials Fire Access Tracks not less than 10 metres wide around the perimeter of each plantation, and any plantation exceeding 29 hectares will also require a subdivisional Fire Access Track 6 metres in width for each 30 hectares, and bush surrounding planted areas is to be kept in a low fuel condition.

There shall be no plantings either:

1. 75 metres from existing infrastructure; or
2. 75 metres from the external edge of a Fire Access Track on a property; or
3. 75 metres from any new infrastructure.

A firefighting unit with a minimum capacity of 450 litres is to be kept available during harvesting, thinning and pruning operations and is to be available in the same paddock or within 50 metres of that paddock.

New Plantings of Pine or Eucalyptus for Commercial Purposes

A Fire Access Track of not less than 15 metres wide must be established around the perimeter of each plantation. Any plantation exceeding 29 hectares will also require a subdivisional Fire Access Track 15 metres in width for each 30 hectares, and bush surrounding planted areas is to be kept in a low fuel condition.

There shall be no plantings either:

1. 75 metres from existing infrastructure; or

2. 75 metres from the external edge of a Fire Access Track on a property; or
3. 75 metres from any new infrastructure.

A firefighting unit with a minimum capacity of 450 litres is to be kept available during harvesting, thinning and pruning operations and is to be available in the same paddock or within 50 metres of that paddock.

PRIVATE BUSH HOLDINGS/UNCLEARED LAND GREATER THAN 50 HECTARES

- a) Fire Access Track not less than 2.5 metres wide and have a 4.0 metre vertical clearance must be established along, inside and as close as practically possible to all-external boundaries of each property (i.e. cleared/part cleared or uncleared land) and where the boundary is adjacent to or adjoins a used gazetted road but can deviate up to 250 metres around natural rock formations, deep gullies and the like, without submitting an exemption request.
- b) In such positions as is necessary to divide land in excess of 200 hectares into areas not exceeding 200 hectares each completely surrounded by a Fire Access Track.

SMALL LOT HOLDERS OR HOBBY FARMS 20 HECTARE OR LESS

- a) On or before 15th November every year a Fire Access Track not less than 2.5 metres wide and have a 4.0 metre vertical clearance must be established along, inside and as close as practically possible to all external boundaries of each property (i.e. cleared or part-cleared land) and where the boundary is adjacent to or adjoins a used gazetted road but can deviate up to 250 metres around natural rock formations, deep gullies and the like, without submitting an exemption request.
- b) All lot/property holders provides for a Fire Access Track around the entire perimeter of their property.
- c) Building Protection Zone of an area at least 20 metres wide cleared of all flammable material shall be established immediately around the perimeter of all homesteads, buildings, haystacks and fuel storage areas.
- d) A 2.5m diameter low fuel area cleared of flammable material around all "green electrical domes" where underground power is provided to a lot.

TOWNSITES OF BODDINGTON AND RANFORD

On or before 15 November every year all town lots under 10,000 square metres in area and all fuel depots within the Shire are required to be kept cleared to a low fuel condition. Lots 10,000 square metres and over are to have a minimum 2.5 metre wide and have a 4 metre vertical clearance Fire Access Track installed immediately inside all external boundaries.

Building Protection Zone of an area at least 20 metres wide cleared of all flammable material shall be established immediately around the perimeter of all homesteads, buildings, haystacks and fuel storage areas.

SPECIAL NOTE TO LAND OWNERS AND OCCUPIERS

The requirements of this order are considered to be the minimum standard of fire prevention work to protect not only individual properties but the district generally. In addition to the requirements of this order Council may issue separate special orders on owners or occupiers if hazard removal is considered necessary in specific areas.

PROHIBITED AND RESTRICTED BURNING TIMES

Restricted Burning –	2 November 2023 to 14 December 2023
Prohibited Burning –	15 December 2023 to 14 March 2023
Restricted Burning –	15 March 2024 to 26 April 2024

Permits are required during restricted burning periods. No burning is permitted on days when the fire danger rating is High or above or a Total Fire Ban is declared.

Permits to burn on a Sunday can be issued during the restricted season only by the Authorised Bush Fire Control Officer but only for broad acre farm land.

No permits to be issued during the prohibited burning season.

A permit in writing to burn on a public holiday during the restricted period can be sought from the Authorised Bush Fire Control Officer.

WHERE DO I GET A PERMIT FROM?

Permits must be obtained from your local volunteer Bush Fire Control Officer. Contact details for your local officer are featured in the annual Fire Access Track Notice.

CAN I BURN GARDEN RUBBISH DURING THE PROHIBITED BURNING TIME?

No, under no circumstances should any garden rubbish be burnt during the prohibited burning period including the hours between 6pm and 11pm.

IF THERE IS A FIRE WHO DO I RING?

Always ring 000 to report any fire and emergencies. An expert 000 officer has all the latest contact details for all local emergency services.

PERMIT CONDITIONS

The permit conditions include but are not limited to:

- Neighbours must be notified at least 24 hours prior to burning;
- Cut or rake long grass around trees, buildings and fencing before burning;
- Have water on site and a hose long enough to reach rear of the fire.

BUSH FIRE BRIGADES LOCAL LAW

BUSH FIRES ACT 1954

LOCAL GOVERNMENT ACT 1995

TABLE OF CONTENTS

PART 1 - PRELIMINARY

- 1.1 Citation*
- 1.2 Definitions*
- 1.3 Repeal*
- 1.4 Application*

PART 2 – ESTABLISHMENT OF BUSH FIRE BRIGADES

DIVISION 1 – ESTABLISHMENT OF A BUSH FIRE BRIGADE

- 2.1 Establishment of a BUSH FIRE brigade*
- 2.2 Name and officers of BUSH FIRE brigade*

DIVISION 2 – COMMAND AT A FIRE

- 2.3 Ranks within the BUSH FIRE brigade*

DIVISION 3 – APPLICATION OF RULES TO A BUSH FIRE BRIGADE

- 2.4 Rules*

DIVISION 4 – TRANSITIONAL

- 2.5 Existing BUSH FIRE brigades*

DIVISION 5 – DISSOLUTION OF BUSH FIRE BRIGADE

- 2.6 Dissolution of BUSH FIRE brigade*
- 2.7 New Arrangement after dissolution*

PART 3 - ORGANISATION AND MAINTENANCE OF BUSH FIRE BRIGADES

DIVISION 1 – LOCAL GOVERNMENT RESPONSIBILITY

- 3.1 Local government responsible for structure*
- 3.2 Officers to be supplied with Act*

DIVISION 2 – CHIEF BUSH FIRE CONTROL OFFICER

- 3.3 Managerial role of Chief Bush Fire Control Officer*
- 3.4 Chief Bush Fire Control Officer may attend meetings*
- 3.5 Duties of Chief Bush Fire Control Officer*

DIVISION 3 – ANNUAL GENERAL MEETINGS OF BUSH FIRE BRIGADES

- 3.6 Holding of annual general meeting*
- 3.7 Nomination of bush fire control officers to Bush Fire Advisory Committee*
- 3.8 Nomination of bush fire control officer to the local government*
- 3.9 Minutes to be tabled before the Bush Fire Advisory Committee*

DIVISION 4 – BUSH FIRE ADVISORY COMMITTEE

- 3.10 Functions of Advisory Committee*
- 3.11 Advisory Committee to nominate bush fire control officers*
- 3.12 Local government to have regard to nominees*
- 3.13 Advisory Committee to consider BUSH FIRE brigade motions*

PART 4 – TYPES OF BUSH FIRE BRIGADE MEMBERSHIP

- 4.1 Types of membership of BUSH FIRE brigade*
- 4.2 Fire fighting members*
- 4.3 Associate members*
- 4.4 Cadet members*
- 4.5 Honorary life member*
- 4.6 Notification of membership*

PART 5 – APPOINTMENT DISMISSAL AND MANAGEMENT OF MEMBERS

5.1 Rules to govern

PART 6 – EQUIPMENT OF BUSH FIRES BRIGADES

6.1 Policies of local government

6.2 Equipment in brigade area

6.3 Funding from local government budget

6.4 Consideration in the local government budget

DRAFT

BUSH FIRES ACT 1954
LOCAL GOVERNMENT ACT 1995

Shire of Boddington

BUSH FIRE BRIGADES LOCAL LAW

Under the powers conferred by the *Bush Fires Act 1954* and under all other powers enabling it, the Council of the Shire of Boddington resolved on [insert date] to make the following local law.

PART 1 - PRELIMINARY

1.1 Citation

This local law may be cited as the Shire of Boddington Bush Fire Brigades Local Law.

1.2 Definitions

(1) In this local law unless the context otherwise requires –

“**Act**” means the *Bush Fires Act 1954*;

“**brigade area**” is defined in clause 2.2(1)(b);

“**brigade member**” means a fire fighting member, associate member or a cadet member of a bush fire brigade;

“**brigade officer**” means a person holding a position referred to in clause 2.2 (1)(c), whether or not he or she was appointed by the local government or elected at an annual general meeting of a bush fire brigade or otherwise appointed to the position;

“**bush fire brigade**” is defined in section 7 of the Act;

“**Bush Fire Operating Procedures**” means the Bush Fire Operating Procedures adopted by the local government as amended from time to time;

“**CEO**” means the chief executive officer of the Shire of Boddington;

“**Council**” means the Council of the local government;

“**Department**” means the Department of Fire and Emergency Services of Western Australia;

“**fire fighting member**” is defined in clause 4.2;

“**local government**” means the Shire of Boddington;

“**Regulations**” means Regulations made under the Act; and

“**Rules**” means the Rules Governing the Operation of Bush Fire Brigades set out in the First Schedule as varied from time to time under clause 2.5.

- (2) In this local law, unless the context otherwise requires, a reference to –
- (a) a Captain;
 - (b) a First Lieutenant;
 - (c) a Second Lieutenant;
 - (d) any additional Lieutenants;
 - (e) an Equipment Officer;
 - (f) a Secretary.
 - (g) a Treasurer; or
 - (h) a Secretary / Treasurer combined,

means a person holding that position in a bush fire brigade.

1.3 Application

This local law applies throughout the district.

PART 2 – ESTABLISHMENT OF BUSH FIRE BRIGADES

Division 1 – Establishment of a bush fire brigade

2.1 Establishment of a bush fire brigade

- (1) The local government may establish a bush fire brigade for the purpose of carrying out normal brigade activities.
- (2) A bush fire brigade is established on the date of the local government’s decision under subclause (1).

2.2 Name and officers of bush fire brigade

- (1) On establishing a bush fire brigade under clause 2.1(1) the local government is to –
 - (a) give a name to the bush fire brigade;
 - (b) specify the area in which the bush fire brigade is primarily responsible for carrying out the normal brigade activities (the “**brigade area**”); and
 - (c) appoint –
 - (i) a Captain;
 - (ii) a First Lieutenant;
 - (iii) a Second Lieutenant;
 - (iv) additional Lieutenants if the local government considers it necessary;
 - (v) an Equipment Officer;
 - (vi) a Secretary; and
 - (vii) a Treasurer; or
 - (viii) a Secretary/Treasurer combined.
- (2) When considering the appointment of persons to the positions in subclause (1)(c), the local government is to have regard to the qualifications and experience which may be required to fill each position.
- (3) A person appointed to a position in subclause (1)(c) is to be taken to be a brigade member.

- (4) The appointments referred to in subclause (1)(c) expire at the completion of the first annual general meeting of the bush fire brigade.
- (5) If a position referred to in subclause (1)(c) becomes vacant prior to the completion of the first annual general meeting, then the local government is to appoint a person to fill the vacancy in accordance with subclause (2)

Division 2 – Command at a fire

2.3 Ranks within the bush fire brigade

- (1) Where under the Act and Bush Fire Operating Procedures members of the bush fire brigade have command of a fire, unless a bushfire control officer is in attendance at the fire, the Captain has full control over other persons fighting the fire, and is to issue instructions as to the methods to be adopted by the firefighters. In the absence of the Captain, the first Lieutenant, and in the absence of the first, the second Lieutenant and so on, in the order of seniority determined, is to exercise all the powers and duties of the Captain.
- (2) Where a bushfire control officer is in attendance at a fire which the members of the bush fire brigade have command of under the Act and the Bush Fire Operating Procedures, the most senior bushfire control officer has full control over other persons fighting the fire and is to issue instructions as to the methods to be adopted by the fire fighters.

Division 3 – Application of Rules to a bush fire brigade

2.4 Rules

- (1) The Rules govern the operation of a bush fire brigade.
- (2) A bush fire brigade and each brigade member is to comply with the Rules.

Division 4 – Transitional

2.5 Existing Bush Fire Brigades

- (1) Where a local government has established a bush fire brigade prior to the commencement date, then on and from the commencement day –
 - (a) the bush fire brigade is to be taken to be a bush fire brigade established under and in accordance with this local law;
 - (b) the provisions of this local law apply to the bush fire brigade save for clause 2.2; and
 - (c) any rules governing the operation of the bush fire brigade are to be taken to have been repealed and substituted with the Rules.
 - (2) In this clause –
 “commencement day” means the day on which this local law comes into operation.
-

Division 5 – Dissolution of bush fire brigade

2.6 Dissolution of bush fire brigade

In accordance with section 41(3) of the Act, the local government may cancel the registration of a bush fire brigade if it is of the opinion that the bush fire brigade is not complying with the Act, this local law, the Bush Fire Operating Procedures or the Rules, or is not achieving the objectives for which it was established.

2.7 New arrangement after dissolution

If a local government cancels the registration of a bush fire brigade, alternative fire control arrangements are to be made in respect of the brigade area.

PART 3 - ORGANISATION AND MAINTENANCE OF BUSH FIRE BRIGADES

Division 1 – Local government responsibility

3.1 Local government responsible for structure

The Council is to ensure that there is an appropriate structure through which the organisation of bush fire brigades is maintained.

3.2 Officers to be supplied with Act

The local government is to supply each brigade officer with a copy of the Act, the Regulations, the Bush Fire Operating Procedures, this local law and any other written laws which may be relevant to the performance of the brigade officers' functions, and any amendments which are made thereto from time to time.

Division 2 – Chief Bush Fire Control Officer

3.3 Managerial role of Chief Bush Fire Control Officer

Subject to any directions by the local government the Chief Bush Fire Control Officer has primary managerial responsibility for the organisation and maintenance of bush fire brigades.

3.4 Chief Bush Fire Control Officer may attend meetings

The Chief Bush Fire Control Officer or her or his nominee (who is to be a bush fire control officer) may attend as a non-voting representative of the local government at any meeting of a bush fire brigade.

3.5 Duties of Chief Bush Fire Control Officer

The duties of the Chief Bush Fire Control Officer include –

- (a) provide leadership to volunteer bush fire brigades;
- (b) monitor bush fire brigades' resourcing, equipment (including protective clothing) and training levels and report thereon with recommendations at least once a year to the local government;
- (c) liaise with the local government concerning fire prevention / suppression matters generally and directions to be issued by the local government to bush fire control officers (including those who issue permits to burn) bush fire brigades or brigade officers;
- (d) ensure that bush fire brigades are registered with the local government and that lists of brigade members are maintained.

Division 3 – Annual general meetings of bush fire brigades

3.6 Holding of annual general meeting

A bush fire brigade is to hold its annual general meeting during the month of March each year.

3.7 Nomination of bush fire control officers to Bush Fire Advisory Committee

At the annual general meeting of a bush fire brigade, one brigade member is to be nominated to the Bush Fire Advisory Committee to serve as the bush fire control officer for the brigade area until the next general meeting.

3.8 Nomination of bush fire control officer to the local government

If the local government has not established a Bush Fire Advisory Committee, then at the annual general meeting of a bush fire brigade, the bush fire brigade is to nominate one brigade member to the local government to serve as the bush fire control officer for the brigade area until the next annual general meeting.

3.9 Minutes to be tabled before the Bush Fire Advisory Committee

- (1) The Secretary is to forward a copy of the minutes of the annual general meeting of a bush fire brigade to the Chief Bush Fire Control Officer within one month after the meeting.
- (2) The Chief Bush Fire Control Officer is to table the minutes of a bush fire brigade's annual general meeting at the next meeting of the –
 - (a) Bush Fire Advisory Committee; or
 - (b) Council, if there is no Bush Fire Advisory Committee,following their receipt under subclause (1).

Division 4 – Bush Fire Advisory Committee

3.10 Functions of Advisory Committee

The Bush Fire Advisory Committee is to have the functions set out in section 67 of the Act and is to include such number of nominees of the bush fire brigades as is determined by the local government.

3.11 Advisory Committee to nominate bush fire control officers

As soon as practicable after the annual general meeting of each bush fire brigade in the district, the Bush Fire Advisory Committee is to nominate to the local government from the persons nominated by each bush fire brigade a person for the position of a bush fire control officer for the brigade area.

3.12 Local government to have regard to nominees

When considering persons for the position of a bush fire control officer, the local government is to have regard to those persons nominated by the Bush Fire Advisory Committee, but is not bound to appoint the persons nominated.

3.13 Advisory Committee to consider bush fire brigade motions

The Bush Fire Advisory Committee is to make recommendations to the local government on all motions received by the Bush Fire Advisory Committee from bush fire brigades.

PART 4 – TYPES OF BUSH FIRE BRIGADE MEMBERSHIP

4.1. Types of membership of bush fire brigade

The membership of a bush fire brigade consists of the following –

- (a) fire fighting members;
- (b) associate members;
- (c) cadet members; and
- (d) honorary life members.

4.2 Fire fighting members

Fire fighting members are those persons being at least 16 years of age who undertake all normal bush fire brigade activities.

4.3 Associate members

Associate members are those persons who are willing to supply free vehicular transport for fire fighting members or fire fighting equipment, or who are prepared to render other assistance required by the bush fire brigade.

4.4 Cadet members

Cadet members are –

- (a) to be aged 11 to 15 years;
- (b) to be admitted to membership only with the consent of their parent or guardian;
- (c) admitted for the purpose of training and are not to attend or be in attendance at an uncontrolled fire or other emergency incident;
- (d) to be supervised by a fire fighting member when undertaking normal brigade activities as defined by paragraphs (c), (d), (e), (f) and (g) of section 35A of the Act;
- (e) ineligible to vote at bush fire brigade meetings;
- (f) not to be assigned ranks under the Department's rank structure.

4.5 Honorary life member

- (1) The bush fire brigade may by a simple majority resolution appoint a person as an honorary life member in recognition of services by that person to the bush fire brigade.
- (2) No membership fees are to be payable by an honorary life member.

4.6 Notification of membership

No later than 31 May in each year, the bush fire brigade is to report to the Chief Fire Control Officer the name, contact details and type of membership of each brigade member.

PART 5 – APPOINTMENT DISMISSAL AND MANAGEMENT OF MEMBERS

5.1 Rules to govern

The appointment, dismissal and management of brigade members by the bush fire brigade are governed by the Rules.

PART 6 – EQUIPMENT OF BUSH FIRES BRIGADES

6.1 Policies of local government

The local government may make policies under which it –

- (a) provides funding to bush fire brigades for the purchase of protective clothing, equipment and appliances; and
- (b) keeps bush fire brigades informed of opportunities for funding from other bodies.

6.2 Equipment in brigade area

Not later than 31 May in each year, the bush fire brigade is to report to the local government the nature, quantity and quality of all protective clothing, equipment and appliances of the bush fire brigade which are generally available within the brigade area (or at a station of the bush fire brigade).

6.3 Funding from local government budget

A request to the local government from the bush fire brigade for funding of protective clothing, equipment or appliance needs is to be received by the local government by 31 March in order to be considered in the next following local government budget, and is to be accompanied by the last audited financial statement and a current statement of assets and liabilities of the bush fire brigade.

6.4 Consideration in the local government budget

The local government may approve or refuse an application for funding depending upon the assessment of budget priorities for the year in question.

FIRST SCHEDULE

RULES GOVERNING THE OPERATION OF BUSH FIRE BRIGADES

PART 1 - PRELIMINARY

1.1 Interpretation

- (1) In these Rules, unless the context otherwise requires, where a term is used in these Rules and is defined in the local law, the Act or the Regulations, then the term is to be taken to have the meaning assigned to it in the local law, the Act or the Regulations, as the case may be.
- (2) In these Rules, unless the context otherwise requires –
“**absolute majority**” means a majority of more than 50% of the number of:
 - (a) brigade members of the bush fire brigade, whether in attendance at the meeting or not, if the majority is required at a meeting of the bush fire brigade; or
 - (b) brigade officers of the bush fire brigade, whether in attendance at the meeting or not, if the majority is required at a meeting of the Committee.“**Committee**” means the Committee of the bush fire brigade;
“**local law**” means the *[insert name of local government]* Bush Fire Brigades Local Law; and
“**normal brigade activities**” is defined by section 35A of the Act
- (3) Subject to these Rules, where a decision is to be made by the bush fire brigade, then the decision may be made by a resolution passed by a simple majority of the brigade members who are present in person or by proxy at the meeting.
- (4) Subject to these Rules, where a decision is to be made by the Committee, then the decision may be made by a resolution passed by a simple majority of the brigade officers who are present in person or by proxy at the meeting.

PART 2 – OBJECTS AND MEMBERSHIP OF BUSH FIRE BRIGADE

2.1 Objects of bush fire brigade

The objects of the bush fire brigade are to carry out –

- (a) the normal brigade activities; and
- (b) the functions of the bush fire brigade which are specified in the Act, the Regulations and the local law.

2.2 Committee to determine applications

Applications for membership are to be determined by the Committee.

2.3 Conditions of membership

In relation to any type of membership, as described in Part 4 of the local law, the bush fire brigade may establish policies pertaining to –

- (a) the qualifications required;
- (b) fees payable, if any;
- (c) a requirement to serve a probationary period;

- (d) procedures to be employed by the Committee prior to approval of an application for membership,
and the Committee is to act within the parameters of any such policy in determining applications for membership.

2.4 Applications for membership

An application for membership is to be in writing and is to be submitted to the Secretary and in the case of –

- (a) an application for firefighting membership is to be accompanied by a completed form in the form of that in Appendix I.
- (b) an application for associate membership is to be accompanied by a completed form in the form of that in Appendix II.
- (c) an application for cadet membership is to be accompanied by a completed form in the form of that in Appendix III.

2.5 Decision on application for membership

- (1) The Committee may –
 - (a) approve an application for membership unconditionally or subject to any conditions; or
 - (b) refuse to approve an application for membership.
- (2) If the Committee refuses to approve an application for membership, it is to give written reasons for the refusal, as soon as practicable after the decision is made, to the applicant and the advice that the applicant has the right to object to the local government.

2.6 DFES to be notified of registrations

If any application for membership is approved, the Secretary of the bush fire brigade is to supply registration details to the Department of Fire and Emergency Services within 14 days of a person being admitted to membership in the form required by the Department from time to time.

2.7 Termination of membership

- (1) Membership of the bush fire brigade terminates if the member –
 - (a) dies;
 - (b) gives written notice of resignation to the Secretary;
 - (c) is, in the opinion of the Committee, permanently incapacitated by mental or physical ill-health;
 - (d) is dismissed by the Committee; or
 - (e) ceases to be a member or is taken to have resigned under subclause (2)
- (2) A brigade member whose membership fees are more than one year in arrears is to be taken to have resigned from the bush fire brigade.

2.8 Suspension of membership

- (1) Membership of the bush fire brigade may be suspended at any time if, in the opinion of the Committee, circumstances warrant suspending the member.
- (2) The period of suspension shall be at the discretion of the Committee.
- (3) Upon the expiry of the period of suspension the Committee may:
 - (a) extend the period of suspension;

- (b) terminate the membership; or
- (c) reinstate the membership.

2.9 Existing liabilities to continue

- (1) The resignation, or dismissal of a member under clause 2.7 does not affect any liability of the brigade member arising prior to the date of resignation or dismissal.

2.10 Member has right of defence

A brigade member is not to be dismissed under clause 2.7(1)(d) without being given the opportunity to meet with the Committee and answer any charges which might give grounds for dismissal.

2.11 Objection Rights

A person whose -

- (a) application for membership is refused under clause 2.5(1)(b);
- (b) membership is terminated under clause 2.7(1)(c), clause 2.7(1)(d) or clause 2.8(3)(b); or
- (c) membership is suspended under clause 2.8(1) or clause 2.8(3)(a),

has the right of objection to the local government which may dispose of the objection by –

- (a) dismissing the objection;
- (b) varying the decision objected to; or
- (c) revoking the decision objected to, with or without –
 - (i) substituting for it another decision; or
 - (ii) referring the matter, with or without directions, for another decision by the Committee.

PART 3 – FUNCTIONS OF BRIGADE OFFICERS

3.1 Chain of command during fire fighting activities

Subject to the Act and the local law, the command procedures to apply during fire fighting activities are as detailed in the local government's Bush Fire Operating Procedures.

3.2 Duties Of Captain

- (1) Subject to subclause (2) below, the Captain is to preside at all meetings.
- (2) In the absence of the Captain, the meeting may elect another person to preside at the meeting.

3.3 Secretary

- (1) The Secretary is to –
 - (a) be in attendance at all meetings and keep a correct minute and account of the proceedings of the bush fire brigade in a book which shall be open for inspection by brigade members at any reasonable time;
 - (b) answer all correspondence or direct it appropriately, and keep a record of the same;
 - (c) prepare and send out all necessary notices of meetings;
 - (d) receive membership fees, donations and other monies on behalf of the bush fire brigade, and remit them to the Treasurer upon receipt;

- (e) complete and forward an incident report form in the form required by the Department to the Chief Bush Fire Control Officer and the Department within 14 days after attendance by the bush fire brigade at an incident.
 - (f) maintain a register of all current brigade members which includes each brigade member's contact details and type of membership.
 - (g) provide no later than 31 May in each year, a report to the Chief Bush Fire Control Officer detailing the name, contact details and type of membership of each brigade member.
- (2) Where a bush fire brigade attends an incident on more than one day, the incident report form is to be completed and forwarded under subclause (1)(e) within 14 days after the last day of attendance.

3.4 Treasurer

The Treasurer is to –

- (a) receive donations and deposits from the Secretary, and deposit all monies to the credit of the bush fire brigade's bank account;
- (b) pay accounts as authorized by the Committee;
- (c) keep a record of all monies received and payments made, maintain the accounts and prepare the balance sheet for each financial year;
- (d) be the custodian of all monies of the bush fire brigade; and
- (e) regularly inform the Secretary of the names of those brigade members who have paid their membership fees.
- (f) report on the financial position at meetings of the bush fire brigade or Committee.

3.5 Equipment Officer

The Equipment Officer is responsible for the custody and maintenance in good order and condition of all protective clothing, equipment and appliances provided by the local government to the bush fire brigade (or of the bush fire brigade).

3.6 Storage of equipment

- (1) The Equipment Officer may store all of the equipment of the bush fire brigade at a place approved by the Captain (the "station").
- (2) If there is to be more than one station in the brigade area, the Equipment Officer is to appoint in respect of each station a person who is responsible for the custody and maintenance in good order and condition of all equipment and appliances at the station, subject to any direction of the Equipment Officer.

3.7 Equipment Officer to report

The Equipment Officer is to provide, no later than 31 May of each year, a report to the local government and bush fire brigade captain describing the nature, quantity and quality of all protective clothing, equipment and appliances of the bush fire brigade which are generally available within the bush fire brigade area (or at a station of the bush fire brigade).

PART 4 – COMMITTEE

4.1 Management of bush fire brigade

- (1) Subject to the provisions of these Rules, the administration and management of the affairs of the bush fire brigade are vested in the Committee.
- (2) Without limiting the generality of subclause (1), the Committee is to have the following functions –
 - (a) to recommend to the local government amendments to these Rules;
 - (b) to draft the annual budget for the bush fire brigade and present it at the annual general meeting of the bush fire brigade;
 - (c) to propose a motion for consideration at any meeting of the bush fire brigade;
 - (d) to recommend to the local government equipment which needs to be supplied by the local government to the bush fire brigade;
 - (e) to invest or place on deposit any of the funds of the bush fire brigade not immediately required to perform the normal brigade activities;
 - (f) to delegate to a person, as from time to time thought fit, any functions (being less than the total functions of the Committee) on any conditions it thinks fit;
 - (g) to do all things necessary or convenient in order to perform any of its functions and to secure the performance of the normal brigade activities by the bush fire brigade; and
 - (h) deal with membership applications, grievances, disputes and disciplinary matters.

4.2 Constitution of Committee

- (1) The Committee of the bush fire brigade is to consist of the brigade officers being the Captain, Secretary, Treasurer, Equipment Officer and the Lieutenants of the bush fire brigade.
- (2) The brigade officers are to -
 - (a) be elected at the annual general meeting of the bush fire brigade;
 - (b) hold office until the next annual general meeting; and
 - (c) be eligible for re-election at the next annual general meeting.
- (3) Any brigade officer may be removed from office by an absolute majority decision of the brigade members present in person or by proxy at a special meeting called for such a purpose.
- (4) The Committee may appoint a brigade member to fill a vacancy in any office arising from a resolution under subclause (3) or which has arisen for any other reason.

PART 5 – MEETINGS OF BUSH FIRE BRIGADE

5.1 Ordinary meetings

- (1) Ordinary meetings may be called at any time by the Secretary by giving at least 7 days notice to all brigade members and to the Chief Fire Control Officer, for the purpose of –
 - (a) organising and checking equipment;
 - (b) requisitioning new or replacement equipment;
 - (c) organising field excursions, training sessions, hazard reduction programs, and the preparation of fire-breaks;
 - (d) establishing new procedures in respect of any of the normal brigade activities; and
 - (e) dealing with any general business.

- (2) In a notice given under subclause (1), the Secretary is to specify the business which is to be conducted at the meeting.
- (3) Business may be conducted at an ordinary meeting of the bush fire brigade notwithstanding that it was not specified in a notice given under subclause (1) in relation to that meeting.

5.2 Special meetings

- (1) The Secretary is to call a special meeting when 5 or more brigade members request one in writing.
- (2) At least 2 days notice of a special meeting is to be given by the Secretary, to all brigade members and to the Chief Bush Fire Control Officer.
- (3) In a notice given under subclause (2) the Secretary is to specify the business which is to be conducted at the meeting.
- (4) No business is to be conducted at a special meeting beyond that specified in a notice given under subclause (2) in relation to that meeting.

5.3 Annual general meeting

- (1) At least 7 days notice of the annual general meeting is to be given by the Secretary to all brigade members and to the Chief Bush Fire Control Officer.
- (2) At the annual general meeting the bush fire brigade is to –
 - (a) elect the brigade officers from among the brigade members;
 - (b) consider the Captain's report on the year's activities;
 - (c) adopt the annual financial statements;
 - (d) appoint an Auditor for the ensuing financial year in accordance with clause 5.6; and
 - (e) deal with any general business.
- (3) In a notice given under subclause (1), the Secretary is to specify the business which is to be conducted at the meeting.
- (4) Business may be conducted at an annual general meeting notwithstanding that it was not specified in a notice given under subclause (1) in relation to that meeting.

5.4 Quorum

- (1) The quorum for a meeting of the bush fire brigade is at least 50% of the number of offices (whether vacant or not) of member of the bush fire brigade.
- (2) No business is to be transacted at a meeting of the bush fire brigade unless a quorum of brigade members is present in person or by proxy.

5.5 Voting

Each brigade member is to have one vote, however in the event of an equality of votes, the Captain (or person presiding) may exercise a casting vote.

5.6 Auditor

- (1) At the annual general meeting a person, not being a brigade member, is to be appointed as the Auditor of the bush fire brigade for the ensuing financial year.
- (2) The Auditor is to audit the accounts of the bush fire brigade not less than 7 days before the annual general meeting and is to certify to their correctness or otherwise and present a report at the annual general meeting.

PART 6 – MEETINGS OF COMMITTEE

6.1 Meetings Of Committee

- (1) The Committee is to meet for the despatch of business, adjourn and otherwise regulate its meeting as it thinks fit.
- (2) The Captain or Secretary may convene a meeting of the Committee at any time.

6.2 Quorum

No business is to be transacted at a meeting of the Committee unless a quorum of 3 brigade officers are present in person.

6.3 Voting

Each brigade officer is to have one vote, however in the case of an equality of votes, the Captain (or person presiding) may exercise a casting vote.

PART 7 – GENERAL ADMINISTRATION MATTERS

7.1 Fees

- (1) The membership fees, if any, for each type of member for the ensuing 12 months are to be determined by the bush fire brigade at the annual general meeting.
- (2) Subject to subclause (3), a member is to pay the membership fees for her or his type of membership on or before 1 May.
- (3) The bush fire brigade may exempt a brigade member, or a class of membership, from the payment of membership fees, for such period and on such conditions as the bush fire brigade may determine.

7.2 Funds

The funds of the bush fire brigade are to be used solely for the purpose of promoting the objects of the bush fire brigade.

7.3 Financial year

The financial year of the bush fire brigade is to commence on 1 July and is to end on 30 June of the following year.

7.4 Banking

- (1) The funds of the bush fire brigade are to be placed in a bank account and are to be drawn on only by cheques signed jointly by any 2 of the Captain, Secretary or Treasurer.
- (2) If the Secretary/Treasurer is a combined position, the Captain and Secretary/Treasurer are to sign the cheques referred to in subclause (1).

7.5 Disclosure of interests

- (1) A brigade member shall disclose to the bush fire brigade or Committee any financial interest (whether direct or indirect) he or she may have in any matter being considered by the bush fire brigade or Committee, as appropriate.
- (2) If a financial interest has been disclosed under subclause (1), then the bush fire brigade or Committee, as appropriate, is to decide, in the absence of the brigade member who disclosed that interest, whether or not the brigade member is to be permitted to vote on that matter.
- (3) Where the bush fire brigade or Committee, as appropriate, decides under subclause (2), that a brigade member is not to be permitted to vote on a matter, and the brigade member votes on the matter, then her or his vote is to be taken to have no effect and is not to be counted.

7.6 Disagreements

- (1) Any disagreement between brigade members may be referred to either the Captain or to the Committee.
- (2) Where a disagreement in subclause (1) is considered by the Captain or the Committee to be of importance to the interests of the bush fire brigade, then the Captain or the Committee, as the case may be, is to refer the disagreement to the annual general meeting, an ordinary meeting or a special meeting of the bush fire brigade.
- (3) The local government is the final authority on matters affecting the bush fire brigade, and may resolve any disagreement which is not resolved under subclause (1) or (2).

PART 8 – NOTICES AND PROXIES

8.1 Notices

- (1) Notices of meetings of the bush fire brigade are to be in writing and sent by ordinary post to the registered address of each brigade member.
- (2) Notices of meetings of the Committee may be given in writing in accordance with subclause (1) or by such other means as the Committee may decide (by an absolute majority) at a meeting of the Committee.
- (3) Any accidental omission to give notice of a meeting to, or non-receipt by a person entitled to receive such notice, is not to invalidate the meeting the subject of the notice or any resolutions passed at the meeting.
- (4) Where any notice other than a notice of meeting is to be given under these Rules, the notice is to be –
 - (a) in writing;
 - (b) unless otherwise specified, given to or by the Secretary;
 - (c) given by –
 - (i) personal delivery;
 - (ii) post; or
 - (iii) facsimile transmission;
 - (d) taken to have been received, as the case may be –
 - (i) at the time of personal delivery;
 - (ii) 2 business days after posting; or
 - (iii) on the printing of the sender's transmission report.

8.2 Proxies

- (1) Where under these Rules a brigade member may vote by proxy, in order for the proxy to so vote, the brigade member or the proxy shall give a notice in the form of that appearing in this clause, to the Secretary or the person presiding at the meeting before the start of the meeting at which the proxy is to be used.
- (2) A proxy is to be valid for the meeting for which it is given and for any adjournments of that meeting.
- (3) A proxy shall be valid for the number of votes to which the brigade member is entitled.
- (4) If the donor of the proxy does not give any indication of the manner in which the proxy is to vote, the proxy shall be entitled to vote or not vote as he or she thinks fit.
- (5) A proxy shall be entitled to speak on behalf of the donor of the proxy.
- (6) All forms appointing proxies deposited under subclause (1) are to be retained by the Secretary for not less than 28 days after the conclusion of the meeting to which they relate but if there is any objection to the validity of any vote at the meeting, they are to be retained until the determination of that objection.
- (7) The form appointing a proxy shall be in writing and signed by the brigade member appointing the proxy and shall be in or substantially in the form set out below -

“PROXY

[INSERT NAME] BUSH FIRE BRIGADE

**[ANNUAL] [EXTRAORDINARY] GENERAL MEETING
TO BE HELD ON [DATE]**

I, _____,
Being a brigade member appoint _____
to be my proxy and vote on my behalf at the meeting of
the bush fire brigade to be held on [insert date] and at any
adjournment of it. The proxy shall vote as follows:

MOTION FOR AGAINST ABSTAIN

1.
2.

If there is no instruction to the proxy as to the way to vote,
the proxy shall exercise her or his discretion as to how to
vote or whether to vote at all. In respect of any vote taken
at the meeting on a matter which does not appear on the
agenda, the proxy shall exercise her or his discretion as to
the way he or she casts the vote or whether it is cast at all.

Date: _____

Signed: _____

NOTE: To be valid this proxy must be completed and
returned to the Secretary of the bush fire brigade (or the
presiding member) prior to the commencement of the
meeting for which the proxy is valid.

Dated this day of 20

APPENDIX I

APPLICATION FOR MEMBERSHIP - FIRE FIGHTING MEMBER

I make application to be a fire fighting member of the Bush Fire Brigade.

Applicant's Name

My private address is

My business address is

Usual Occupation

I can be contacted on:

Telephone No: (Home).....(Work)..... Mobile

Fax No: (Home)..... (Work).....

CB Radio..... Channel..... Call Sign

If needed, I can provide my own transport to the scene of any outbreak. (This line to be struck out if not applicable)

I hold a current driver's licence No Classes

I declare that I am at least 16 years of age and in good health with no known medical conditions which might limit my capacity to fight fires.

I give these undertakings –

- (1) to promote the objects of the bush fire brigade as far as is in my power;
- (2) to be governed by the provisions of the *Bush Fires Act 1954* and the Regulations made under that Act, and the local law and policies of the Shire of Boddington relevant to fire control and bush fire brigades;
- (3) to use my best endeavours to give assistance in fire fighting measures when called upon and on such occasions to obey all orders and instructions issued by duly authorized officers of the bush fire brigade or the local government;
- (4) to comply with the Rules of the bush fire brigade.

Date

Applicant's signature

Please list here any fire fighting equipment owned by you.

- 1.
- 2.
- 3.

BUSH FIRE BRIGADE USE ONLY:

APPROVED / DECLINED

Signed:

Brigade Captain

APPENDIX II
APPLICATION FOR MEMBERSHIP - ASSOCIATE MEMBER

I make application to be an associate member of the Bush Fire Brigade.

- (a) I am prepared to offer to transport fire fighting members and/or equipment to the scene of any outbreak when called upon. I have a motor vehicle of the following type available for such purpose.

MDL No: Classes:

- (b) I am prepared to offer my services in the following capacity:-
.....
.....
(paragraph (a) or (b) above may be struck out if not applicable)

Applicant's Name

My private address is

My business address is

I can be contacted on:
Telephone No:(Home) (Work).....Mobile

Fax No:(Home)(Work).....

CB Radio: Channel Call Sign.....

- I give these undertakings –
- (1) to promote the objects of the bush fire brigade as far as is in my power;
 - (2) to be governed by the provisions of the *Bush Fires Act 1954* and any Regulations made under the Act and the local law and policies of the *[insert name of local government]* relevant to fire control and bush fire brigades;
 - (3) to use my best endeavours to assist in normal bush fire brigade activities as an associate member when called upon;
 - (4) to comply with the Rules of the bush fire brigade.

Date
.....
Applicant's signature

BUSH FIRE BRIGADE USE ONLY:
APPROVED / DECLINED
Signed:

APPENDIX III
APPLICATION FOR MEMBERSHIP - CADET MEMBER

I make application to be a cadet member of the Bush Fire Brigade.

Applicant's Name

My private address is

I can be contacted on:

Telephone No: (Home) (Work)

Fax No: (Home)

CB Radio: Channel Call Sign

I declare that I am years of age and in good health.

Date of Birth:

I give these undertakings –

- (1) to promote the objects of the bush fire brigade as far as is in my power;
- (2) to be governed by the provisions of the *Bush Fires Act 1954* and the Regulations made under that Act, and the local law and policies of the [insert name of local government] relevant to the activities of cadet members;
- (3) to obey all orders and instructions issued by duly authorized officers of the bush fire brigade or the local government;
- (4) to comply with the Rules of the bush fire brigade.

Date

Applicant's signature

PARENT / GUARDIAN CONSENT:

I being the parent/guardian of the above applicant, consent to him/her being a cadet member of the Bush Fire Brigade, in accordance with the rules applicable to cadet membership.

Signed

BUSH FIRE BRIGADE USE ONLY:

APPROVED / DECLINED

Signed:

Brigade Captain

CBFCO end of season report '22/'23

With another earlier than normal break, it brought about an end to a reasonably calm fire season.

On external shire call outs, we only had the one deployment required out of district, that being a crew, part of the UGS strike team to the Chittering Fires. This was on the tail end of the fire so it was a few days mopping up in an area that was almost out anyway, but new country to visit.

Within the shire, the brigades did very well to respond to and extinguish the small fires that were occurring in suspicious circumstances and getting onto the authorities quickly seemed to stop what could have been a major issue quickly.

The pine plantation fire was another fire that could have been a major issue if it had of gotten started quicker, luckily it was started from an electrical storm toward the end of the season and the DBCA spotter plane proved its worth in this case with notification of this fire location before it managed to flare up.

Once again, I thank the brigade captains and members for their responses to the fires and professionalism during the season. Brad Jeremy, Bob and Kingsley, thank you very much and a big thank you to Jarryd who stepped up to captain the Boddington Brigade in the absence of Steve and ensured a seamless change over being as reliable to field a crew when requested.

We have been well supported by the shire through Nathan in his role as Ranger and our go to contact and his experience in Emergency Services was appreciated and will now be missed as he moves onto his new role else where.

There has been a bit of movement within the shire in regards to our contacts so hopefully it will settle a bit to where the good communication and support can continue.

The continued support from our local mines is always welcome and appreciated and it is good to know back up is available when required as is the support from DFES in Narrogin through the DO's. DBCA continue to do prescribed burning around our district so that is always welcome. A bit of excess smoke during the off season beats any smoke during the season and having reduced fuel loads reduces the chance of big fires taking hold.

As the deputy CBFCO, Jess, thanks again for the support. I think you may have taken on more of the calls this season than I did and managed them very well. With all the support offered, it had made the role easy.

However, on the role, I am looking forward to stepping down from the leadership roles within the fire brigades and looking forward to a more relaxed season for myself at least with the oncoming seasons.

I have no doubt the brigades will continue to support the next CBFCO and DCBFCO in the same manner that Jesse and I have been supported and I will be happy to assist where I can as well.

Thank you all for the many years of support.

William.



Marradong Volunteer Bush Fire Brigade.

6234 Pinjarra/Williams Road.

Marradong. 6390

Western Australia

Tel: 0419-041-139 Email: robbybob1@gmail.com

2022-2023 Activity Report

The Brigade held its Annual General Meeting (AGM) at the fire station on Thursday 4th May 2023 at which time the following members were elected and confirmed as office bearers of the Marradong Volunteer Bush Fire Brigade for the coming 2023-2024 season.

		DFES
Captain & FCO.	Robert Jones.	143710
Secretary/Treasurer:	Mark Mulcahy.	169633
1st Lieutenant & FCO.	Brandt Lehmann.	170352
2nd Lieutenant & FCO.	Marc Roberts.	173443
3rd Lieutenant & FCO.	Damien Batt.	129759
4th Lieutenant.	Nick Hayward.	180351
5th Lieutenant.	Leonard Little.	180448
	Fire Control Officer:	
Adam Durack.	Fire Fighter & FCO	143897

Incidents:

The brigade turned out and attended to and/or assisted in the following 15 fires &/or incidents for the season;

Incident No: 573531	08-05-22	Grass Fire.
Incident No: 574819	11-05-22	False Alarm (stubble Fire)
Incident No: 604393	07-12-22	Cadogan Farms.
Incident No: 603765	30-12-22	Ellesie Farms.
Incident No: 604792	10-01-23	Ranford. (lightning strike)
Incident No: 605309	15-01-23	Road Crash (Assist SES)
Incident No: 605759	20-01-23	Road Crash (Assist SES)
Incident No: 605788	20-01-23	Road Crash (Assist SES)
Incident No: 605865	21-01-23	*Suez/Veolia Complex.(FA) *
Incident No: 606516	29-01-23	*Suez/Veolia Complex.(FA) *
Incident No: 606682	30-01-23	Green Waste Tip Site.
Incident No: 606649	02-02-23	Toodyay Complex.
Incident No: 607402	07-02-23	Mitchell Crescent Grass Fire.
Incident No: 610002	09-03-23	Tree Farm. (lightning strike)
Incident No: 615734	21-04-23	Town Rubbish Tip.

* Both these Incidents proved to be false alarms and of a suspicious nature. These suspicions were reported to COMCEN/DFES.

Accidents/Incidents:

No accidents, injuries or record-able incidents were reported by any member of the brigade during any of the call-outs attended.

Fire Command Vehicle: (FCV)

The vehicle is currently stationed at the Marradong Fire Shed pending its permanent location at the Town Brigade Fire Station at some later stage.

We have applied to DFES for the permanent installation of an AVL and still await their response.

The Incident White Board has been well received and is an important addition to the kit.

The following additional items are also required to make it truly operational as a remote ICV

- Satellite Communications or equivalent for remote operations.
- Telstra USB Dongle with Internet capability.
- Printer/photocopier. (Black & White A4 only).

The vehicle has been displayed and received outstanding praise at various venues in neighbouring Shires throughout the year with the message that it is available to assist them, if needed.

LT- 376 Incident:

On February 9th 2023 the High Season Light Tanker LT- 376 suffered severe water ingress due to handbrake failure, and has been removed from service.

ISUZU 2.4B Fire Appliance:

It is in top condition, fully serviced and ready for any call-out that may occur. It has 19,600 kms on the clock as of May 2023.

A fuel card for the appliance has been gratefully received, which will make any future deployments easier for the crew who attend.

AVL checks are performed religiously on the 1st of each month.

PPE:

Apart from a couple of new uniforms and torches needed, general PPE items and equipment appear to be adequate for the coming season. Gloves, masks and safety glasses being the only consumable items needed for replacement.

It has been agreed that short-sleeved blue dress shirts be acquired for the brigades management team and office bearers.

Membership/Moral:

Active membership stands at around ten (10) and depends mainly upon mining shift work and rostered times from a total of twenty four (24) registered members. We are only able to field a crew of three (3) for the 2.4B at any one time. Moral in the brigade is high, with all members contributing to the efficient running of the brigade.

Training:

Most active members of the brigade have attended and completed the Basic Fire Fighting courses.

Several of our most senior and long serving members however, find these courses are of little use in their role of fighting fires on their own or neighbouring properties. They are most proficient and effective on the fire ground and prefer to attend these fires with their own farm units instead of on the back of a fire appliance.

The training and qualifications of our members who are employed full-time in Emergency Response Teams (ERT's) at the Newmont Boddington Gold Mine &/or the South32 bauxite mines, are still not recognised by DFES. This is an ongoing frustration and major hindrance which now require these volunteers to re-sit the courses in their own time if they need to complete that pathway or module, even though they are fully qualified and perform these training exercises on a monthly basis as required by their employment.

Should DFES neglect to address and rectify this issue, I feel it will be a major detriment and hindrance to all future ongoing training requirements and membership recruitment in general.

Weekly Radio Call-around:

- Re the fire season weekly radio schedule/check call-a-round? A complete up to-date list of all WAERN Radio users from ALL BRIGADES with names and call signs is required. **"Would each Captain provide a list of "who has WAERN radios in their brigade, please".?**

ESL Funding Requirements:

A separate itemised list of requirements and safety items requiring ESL Funding for 2023-24 will be compiled and submitted to the Boddington Ranger for procurement.

General Discussion Action Points

- Bituminise the entrance area of the Marradong fire shed and car park area to combat the road verge rainwater run-off damage. Severe erosion from recent rains has substantially damaged the approach area to the fire shed and requires immediate attention. **'If left unattended, it will develop into a major public safety issue'**.
- "Would the Shire/LG advise the current status of the applications to DFES for additional fire appliance ie: Light Tanker."?
- My request last season that the Shire include the Marradong Fire Shed on its annual routine maintenance list for;
 - Rodent & ant pest control.
 - Exterior Weed Spraying.
 - Gutter Cleaning.has been effective and well received.
- If the driveway entrances of the fire stations are **not going to be sealed**, I would strongly request that the purpose built high pressure wash-down bay already in place at the Shire Depot on Farmers Avenue be utilised for the cleaning of all fire appliances following return from an incident, as it has all the necessary wash-down and cleaning facilities required.
- This would also negate the necessity for each brigade to purchase equipment at great expense for this function. I.e.: air compressor/s (to blow-out the air filters, cleaners & breathers) a high pressure wash down unit/s, dedicated wash-down bay (to combat Die-Back etc) which would result in substantial savings (estimated at \$30,000+) to the Local Government and the individual brigades. Currently the brigades are left to wash and clean the appliances and lay flat hoses on the dirt/gravel entrance to the fire shed resulting in a boggy and unsightly mess which then tracks dirt and gravel back into the station. This also has the potential to create a bio-contamination situation which is not acceptable.
- Change out the large Halogen lights in the fire shed/s to LED's.?
- Veolia/Suez Waste Depot: (Incident Management Plan).?
- Safety Mesh to be installed under the clear Perspex roof panels of the Fire shed/s.?
- Electric car/vehicle fires.?


R.A.M. (Bob) Jones.

Captain & FCO.

May 2023

CROSSMAN FIRE BRIGADE MINUTES

Held at Crossman Fire Shed

Monday 29th May 2023

7 pm

ATTENDANCE	Jeremy Lobb	Rob Neal
	Jess Reid	Nathan Manning
	Steven Ayres	Nick Hardie
	Damian Haywood	Ashlee Dickson
	James Berry	Dan Sullivan
	David Hicks	Lauchlan Coops
	Charlie Roberts	Brad Hardie
	Lee Lewis	Brendan Metcalf
	Dee McBride	Paul Lloyd
	Wendy Hughes	Geoff Reid

APOLOGIES	Liz Jolly	Jackson Hughes
	Ken	Greg
	Phil McBride	

WELCOME Meeting commenced at 7PM

PREVIOUS MINUTES

AGM Minutes from 2022 were read by Wendy Hughes and accepted by Brad Hardie

TREASURER Current Bank Balance \$6392.95
REPORT Treasurers report is attached.
 Accepted by Dan Sullivan

CAPTAINS REPORT

- Response to recent call outs and organized burn offs has been excellent.
- Community events, such as fire works night and Crossman roadhouse burn off was very good.
- Thank you to Charlie for his continued work around the shed and with the fire vehicles. Your work is noticed and very appreciated.
- Thank you to the ladies in official roles and a goodbye to Wendy who is off travelling for the next 12 months.
- Special thanks to Nathan for his amazing efforts in the time he has been here. Good luck with your new venture down in Nannup. Nate has accepted the role as Emergency Services Manager and we wish him all the very best.

Training - All members, particularly new members, should be attending training courses when possible. The last training course had good attendance. Please try to attend some training as without Basic training you will soon be unable to continue as a volunteer. Hopefully we will have a July course

available. We may have to carpool to Narrogin. You will be notified when a course is announced.

OFFICE BEARERS 23-24	Captains	Jeremy Lobb and Paul Lloyd
	Nominated	Brad Hardie
	Seconded	Geoff Reid
	Secretary	Lachlan Coops
	Nominated	Nathan Manning
	Seconded	Wendy Hughes
	Treasurer	Dee McBride
	Nominated	Jeremy Lobb
	Seconded	Damian Hayward
	1st Lieutenant	Charlie Roberts
2nd Lieutenant	Paul Lloyd	
3rd Lieutenant	Steven Ayres	
4th Lieutenant	David Hicks	
5th Lieutenant	Tony Carlyon	
Mechanic	Charlie Roberts	

GENERAL BUSINESS

- The Truck will be in Collie for maintenance, including new tyres and electrical maintenance.
- Dee and Lockie will attend NAB and change signatures on the bank account
- On fire ground patrols and organized burn offs there will be no beer on the trucks and fire vehicles. Drinks back at the shed after is a much better look.
- Before next fire season we would like to organize a 'New Member Day' maybe a combined effort with other local Volunteers on the local oval. A fun day and a chance to familiarize ourselves with the vehicles.
- Thank you for the use of the DFES light tanker.
- Charlie put out a Special thanks to Nathan Manning for his service to the area in the short time he has been here.
- White board has been delivered to the shed and needs to be mounted on the wall. Jeremy has offered to do this.
- Lee Lewis mentioned that there were none of us at the Volunteer day. Wanted to be sure that we had received an invitation. We had - but no-one was able to attend.
- Lee also mentioned that there are 1000 litre pods available for us. Brad will collect pods and deliver to the shed.
- Brad Hardie says that permits for planned burns must be logged so all captains are aware of all permits issued. Shire and Comms to be notified.
- WhatsApp communications between all Brigades is to be formed. This will enable better communication between local groups.

MEETING CLOSED 7.30PM